

COUNTRY FAIR BOARD MEETING
January 22, 1978

Board members present: Nancy, Sandra, Connie, Mary Cay, Bill, Gil
Friends of the Fair: Jon Pincus, Jill, Eileen

Money: Mary Wagner was not at the meeting but reported that our current bank balance is \$7,945.59. Our accountant is still working on the books and waiting for more info from Bill to determine the financial status of past fairs and where we stand with regard to the 1977 fair. When the bookkeeping is in order, Jill, Mary W, and the accountant will meet and begin the process involved in filing for tax exempt status.

'78 Fair: It was decided that we will try and do the next fair at the same site. Bill has been in touch with the owners of the property, but since other possible uses for the site are pending, it is not clear if it will be available for our use. Bill will do further checking before the next meeting so we can begin to look for another site if necessary.

Pincus said that he and David Durant wish to be responsible for the organization of the water part of the fair, including obtaining trucks and buffalos, and seeing that all distribution of drinking water and road watering is in order. There were no objections.

* Sandra suggested more availability of busses to discourage private car use; perhaps a parking facility in town (fairgrounds, Autzen Stadium) and/or more pick-up places than just downtown and Oakway Mall.

Stuff: Since Bill has moved, and Kilgallon left town, the fair's material possessions have been partially moved. All the stuff is out of the Norkenzie storage depot, and it is necessary that we get the rest of it from Michael's soon; a work party may be in order. Sandra suggested that involved folks be paid for their fair efforts at the usual rate. There were no objections.

Christmas Fair: This year's Christmas Fair made some money, so all or part of the money that was borrowed from the Country Fair will be repaid.

Announcements: CCPA Board of Directors elections February 2, 7:30.
Sundquist's birthday is February 3.

Next Fair board meeting Sunday, February 26, 6:30 at Mary Cay's, 632 Water St, Springfield 747-0164

*has this
been decided
(Announcement)*

COUNTRY FAIR BOARD MEETING 2-26-78

Board members present: Bill, Barb, Mary W., John S., Sandra, Ron, MC, & Connie

Friends: Terry, Jill, Jim W., Marion, Eileen, Mike Martin

Prior to the meeting, Bill checked with the property owners and we can use our usual site for the upcoming fair, but the major parking lot has been partially plowed and so our parking space has been severely reduced. The possibility of pushing park and ride (providing a parking lot in town and bussing folks to the fair site) was suggested to reduce the number of private cars we'd need to park. It was also suggested that ownership of adjoining property be looked into with the possibility of creating a new parking lot.

It was decided to run ads in local newspapers to solicit a new space for the fair. Mary Cay agreed to do this.

Marion suggested that we put a large part of our leftover cash into the OUR Credit Union. It was decided that we will leave \$500.00 in our checking account and put the rest in the credit union.

It was also decided that we rent a post office box to have a central place for mail collection.

It was requested that board members be furnished with a current list of names and addresses of board members and other key fair people. Board members please notice that this list is enclosed.

Next board meeting Sunday, March 26, 6:30 at Jill's: 2445 Floral Hill, Eugene, 345-3098.

Minutes: OREGON COUNTRY FAIR BOARD MEETING

Sunday, March 26, 1978.
6:30 - 9:00 p.m.

NEW MAILING ADDRESS: P.O. BOX 2972, Eugene, Oregon 97402

Present:

BOARD: Mary Wagner, Ron Chase, Barb Stern, Mary Cay Liebing
FRIENDS: Terry Patrick, Jon Pincus, Paul Friedlandir, Jim Williams,
Jill Heiman

1. Fair site: Folks who visited the site to inspect the parking lot agreed that although the site was plowed up in the fall, it is still viable but may require drainage ditches, bulldozing, and other repair work before it can again serve as a parking lot. Bill Wooten suggested (in a pre-meeting phone call) that the Fair be postponed two weeks to give the lot additional time to dry out. Terry Patrick suggested we use the soggiest portion to park craftspeople. A work party to dig ditches was also suggested. Concern was expressed that we get permission from AERO to enter onto the property early in order to accomplish these tasks.

