

**Oregon Country Fair Board of Directors' Meeting
January 6, 2014, 7:07 Central Presbyterian Church**

Board members present: Diane Albino (alternate), John 'Chewie' Burgess, Casey Marks-Fife (alternate), Paxton Hoag, Lucy Kingsley, Jack Makarchek (president), Indigo Ronlov (vice-president), Kirk Shultz, Jon Silvermoon, Lawrence Taylor, Sue Theolass, Bear Wilner-Nugent. Peach Gallery present: Staff (Charlie, norma, Robin, Andy), Officers (Hilary, Randy), and 49 members and guests.

Agenda review

Announcements, New Business, Member Input, Secretary's report, Consent Calendar, Treasurer's report and budget items, Old business, Confirm minutes from December board meeting, Marriage Equality Ballot Initiative, Appoint Amanda Bishop co-coordinator Crew Services, Appoint Kori Anderson coordinator Child Care, Appoint Tim Jarvis co-coordinator Craft Inventory, Motion to support progress on CLOG work update, OJ Documentary (Tabled), Approve revised Site and Facilities Manager job description, Guidelines Amendment, Reports from Staff and Committees, President's Peace

New business:

Gift acceptance policy adoption as updated (Bear)
Printing proposed Guidelines amendments text in January FFN and then voting on the changes in February (Bear)
Appoint the Hiring Committee for the Site and Facilities Manager (Jon)
Provide guidance to Hiring Committee for the SFM (Jon)
Appoint Bob Maynard to Peach Power Committee (Paxton)
Barter Fair Coordinator appointment (Sue)

Announcements

Reggie: This year is the 45th anniversary of the Fair and the 30th anniversary of the Eugene Celebration. I propose to have a presentation in the Eugene Celebration parade this year to celebrate the OCF 45th and the Eugene Celebration's 30th. On the OCF 50th anniversary celebration, I'd like to have a presence in the Portland Rose Festival parade.

Indigo: If there are people interested in helping with these celebrations contact Reggie.

norma: The BoD meetings in February and March will be at Washington Park. The Board Budget meeting January 27th will be here at Central Presbyterian Church.

Paxton: The Vision Action Committee has scheduled a Review of the OCF Goals summit. It will be on Sunday, April 13, 11:00 to 4:00 at the Hilyard Community Center. All fair Family are invited.

Sue: BFTF meeting on Monday, January 13th from 7:00 to 9:00 at the Fair office.

Kirk: The Hiring Committee is asking for letters of interest for the Site and Facilities Manager position. Send letters of interest to the office: office@oregoncountryfair.org

Jen-Lin: We are looking for letters of interest for the SFM hiring committee and we've set the dates of the interviews. To be on the Hiring Committee, you must be present for all of the interviews for the SFM. This will be happening in the month of February.

Charlie: The total number of meetings is at least five. The meetings are on February 10, 13, 15, 19 or 20 and 22.

Kirk: Those interested in being on the Hiring Committee make sure you are available for all these dates.

Member Input:

Paxton: There were 2800 Low Power FM Radio applications nationwide, less than the 10,000 expected by the FCC. Our application was accepted and we should have an answer back in 6 months or so. There are no competing applications in our area so it should proceed quickly. It is interesting that Eugene Peaceworks put in an application for East Eugene and Springfield so we could have someone to partner with.

Kirk: I bumped into something that tickled me and I wanted to share. It had to do with the love of community and without it no one can accomplish much. This struck me – it was a powerful reminder moment that this is an essential community. Whether it is this community or other communities we all enjoy, they are valuable and important. And it is how we accomplish a lot.

Donations

Chewie: I'd like to pull the City Club off the Consent Calendar.

Indigo: We'll discuss that as a separate motion.

Randy: We've touched on the four Consent Calendar items. One other donation request came in from the Elmira High School Equestrian Team. They are a school organization. Chewie, thanks for sponsoring EHSET for next month. The last thing I'll say is "Stay Green in Fourteen!"

JenLin: Peace Village is a member of Community Village and a member of the Fair already. Let's support them!

Parker: UR Awesome is City Club and Peace Village.

Spirit: Sexual Assault Support Services, as well as Domestic Violence Services, are really lacking funds in our community—so big thumbs up.

Robin: Peace Village is an organization that produces the Peace Jam projects that bring Nobel Laureates together with middle school and high school students. UR Awesome has one of the folks that were at Culture Jam who works in schools talking to at risk youth and does great work to help our youth. I highly recommend the UR Awesome program.

Consent Calendar passes 10-0

Bear moves and Diane seconded that the OCF donates \$450 as Gold Sponsor for the City Club of Eugene.

Cher Akers: The City Club of Eugene survives mainly on sponsorships. We are a community driven organization. With the Gold level the Oregon Country Fair will be on our website and will be mentioned when we air on the radio on KLCC every other Monday night.

Jon P: This is good for the Fair and the City Club to be sponsor at the higher level.

Palmer: In a lot of ways it is all about the community that we are in and the community outside of where we are. Leslie has been honored on there and I've been there in full regalia. There are pretty controversial subject that get exposed on the City Club. KLCC is our high-powered sister to our low power FM.

