

**Barter Fair Task Force Meeting
Draft Minutes
December 19, 2012
OCF Office Eugene, OR.**

Opening:

Facilitator: Colleen Bauman

Present: Lucy Kingsley, Amy Hand, Paul Manuel, David Kemp, Amanda Moore, Joseph Newton, Shiela Showalter, Judy Datino, John Silvermoon, Spirit Leatherwood

Present by Go To Meeting: John Plncus, Jeffrey Falkenstein, Paxton Hoag and Kirk Shultz

Meetings will now be facilitated by Colleen Bauman. She has been facilitating for the Path Planning Committee and has experience guiding the process of a new task force and/or committee.

The focus of this meeting was to create Task Force Agreements; Working towards solution/resolution; and facilitating rules.

Colleen opens meeting by reading the OCF Boards members mission of "Monday Market" and the focus of the BFTF to report back to the Board with a viable solution by February 2013 Board Meeting.

Agenda Items

Task Force Agreements:

The BFTF discussed that in order to move forward in the BFTF process, a voting membership needed to be created. It was discussed at length who would be eligible to vote and how a vote would be agreed upon. We discussed that meetings would always be open to fair family to participate in the discussion, provide input and be a part of the working task force. Much input was made on using the core group of active BFTF attendees to be the voting membership to this task force. Concern was focused on an open voting, as hot topics could bring more folks to a meeting to sway a particular vote. Notifications will be published regarding upcoming meetings in the Fair Family News and on the .net website so that meetings remain open to our community.

A motion was passed that a list of consistent participating BFTF members be the voting members of the BFTF.

This motion will be presented to the January 2013 Board Meeting for approval by Lucy Kingsley.

The voting members shall be: Spirit Leatherwood, Lucy Kingsley, John Silvermoon, Amy Hand, John Pincus, Paxton Hoag, Amanda Moore, Shiela Showalter, Joseph Newton and Judy Datino.

Approve: 10 Opposed: 1 Abstained: 2

A motion was passed that 2/3 Majority Vote will define our voting process.

Approve: 9 Opposed: 1 Abstained: 1

A motion was passed and unanimously agreed upon that our Chairperson will be: Spirit Leatherwood with back-up support from: Amanda Moore who will also be the recording secretary.

Draft Minutes Policy:

A motion was passed and was unanimously agreed upon that the BFTF Draft Minutes will be sent to the voting members for review within 2 days of the meeting. Voting members have 3 days to review the minutes and submit changes. These Draft Minutes will be publicly available to the .net website and to the OCF Barter Fair email group within 5 days after the meeting.

A report to the BOD Meeting every month will ensure a brief summary of progress to be published in the FFN. This will also include location, day and time of next BFTF meeting.

BFTF Mission Statement:

Discussion was made surrounding creating a Barter Fair Mission Statement. There are two statements needed. One for the 2013 Barter Fair for a transitional year and one for a long term Barter Fair Mission Statement. Discussion was made that the BFTF was created to present a viable solution to the

Board by the February 2013 meeting and that we should ask the Board to authorize the BFTF to continue beyond the February deadline to meet these long term solutions and goals for the Barter Fair. A subcommittee was discussed to help define the mission statement outside of our regular meetings. A practical, short mission statement is necessary if we want to have a Barter Fair in 2013. Discussion was made with concerns with the 2013 statement as not being ideal, but could work because it is simple and will move the process forward.

A motion was made to form a subcommittee to create a mission statement for 2014 Monday Market.

Approve: 7 Opposed: 1 Abstained: 2

Subcommittee Members for Mission Statement: Lucy Kingsley (chair of subcommittee), Amy Hand, David Kemp, John Silvermoon, Amanda Moore, Spirit Leatherwood, Paxton Hoag, Joseph Newton and Jeffrey Falkenstein

A motion was passed that the Mission Statement for the 2013 Barter Fair will be:

A space where Fair Family can buy, sell, trade goods Monday after OCF within the existing OCF guidelines.

Approve: 9 Opposed: 2 Abstained: 1

Location of Barter Fair/Monday Market:

Discussion was in depth surrounding the information received from Tom Lanfear and Charlie Ruff regarding the land use permits and the Barter Fair.

We discussed both long term placement and short term placement until the land use permits were given to the OCF. This could also offer more options to consider for long term solutions to place the Barter Fair. Again, Barter Fair and camping concerns were discussed. Snooze Pass and Island Lot were heavily discussed for the 2013 Barter Fair placement.