Still unsettled is the question of who will pay for the additional work required in the parking field. Mary Cay will contact AERO to begin negotiations for a rent reduction and see about early access. Terry agreed to prepare a cost estimate using the market value of the services and materials necessary.

2. Let 'em roll?

Paul Friedlandir reported that interest in filming the fair in a documentary style was expressed by a friend of his, Bill Lidell. The film would be for a "non-commercial" use and the proposed structure of the production company would have enough Fair representation to ensure Fair "control" of what is filmed and how. Lidell will be invited to our next meeting to answer questions including financial arrangements and commitments that would be required on part of the Fair.

3. The next Fair:

a. Registration: Mary suggested simplifying the registration process by using forms in triplicate: 1 to serve as receipt, 1 to be kept in town, and 1 for use at the Fair site. People in the booth's name's would be listed on the receipt which would eliminate much duplicate paperwork and confusion.

b. T-shirts: while we couldn't reach agreement on color (maroon again? red with tan letters? purple?) it was agreed that the shirts:
should be ordered soon....
should not have arm bands
should be counted before distribution.

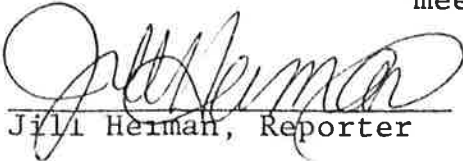
c. Registration Crew: Mary w. is willing to coordinate it we can get workers to be there during the day.

Fair information letters to craftspeople should be sent out with a copy of last year's expenditures and an explanation of the new registration process.

d. Security Crew: We need to improve upon last year. People wondered whether we should consider Hoedads again or instead find a coordinator who would then find her/his crew. Reese was nominated--but since she lives in Portland it would not be practical to have her as coordinator even tho she'd run a light ship.

4. Office: We need an office! We will consider renting part of a house in a convenient downtown location for \$50.00/month.

Next meeting: Sunday, April 9 at Mary and Paul's
1060 Almaden
potluck: 6:00
meeting: 7:00 (sharp)


Jill Herman, Reporter

FAIR BOARD MEETING

April 9, 1978

Board members: Sandra, Nancy, Gil, Mary W., Barb Stern, Bill W.,
MC, John S., Ron Chase

Attending Friends: Paul Friedlander, Betty Rissmiller, Terry P.,
Jim Williams, Jon Pincus, Indy, David Lannan,
Christie, Eileen, David Durant, Jill

FAIR DATE: A lengthy discussion regarding the state of the parking lot and negotiations with Aero resulted in setting a tentative date for the 78 Fair on the week-end of July 7, 8, and 9. It was suggested that we consider charging for parking, that we heavily publicize the bus system, utilize the back parking lot with a shuttle service to the front gate, and work on the damaged lot with the hope of making some useful parking space as the dirt dries.

OFFICE SPACE: It was decided that we will try and find one central office space which can be used for registration as well as other office functions. The front room of Terry's house seems to be out since his roommates object to the potential traffic and chaos in their home. Terry and MC will check further into Grower's Market space, the old gas station next door to GM and the upstairs of the 4th St. Depot.

REGISTRATION: Mary and Betty have been working on a revised and more efficient registration process involving a new form. Mary is officially retiring from registration and Betty will assume responsibility for coordinating staff and coverage of the office.

FOOD BOOTHS: Mary is beginning to work on revising the food booth part; Maria Rojo will be helping her. A separate mailing and cover letter will go out to potential food booth folks and we need to begin thinking of criteria to use in selecting food booth registrants (first come, first served, oldies with first priority, or some judgement of professional standards).

NEW SITE: Ads have been placed in several local newspapers soliciting a new site for next year. Aero has indicated that, once again, this may be the last year for us to use their property, and we feel it would be helpful to tell booth people if/when we intend to move so they can dismantle their booths after the 78 fair.

SECURITY: Several folks suggested John Hawkinson as a possible security coordinator; Ron will ask him to come to our next meeting.