Charlie: We've worked with City Club in the past to put together some sponsorships. It is a great way to invest money and partner with a wonderful organization.

Chewie: I support the City Club and have been to the Hilton where it airs. What they bring out in our community and the things that get aired are solution oriented.

Jon: What do we get for our Gold Sponsorship?

Cher: For the Gold Sponsorship you get four nametags in the kiosk that are for members affiliated with the City Club. Anybody from the Fair Family can come to a City Club program. Non-members will have to pay \$5. The City Club is also looking for program committee members.

Jon: I would hope that we let people know of the four nametags for the City Club and get that word out for participation.

Bear: Although the City Club is a great organization, the reason that I'm supporting this is that this is cheap advertising for the Fair.

Diane: I'm excited, support this and would love to go to one of the City Club meetings.

Jack: The City Club is a part of the business community in Eugene. Thanks to Charlie and everyone that worked to incorporate Lane Transit District into our event. What we've done has gotten the attention of the business community. The word 'brilliant' comes up with the real movers and shakers of the community. This is in line with that and a good way to support the community.

LT: In addition to the promotional value to this, the City Club promotes substantive public affairs discussions. This type of news is increasingly discouraged and is a good thing. Thanks for stepping up.

Motion passed 10-0

Treasurer's report

Hilary: We've wrapped up the operating budget portion of the budget committee work. We invite all the coordinators to the Budget Potluck on January 18th at the LCC Longhouse. Hopefully the budget liaisons are contacting the coordinators if what the Budget Committee is recommending is different from what the crews asked for. The Budget Committee board meeting will be here at Central Presbyterian Church on January 27th at 7:00. We will review all the operating budgets during this meeting. There is a new cover sheet to submit with your Capital Project request. They are available at the office. Capital Project proposals are due on January 31st and the Budget Committee will bring recommendations to the board at the March meeting. Gary Nolan has a budget item he'd like to bring up. The reason that I suggested we

do it as a budget item is there has been a change in coordinators in Craft Inventory and the request is to adjust the fee applicants pay to have their crafts juried. It is \$5 now and it has been for a long time and Gary was hoping that it could go to \$20. This was not brought up in the budget process.

Bear: I was the board member with whom Gary spoke. I am supportive of this change, but I wanted to make sure that it went to the budget committee first. I thought an appropriate time to then vote on this would be the Board meeting on January 27th.

Bear moves and Chewie seconded to raise the craft application fee from \$5 to \$20 effectively immediately.

Sitka: What is the fee for?

Jeff Harrison: When I became coordinator of the crew there was no fee to have crafts juried. The rationale was to move the fee to \$5 to cover postage. This has been the price since the early '90s.

Spirit: I am not for or against this motion, but I would urge the board to vote on it at the budget meeting. I think we've learned that pushing things forward can cause tensions.

Hilary: I don't have strong feelings; it is not an economic necessity. It is a reasonable request and is comparable with fees for other events. There are costs; we've gone digital; we've bought equipment; the crew purchases food on the Fair's dime; there are passes – there are expenses related. This would come close to covering the expenses that the Fair incurs to jury crafts.

Palmer: Seems like not a huge fee, but a huge increase.

Sue: I'm a crafter. After about 18 years of trying I got juried in, in 2009. I can already hear the phone calls that I'll get if we raise it to \$20. Jeff, I need your help here if you can pull this out of your head. Last year we had the biggest juried group – what was it?

Jeff: It was in the 270's. Of that number only 20 new people got in and some of current crafters got additional juried crafts in.

Sue: To me the chance of getting juried into this show is pretty small. I would be comfortable with a raise to \$10; consider \$20 in a year or two – but \$5 to \$20, I think is too much. It is set up so that, if you want to be considered for the ever-elusive permanent booth, you have to keep going through the jury process over and over again.

Bear accepts friendly amendment to raise the fee to \$10 -- Bear moves and Chewie seconded to raise the craft application fee from \$5 to \$10 effectively immediately.

Chewie: Gary, will this work to solve this? If so, I'm fine with it.

Gary: For now.

Jon: All I see in the budget is a percent. Is there a dollar amount?

Hilary: The amount this raised last year was \$1500.

Jon: I'm against raising a fee without any advanced notice, I will vote against this motion.

LT: The inflationary change from '94 to 2012 changes \$5 to \$7.63. I share Jon's concern, but this is small and reasonable increase.

Paxton: I am against the \$20 will support \$10.

Casey: I agree that the fee needs to be raised and \$10 is reasonable.

Motion passed 9-1 Jon against

Jon: Are the budget numbers pretty firm?

Hilary: I'm not sure yet.

Jon: I noticed that Crew Services were under budget by \$3000.

Hilary: Tony has talked with Doug of Crew Services a lot. This budget had a lot of attention. There were a lot of questions on how they calculated what they asked for last year. And they did underspend.

Jon: I assume that the capital budgets that were underspent will be carried over?

Hilary: We will analyze and talk to people to determine if they are going to complete the project. Part of the process we'll act on in March is a carry-forward amount.

