

Community Center Committee Additional Meeting

December 15, 2014 – Town Office

Attendees: Hilary Anthony, Thom Lanfear, Lynda Gingerich, Tom Brandt, Jon Silvermoon, Andy Strickland, Anna Scott, Paxton Hoag

Not in attendance: Kirk Schultz, Charlie Ruff

Facilitator: Thom

Scribe: Lynda

Meeting convened at 6:10p

Scribe Note: I neglected to press Record at the beginning of the meeting so these minutes are from memory alone and thus quite abbreviated.

AGENDA

- Traffic Engineer Update
- Review Board discussion and action
- Review Charrette Program results
- FAQ's

Traffic Engineer Report Update

Thom – Branch Engineering will be producing a written report, hopefully for the next CCC meeting. However, in the meantime, they don't think we're going to need a Traffic Impact Analysis. It's taking a little longer to analyze because the Fair is an unusual event. It doesn't fit neatly within categories of other more standard events like movies or concerts.

Thom answered lots of questions from the committee about traffic and parking and how the process works.

Review Board discussion and action

Discussion around recent posts on the Discuss List about the Community Center.

Hilary – There seems to be a need to provide a view into the process that we are following. People are asking what that process is.

Lynda – We could add it to the FAQ

Thom – We could have a question that asks: What is the process and timeline?

Thom et al. – There are discussions we need to have around the septic, the budget etc. We should probably have a discussion around the need for a consultant to help with the SUP submission

Paxton asked about the mapping needed that was mentioned in previous minutes.

Lynda – Charlie had the action item to contact Jason

Anna – I'll contact Jason as I'm supposed to do that as part of the LUMP committee.

Thom – We need a map for the Park Permit and I don't think we're going to have it in time. I'm going to put something together by the next CCC meeting but we still need Jason to do his.

Lynda – Do we need to put something on the calendar at the January BOD meeting as new business so that we can ask for funds to be released for consultants (septic, etc.) at February BOD meeting?

Jon, Hilary et al. – Since we'll probably have several funding needs this year (permit application, consultants etc.), we can add a line item to the budget to enable us to use the funds as needed. That way, we don't have to go to the Board with each item. We need to ask Charlie to do that.

Discussion around archeology and the importance of getting their input early on in the process. Also, they may need funds but need to understand their process

Action Item: Add a question to the FAQ regarding the process and timeline we are following

Action Item: Anna to contact Jason about mapping the general area proposed for the CC.

Action Item: Lynda to ask Charlie to add a line item to the budget for Community Center funds.

Action Item: Anna to get timeline chart used during the Pivot review to all committee members

Charrette Program Results

The results from the charrette in this area ranged from very general to very specific.

Hilary will type up the notes so that we can review them more effectively next meeting.

Thom et al. – Some of the feedback is general, like what we need for the County, but other is very specific and needed for Fair Family.

For the SUP, the County will need to know generally what types of uses the community center will have, how many people will be expected, how often it will be used and for what hours. All agreed it would be used for things like meetings, conferences, classes, workshops, seminars and retreats but need to have a range of number of attendees for each of these. Further discussion around concerts and events will be needed, but should get to where we will be able to have an event any day at any time without affecting neighboring properties.

The most important element for the SUP in this area is the sound. We need to make sure that how we design and use the facility would not create sound that traveled far enough and loud enough to be heard by neighbors. There are sound engineers who can help us with this. We need to include the specifics in the SUP that explain and show how the sound generated from use of the community center will not exceed ambient noise for the neighbors. Thom to talk to Arthur Noxon about getting an estimate for evaluating the sound characteristics at the site. He's a sound engineer that works frequently with the county permit processes. They know him and trust his work.

For the Fair Family, the programming will need to be more specific about what will and will not be held at the community center.

FAQ

Tabled due to lack of time

Meeting adjourned at 8:10 pm

New Action Items

Unassigned: Add a question to the FAQ regarding the process and timeline we are following

Anna to contact Jason about mapping the general area proposed for the CC.

Lynda to contact Charlie and ask for an update on his action items. Also, ask him about adding a line item to the budget for spending Community Center funds.

Thom to contact Arthur Noxon and ask about sound requirements

Jon to contact archeology for an update and request someone attend a CCC meeting to explain process. Also, ask what type of survey they need to do and any expected costs.

Next meeting will be on January 19th at 6:00pm.

Draft Agenda Items for January 19

Review Traffic Report

Review site maps and brainstorm parking

Discuss budget numbers for line item

- Money for consultants to develop a complete SUP

Next Steps (included for reference)

SUP – need BOD approval first to verify recommended size.

Things that need money and will need to go to the BOD:

Traffic and parking (consultant)

Site plan (consultant?)

Grey water, water and septic (consultant)

Sound analysis (consultant)

Timing

2014 Nov. FFN & BOD Report

2014 Dec. Ask BOD to approve recommended size

2015 Jan. Money for consultants to develop a complete SUP