FIIM: More film talk and a request from the film folks for an official go-ahead resulted in a committee made up

of Jon Pincus, Barb Stern, and Jill (as an advisor) to negotiate a potential contract and bring ideas regarding the film to the next meeting.

DEGENERATION: A word from Jill regarding the Karamatzov Brothers lead to a discussion about who does what with regard to the fair and how the division of duties is decided. Nothing was concluded, but a skeleton list of some categories and people responsible was generated.

Registration: Betty Rissmiller
Traffic: John Sundquist
Water: David Durant, Jon Pincus
Garbage: 4 person collective (a representative will come to the next meeting)
Publicity: Barb Stern
White Bird: Vonnie
Main Camp Food: Jesse Bolton (MC called him & he's into it)

Admissions, info booth coordinator (Jill will ask Jack), child care, security, and communications are still nebulous.

AERO: Bill agreed to meet with Aero to propose that we rent the property at the price agreed upon last year minus deductions for the costs of building new roads to circumvent the rotten parking lot.

NEXT MEETING: April 23 at Sandra's, 670 W. 10th, meeting at 6:00, Potluck at 8:00.

Oregon Country Fair General Meeting Aug. 10

Agenda

- 1) Legal Report
- 2) BRING Loan
- 3) Film
- 4) Financial Report
- 5) Land
- 6) Maps
- 7) Slides

Facilitator: Jim

Announcements

Pat Coyne is having a housewarming party Aug. 23 in the evening--690 W. Broadway. Indy Stern is also having a housewarming and a birthday party for Jennifer, Aug. 16 from 3pm at 34907 Mathews Rd. Craig is in need of rafts for a benefit raft ride and dinner for Jerry Rust and Margie Hendrikson (call Craig at 687-0295). If you're interested in working the benefit call Sandra Bauer, 935-2943.

1) Legal Report--Jill

Jill filed for a summary judgement; "a procedure that permits a speedy determination of issues that have no factual disputes". The summary judgement hearing will be Tuesday, Aug. 26, 11:30am, at the Federal Courthouse.

A motion was made and passed that the Fair file to trademark the peach symbol.

2) BRING Loan--Jim

BRING needs money to transfer a truck bed and other items from their old truck to their new truck. Their representative stated that BRING would have no problem repaying a \$750.00 loan with 8 equal payments over an 8 month period. A motion was made and passed to grant BRING the loan without interest.

3) Film--Jerry

Jerry has 10½ hours of visuals, 8 hours of the Fair, 2 hours of the Village, and a ½ hour of the midnight show. He also has 10 hours of ~~the~~ audio. He proposes to have an edited program of approximately one hour by November. Jerry also said he will attempt to retain the scraps for our own visual amusement!

4) Financial Report--Ron

Ron passed out a financial report and was given a round of applause.

5) Land

Ron has talked to our landlord about a new lease agreement. No figure has been determined as yet, a number of options to be included and/or excluded in a future lease agreement were discussed. None of the above negates our genuine goals and desires to obtain a new site.

6) Maps--Peter

Peter said it was a pleasure to make the map and would appreciate feedback on their clarity. We have the master and can make changes as needed. Our thanx to Peter, the maps were excellent.

The Next General Meeting will be Sept. 28th (notices of time and place will be sent out then). An Executive Board Meeting will be held Aug. 17 to resolve problems and policies for personnel and grievances.

Oregon Country Fair 1978
Final Financial Statement

The figures listed within speak pretty much for themselves. Supp. stands for supplies. C.S. stands for contract services, and represents coordinator fees and non-shift workers. Where per diem amounts are listed, they represent expense re-imbusement for volunteer workers. Many totals vary significantly from the financial statement presented by Mary Wagner after the fair last year. For the most part, this is explained by two things; 1) the "Staff per diem, \$9300.00" line was deleted, and instead distributed into the appropriate category within the budget, and, 2) petty cash expenditures were broken down and re-categorized as much as possible.

The expenses I have identified total \$72,284.65 This does not represent all of the expenses, as I suspect that some other cash was spent directly from admissions, and the accompanying records were lost. To prevent this from happening in the future, I strongly recommend to the board the following policy be established:

No disbursements will be made in cash from booth fees or admissions under any but the direst circumstances.

