

## Board of Directors Report

In addition to the information provided in the FFN Article (and on the CCC website), the CCC would like to provide additional details for the board in advance of motions the committee has planned for future months.

In December, the committee will ask the board to approve the recommended square footage as the numbers to use in the application for the Special Use Permit (SUP). These may change slightly over time before applying for the permit, depending on new learnings, but in the meantime these are the numbers that we are recommending.

While the charrette output was fairly close to the Pivot report, it was smaller. Table A shows the decrease from the Pivot to the charrette numbers, with the largest decrease in size being for the indoor meeting space. The charrette indoor kitchen size and outdoor covered space matched the Pivot report exactly.

### Table A: OCF

Community Center Committee Report

Comparing recommendation out of Charrette to Pivot report sizes

	Pivot	Charrette	Difference	% decrease
Indoor meeting size	3500	2600	900	26%
Indoor aux (mechanical/service)	1560	1400	160	10%
subtotal	5060	4000	1060	21%
Indoor kitchen	3000	3000	0	0%
Outdoor kitchen	1500	1250	250	17%
total	4500	4250	250	6%
Outdoor, covered	3000	3000	0	
Totals	12560	11250	1310	10%
Indoor	8060	7000	1060	13%
Outdoor	4500	4250	250	6%

In order to understand the number of people that will fit in the indoor meeting space, reference Table B. The first section shows the number of people for a banquet style seating. The second section shows the number of people the space can accommodate for auditorium seating configuration. Both sections show the decrease in people accommodated from the Pivot numbers to the charrette numbers.

**Table B: OCF**

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Comparing recommendation out of Charrette to Pivot report sizes

	Seating at 11/sq ft person-- <b>banquet seating</b> Sources show 10-12 for banquet seating				Seating at 7/sq ft per person-- <b>auditorium style</b> Sources show 6-8 for auditorium style			
	Pivot	<b>Charrette</b>	Difference	% decrease	Pivot	<b>Charrette</b>	Difference	% decrease
Indoor meeting size	318	<b>236</b>	82	26%	500	<b>371</b>	129	26%
Outdoor, covered	273	<b>273</b>	0	0%	429	<b>429</b>	0	0%
Totals	<u>591</u>	<u>509</u>	<u>82</u>	<u>14%</u>	<u>929</u>	<u>800</u>	<u>129</u>	<u>14%</u>

Seating turn over can have a big range: 20 minutes to over an hour

As a preview of what the CCC will be bringing to the board in the near future, here is the list of next steps and expected timing. The ultimate goal is to have all of the required information and documentation needed for a Special Use Permit so that we can ask the BOD for approval to apply for the SUP.

**Next Steps**

SUP – need BOD approval to apply. Confirm recommended size first.

Things that need money and will need to go to the BOD:

- Traffic and parking (consultant)
- Site plan (consultant?)
- Grey water, water and septic (consultant)

**Timing**

November 2014: FFN Article & BOD Report

December 2014: Ask BOD to approve recommended size

January 2015: Motion for funds for consultants to help develop SUP