

Attendance: Jim Sahr, Cathy Coulson-Keegan, Vince LaRochelle, Sue Theolass, Diane McWhorter, Lucy Kingsley, Kim Allen, James Nason, Ken Kirby

Other Participants: Bill Wright, Adam Budd, Jeff Harrison, Justin Honea, Cami Pray, Russell Poppe

Scribe: Diane McWhorter

A portion of the meeting was set aside to discuss a BOLI complaint filed against OCF.

Service Booths: No changes will be recommended at this time but further discussion will be held in the future. It may make more sense to formalize the difference between material crafts and service crafts, which is being used in discussion already. There are a few booths that are services like massage, whose booth reps are service crafters, as well as several booths that contain both service crafts and material crafts.

Vendor/Artisan/Crafter Label: As some service providers(such as utilities, contractors, etc.) for Fair are called vendors, this is a confusing reference word that should not also be applied to crafters. There are perhaps ten places in the guidelines where the word could be changed to crafter, craftsman, or artisan. In concept it is simple, as it could be done with a word replacement change by the office, but in reality a guideline change form could be required for each instance and that would be time consuming for the committee and the Board. More discussion is needed and due to time constraints this was deferred to next year. It could be changed in each guideline as the guideline came up for changes, which is possible in the next few years. Although crafters feel that "vendor" has a negative connotation, it would not be a good idea to do it in a way that is time consuming for the Board. Next year it could be a simple housekeeping measure and thoughtfully and thoroughly done. Registration took note and will change to "artisan" whenever they haven't already done that.

Booth Succession: In response to a letter from a Booth Rep with a terminal illness, the Committee and Registration discussed the options for the Booth Rep. There is another crafter in the booth, who has only been in the booth for one year although they have been selling at the Fair for many years. It has been a practice for Registration to take over the booth at the death of a crafter, and award it to another qualified crafter in the booth, and it is also a policy to grant the family of the deceased crafter the option to sell for one Fair after the death of the crafter, upon request. Either of these options could be used in this case depending on the circumstances. She has sent an emergency letter as required. The Registration coordinators do interpret the policies in cases where circumstances are complicated, and the Committee has confidence that Registration can handle the decision fairly and within policy. The primary concern is that the Booth Rep could have some peace of mind about the future of her booth during her illness. Registration will also look into a guideline change to clarify similar situations, so they can proceed with maximum transparency and accountability, to proceed thoughtfully and respectfully through these difficult circumstances.

***Motion: Craft Committee supports Registration in making the decision about Peggy Stahlberg's emergency situation. (Diane/Vince) Motion passed, all in favor 9-0-0.

Ingestibles: Russell communicated that the laws for selling consumable items would be covered if OCF requires a licensed commercial kitchen and liability insurance naming the Fair as an additional insured party. In addition labels should contain all of the legally required information concerning ingredients, allergen warnings, contact information, and make no medical claims. At the previous meeting the proposed change was to create a guideline #52 (pushing the others down the line) saying “No food or drink can be sold in a craft booth. Herbal tinctures, herbal extracts, and herbal oils are the only ingestible items allowed for sale in craft booths. These items must comply with all applicable state and federal laws.” Members wanted to take out “herbal oils” to prevent flavored oils being sold.

The Committee discussed that details of the selling of tinctures could be placed in the Craft Specifics rather than the guidelines themselves. It makes for a simpler guideline change and the information can be supplied to those who are crafting tinctures. In the Craft Specifics the language can read: **“Herbal tinctures and herbal extracts are the only ingestible items that may be sold in craft booths. These items must comply with all applicable state and federal laws. A one-million dollar liability insurance policy naming the Oregon Country Fair as a certificate holder, including the dates of the Fair, is required. A Health Department license for a certified commercial kitchen that is used to make the products is required. No sampling is allowed. “**

(Two members left at this time.)

The Guideline change submitted will be: **#52. No food or drink may be sold or served in craft booths. Herbal tinctures and herbal extracts are the only ingestible items allowed for sale in craft booths. These items must comply with all applicable state and federal laws. Crafter must supply copies of valid Health Department licenses and Proof of Insurance to Booth Registration.**

***Motion: Recommend submitting the guideline (Ken/Sue) All in favor 7-0-0.

Letter from Crafter: Adam replied from CI to the letter in question, which complained about the Booth Rep system.

Approval of Minutes:

***Motion: Approve the minutes of the October 10 meeting. (Diane/Sue) All in favor 7-0-0

Board Liaison Report: The Board would like to meet with the CPWG about the Review Panel next September (post Fair). Food Committee is also interested in the concept so will work together to explore putting this in place.

Next Meeting January 11, 2017.