

Community Center Committee Additional Meeting

November 24, 2014 – Town Office

Attendees: Hilary Anthony, Charlie Ruff, Thom Lanfear, Lynda Gingerich, Tom Brandt, Jon Silvermoon, Andy Strickland,

Not in attendance: Kirk Schultz, Anna Scott,

Facilitator: Thom

Scribe: Lynda

Meeting convened at 6:02

AGENDA

- Traffic Engineer Report
- Community Center website update from charrette
- Email response from CH
- Programming portion of charrette
- FAQs

Traffic Engineer Report

Thom – Charlie and I met with Damion Gilbert from Branch Engineering and showed him the Pivot report and the outline we have of the Park Permit proposal. Asked him to do a brief review and give any indications of problems we might have with traffic. He'll do that and get back to us in a couple weeks. The charge will be small, most up to \$500 which will come out of the operating budget. He'll tell us how many cars and people can come to the structure based on the size of the building. He'll tell us if there's a problem using the Suttle Rd/Aero Rd entrance.

Traffic and parking spaces are two different things. The county requires one parking space for every 4 seats in the building so we can use that for parking planning. For traffic it's more like 2.2 people per car for traffic flow. He'll let us know if we need a full blown traffic analysis or not. We should have something for next meeting.

CC Website Posting

Lynda – Tony had asked if we wanted to post anything from the charrette output on the Community Center webpage. We have the article in the FFN, but I put together some additional content we could post which includes the Board Report. It includes the charts for determining size for number of seats. CCC reviewed the content and general view was that it would be good to have charrette output posted on the Community Center webpage, even if it's what was published in the FFN. That way, people can find all the information together.

Action Item: Lynda to send content to Tony to post under Community Center website.

Email Response

Thom – The CCC received an email from a charrette attendee in response to the planned FFN article, including that there is no "minority report" included in the charrette output. There are several other points included in the email some of which do not pertain to the CCC. On the question of whether we should have a Community Center, that's not our charge. They gave the direction to "***investigate the building of a community center on site***". The decision to move forward is up to the Board.

Jon, Tom, Charlie, Lynda et al. discussed various points of the email with many tangents.
Hilary – I've got a draft of a response for the email. Read to CCC with general acceptance. Hilary will finish up this task and make sure a response is sent.

Programming portion of charrette

Tabled for next meeting due to lack of on hand materials. Everyone to bring their information for next meeting.

FAQ

Thom, Jon, Lynda et al. – There are 32 questions that Jon put together some time ago. Some of them have already been answered and are posted on the Community Center website. Let's review and mark the ones that still need to be answered, although some cannot be answered yet. CCC went through all the questions and sorted into four categories:

1. Already answered and posted
2. Don't know yet. Answer later
3. Not applicable or no longer applicable
4. Answer and post on website

For questions in the #4 bucket, we'll do two to three each meeting. When we have the answer they will be posted on the community center website.

Next Steps

Reviewed next steps and timing and process for bringing to the BOD based on previously month's minutes.

SUP – need BOD approval first to verify recommended size.

Things that need money and will need to go to the BOD:

Traffic and parking (consultant)

Site plan (consultant?)

Grey water, water and septic (consultant)

Timing

2014 Nov. FFN & BOD Report

2014 Dec. Ask BOD to approve recommended size

2015 Jan. Money for consultants to develop a complete SUP

Hilary – someone should check in with Kirk to bring the motion from last month to the BOD. The motion is to approve the recommended numbers as a basis for Traffic, site plan, water, etc.

Jon – Just to let you know if the traffic report doesn't come back before the meeting, I'll vote to table the motion.

Andy – How do you know what numbers to give the traffic engineer without the approval of the motion?

Thom – We may need a full traffic impact analysis. We don't know if we'll need that until we give a recommended size, which we need approved by the BOD.

Lynda – If the January motion is to ask for money for consultants, doesn't it need to get put on the new business at the BOD meeting on Monday?

Jon – Yes but you might want to wait until after the recommended numbers motion is approved. If it's not approved, the next motion won't make sense.

As the committee chair, Thom will contact Kirk about the motion.

- The motion for the BOD will be along the lines of: Move to approve the recommended numbers in the charrette report for further study, ie. traffic, grey water and site plan.

Lynda – Is there anything else that can be done to help us move this process along?

Thom/Andy – We can start playing around with parking. If we have traffic report next meeting we can do that.

Thom/Charlie/Andy et al. – We are missing a good map of the site. How do you allocate parking spaces? Pivot used an aerial photo. There's a sub-committee of LUMP working on maps. We had the communication maps at the charrette but they aren't detailed enough. In the short term, our best bet is Jason Kelly with the LUMP committee. He's done a lot of great work around new camping spots. If we define a specific area that we want a certain type of mapping done of that would help him. Discussed what would be included in the specific area. The County will want to see how many parking spaces 9 x 18 you can fit in a given area, with a 24 foot space between aisles. It's very precise and has to be measured out and shown on a map. Charlie to call Jason.

Andy – We should be making connections with other committees as well.

Jon – I talked to Archeology and they said they'd be getting a meeting together.

Action Items

Lynda to send charrette output content to Tony to post under Community Center website

Hilary to finish response to the email regarding the output of the charrette and make sure it gets sent to the sender

All to bring their charrette notes about Program for community center to the next meeting.

Charlie to contact Pivot about the water/septic (follow up from previous meeting)

Lynda to create spreadsheet to track action items

Kirk to take motion to BOD

Thom to contact Kirk and make sure he fully understands the motion and if he has any questions

Charlie to call Jason about mapping of study area

Meeting adjourned at 7:30 pm

Next meeting will be on December 15 at 6:00pm

Draft Agenda Items for December 15

Review traffic report if done

Review site maps and brainstorm parking

BOD motion for money for consultants

FAQ triage

CC Programming