Concerns for this space were: camping, footprint/size big enough?, Campers in Piggy Lot displacement. It was discussed that we need to have input from the Camping Crew to help us define movement, placement and open space for 2013 and beyond for camping changes that are coming in consideration of where to place Barter Fair. *Who camps in Island Lot?:* Horse Crew, Entertainers, Vendors, Miscellaneous overflow campers. Island Lot is currently used for horse corrals and staging area for Honey Buckets. This needs to be defined.

A design charette and BFTF retreat were heavily discussed to create a visual map of the options so that we can better understand relocation of the Barter Fair.

A motion was presented that Snooze Pass and Island Way be the 2013 location for Barter Fair.

Approve: 5 Opposed: 6

A proposal to Call the Question was presented regarding the location discussion.

Approve: 9 Abstained: 3

A motion unanimously passed to have a BFTF retreat and design charette to focus on various BF options pertaining to Snooze Pass/Island Way at OCF/Alice's from 1-6 pm on Saturday, January 5, 2013. (A back-up location may be necessary and will be sent out by email).

Camping and Barter Fair:

Discussion again surrounded Barter Fair Camping vs. no camping options. Different crew input seems necessary to fully understand options for camping with Barter Fair.(Specifically: Camping Crew, Pre/Post and Lot Crew). Paxton shared that Piggy Lot car campers do not move, however they are rearranged. Hybrid camping and day vending were discussed for Island Way/Snooze Pass. 2013 Barter Fair may have to be pedestrian only space during transition. Some Barter Fair vendors present do not agree with this option, as they like to have their belongings secured and near their campsite. Spirit will contact Camping Crew to come discuss plans and options for consideration at the BFTF retreat and charette in January 2013.

Budget Discussion:

Lucy presented a budget placement holder for \$7,000 for the Barter Fair be placed for the 2013 OCF Budget. This will be voted upon at the January OCF Board Meeting.

A unanimous motion to table the Budget Discussion to streamline Budget/Fees/Expenses to run the Barter Fair be discussed in-depth at the January BFTF Retreat.

2012 Barter Fair Registration Contact Information:

Lucy's findings from the Virtual Sticker Booth for Registered Barter Fair Vendors report:

159 Paid Barter Fair Registrants

- 48 registrants had contact information for either: snail mail, email or by phone
- 110 registrants had NO contact information
- 17 registrants from crews do not appear in the VSB *anywhere*.
- 12 names from vendor Wristband numbers compared to names that *did not* match books from Booth registration.

Homework:

Lucy: BFTF voting members presented for approval to BOD in January 2013; Mission Statement Subcommittee

Spirit: Email Steve W. about reserving Alice's for January 5, 2013 for Retreat/Design Charette; Contact and invite Crews and management to retreat, which should include, Camping Crew and Charlie Ruff.

Amanda: Email the Draft Minutes for review to voting members; submit approved Draft Minutes to .net website and email list.

John S.: Email Kirk

Paul: Email and contact people to get involved with the Barter Fair task force

Kirk: Guideline change

Closing:

Many attendees were grateful for Colleens guidance and process facilitating our meeting this evening.

Progress was made!

New attendees were glad to be included in the process and will continue to participate.

Monday Market Task Force

January 5, 2013 at Alice's

1 PM to 6 PM

(potluck lunch starts 1 PM, meeting to follow)

Introductions

Announcements

Approval of minutes

Public Comments

Agenda review, amend, approve

Guest Speakers (and/or Report from interviews with Camping, Traffic, etc

OLD Biz (focused on Report to BOD Feb Meeting)

Booth size

Design Work with 3 Break-out Groups (everyone has a turn in each group.)

Round one: break into 3 small groups (listed below) for 20 minutes, report back to larger group (5 min. each group), then round 2, repeat)

1. camping/vending option

2. Load-in/load-out Monday Market option

3. Hybrid, with both a load-in/load out Market with adjoining camping vending option

Round Two

Round three

Break: Dessert

(After break, we come together as one large group to finalize recommendations to the Board.)

Finalize Site Design/layout Options for Board Report based on results of break-out groups

Budget/fees

Task force timeline/work-plan (include 1 debrief mtg. post-fair?)

NEW Biz (post Feb. BOD mtg.) as time permits

Management of Mon. Mkt.?

What follows Task force? Crew? Comm?

Registration form? How to know who is there/and contact info.

Getting the word out/FFN, .net site, registration packet

Closing

Homework review

Meeting evaluation

Confirm Next meeting time

Adjourn