

OREGON COUNTRY FAIR: MINUTES JULY 31, 1977

Present: Directors: John Sundquist, Sandra Bauer, Nancy Albro,  
Bill Wooten, Mary Cay Liebig, Ron Chase, Gil Harrison, Cindy Wooter  
Staff: Jill Heiman, Wally

Bill announced a September 6 meeting was scheduled with the Health Department concerning the fair's food booths. a copy of the letter was read. Unconfirmed reports state that up to 20 cases of food-related illness was reported from people who attended the fair.

Cindy Wooten resigned from the Board. A motion to have Connie Epstein appointed was made and seconded. Connie was the person who received the next highest amount of votes. The motion carried.

Financial report:

Bill was unable to give a complete account because the bank has lost at least one check. It is uncertain how many checks are outstanding. It is clear that the fair cost over 57,595.29 this year, over 20,000 more than last year. We may have lost money. A complete accounting in a financial statement will be provided by Bill before the next Board meeting on Sunday, August 21, 7:30.

A motion to have the people who worked on the Fair determine where any extra income would go was made and seconded. It was unanimously passed.

Food Booths:

Discussion of the food memorandum from George Claussen and John Stoner, the head sanitarian. The memo recommended limiting the number of food booths to 25, situated in the areas with the least dust; withholding licensing of food booths until the applicant attends a meeting conducted by the Health Department, and designating a food booth coordinator.

The Board strongly felt that the number of food booths were already limited and did not want further limitation. However, we will cooperate with the Health Department in remedying any problems.

It was proposed that Bill and any other interested people who were interested should attend the Sept. 6 meeting. The motion was seconded and passed. *Bill + Mary will attend.*

Nancy Albro's new address is 533 West Center Street, Roseburg, 97470 (phone: 672-0373)

Process; Decisions would be made by consensus.

Sunday, August 21, 1977 at 7:30 will be the next meeting at 2245 Floral Hill Drive, Eugene.

The meeting adjourned.

These minutes were prepared by:

*Jill Heiman*

OREGON COUNTRY FAIR: MINUTES OF EMERGENCY BOARD MEETING  
AUGUST 4, 1977  
9:45 a.m. - 11: 00 a.m.  
at the Original House of Pancakes

Board members present: Sandra Bauer, Ron Chase, Mary Cay Liebig,  
Connie Epstein, Gil Harrison, John Sundquist, Bill Wooten  
Staff: Hal Hartzel, Eileen, Jill Heiman, Barb Stern

The meeting was called to respond to criticism of the Fair made by Lt. Brieger of the Lane County Sheriff's office in a letter to Archie Weinstein which Archie read aloud into the record at a Lane County Board of Commissioners meeting. News media had picked up the story and were approaching Fair staff for comment.

It was agreed as follows:

1. Bill would ask Cindy to accompany him to a meeting with Sherriff Burkes to deal with the criticism and offer proof against the allegations as well as to ascertain how the letter came to be released.
2. We would not contradict Brieger without first discussing the situation with Burks; however we would marshall reports from the area coordinators to compose a point-by-point response to the allegations in Brieger's report. Such a response would then be sent to Archie Weinstein and hopefully get into the Commissioners Record.

It was agreed that the report was untrue or greatly exaggerated in many respects. The only documentation offered was 2 related individuals who saw trespassing and nudity outside of the Fair and that the other allegations seemed unfounded.

3. Our response to the media would be that to the best of our information, the report was grossly inaccurate and that the Fair's staff coordinators were not aware of the problems allegedly existing. We hope to meet with the Sheriff's department to see where they got their information from and correct any misunderstandings as well as to resolve any problems if they exist.

It was agreed (consented) that the staff needs to do more follow up work with the police and neighbors after the fair to make sure incidents like this don't occur in the future. Members expressed concern that Brieger was burnt out and bitter and that this motivated the letter.

4. Finally, Fair staff would solicit letters of commendation and support from residents to counteract the report by the sheriff.