Old Business

Indigo moved and Bear seconded to approve the minutes from the December 2, 2013 board meeting.

Motion passed: 9-1 Chewie abstained

Jon moved and LT seconded that the Oregon Country Fair endorse the Oregon United For Marriage's campaign to win the freedom to marry for same-sex couples in Oregon and that the Fair donate \$2500 from the Change line item in the budget to assist in that effort.

Sue: This is something that has been near and dear to my heart for nearly 30 years. The past 18 months have blown me away. Yes, Yes, Yes

Jon: Since Steve Gorham is not here; this organization is a 501c4.

Motion passed 10-0

Paxton moved and Sue seconded to appoint Amanda Bishop as co-coordinator of Crew Services.

Chewie: The crew is not called 'Cream Puff Sparkles' and I will not vote for it if that is in the motion.

Motion passed 9-1 Chewie opposed.

Indigo moved and Sue seconded to appoint Kori Anderson as coordinator of Child Care.

Sue: Thank you Kori!

Motion passed 10-0

Chewie moved and Lucy seconded to appoint Tim Jarvis as co-coordinator of Craft Inventory.

Jeff: I came tonight to speak about Tim and Craft Inventory. I've been working with the crew for a long time. I'd like to thank the board for their increased understanding and support for Craft Inventory over the years. I am glad that Sue became a member of the board. Lucy began as coordinator and I was honored to step into her shoes. I will continue to be on crew as an adviser with Gary and Tim. Gary has done a lot of work over the year as I stepped out and Tim too has stepped in. I strongly support Tim who I picked.

norma: Jeff deserves a standing ovation!

Motion passed 10-0

Kirk moved and Chewie seconded that board support the progress of the CLOG team and the concepts printed in the December issue of the FFN, which are also currently available on the Path Planning webpage via the oregoncountryfair.net website. Additionally, the board directs the CLOG team to implement the development and operations of the new area based on those concepts.

Member input:

James: Since the expansion began there has been an uproar from everyone: good, bad, and unsure. Most of the people that are being relocated need help in their new space. As one from Construction Crew, putting the fence up and doing this expansion is going to require taking care of the volunteers. We need to make sure they are supplied with food and coffee. We also need shade structures or it is going to turn into a blue tarp kingdom.

Jon P: In what way does this make the CLOG different than it has been?

Hilary: The CLOG came out of Path Planning and comprises Charlie Ruff, Tony Clementi, myself, Sallie Edmunds, Kirk Shultz and Justin Honea. We have been meeting weekly since June. We have worked with Path Planning as well as a number of crews. Kirk has been keeping the map that is referred to in the FFN update as the most recent vision of all this work. Sallie and I are working a lot on programming; I'm working on a lot of the programming around the venues; she's working a lot on the art programming. Justin is involved in the booth selection process. Kirk is coordinating design and we're all trying to keep the big picture going. As the CLOG, we felt we needed another touch point with the board. We think we are on the right track, but we want you to weigh in – if you think we are on the right track or not. We are ready to start doing things, like submitting an operating budget to the committee and the board. We are developing lists for Capital Projects and there is going to be requests for a lot more Construction, Security and the operational crews. We are spending a lot of money and standing on the shoulders of Path Planning and their years and years of work. It is turning into an operational thing at this point and we just thought it was time to come back and talk to the board. This is another touch point when we are starting to take off.

Colleen Bauman: I am co-chair of Path Planning and I want to say thank you to CLOG as we move from planning to implementation. Their reports have been detailed and consistent so please support this motion.

Jon P: I am very much for the CLOG to move into the implementation phase. So far the CLOG has had good communication with Path Planning. Does the motion change the relationship with Path Planning?

Kirk: No, it will not. We are pioneering with something very large that has not been launched before. The CLOG had to move into a more agile group, but we felt we needed to speak to the board and also to the family. We wanted to take this back to the board before we get budget on it. This includes raising concerns or doubts. We are making it up as we go along and we will continue to meet with Path Planning.

Dean: I am also on Path Planning. We've been working with the folks that are going to be affected. A founding principle was to have good clean communication with as many people as possible that will be affected. This is the first time that we've come out and said "look at what we are going to do." Thumbs up.

Justin: First, it is an honor to be a part of the CLOG. Secondly it has been a proud moment to work with Colleen as her co-chair and watch this rise and become an operational moment for us as an organization. We are working diligently to figure this out, but what I'm really proud of is the transparency with Path Planning and using them as a place to check in with the Fair family as we advertise the excitement around this project. The forum of Path Planning allows us the opportunity to vet any questions that come up. The work that Path Planning is doing with the CLOG is something that I think this organization should be proud of.

Robin: I am impressed with the CLOG and the work that Path Planning has done for so many years. Working in the office, I am able to see from an aerial view the things that go on at the Fair. People may spend a lot of time in one area and may not know about another area. The CLOG brings together a lot of people that have extensive experience in different areas, like Justin, and administration, Path Planning and Hilary and Chela Mela. It is a beautiful thing.

