

Community Center Committee Meeting 8.20.2012

Present: Steve W, Tony C, Charlie R, Thom L, Hilary A, Andy M, Jon S

New Committee Member

Kirk Schultz would like to be on the committee: Discussion; Skilled and informed. Connections to many internal resources such as builders, designers etc and will be key to helping this project succeed. His participation supporting and assisting charrettes and our upcoming processes will be a great. He is a licensed architect in Washington so will bring many critical time saving abilities to the group and even potentially save us money. Thumbs up!

Pivot Proposal

Refined Scope: First attempt at an initial proposal was very long and all inclusive and made some assumptions which were off base. They came back with refined broken up scope of work that was much closer. Sub groups sat down and discussed and evaluated and discussed necessary adjustments. Sub-group went back and discussed and refined.

Decisions: Concern about our decision making process and the effect on timelines and budgets. This will really drive our process and require decision points along the way and that we will have to be prepared to make decisions ahead of points in the process. Question re: Information to be provided by the owner (us) and timing. There is no calendar. The refined proposal will allow us to sit down with them and define/refine a realistic calendar. We will need to be prepared to move at an accelerated pace and one that obviously does not conveniently align with our accustomed once-a-month schedule.

Archeology: There are concerns about the archeological survey component and timelines. The Archeological investigation will need to be narrowed down to a specific area as the larger the area, the more complex and expensive. This process will narrow the area we have to survey. Jon S suggests we utilize the Arch budget line and begin the process of the arch survey since we know the basic area which we expect to do our project. Group discusses and draws anticipated build zone on property map. Arch Tom will be contacted to get this component underway.

Phase PD Tasks: After review of proposal(s) and discussions with the Arch/Eng firms it is apparent that the goal of finishing Phase PD with a complete master plan and all other stated goals/components for the allotted budget figure was unrealistic. There was much negotiation to add and subtract components from the phases to allow us to accomplish as much as possible with that amount and give us a clear set of deliverables to define a clear decision point for the board for moving forward with the project. (*See SUP/SITE PLAN/PHASES below*)

Rates: Billing rates are subject to change at the beginning of each calendar year so we should be able to negotiate that these rates are not going to change at the outset of 2013.

Pace/Timeline: Clarity required about the entire timeline needed by some. It depends on us and the work we do and the pace we can complete it. The feeling is that this firm can go as fast as we can and it will be our challenge to keep up.

SUP/SITE PLAN/PHASES: We will walk away with most of the site plan that would go to the county but not the entire as some of those pieces fall into phase 2. After entering into negotiations with the firm(s) the cost to accomplish all of our initial Phase PD Goals was near \$43,000. Discussion has gotten most of our initial goals into the first phase for 25k.

Goals/Vision: Establish a core group of identified users and appropriate internal consultants to establish and flesh out the vision/goals that we will bring as an org to the PD.2 Program Meetings. Invite them, the Board and Committee to the 17th of Sept for the Visions/Goals gathering session (*location TBD*) and aim for the following Monday the 24th for the PD. 2 Meeting with Piv/Sol. The BOD Retreat date should not drive this. It may take a little longer. Thom, Tony and Anna will knock out invite to folks once Thom discusses with Pivot their ideas about what their intention is around who would come to which PD 2. Meetings.