*Jill Heiman*

BOARD MEETING  
OREGON COUNTRY FAIR: MINUTES AUGUST 21, 1977

Board Members Present: Nancy Albro, Sandra Bauer, Ron Chase,  
Mary C. Liebig, Mary Wagner, Bill Wooten

Board Members Absent: Connie Epstein, Gil Harrison, John Sundquist,

Others Present: Jill Hieman, Paul Friedlander, Eileen Stevens,  
Wally Slocum

AGENDA

I Choice of a new board member to replace Mike Kilgallon. Barbara Stern was nominated. Barbara Stern was chosen by concensus. She will be notified by Mary Wagner concerning the time and place of the next meeting.

II The Food Committee will meet Monday, 8/29/77, at 6:00 PM at Mary Wagner's house to discuss items for a proposed meeting with the County Health Department.

III The next item considered was Fair finances.

1) Bill handed out a financial statement showing this year's income and expenses relative to those of last year. As a general introduction, Bill said that the itemized expense categories are not identical in all cases from this year to last. Specific categories discussed included:

- a) Apt 4--larger expense due to greater number of copies, more pages.
- b) Food Vouchers---larger expenses due to greater number of workers.
- c) Pot Luck expenses--Paid to Bill to cover exepnses for approximately 5 potlucks at his house before the Fair. Last year this item was entered under "Main Camp Supplies".
- d) Vehicle expenses---includes expenses of personal vehicles for Fair use, plus Fair mascot "Dexter".
- e) Bad checks---\$7.50 at gate, \$130.00 from checks for booths from craftspeople
- f) Information expenses---out-of-pocket expenses for information booths
- g) Traffic expenses---construction materials for crew sauna
- h) Cleaning deposits---returned to booths @ \$5.00 per booth.
- i) Telephone--Main office only. Site phone bill not received yet.
- j) Staff per diem--at rate of \$15 per day for all staff.

At the conclusion of this discussion, Sandra said she felt more accurate bookkeeping methods and tighter controls are needed in the future. Several other persons concurred, and it was agreed to discuss this matter in depth at future meetings.

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2) A long and lively discussion ensued on whether the Country Fair should assume the liabilities and assets of the Christmas Fair. Bill noted that there has always been an extremely close relationship between the two, that in some cases assets are shared, and that many of the people involved are the same. Bill then announced that, pursuant to a decision he felt was reached at a previous meeting at his house, he had allocated approximately \$600 to pay bills which had been sent to bill collectors, and that approximately \$750 in bills remained outstanding from last year's Christmas Fair.

After some discussion, the Board validated this expenditure by consensus.

Bill then suggested paying the remainder of the Christmas Fair's liabilities (approximately \$750, mostly to individuals) if legally possible, and deferring a decision on the future relationship between the Country Fair and Christmas Fair.

A decision on both items was deferred until more legal information could be obtained. Mary and Sandra agreed to speak with Jill about this matter.

3) It was mentioned by Nancy and Mary C. that Mike Kilgallen was owed compensation for vehicle repair expenses and labor. It was decided to obtain a bill from Mike.

4) It was decided to separate COCA expenses from "entertainment" and BRING expenses from "garbage" to give a more accurate accounting of expenses.

5) It was decided by consensus that a copy of the financial statement will be sent with the cleaning deposit refunds, along with a notation that there are additional outstanding expenses.

6) Bill presented a bill for personal services to the Fair for the month of July for \$300 (\$10/day for thirty days). It was decided to discuss staff compensation at the next meeting.

IV Due to the large number of things yet to be discussed, and the fact that it was getting late, it was decided to meet the following Sunday (8/28/77) at 7:00 PM at Ron Chase's house, 1775 W. 14th Ave., Eugene.

V The meeting was adjourned around 12:00 am.

*What about  
Tax Expense Status  
con be Country*

*Establishing a  
36103 - broken community  
appeal*

COUNTRY FAIR BOARD MEETING  
August 28, 1977

Board members present: Ron Chase, Nancy Alboro, Mary Wagner, Barbara Stern, Mary Cay Liebig, Gil Harrison, Bill Wooten.

Others present: Wally Slocum, Paul Friedlander, Terry Patrick, Eileen Stephens, Jon Pincus, Mike Kilgallon, Jack Delay.

