

## Oregon Country Fair (OCF) Member of the Board of Directors

### Mission

The purpose of the corporation shall be to sponsor the Oregon Country Fair, hereinafter “the Fair”, which shall be an annual event intended to educate and inform the public about choices in personal and community lifestyle through the promotion and preservation of the work of individual crafts persons, artists, artisans, musicians, and performers, displays in a traditional fair setting, psycho-spiritual rejuvenation, and the creation of a public forum encouraging the exchange and discussion of ideas about alternative community organization, use of economic resources and appropriate technology, as well as any other lawful purpose within the scope of sections 501 (c) 3 or 509 (a) 1 of the Internal Revenue code.

For more information, please visit the Oregon Country Fair’s website at [www.oregoncountryfair.net](http://www.oregoncountryfair.net).

### Position

The board of directors is legally and ethically responsible for all activities of the organization. To that end it: Determines how the organization will carry out its mission through long and short-range planning. Adopts an annual budget and provides fiscal oversight.

The Board will support the work of the Executive Director and provide mission-based leadership and strategic governance. While the Oregon Country Fair’s Executive Director leads day-to-day operations, the Board-Executive Director relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specific Board Member responsibilities include:

### Leadership, governance and oversight

- Serving as a trusted advisor to the Executive Director as they develop and implement the OCF’s strategic plan

- Approving the OCF's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Contributing to an annual performance evaluation of the Executive Director
- Partnering with the Executive Director and other board members to ensure that board resolutions are carried out
- Serving on committees or task forces and taking on special assignments
- Representing the OCF to stakeholders; acting as an ambassador for the organization

## **Fundraising**

With the generous support of Oregon Country Fair volunteers and Fairgoers, and through our tax-exempt designation, the Fair continues to carry out our original philanthropic intention: building community and helping others. The Fair has long held a 501(c)(3) tax-exempt status reflecting and mandating our non-profit purpose. Philanthropy is fundamental to the Fair's ability to host the event and grow, while reinforcing the Fair's vision for the world and educating the larger community about that vision. OCF Board Members will support the OCF's philanthropic mission through active participation in OCF charitable giving programs and activities.

## **Board terms/participation**

OCF's Board Members will serve for two years or until their resignation or removal, whichever occurs first, and are eligible for re-election at the OCF's Annual Membership Meeting. Board meetings will be held monthly and committee meetings will be held in coordination with full board meetings.

## **Qualifications**

Any OCF member in good standing who is at least 18 years of age is eligible to serve on the Board of Directors.

Service on OCF's Board of Directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to Board Members' duties.