LT: I strongly support this motion and echo all comments made thus far. This is a simpler motion than the way it's written. It purports as written to do two things: It will support the CLOG but where the work begins is this sentence, "Additionally, the board directs the CLOG team to implement the development and operations of the new area based on those concepts." This is the essence of the motion.

Chewie: What the CLOG and the implementation teams have done is amazing. Being a VegManEc for years, I look at the work the crews have done with the area where the tornado hit three years ago and they have fixed it. I am supportive of what CLOG is trying to do. I am impressed with how Path Planning and the CLOG have meshed it all together. If it all works perfectly we've done something wrong and I like the fact that it's verbose.

Jon: I do have some concerns and I'm sure everyone would be surprised if I didn't say that. I hope the CLOG monitors Crafts Lot Facebook page because the message from folks recently is one of desperation. This page is one means of communication to those campers. Crafts Lot was called Crafts Lot for a reason – people want to camp there to be close to their booths. I am concerned that most of the crafters are being displaced but some that are not crafters will get to stay. I'm concerned about issues of fairness and perceptions of us versus them and we need to make it Fair. I've expressed concern to Kirk about the amount of vegetation along tree lines and that the buffer be maintained as much as possible. I have a little discomfort with a group of people that are developing something without a budget and I would much prefer to vote for this motion with an actual budget. What are the revenue projections and how much added staff is projected? I will not vote against it but will probably abstain for that reason. I don't want to vote for something that is a blank check.

Casey: Too Tall – there will be coffee, I promise.

Kirk: Thanks Jon for your concerns. I was hoping for some concerns. The immediate concerns are the camps that are in the woods and the ones staying are the bigger pre-Fair crews. It has been stressful not knowing where the lines are, but the maps are beginning to illuminate these lines. Keep checking the Path Planning page on the .net site and keep sending questions, doubts, wonderments and concerns to us.

Chewie: When it comes to vegetation I have had my hissy fits and worked through them. The South end of Crafts Lot had a tornado and the brush cutting was necessary. The spiria is important to keep. The vegetation issues are constantly addressed and sniveled about by myself as well as others. I want there to be reverence for land first. I believe the CLOG has done the best they can. Volunteers and crafters will not be in a briar patch but they are also not going to be out in a field.

Paxton: I'm impressed with the groundwork that Path Planning has done. I thank them and CLOG – they are doing an amazing job. I have concerns – and have seen concerns on the FB page and encourage more communication. I am concerned about how nebulous some of the map work is and particularly the brush lines. Please continue to with the communication.

Jack: I just can't wait until it's not called the Crafts Lot. It has been quite a journey to get to here. And if our biggest concerns are just spending money and discussing immediate issues, we're good.

Motion passed 9-1 Jon abstained

Sue moved and Kirk seconded to approve the revised Site and Facilities Manager job description published in the minutes in December.

Jon: I wanted to point out that there were a couple of minor changes one was the word 'supervision' was added to the clause and a few other minor variations.

Motion passed 10-0

Bear: For the Guideline amendments, what we do is print them in the Fair Family News as submitted with votes on each one in February.

Jon: The amendments that were in our packets; are they the only amendments?

Charlie: There is a supplemental packet that Randy will have for the FFN.

norma: There were some that were just editorial without policy changes.

Indigo: So look in the January FFN in the minutes for the new Guideline policy changes.

Reports

Staff:

Charlie: We have been experiencing a lot of mail server issues. If you don't get a reply please resend your email. The CLOG, Camping Crew and John K. have been in touch with a lot of campers. If you have questions please send an email to campingcrew@oregoncountryfair.org. The CLOG has done a huge call out for food and crafts to get existing vendors into the Crafts Lot. The Crafts Committee will have a lot of one-year only placements. On March 8 there is a day long work party for Camping Crew, so any campers from Crafts Lot that want to come out to the site are welcome to attend. The Community Center Committee is doing a design charette on February 8th at the LCC Longhouse from 11:00 to 4:00. It is the next big step in the Community Center. Alice's is filling up so if you have a retreat coming up, get it on the calendar. The fund raising group of Linda Reymers, Hilary Anthony, Robin Bernardi and myself has been working the last few months to develop a fund raising plan for Culture Jam and finish the foundational work for philanthropy as a whole for the Fair. Check the FFN this month for the story. The Fern Ridge Review will begin having stories about our philanthropy on a regular basis.

Tony: I was looking forward to tonight's meeting. Unfortunately our Web Development Team currently working on the .ORG rebuild has been meeting weekly on Monday nights and we are in the last push and final stretch to get the new website launched in time for the beginning of our marketing and event cycle. This will be taking a considerable amount of focus and extra work to get this polished and done in time for the target launch date and so, based on the limited agenda requiring my presence this evening at the BOD Mtg, Charlie has recommended my time be better spent at this other meeting and work session. Thanks for the understanding!

I would like to say thank you for supporting the work of the CLOG Team and Path Planning on the Craft Lot Project. This is an amazing group to work with and although an amazing amount of work has been done, the bulk is still ahead and so thank you for your support and vision. The project is exciting and means so much for the fair and our future. Thank you!