A thorough accounting of this meeting was written by Jon Pincus and is on record for anyone who wishes to read it. This is a condensed version by Mary Cay, to be mailed to those far away.

Before the meeting actually began, it was decided to limit the length of these meetings to two hours.

- 1) It was decided by consensus that the entertainment expense on the financial statement be listed as follows:
  - \$4149.00--operating costs, production expense
  - \$1000.00--to CCPA for contracting, bookkeeping, clerical and accounting services

This will be consistent with the dollar amount spent, with CCPA's books, and their accounting of our entertainment expense, and will not jeopardize their tax exempt status.

- 2) The possibility of taking bids on contracted work for future fairs was discussed. In such areas as printing and sound equipment, it was suggested that money might be saved by contracting to the lowest bidder, and that by opening our business through a bidding process we might also involve others in the community who have not worked with us before.

- 3) It was decided to hire a bookkeeper to help with accounting and possible budget recommendations for future fairs.

- 4) Bill W. reported that our surplus cash is at about \$8,000.00 and that we may be obligated to assume the liabilities of past fairs. It was decided to consult with Jill on this matter and discuss it later.

- 5) After much discussion, two officers were elected by the "volunteer and consensual agreement" method. Mary Wagner will be treasurer and Mary Cay Liebig will be secretary. The duties of these officers were outlined and the possibility of a chairperson/spokesperson will be negotiated later.

- 6) It was decided that Bill W. will be paid an additional \$300.00 in compensation for his hours accumulated during the fair and for follow-up work (bookkeeping, correspondence, etc.) based on his calculated number of work days at the standard per diem rate of \$15.00. Since some garbage workers were paid only \$10.00 per day, it was decided that they be paid an extra \$5.00 per day, to be negotiated through Ron Chase.

- 7) We will discuss the Christmas Fair/Country Fair relationship at our next meeting when more information is available concerning Christmas Fair assets and liabilities.

MINUTES  
Board of Directors Meeting  
of the  
OREGON COUNTRY FAIR  
Sunday, August 28, 1977

Board Members present: Ron Chase, Nancy Albro, Mary Wagner, Barbara Stern, Mary Gay Leibig, Gil Harrison, Bill Wooten.

Others Present: Wally Slocum Paul Friedlander, Terry Patrick, Eileen Stephens, Jon Pincus, Mike Kilmallon, Jack Delay.

Facilitator and Minutes: Jon Pincus

Potential Agenda Items: Staff Compensation and Expenses.  
Christmas Fair's Relationships.  
Use of Surplus Funds  
Hiring a Bookkeeper  
CCPA Listing in Account.  
Discuss Selection Methods for Workers and Contractors  
Election of Officers.

It was decided to call for adjournment at 9:30. The meeting began one half hour late at 8:00 PM. Participants chose agenda items according to the progress of the meeting.

1. CCPA Listing in Account: Jon Pincus expressed concern about the decision of the previous meeting to list CCPA's payment separately from entertainment expenses on the Financial Report. He asked that Fair financial reports be consistent with the original contract agreement as documented in the CCPA books, in which all entertainment expenses were dispersed through the CCPA checking account with the CCPA acting as general contractor for entertainment. He felt that inconsistencies between the two reports could result in difficulties with the IRS and possibly endanger the CCPA's Tax Exempt status.

He also felt that previous meetings had left most people unaware of the services that were provided by CCPA which he said included about fifty person-hours of booking, clerical and accounting work plus the provision of the piano.

Paul said that he would like to see the \$4149. for production expenses itemized separately from the \$1000. for CCPA but that it should be done in a way that is consistent with the CCPA's accounting.

It was the consensus that entertainment expenses should be listed as follows:

Entertainment Expenses through CCPA  
\$4149.00 - Operating Costs - Production expenses.  
\$1000.00 - CCPA for contracting, booking,  
clerical, and accounting services.

## 2. Discussion of Selection Methods for Contractors

Barbara suggested that in the future we should take bids on contracted work. She cited this year's printing operations as an example of an area in which we might achieve better results through a bidding process. It was noted that it would also seem more fair to the general community.

