

**Board of Director's Budget meeting
January 27, 2014 Central Presbyterian Church 7:03**

Board members present: Diane Albino (alternate), Casey Marks-Fife (alternate), Paxton Hoag, Lucy Kingsley, Jack Makarchek (president), Indigo Ronlov (vice-president), Kirk Shultz, Sue Theolass, Casey Marks-Fife, Jon Silvermoon. Peach Gallery present: Staff (Charlie, norma, Robin, Tony), Officers (Hilary, Grumpy, Randy) 22 members and guests

Indigo: I would like to declare my conflict of interest. The Fair pays Café Mam and Café Mam pays for my life. We sell to the Fair and to other Fair vendors. We also donate coffee to the Fair.

Crew budget:

Jack moved and Lucy seconded to approve the Crew budget on line 504 of the 2014 Proposed Budgets for a total of \$724,748.00

After discussion and additional changes the final Crew budget line items was \$724,748.00.

Grumpy: Some of formulas might be incorrect and I will make sure by the February 3rd Board meeting that the correct number will be brought before the Board for action.

Hilary: Thanks to all of the people that have worked very hard on this budget. There is a huge amount of this budget that is due to expanding in the Crafts Lot.

Tony: I extracted from the overall Operations Budget what we expect to have as additional expense due to the Crafts Lot expansion, which is in the additional cost sheet.

Jon: Is this all the crew changes that will be a result of the Crafts Lot expansion?

Hilary: This number is going to be very close, but there will be some additional crew costs we have not added in.

Jon: Are there any projections for revenue?

Hilary: Only booth fees are going to be added and it did not change the revenue projection.

Jon: I see that Pre-Fair Main Camp kitchen number of meals doubled on the 4th of July. Is this due to people working on that day?

Jack: It's hard for me to understand the question. Are we drawing more people on site to get more work done, yes.

Lucy: This is a comment on the food vouchers on line 502 and it is the largest jump in the number of food vouchers I've seen.

Grumpy: I will check the 2014 food voucher cost.

Final Motion:

Jack moved and Lucy seconded to approve the Crew budget on line 504 of the 2014 Proposed Budgets for a total of \$727,598.00

Motion passed 9-0

Board of Director's budget:

Jack moved and Paxton seconded to approve the Board of Director's budget on line 35 of the 2014 Board of Director's Budget for a total of \$109,550.00

Indigo: Our retreat location is increasing in cost by \$811.

Jack: Let's increase the board budget to \$110,550.

Jon: Reoccurring donations like Whitaker Thanksgiving dinner, can we just give them the money?

Indigo: I think that donors should get a place in our minutes the month we donate for overall visibility.

Diane: Besides the WOW Hall, what other memberships do we have?

norma: City Club, Travel Lane County, Chamber of Commerce, Non-profit Association of Oregon

Indigo: Let's print a report and get an idea of what our additional memberships are.

Final Motion:

Jack moved and Paxton seconded to approve the Board of Director's budget on line 35 of the 2014 Board of Director's Budget for a total of \$110,550.00

Motion passed 9-0

Jack moved and Indigo seconded to approve the Culture Jam budget on line 24 of 2014 Culture Jam Budget for a total of \$33,500.00

Charlie: Overall, there is a \$1650 increase from last year. Insurance, kitchen, staff stipend, and travel expenses are what comprise this increase.

Jon: The number of kids remained the same.

Robin: The number of kids goes up and down.

Jon: I'd like to see Culture Jam expand.

Charlie: The problem with that is that the program model demands a certain size for it to work the way it is intended for the synergy and dynamics. What you mean when you say you'd like to expand it is we need another week of Culture Jam. In theory it sounds cool, in practical reality it sounds like – wow.

Motion passed 9-0

Jack moved and Lucy seconded to approve the General Manager's budget on line 44 of the 2014 General Manager Budget for a total of \$704,360.00

Charlie: We break GM out into personnel and operations budgets. There are a couple of significant items that have gone down, including the operational budget. The big items that dropped were archeological research and LTD buses. Items that went up were contingency, expenses, insurance, medical and acknowledgments. This is a \$10,000 decrease.