I would also like to comment specifically on the proposed appointment of Amanda Bishop to be the Co-Coordinator of Crew Services. I have worked with Amanda for years since she joined Crew Services and I was the Coordinator. She is an amazing woman and her leadership skills, experience, and abilities make her a perfect partner for our currently overworked, yet still somehow undeterred and un-phased rock star Coordinator, Doug Richards. I have enjoyed working with her since her arrival and 100% support this appointment. Thank you Amanda!

Thanks to the Budget Committee for all of the work they have put in over the last few months. It is a lot of extra time to give and I appreciate the time and effort they have put towards the process.

Also I would like to give a big hug and thanks to Andy and Jeff for picking up the extra work on site while we are in a staff transition. There was considerable work attached to the near record temperatures recently in addition to the regular work as well as groups at Alice's. A special thanks to them for stepping even further up and handling everything with grace.

I will see many of you at the Coordinator Potluck the weekend after next. Thanks to all of the Coordinators for your work on your budgets as well as the seasonal work which is undoubtedly beginning to unfold for many and of course, the committees, ffn and all the other groups who carry the work year-round, especially the BOD and officers. I am humbled to begin another year here with this family and looking forward to the year ahead with appreciation, excitement and love. Thank you thank you thank you!

norma; The Board Budget meeting on January 27th will be here a Central Presbyterian Church. The next board meeting is at Washington Park Center, 2025 Washington Street. I've been working on the guideline changes that are just grammar or editorial changes. Thanks to Heidi Doscher who joined me in cleaning

out the basement. Craft applications will be available in mid-January. Those Yahoo-ers that got the potluck announcement 105 times – sorry. Capital Projects were mentioned; so if you need a cover letter let me know.

Robin: I want to thank Pam at Fern Ridge Review for helping us get the word out that the Oregon Country Fair is a philanthropic organization. Cali Cook and her friend Marilyn came out from Lebanon High School and was shadowing me for a project and helped input 50 names into the database. If others want to help with this data entry please contact me.

Andy: December was an interesting month on site due to the record cold and the snow. It tested the water systems – and we had lots of broken pipes, which are now fixed. No site report is complete without some mention of weather. Rainfall in 2013 was a record low with less than 22 inches. The Long Tom is scary low. I'd like to do a shout out to Casey Fife who helped with roof maintenance on the Cow Palace and the Screen House. The Yurt is going to need a new roof in the future. The Highway pickup – due to Randy Roundfoot's passing – is being filled by Laura Beebe who is stepping up to be the unofficial coordinator. The next one is Sunday Jan 26th so meet at 10:00 at the warehouse if you want to join in. Snow was light so we know of no tree damage on the property.

Committees:

Sue: The Barter Fair Task Force will soon be doing outreach for team leaders. Please see the FFN for that information.

Kirk: Path Planning was off in December, so the next meeting is Sunday the 19th at 1:00 at Alice's.

Chewie: My thirteen-year-old daughter said to say hi to you all and Happy New Year.

Michael J Long: As you know the OCF Board of Directors at the November 2013 Board meeting, instructed the Fair Lawyer to proceed with the Low Power FM FCC application. That application was filed on behalf of the Oregon Country Fair, November 14, 2013, electronically. The application included the completed FCC Form 318, letters from prospective community partners, and a copy of the OCF Bylaws. The application was announced as being received on November 26, 2013. On December 2, 2013, it was announced to our lawyer that the FCC had "accepted for filing" the Application. This means that anyone seeking to object to the proposal must have a petition to deny on file no later than thirty (30) days from this notice or in this case no later than Monday, December 30, 2013. We have not received word at this time, of any petition to deny being filed. We look forward to receiving the grant of our proposal; perhaps as soon as within the next several months. In anticipation of a positive result, we have begun to network on all the different aspects of this project and seek those fair family members who wish to be actively involved.

President's Peace

2014 is the year of the horse. I love horses. I have horses. Sometimes I feel like a horse. I am grateful for all the support of the membership and I'm sure the rest of the board feels the same. Every year is a big deal and this year is no exception. We will be, as usual, challenged to do more. We are doing this to get to our future and to our children's future.

By the way this my daughter's birthday and I usually call and sing her Happy Birthday and I have not done that – yet.

Indigo: Call her!

Jack: Ok – <singing of Happy Birthday by everyone> to Sarah!

Tentative Agenda for February 3rd:

Gift Acceptance Policy (Bear)

Guidelines (Bear)

Appoint Hiring Committee (Jon)

Provide Directions to the Hiring Committee (Jon)

Appoint Bob Maynard to Peach Power (Paxton)

Barter Fair Coordinator Appointment (Sue)

Consent Calendar items:

None at this time

Proposed Guidelines changes:

Barter Fair 2014 Guidelines:

The Barter Fair is a no camping, vehicle free, pedestrian only event taking place on the Monday following the OCF weekend, with same day set-up and tear down. Reasonable accommodations for alter-abled will be made. The Barter Fair is a pack it in, pack it out, Leave No Trace event. A valid OCF wristband or OCF Photo ID is required to enter the Barter Fair area on Monday. Bartering and sales will be in compliance with Oregon Country Fair guidelines. Handcrafted items, vintage, and used treasures are encouraged. Ethically hand gathered imported items and raw material imports are allowed. Large scale mass produced imported items are not permitted.