Mary Wagner said that she was also disappointed with the printing operation. Others agreed.

However, Mary Gay reported that the printers had been given only very vague instructions by the staff to "do it the same as last year" and could not be held entirely responsible for the results.

Sandra also felt that it was not really the printer's fault

Ron said that he felt that the people who work on the fair are like a family and that it was not appropriate to assign work through the bidding process.

Jack said that it would be difficult to describe the work of such areas as entertainment for bidding purposes making it unlikely that persons not previously connected with such operations could really understand what tasks they were contracting for.

Baul mentioned the importance of decisions on such things as the quality of the sound which could not be made solely on the basis of the lowest bid.

Jon said that a number of criteria could be used in awarding bids besides lowest quote. He thought that this would result in the board awarding contracts to those people it felt most appropriate anyway.

It was decided to postpone further discussion of this item until most of the larger organizational decisions had been made.

## 3. Hiring a Bookkeeper

After some brief discussion it was agreed by consensus that we should hire a bookkeeper. Bill and Ron each suggested potential candidates.

Various methods of payment were discussed. Paul suggested that comps and other such items might be used for payment.

Jon noted that the amount of work that was implied would probably require some payment of money, at least in the first stage of organizing the existing accounts.

It was agreed that the Treasurer will interview candidates

(Bookkeeper cont'd.)

for Bookkeeper and make a recommendation to the board. Discussion of method of payment was postponed until the Treasurer could research the matter.

#### 4. Liabilities of Previous Fairs

Bill reported that this years Fair had produced a surplus of around \$8000. according to our present account balances. He reminded the board that the new corporation was assuming the debts of the previous fairs. He said that such debts might exist in the form of back taxes owed.

Sandra and Mary Gay said that they had understood that the new corporation was separate from the previous Fair corporations and that they had not understood us to have agreed to automatically accepting the ~~debts~~ debts of previous fairs.

Mary Wagner felt that we did not have enough information presently to have an adequate discussion or decision of the the subject.

Jack Delay said that it seems legitimate to assume that the present corporation would take on the debts of the previous fairs since we have taken on the assets.

Jon agreed that it seemed fair to take on the previous debts since we had assumed such assets as the name, the credit, organization and equipment.

Gil suggested that we defer the decision to Jill.

Mary Wagner reiterated the need for more information.

Mary Gay said she would also like more information.

The group agreed to postpone further discussion until we can have more information.

#### 5. Elections

The topic was opened with a long debate on which officers we should formalize and elect. The question of whether there would be a Chairperson - President was the main focus.

Nancy felt the need for a facilitator at meetings

Gil said that we need a figurehead or contact person to make it easier for the rest of the community to deal with us.

Ron said that he found the idea of a central figure to be inappropriate for a group that was trying to operate in a collective manner. He felt that other people should learn to deal with our method of operation.

Gil suggested that we use the name Spokesperson rather than Chairperson or Treasurer.

Paul noted that we will have at least a Secretary and a Treasurer.



(Elections - cont'd)

Wally suggested a Chairman of the Board separate from the director of the Fair.

Ron suggested titling the positions Secretary and Fiscal Officer.

Sandra asked what the responsibilities of the Treasurer would be.

Mary suggested responsibility for the financial statement and Ron suggested on-site financial logistics.

Gil said that he still felt the need for a third officer. He felt that the Secretary might get overloaded otherwise.

Sandra said that it would be a good idea to have a Public Relations representative.

Gil resubmitted his suggestion for Spokesperson. He mentioned the use of that term for some non-violent training courses he had taken. He said that the Spokesperson need not have any power.

Jack pointed out that such a person might not be available by the time of the Fair.

Ron said that we don't need a hierarchical structure to have order and reiterated the points he had made earlier.

Gil felt that we need to make it as easy as possible for others to deal with us and that a Spokesperson or Chairperson would facilitate business.

Mary W. suggested that we chose a spokesperson on an event by event basis.

Jack suggested that we elect officers as we need them and add on later as needed.

Jon pointed out that the Non-profit incorporation law requires a fiscal officer and another officer and that most businesses and governmental agencies would probably regard the Secretary as having the same powers and responsibilities as President if there were no other officers.