Hilary: The HSA allows a bank account for health costs for the employees that does not have to be used at the end of the year.

Charlie: This year we remained in a similar health care pattern, but next year with the Affordable Care Act and the exchanges it will change.

Paxton: I want to get the radio station into some budget cycle.

Jack: That will be under the Board budget.

Hilary: This will be under the Capital projects budget at some point.

Paxton: I'm not concerned where it goes, but our construction permit came through, the FCC approved our application and this next year there will be budget needs.

Grumpy: I think it is theoretical and we need to look at the original motion. Any amount at this time is speculative.

Jon: We don't have a budget for the LPFM, but a line item should be somewhere so that we can record the money as it comes in.

Indigo: This motion is on the GM budget, not about the LPFM.

Jon: The archeological work for the Community Center, did you see this coming out of money donated to the Community Center?

Charlie: I would think so, but in the short run it would go to the GM archeological line item. I would bring this to the Board when we have an amount in mind.

Kirk: In GM repairs and maintenance, and Site Manager there is also repairs and maintenance are some of these for the office and the other for onsite.

Charlie: Yes, these are separate.

Paxton: I see a need for a gift acceptance for the radio station.

Charlie: There is no problem taking dedicated restrictions for gifts. The money can stay in a placeholder.

Hilary: Except we can't spend it, unless we have a plan to be able to spend it.

Motion passed 9-0

Jack moved and Sue seconded to approve the Operations Manager budget on line 38 of the 2014 Operations Manager budget for a total of \$146,750.00

Tony: The Barter Fair has a \$4000 placeholder. Contractors is up a little at \$5000. Small increase in miscellaneous which most was from spending my own money and getting reimbursed. T-shirts are up but we will be close. Telephone, IT and tents -- like at Main Stage. Toilets and showers incorporate a combo of Crafts Lot, South Woods and grey water. Wristbands is new to my budget. We are building web applications with pizza (as compensation). Web and data management has moved to a virtual Cloud server and should result in a reduction in the cost.

Jon: What Contractors are in the budget?

Tony: Elite Security for the Far Side.

Jon: Telephone is different from GM telephone?

Tony: Yes, all are in different budgets.

Motion passed 9-0

Jack moved and Paxton seconded to approve the 2014 OCF Administrative Assistant budget on line 20 of the 2014 Administrative Assistant budget for a total of \$36,294.00

Grumpy: Postage accounts for an increase in the total.

Norma: The copier lease and copies are different due to a new copier. Credit card fees are same, but I expect it to go down, due to different vendor. Equipment is up now due to four people in the office, same with office supplies. Phones are the same, as I pick up the Main Camp and office phones. Postage is up due to printing of FFN labels being more costly. Utilities are up due to EWEB raising their rates.

Casey: Postage should probably be raised.

Kirk: Printing maps and plans for Path Planning -- where is it coming out of?

Norma: There are copies and postage expenses in the Board budget.

Hilary: I would like to encourage people getting FFN to get it electronically. That is the bulk of what that postage is. Please, please, please switch over.

Jon: How many FFN do we mail?

Norma: 3025 and email about same number.

Motion passed 9-0

Jack moved and Lucy seconded to approve the 2014 Site Manager budget on line 34 of the OCF 2014 Site Manager budget for a total of \$99,150.00

Charlie: Some of the items are out of line from last year and we've tried to address that. Dump fees are up, equipment rental is up for tree crew man lift hours, fuel and propane are expected to go up, outhouses were increased but not a lot, site phone is the same, site office is down, tools budget was increased due to replacing tools, tree equipment is up, and wood recovery is up to keep pace with the costs.

Diane: I heat with propane and I know it's going up.

Kirk: Wood recovery, does it include logs and log cutting?

Charlie: More of the milling money will go into equipment rental.

Charlie: The bulk of it is the roads or soil amendments.

Norma: EPUD also raised their rates.

Motion passed 9-0

May we all spend it wisely.

-- Indigo