Absolutely no sales or bartering of food, beverages, alcohol, or drugs are permitted or tolerated. No pipes, bongs, or other tools to ingest illegal drugs, or any other drug paraphernalia may be displayed or sold on Oregon Country Fair property at any time, including during the Barter Fair (see section 49). All health, safety, and environmental guidelines must be followed (see sections 11, 13, and 78) as well as all federal, state and county laws.

Barter Fair vendors will preregister and prepay during wristband booth hours of operation prior to Noon on Saturday of the OCF event. Vending space is limited. You must have a valid OCF wristband or OCF photo ID to preregister. Verified Fair affiliation is required. *No Barter Fair registration will be available after noon on Saturday.*

Preassigned Barter Fair vending spaces will be strolling, 5'x5', and 10'x10'. Each vendor is limited to one booth space. Vendors may not expand their products and displays into other booth spaces. Each vendor will be charged a booth fee according to booth size. Vendors may not trade spaces or change locations once spaces have been assigned. Vendors will visibly display their booth registration form during Barter Fair hours.

Preregistered vending spaces will be available for set-up on Monday from 8-10am. Barter Fair vending hours are from 10am to 3pm. Tear down must be completed and vending space clean and clear of debris by 5pm.

As with any OCF event, all Barter Fair participants are expected to follow OCF Guidelines and Community Agreements. Failure to comply may result in suspension of future OCF participation.

Cats Proposed Changes:

1. Identify the proposed change by page and section number in the 2013 Guidelines.

Guideline 9, Page 4 (within the "General Information" section).

We'd like to add "Cats or other Domestic Animals" to the title of the guideline, and insert the second sentence below (i.e., after the first sentence of the 2013 guideline, and the next sentence that begins with "Anyone who refuses...."). Alternately, we could just focus on cats (people bringing their pet cats to the site while they work during main camp is harming birds and other small vertebrate wildlife on the site) and leave off other animals.

2. Show how the revised section is to read. Please print.

"9. No Dogs, Cats or Other Domestic Animals. The prohibition of dogs on site, except service dogs, is in effect from June 1 through August 31. Bringing cats, chickens, or any other animal to the site is prohibited at all times of the year unless officially approved as a service animal, part an entertainment act, or otherwise arranged with permission by management. Anyone who refuses to comply will be told to leave. You may be placed on probation

for violating this guideline.”

3. Identify other sections that would be affected by the change.

This change could potentially be cross-referenced in the "Stewardship" or camping sections of the manual. More specifically, this proposed change to guideline 9 may also affect guidelines 47 and 84 as these mention "animal waste" and "no animals in food booths", as if it is OK to have animals on site during the event. So perhaps it would be best to insert in to guidelines 47 and 84 that only approved / service animals are OK to bring on site during the event.

No Pets Proposed Guideline:

1. Identify the proposed change by page and section number in the 2013 Guidelines.

Page 4, section 9

2. Show how the revised section is to read. Please print.

No Pets. The prohibition of pets on site, except service dogs and service miniature horses, is in effect from June 1 through August 31. Anyone who refuses to comply will be told to leave. You may be placed on probation for violating this guideline.

3. Identify other sections that would be affected by the change.

Page iii, Calendar, June 1 – change to NO PETS allowed on OCF property

4. Attach a copy of the page to be revised and highlight or [bracket] the sentences of the proposed change.

“The prohibition of dogs on site, except service dogs, is in effect from June 1 through August 31. Anyone who refuses to comply will be told to leave. You may be placed on probation for violating this guideline.”

Recycling Proposed Guidelines Changes: (suggested additions in italics; deletions crossed out).

Section 23. The OCF Board of Directors has set the goal of a waste-free Fair. ~~Our mission: It is the mission of the Oregon Country Fair Recycling Crew to work towards this goal, first by reducing the amount of waste generated by our event, and then by minimizing our impact upon the land by removing all extraneous materials from it. And to set an example that future generations will be proud to follow. You can help us in this mission by adhering to the “Pack It In, Pack It Out” policy outlined in Section 41 of this handbook. “Leave No Trace” of your visit upon your departure.~~

All participants are required to use compostable or reusable food service containers and the durable flatware provided by the Fair exclusively. The use of disposable plastic cups, plates, bowls or flatware is strictly prohibited. ~~For the convenience of our family and guests, Recycling kiosks are provided and maintained throughout the Fair and in outlying camping and operational areas. In general, they are maintained in service from Thursday pre-Fair through Monday morning post-Fair. Our collection runs during Fair begin very early in the morning, so material generated by booth and camping areas should be deposited the night before. For the convenience of our guests and to avoid unsightly build-up or overflow of material at the recycling kiosks, please avoid depositing large amounts of booth and camping generated material in the public area kiosks during Fair hours. Everyone must adhere to the “Pack It In, Pack It Out” policy outline in Section 41 of this handbook and to “Leave No Trace” of your visit upon your departure.~~