Paul requested his point that we know we are going to need at least a secretary and treasurer and that we should elect those now.

After some more discussion it was agreed by consensus that we would elect a Secretary and a Treasurer.

It was also decided that the duties of the treasurer would include the following:

- A. Signer on accounts and legal documents.
- B. Keeping track of the books and financial matters in general.

Mary Wagner was chosen by consensus as Treasurer.

The responsibilities of <sup>secretary</sup> were determined as follows:

A. Being the other corporate officer and signer (contd.)

Secretary (contd.)

- B. Responsible for Fair inner - communications
- C. Maintenance of Archives.
- D. Makes sure that someone takes minutes.

Mary Gay Leibig was chosen as Secretary by consensus.

Mary Gay suggested that we rotate the minutes. This was agreed by consensus.

### 6. Staff Compensation

( Before discussion began on this item Ilene announced that she and Bill were the proud parents of two "kids". There were general congratulations)

Ron suggested we begin the discussion with Bill's salary.

Bill reported that he had been paid \$900. to date. He felt that he had worked the equivalent of 80 additional days beyond those counted in that payment. He requested reimbursement for that time at the standard rate of \$15/day. The total request amounted to \$300 which would bring Bill's total payment to \$1200.

Mary Gay said that she thought \$1200. was too much. She cited the fact that Bill and Cindy together drew only \$1000. the previous year. She said that if Bill gets more we should all get more.

Ron reminded us that other staff compensation was a separate issue from this request.

Bill said that he and Cindy had drawn only \$1000. at the time because they did not need the money. He said \$1000. did not really represent the amount of hours or sacrifice put forward by Cindy and himself. He said that this year he was claiming a payment closer to the actual amount of work because his needs had changed.

Mary Gay asked if Bill meant that we should be paying on the basis of need.

Bill said no. He reiterated his point that he was requesting an amount that was based on the amount of time spent working.

Mary Gay said that she didn't get paid for days worked before and after the fair.

Ron felt that need is not a relevant criteria for payment.

Bill pointed out that main camp got a higher rate of pay than in-town workers by virtue of having meals and beverages taken care of. He quoted bills for food and beer.

Jack pointed out that many of our payment decisions have been arbitrary making it difficult to account for actual hours or expenditures. He urged us to address the issue of payment.

Bill again pointed out the extra financial benefits for main camp.

Mary Gay agreed that there was an inequity there, and

Mary Wagner said that she felt that Bill's request was reasonable, and that we should grant the request

No Consensus

Ron said that Bill's request was larger than the actual amount of work would warrant.

Bill compared his pay schedule to the information shifts. He said that he has endured demands on his time similar to those of a manager. He cited phone calls in the middle of the night, accounting tasks and other items on a year round basis.

Bill, Mary Gay, Mary and Paul agreed on Bill's request. Jack felt the request is in the ballpark.

Babb suggested ~~that~~ we approve a compromise figure of \$150.

Ron objected to one person making four or five times more than all of the other workers. He felt that it was inconsistent with most of our philosophies.

Jon pointed out that Bill's position probably had demanded three or four times the ~~work~~ work. He pointed out that Bill had to deal with the press and inquiries about the fair all year and ~~that~~ that his association with the fair could cost him money in terms of his personal business dealings.

Sandra felt that the amount Bill would be getting paid would actually amount to \$1500. if the reimbursement for the not lucks and the volleyball set were included.

Bill said that the volleyball was for the fair staff and the not lucks were also part of the organization of the fair. Bill was charged with the responsibility of seeing to it that the not lucks were productive events and that required expenditures.

(continued discussion of Bill's salary. Pick up after Bill describes potluck arrangements)

Bill-.... Bill felt that he was hearing mostly resentments rather than comments on the question of work vs. compensation. He asked us to think about the amount of hours ~~1/2~~ and hassle it takes to have to answer the phone for the fair at all hours of the night. He again compared his per-diem to the actual benefits of those at main camp.

