

OCF committee minutes 2013.12.1 Vision Action Committee (VAC)

Date 12/1/2013

Start: 10:15 AM, Finish at 1:30 PM at the OCF offices in Eugene

In attendance – Paxton Hoag, Joseph Newton, Bob Kennedy, Kathee Lavine, Miles Thompson, Jill Davidson and Peter Cornelison (note taker).

VAC Agenda for the next 6 months:

December 2013

- Phone meeting 12/19/13 at 5:30 PM
- Condensing the responses to the goals articles from the fair family into bullet points (or similar) – **Jill and Bob**
- Preparing a 2 page insert for the Fair Family News that is engaging, clear & honest description of the summit process. It will include the condensed responses to the goals articles to stimulate discussion, controversy – **Kathee and Peter**
- Invite Sandra Bower - **Kathee**
- Seek to have Alice's reserved for the Goals Summit weekend (April 11 & 12?) for Fair Family camping – **Paxton**
- We will form a Media Team to post past goals article, answer respondents and close BlogSpot – **Jill and Miles**

January 2014

- In person meeting in Eugene at the OCF Offices. 1/18/14 at 11:00 AM
- Decide on Facility – tour as well?
- Decide and plan participant follow up after Goals Summit Meeting
- Have 2 page insert ready to go in the Fair Family News as space becomes available (must be Jan, Feb or March issue)- **Peter, Kathee, Jill and Bob**
- On line VAC website up with all the Fair Family responses – **Paxton**
- Second draft of Advocacy Guide including a graphic poster that shows fair organization chart – **Joseph, Miles, Jill**

February 2014

- Phone meeting 2/20/14 at 5:30
- Facilitator selected and prepped
- Posters and media prepared by month end
- Community Center design charrette presentation – VAC members to attend and talk up goals retreat

March 2014

- Phone meeting 3/20/14 at 5:30
- Specific article in the Fair Family News about the Goals Summit – **Peter**
- Finalize paperwork for the meeting

April 2014

- Phone meeting 4/17/14 at 5:30
- **Goal Summit Review meeting in Eugene 4/13/14!**

May 2014

- Phone meeting 5/15/14 at 5:30
- Participant follow up, keep momentum going from the April meeting

June 2014

- Phone meeting 6/19/14 at 5:30
- Prepare laminates for Fair

Plans for the Goals Summit

Budget – Undetermined, maybe \$500? Discuss with Norma or other board members – Paxton

Staffing –10 table facilitators needed

2 people needed at front door welcome table to hand out nametags and capture address info

4 people needed for food prep (should this be pot luck or prepared food?)

Goals for the event – Excited, committed, participatory, action oriented, community input, engagement with existing goals, consider this might be the first of two meetings – the second could be April, 2015.

Aftermath – Need to decide on in future meeting

Facilitation – Discuss with Saskia, others? - Paxton

Draft Program Plan

10:00 – 1 hour of socializing, coffee meet up

11:00 – Meeting starts

- Invocation and welcome (ceremony?)
- Crews identified, recognized and appreciated but no individual introductions (too time consuming)
- Summary of how we got here
- Goals for this meeting, follow-up and entire vision process timeline
 1. Are goals still pertinent?
 2. What are we missing?
 3. What needs revision or elimination?

11:40 - 1st Break Out Session

- Participants select the goal they are most interested in. There is a separate “table” for each goal
- 10 Tables total with the 10th table/goal being “what are we missing?”
- Each table provides a concise report, summary back to the group

1:00 - Lunch – Norma will require RSVP's for food prep

1:30 - 2nd Break Out Session

- Participants select their second most important goal. There is a separate “table” for each goal
- 10 Tables total with the 10th table/goal being “what are we missing?”
- Each table provides a concise report, summary back to the group

2:30 - 3rd Break Out Session

- Form 3 or 4 larger groups
- Brainstorm about goals beyond #9, add input from first and second break out meetings
- Each group provides a concise report, summary back to the group

3:30 – Meeting summary, wrap up and blessing

4:00 – Event ends

Miscellaneous ideas:

- Have nametags associated or color coded by crew
- Invite crew members, one crew at a time, into the center of the opening circle for appreciation, recognition
- Use a native plant or animal on the fair site for crew identification on the nametags
- It's ok to combine goal tables if we have just a few people show up for one or two of the goals