The following items may be left at recycling kiosks ~~located through the Fair: cans, glass and aluminum~~ (flatten cans, ball up aluminum and co-mingle for space); cardboard (flatten and stack); compost (co-mingle food and biodegradable food service ware or soiled paper products); newsprint (contain in a sack); mixed paper (any paper that isn't cardboard or newsprint, contain in a sack); plastic containers and bottles #1-5 and #7 (no #6 plastic cups of any kind or plastic utensils, as these things are not readily recyclable); clear plastic bags and sheeting (leave clean, folded or bagged); ~~waste (none of the above) beverage containers of all kinds; glass of all kinds; tin food cans (please rinse and flatten) and other metals; cardboard (please flatten and stack); compost, including biodegradable food service ware; cooking oil (please contain in appropriate closed plastic containers); clean mixed paper (please contain in a cardboard box); clear plastic bags and sheeting (leave clean and folded or bagged); and landfill material.~~

The following items may **not** be left at recycling kiosks: carpets; furniture; construction materials, including dimensional lumber; paint or other hazardous chemicals; batteries; and bio-hazardous material, including sharps (take sharps to White Bird for proper disposal).

We know of no other event of any size that disposes of their waste more responsibly than the Oregon Country Fair. This is consistent with the Seven Generation pledge of the OCF, and we take great pride in the work we do. Please

help us to set an example that will inspire future generations of Oregon Country Fair family to reach even greater success.

Please bring recycling out every morning to avoid build up or overflow. In order to meet the Fair's waste-free goals, all participants are required to use compostable or reusable food service containers at OCF-related gatherings at all times. The use of disposable plastic cups, plates or bowls is strictly prohibited.

2014 Vehicle Guidelines Proposal:

Section 37 – Replacing the last two segments currently titled Fair Owned vehicles & Alternative Forms of Motorized Transportation

Add: Privately owned vehicles used for fair purposes:

Some operational activities are performed thanks to the generous donation of the usage of privately owned vehicles. Vehicles that are not street legal and/or do not carry standard liability insurance must be approved by operations. Operational approval will include a signed agreement defining the terms of use.

Alternative Motorized Transport: ~~All alternative forms of motorized transport intended to operate at the OCF site any time during the period from the opening of Main Camp through the Sunday after post Fair must be registered at Quartermaster prior to use. These include but are not limited to gators, golf carts, go-carts, ATV's~~ Vehicles such as, but not limited to, gators, golf carts, go-carts, ATV's, minibikes, scooters and mopeds. ~~Off Highway Vehicles, ATVs, gators, golf carts, motorcycles, mini-bikes, scooters, mopeds etc are prohibited and not allowed on the property without prior approval. Personal use vehicles will not be approved and should not be brought to the property. We will ask you to remove it. Each vehicle will be considered on a case-by-case basis, however only those serving approved operational functions or other critical needs will be considered.~~

All parties operating any vehicle on the property must agree to adhere to any agreements and adhere to operations in approved areas and at approved rates of speed. No one under 16 may operate any motorized vehicle on site at any time. Failure to follow the terms of agreement, or the guidelines, will result in the OCF requiring removal of the vehicle from the property

Consult your coordinator, Booth Rep, or Management prior to main camp if this affects you.

Aesthetics Guidelines Change:

72 Aesthetics: Booth construction should be simple yet imaginative and attractive. Organic, asymmetrical, and non-rectangular designs are encouraged. ~~Please~~ They strive to maintain the Fair ambience of a small, temporary village. Booths that are fully removable are strongly encouraged as they impact the land the least. Whether fully removable or not, booth walls, roofs, counter skirts and such must be substantially removable to allow light and rain to reach the ground.

Booth construction and decorative materials should include wood (poles and old weathered wood are best) or fabric (canvas, parachutes, tie-dyes). The OCF does not permit pressure-treated materials plywood, lattice, chipboard or pallets as building materials for new or rebuilt construction. However covered plywood countertops in booths, removable plywood signs, and removable wheelchair ramps are acceptable. Plastic, including woven plastic, must be covered and out of sight during the Fair unless it is actively raining. Automobiles, trailers, camping tents, or converted trucks may not be used as booths.

Personal camping tents must be kept well hidden from public view. The OCF has the right to reject a booth not in keeping with the aesthetic standards of the fair.

Signs. ~~Signs must follow the same aesthetic guidelines as booths.~~ Signs should be clear, attractive and in character with the organic aesthetic of the Fair. Booth name signs may be no larger than 16 square feet, but not necessarily square in shape. Booth menu signs may be no larger than 8 square feet and must also follow the organic aesthetic of the Fair. No signs are allowed in the paths. Signs may not be made of plastic, vinyl, laminated material, or any other synthetic material or commercial printing process. Hand painted signs and menus are recommended. Excessive signage is not permitted.