Nancy said the wage discussions shouldn't come down to nitpicking about food or food bills. She pointed out that all of us put in a lot of extra time that we are not paid for. She said that she ~~1/2~~ also knows that many items of faire business come up during the year which Bill has had to take care of. She felt that ~~1/2~~ Bill's assesment of days worked sounded fair and recommended that we pay him the \$500.

Wally pointed out that that many of us didn't have the time for extra days because of jobs etc. He said that he didn't really need the salary that he had gotten although it was fun to recieve something. He felt that if a person needed a higher amount and had produced as much work as Bill they should be payed on that basis. He recommended granting the request.

Sandra said that she felt that Bill had tried to "run away with the fair". She said the Fair shouldn't be any one person's, that it had ~~1/2~~ always been a group effort. She hoped that it would become more of a group effort in the future and had been more so than before during this years event. She said that the staff had unexpectedly found it necessary to fill voids for work previously done by Bill and Cindy. She also felt that we had established a norm of payment and should not oversten that norm without good reason.

Mary Gay mentioned the great amount of cleanup work that occurs after the Fair is over such as bookkeeping etc. She felt that this should be considered and that we should grant Bill's request.

Sandra said that Bill had all of that work because he had been unwilling to let other people do it.

Bill denied that conceit saying that everyone had worked as much as they wanted to. He felt that he went along with the increased responsibility of the staff. He called for the question on time and equity.

Gil said that we had trusted all other staff members to accurately report their work days and that he was upset that we weren't trusting Bill in the same manner.

Ron said he doesn't like the gap between the collective idea and three times the salary or work for one person

Jon said that one person could accumulate that many hours only if we all let that happen therefore it was all of our responsibility if that happened. He suggested that the group focus on the question of time worked and payment.

Gill said that the work happened and that Bill should be compensated for it.

Mary felt that anyone who felt undercompensated should present a bill to the board.

Terry said that he had been understanding payment for the Fair staff as being based on need and had not been aware of the per diem arrangement.

Mary Gay said that she may have accidentally misinformed Terry about payment and would clarify it with him later.

Several people helped explain the per diem arrangement.

Mike Killcollon felt that if we were going to reexamine compensation for Bill we should also do so for others.

After further discussion Ron withdrew his objection.

On the basis of an agreement to insure tighter controls on work time, compensation and expenditures in the future Sandra withdrew her objection.

It was agreed by consensus to reimburse Bill an additional \$300.

Ron asked for more money for the garbage <sup>workers</sup> explaining that they had been misinformed of the payment arrangement and accounted by shifts.

Sandra asked for verification of the account balance

Bill said that besides the balance he had reported there still some undetermined checks out.

Sandra reported that the garbage workers had received only \$10. per day

Ron said that proper reimbursement would probably involve six people at around \$40./per.

Jack described the former shift system.

Bill said that this year we had changed the system for admissions and should do so for garbage.

Gill reported that Dexter was running much better since he started using 10/40 wt. oil instead of 30wt.

It was agreed by consensus that the ~~ffff~~ Ron will bring a bill

For the adjustment for garbage to the next meeting for ratification of the Board. The Secretary will sign the checks.

## 7. Christmas Faire

Mary W. suggested that we obtain more information from the Christmas Faire before continuing the discussion. She passed on a list of questions (see addition) to Bill as a representative of the Christmas Faire.

Consensus.

## Next Meeting

It was agreed that the next meeting will be held at Mary Wagner's house, 970 1/2 Van Buren St. on Sunday September 11, at 5:00pm. Potluck. Mary said that those who bring a towel and arrive on time will get to take a sauna. Those who neglect to do either one will miss out.

## Adjournment

The meeting was adjourned at 9:45 pm, fifteen minutes beyond our scheduled time limit.

Note: I have tried to report your comments from my notes as accurately as possible. If you feel that any corrections are in order please contact me. Jon P.

The next meeting will be at Ron Chase's house on Sunday, October 9, 1977 at 7:00 pm. Ron's address is 1775 W. 14th, Eugene.