To accomodate those who need to be paid at the fair, I will be available to write checks, and they could then be cashed at admissions. Whatever the logistics, if we are to maintain better control over our cash flow, our bills must be paid by check. (I believe it is too chaotic for a voucher system to work).

(2)

Also, in the past few days it has come to my attention that; 1) the sheriff's fee may be raised by \$2,000.00, 2) Our water supplier wrecked his truck, and it's unknown at this time if this will increase our costs, 3) accounting expenses, *0* last year, may approach \$1,000.00, (preparing previous years' tax returns), 4) Aero "forgot" to replace a road they plowed, leaving us without an entry road, and last but not least is whatever effect inflation will have on this year's expenses. Consequently, I recommend to the board that:

No increases in expenditures be approved until our financial position is clearer.

I refer specifically to raising the value of food vouchers to \$2.00 Based on last year's figures, this would cost an additional \$1,600.00

These recommendations are entirely my own, and do not represent the finance committee or anyone else. I will be back in town Tues. AM if anyone needs checks, etc... (1775 W. 14 Ave. 343-9476)



Expenses 1978

| | | | |
|--------------------------|-----------|----------------------------|-------------|
| Admissions | \$ 253.21 | Recycling | 1409.28 |
| CS 220.00 | | CS & per diem 1215.00 | |
| supp. 33.21 | | supp. 119.28 | |
| Advertising/publicity | 6149.31 | vehicle exp. 75.00 | |
| CS 900.00 | | Registrations | 2002.47 |
| supp. 944.11 | | CS 1202.60 | |
| Print 2541.40 | | supp. 729.87 | |
| Radio 1763.80 | | rental 70.00 | |
| Ambulance | 120.00 | Security | 3818.31 |
| Al's Towing | 675.00 | CS 820.00 | |
| Buck's | 2200.00 | per diem 2839.30 | |
| Bus Service (Dorsey) | 793.40 | supp. 159.01 | |
| Child Care | 413.47 | Telephone/Utilities | 574.56 |
| per diem 352.50 | | EWEB 108.28 | |
| supp. 60.97 | | PNB 788.53 | |
| Community Village | 914.59 | deposits 322.25 | |
| CS 785.00 | | T-shirts | 1222.90 |
| supp. 111.88 | | Traffic | 2761.24 |
| CARED 17.71 | | CS 80.00 | |
| Communications | 1022.91 | per diem 2270.00 | |
| CS 120.00 | | supp. 411.24 | |
| supp. 902.91 | | Water (ex. exterior roads) | 3733.54 |
| Construction | 7303.90 | CS 3030.00 (820.00 | |
| CS 6183.81 (1837.03 | | in-staff) 0 | |
| in-staff) | | Official Costs | 6818.79 |
| supp. 1120.09 | | sheriff 4727.79 | |
| Entertainment | 5310.67 | insurance 1686.00 | |
| CS 4943.00 | | permits & fees 305.00 | |
| supp. 17.67 | | legal fees 100.00 | |
| generator 350.00 | | Extra-ordinary costs | 2084.24 |
| Food Vouchers | 4840.20 | Whitebird 800.00 | |
| 3,227 food vouchers | | bad checks 440.00 | |
| Horse & Buggy | 495.00 | fire ext. 300.00 | |
| Information | 795.34 | newsletter 139.07 | |
| CS 705.00 | | cold truck 138.82 | |
| supp. 90.34 | | photos 217.50 | |
| Main Camp | 6571.31 | staff dinner 44.85 | |
| CS 3705.00 | | | |
| supp. 1513.98 | | | |
| food 1023.80 | | | |
| gas & oil for all 263.54 | | | |
| Rent | 6931.00 | | |
| fair 6631.00 | | | |
| office 300.00 | | | |
| Refunds | 3070.00 | | |
| cl. dep. 2810.00 | | | |
| booth refund 260.00 | | | |
| | | Total | \$72,284.65 |

