

## OCF committee minutes 2014.11.16 Vision Action Committee

Held at KBOO conference room. Attendees: Paxton, Peter, Miles, Silverhawk

1. Need more VAC Members
  - 1.1. Become more active
  - 1.2. Always ask do you want to be involved in publications
  - 1.3. Summit generates interest
  - 1.4. Website traffic / forums
  
2. April Meeting Scheduled - April 26th
  - 2.1. 10am-4pm
    - 2.1.1. 2 hours, 1 hour lunch, 2 hours
      - 2.1.1.1. 10am - coffee and muffins
      - 2.1.1.2. 11am - Intro
        - 2.1.1.2.1. Saskia
        - 2.1.1.2.2. Paxton
        - 2.1.1.2.3. Indigo?
        - 2.1.1.2.4. Joseph?
      - 2.1.1.3. 11:15am - First breakout
        - 2.1.1.3.1. 10 tables - 1 for each goal, 1 for possible new goals
        - 2.1.1.3.2. Go to table that most interests you
        - 2.1.1.3.3. Facilitator responsible for notes
      - 2.1.1.4. 12pm - Reports from each breakout group
      - 2.1.1.5. 1pm - Catered lunch
      - 2.1.1.6. 2pm - Second intro
      - 2.1.1.7. 2:15pm - Second breakout group
      - 2.1.1.8. 3pm - Second report
      - 2.1.1.9. 4pm - End
    - 2.2. 10 facilitators + Paxton(+more?) to roam
    - 2.3. Promo material to gain interest
      - 2.3.1. FFN article
      - 2.3.2. Feb or March issue
      - 2.3.3. 2 pages spread - already created
      - 2.3.4. Link to website with full feedback text
  
  3. After Meeting
    - 3.1. Summit meeting info posted on website
    - 3.2. Short summary in FFN June issue
    - 3.3. Oct annual report to BOD
  
  4. Advocacy Guide
    - 4.1. Lost on USB drive

- 4.2. Includes some OCF structural information
- 4.3. Paxton found a draft, will ask Joseph to find it again
  
- 5. Tech Stuff
  - 5.1. Meetings via the internet
    - 5.1.1. Can we get an OCF cell phone internet device?
    - 5.1.2. Have worked well for some committees
    - 5.1.3. In person meetings usually get more done
  - 5.2. Goals Website - Make our own
    - 5.2.1. Wordpress
    - 5.2.2. Forum for discussing goals
      - 5.2.2.1. Needs moderation
    - 5.2.3. Front page
      - 5.2.3.1. VAC description
      - 5.2.3.2. Goals description
  
- 6. Involve Youth
  - 6.1. Website
  - 6.2. Make this a goal?
  
- 7. Better Define VAC
  - 7.1. Better definition will allow more focus, people will know what to expect
  - 7.2. Track goals
    - 7.2.1. Are goals being complied with?
      - 7.2.1.1. Gather feedback
      - 7.2.1.2. Report to BOD
    - 7.2.2. Keep Goal Current
      - 7.2.2.1. Add new goals
      - 7.2.2.2. Annual meeting
  - 7.3. What is our scope?
    - 7.3.1. Comes from BOD motion Nov 2008 (no minutes on .net site)
  - 7.4. How do we accomplish our goals?
    - 7.4.1. Take feedback on goals
    - 7.4.2. Compile feedback
    - 7.4.3. Have goals review meetings
    - 7.4.4. Report to BOD
  - 7.5. How do we stay focused? (While including people's visions)
    - 7.5.1. Defined unstructured time

Actions:

- 1. Publish full feedback text to website - Peter

2. Secure location for annual meeting - Paxton
3. Ensure budget is there for annual meeting - Paxton
4. Secure intro speakers for annual meeting - Paxton
5. Find a location for annual meeting - Paxton
6. Ensure people are ok with condensed feedback for FFN article - Paxton
7. Secure table facilitators - Committee
  - 7.1. Joseph?
  - 7.2. Peter
  - 7.3. Paul
  - 7.4. Miles
  - 7.5. Jill
  - 7.6. Bob
  - 7.7. Arch lady - Ann
  - 7.8. Glenn
  - 7.9. Paxton?
  - 7.10. Diane
8. Schedule jan VAC meeting - Done
9. Publish annual meeting to OCF calendar - After we have a location
10. Meet with Saskia - Portland, Feb
  - 10.1. 8th or 22nd
  - 10.2. Find location - Sliverhawk
  - 10.3. Invite table moderators
11. Schedule VAC meeting in Eugene in March
  - 11.1. 8th or 22nd

Meeting schedule:

1. Jan - Remote
2. Feb - Portland
  - 2.1. Meet with facilitators
  - 2.2. Programming
3. March - Eugene
  - 3.1. Location / Hours / etc...
  - 3.2. Coffee / Food / etc...
4. Regular phone meeting - First thursday of each month
  - 4.1. Dec 4th
  - 4.2. Jan 8th