## Oregon Country Fair Board Minutes

Sunday, September 24, 1977

### Present:

Board members: Ron Chase, Sandra Bauer, Mary Cay Liebig, Bill Wooten  
Mary Wagner, Nancy Albro, Gil Harrison, John Sundquist  
Staff and friends: Toby and Onzy, Eileen, Paul Friedlander,  
Jill Heiman  
Facilitator: Mary Wagner  
Reporter: Jill Heiman

### 1. Health Department re: food booth lisencing

Bill Wooten, Ron Chase, and Mary Wagner consulted on the issue. Stoner of the Health Department wants 50 booths maximum. One of the Health Dept concerns is the time it takes them to inspect the booths: it was suggested that instead of having less booths, we might try monitoring them better to relieve the work, assign the booths early, placard them for easy identification, and have a 10 day pre-registration mandatory meeting for all food booth people dealing with sanitary procedures. In addition, we should give the health department a map showing where the booths will be.

#### Consensed:

1. Switch booths and toilets in the entertainment area so that the booths would be out of the sun,
2. Eliminate "unprofessional" booths; ones that were not in compliance with health standards;
3. Select a food booth coordinator to facilitate communication between Fair and Health Department. Mary Wagner was tentatively designated coordinator;
4. Increase food booth fees.

It was also suggested that we might want to work on getting or building a refrigeration truck to by-pass the uncooperative and unpredicatable ice man.

### 2. Sherriff's Department

An August meeting of the Board authorized Bill and one other person to meet with Burks. Since Cindy's future participation with the FAir is uncertain, it was suggested that Mary Wagner and John Sundquist accompany Bill. Bill will arrange the meeting.

The Board consensed that we did not want the police to have access into the Fair. Jill said that presently they enter only when probable cause to believe a crime is committed or a danger to public health and safety. All agreed that incidents at Triangle Lake and Applegate

Days indicate that police involvement is not deterrent to crowd violence.

Questions arose concerning the fair's liability for trespassing. Jill responded that it would depend on the facts involved in the particular case: that there is not absolute liability for fair unless there is a known and extraordinary danger (such as liquid natural gas).

### 3. Fair Bookkeeping

1. A high priority seems to be working out an accounting system. Names of accountants (Alan Hitalsky, John Soeey, Laura) were suggested. It was agreed Mary Wagner would choose the accountant to set up our books.

2. Bill will discuss with Stan Long, the liability of previous Fairs for taxes. Mr. Long was the Fair's attorney up to 1977. Based on Stan's report, we will have more information upon which to choose our accountant. It was agreed to wait for that report before choosing an accountant.

### 4. Christmas Fair:

Sandra Bauer proposed postponing this discussion until she, Cynthia Wooten, and Bill Wooten had time to discuss the matter. Toby, who worked at the Christmas Fair, expressed concern that the fair staff remained in debt while craftspeople made money. His emotional support and commitment to the fair was acknowledged and appreciated; however, it was felt that the meeting was not the place to deal with the Christmas Fair at this time.

### 5. Financial Accountability:

Mary Wagner and Mary Cay Liebig are opening a checking account. It was consensed that expenses for postage, copying and the ordinary incidental expenses be payable from this account.

Jill requested that Bill turn over all of the Fair (approx \$1,000) money into the account. Bill expressed concern that the Fair abandon him with tax liabilities of previous fairs and felt that the only way he could ensure these be paid would be by keeping most of the money. Jill was concerned that the treasurer be entrusted with all of the funds and that the Board could authorize the treasurer to reserve an amount that would be sufficient to pay this liability, if any. Bill stated that he would not turn over the money beyond \$1500. Jill said that this was highly improper procedure for any organization, especially one that was contemplating applying for a charitable tax exemption and that legally this was conversion and bordered on embezzelment if not authorized by the Board. The Board then agreed that Bill could keep the money for another two weeks but that none of it would be spent, except for funds from the \$1,500.00 which would be deposited with the treasurer and certain payments to garbage workers which Bill would give Ron Chase checks for.