Booth signage must be on the booth itself. Signs (*including sandwich signs*) in other areas directing folks to your booth are not permissible, ~~other than in cases where a crafter has moved.~~ *In cases where a crafter has moved, the Fair will place a small sign at the old location for the first Fair of the move.*

Guidelines Changes 54.55.58:

54. One -Year -Only Booths – 2013 Version

One-year-only booths are awarded to the top-ranked crafters (by jury score in the current year) on the Wait/Share list. A crafter who is awarded a one-year-only booth must share that booth with at least one other crafter looking for space at the Fair. A crafter who is awarded a one-year only booth for two consecutive years will not be eligible for a one-year-only booth in the third year but will be eligible again the following year. Registration will maintain at least 10 booths as one-year-only booths.

54. One -Year -Only Booths – 2014 Rewrite

Booth Registration will maintain at least 10 full size booths, as one-year-only booths. One-year-only booths are awarded to the top-ranked crafters (by jury score in the current year). Top juried crafters have two styles of booths to choose from, Full booths and Single booths. **Full booths** are large enough for two crafters. Top juried crafters who choose these booths are required to find a booth partner to share with. Booth registration will provide information on how to find a booth partner. Top juried crafters need to notify Booth Registration when they have chosen a booth partner. **Single Booths** do not require the top juried crafter to share with another crafter. Single booths typically are half the size of a full booth. A crafter who is awarded a one-year only booth for two consecutive years will not be eligible for a one-year-only booth in the third year but will be eligible again the following year.

Crafter's, who have submitted an application to sell at the Oregon Country Fair, will receive their jury results from Craft Inventory via mail. Booth Registration will then coordinate awarding booths to the Top Juried crafters, in the order of jury rank. Booth Registration will facilitate development of the waitshare list and assist in placement. Please communicate with Booth Registration at boothreg@oregoncountryfair.org.

55. Awarding of Booth Space on a permanent basis – 2013 guidelines version

Awarding of Booth Space on a permanent basis each year the Fair will determine if there are booth spaces available to award to returning crafter(s) on a permanent basis, rather than for one year only. If space is available, it will be awarded to the top-ranked crafter(s) from the current Wait/Share list that have:

- 1.) Five years verifiable presence at the Fair as an active crafter; and
- 2.) Presence at the Fair as an active crafter in at least one of the previous three Fairs.

Booth availability will not be known before the April 1 jury deadline. Because of this, returning crafters who are interested in (and eligible for) being awarded booth space on a permanent basis must submit a new application (with digital images and fee) by the April 1 deadline.

55. Awarding of Booth Space on a permanent basis - Rewrite

55. Assignment of permanent placement will be determined annually based on: availability of booth space, and the evaluation of qualified applicants. If space is available, it will be awarded to the top-ranked crafter(s) from the most current Craft Inventory Jury scores that have:

- 1.) Five years verifiable presence at the Fair as an active crafter; and
- 2.) Presence at the Fair as an active crafter in at least one of the previous three Fairs.
- 3.) Achieved top jury scores through Craft Inventory jury process, in the current year of application.

If Applicant has met the above requirements, then, provide written Letter of Interest to Booth Registration. To help Booth Reg. evaluate the request please include: Booth needs, Camping needs, recent jury score results, and possible booth mates. Send request to boothreg@oregoncountryfair.org. Booth availability will not be known before the April 1 jury deadline. Because of this, returning crafters who are interested in (and eligible for) being awarded booth space on a permanent basis must submit a new application (with digital images and fee) by the April 1 deadline with Craft Inventory.

Booth Registration may award booths during the off season, under special circumstances if needed. All eligibility rules apply to these placements. Any Special Circumstance booth assignments will result from

consultation with Booth Registration, Management and Craft Committee. Jury score results will be used from the previous year for purpose of calculating eligibility.

58. Strolling Craft – Guideline 2013 version

Vendors strolling craft vendor assignments are meant to provide the Fair with a continually changing atmosphere on the paths. Strolling craft vendors are expected to stroll. Strolling vendors who do not regularly move may face sanctions. Strolling vendors are required to check in with the Craft Inventory Crew at Odyssey at least once a day during the Fair, between 10am and 5pm, with their complete path display.

58. Strolling Craft rewrite

Strolling craft vendors are expected to be able to stroll easily along the path to provide the Fair with a continually changing atmosphere on the paths. Approved strolling crafters must be registered with Booth Registration. Strolling vendors who do not regularly move may face sanctions. Strolling vendors are required to check in with the Craft Inventory Crew at Odyssey at least once a day during the Fair, between 10am and 5pm, with their complete path display

Insert New Guideline for Temporary Craft Carts –

Craft Carts -

Craft Carts are reduced –sized craft booths (carts) that must have the ability to move when called upon to do so. This booth model is intended to stay in one location during the public hours of the event. Craft Carts will be sited with the assistance and approval of booth registration and with the input of other OCF crews and operations team. Temporary Craft carts must be no larger than 4' x 6.' Total foot-print of booth area must not exceed 8' x 8'. Cart and area must adhere to the aesthetic guidelines of the Oregon Country Fair. Cart placement must be such that it does not interfere with traffic or visibility of other booths. Craft Inventory will visit each cart to verify attendance, and verification of craft.