Oregon Country Fair Board Minutes

Sunday, October 9, 1977

Present:

Board Members; Nancy Albro, Bill Wooten, Gil Harrison, Barbara Stern,  
Mary Wagner, Sandra Bauer, Ron Chase  
Staff and Friends; Toby Alves, Paul Friedlander, Eileen Stevens,  
Jon Pincus, Linda Wilt, Terry Patrick

Facilitator: Barbara Stern

Recorder: Ron Chase

1. Gil informed the Board that Reese and Barry wanted copies of the minutes sent to them.
2. Accountant:  
Bill and Mary will choose an accountant before next meeting. Linda suggested a Mr. Allstatt, who is both a C.P.A. and a tax lawyer. It was agreed that whoever looks at the books should look both at this year's Fair and previous Fairs.
3. Past Fair Liabilities:
  - 1) Bill provided the following information:
    - a. the phone bill for this year's Fair for the phone at the site was \$78.00 Payment was authorized by the Board.
    - b. we have an agreement with Jay Chickerling to grade his road (leading to the fair site). Payment was authorized by the Board and the work will be done as soon as weather conditions permit.
    - c. there are three sets of records available from which Bill was able to reach a gross profit figure from previous Fairs. They are 1) bank records (checks and statements), 2) profit and loss statements, and 3) bank accounts at the end of the Fair. There was significant discrepancies between profit and loss statements and the bank balances at the end of the Fairs, with the profit and loss statements seeming to present a more accurate picture. (Records for the 1972 and 1973 fairs were very incomplete.) Total gross profit for 8 previous Fairs \$26,943.4
  2. It was agreed that all money remaining from this year's Fair would be placed in a Country Fair bank account with Mary Wagner (Treasurer) and Mary Cay Liebig (Secretary) as signators.
  3. A consensus was reached that this Board of Directors has responsibility for the assets and liabilities of past Fairs.
4. Sheriff Meeting:  
Bill met with Sheriff Burks and Lt. Holsen of the Lane County Sheriff's Dept. on Wed., 8-5-77. Their main complaints about this year's Fair were:
  - 1) that, because the aroma of marijuana was apparent to them in vehicles going into the Fair, there was necessarily widespread use in the Fair.
  - 2) that they were refused entrance into the Fair by our security personnel.  
Further, they threatened that unless we guaranteed access to next year's Fair in advance, they would not issue us a permit.  
Bill's response was:

- 1) that although he was not a lawyer, and was not certain of the legalities, he felt that unless there was a complaint, a disturbance, or some threat to order, they would need a warrant to be inside the Fair.
- 2) we aren't enemies of the county sheriffs. We want to cooperate with them as much as possible.
- 3) if the sheriffs entered the Fair in a belligerent fashion, there is no telling what would happen. Tact and discretion on the part of all concerned is essential

A discussion on our relationship with the sheriffs ensued, with particular emphasis on the amount of money we pay the sheriffs. It was mentioned that we should see how much the County Fair and athletic events at the university are charged by the sheriffs. It was also decided that we should get a legal opinion as to how real their threat to deny us a permit was.

5) Christmas Fair:

Bill, Sandra, and Cindy want to continue operation of the Christmas Fair as a private operation. \$680.00 (approx) was authorized by the Board as payment for services rendered and for future considerations previously discussed. Other financial arrangements are to be discussed at a future meeting.

6. Last Week's Minutes:

Bill objected to the wording of the minutes to last week's meeting, noting they involved utterances not actually said at the meeting. The Board agreed by consensus to strike from the minutes of the 9-24-77 meeting the following: part 5, paragraph 2, sent. 5 beginning with "and that legally" and ending with "if not authorized by the Board."

2) Barbara agreed to speak with Jill as a representative of the Board concerning her relationship with Bill and the effect it has had on the functioning of the Board.

7. Sandra agreed to talk with Jill regarding the progress of various tax-exempt forms which must be submitted by the end of October.

8. Agenda Items for Next Meeting:

- 1) Christmas Fair finances
- 2) Expanding the present Board of Directors, and establishing by-laws defining membership, voting members, etc...
- 3) a site discussion
- 4) progress report on hiring an accountant and dealing with past Fair finances.

NEXT MEETING OCTOBER 30, 1977 at Ron Chase's house  
1775 W. 14 Ave. Eugene 343-9476

7:00 PM