

Community Center Committee Additional Meeting

April 20, 2015 – Town Office

Attendees: Thom Lanfear, Hilary Anthony, Lynda Gingerich, Andy Strickland, Anna Scott, Tom Brandt, Paxton joined at 7:10pm

Not in attendance: Jon Silvermoon, Kirk Schultz, Charlie Ruff

Facilitator: Thom

Scribe: Lynda

Meeting convened at 6:14p

AGENDA

Charlie: Update on additional details and SOW from Pivot regarding grey water/septic etc.

Thom: Update on meeting with Acoustic Engineer

Thom: Update on Traffic Report/Parking

Anna: Update on site mapping possibilities from the LUMP mapping sub committee

Define and assign action items for the following

- Prepare Vision Statement for BOD and wider audience
- Fundraising
- Revamp FAQs

Charlie: Update on additional details and SOW from Pivot regarding grey water/septic etc.

Tabled as Charlie was at the Personnel Committee Meeting

Thom: Update on Acoustic Engineer and Traffic Report/Parking

Met with the Acoustic Engineer and he is available for consulting. This would cost about \$800-\$1000 if it is determined that we need the analysis.

Hilary – we should do a little consultant rundown for the board.

Thom - This is what we need to budget for to get to the site plan. This will get us to the permit application.

Archeology – \$10,000

Permit fee –\$ 2,600

Schematic design – TBD

Septic/grey water – we'll get that from Charlie's update

Sound – \$800-1,000

Mapping – TBD

Thom – For the Traffic update, we have the written letter of the initial assessment from Branch Engineering. The county will probably want some sort of traffic analysis because of the curve on Suttle before the entrance on Aero. The volume of traffic is not so much the question as the safety at the location. Branch thinks it's likely we'll need a traffic analysis but they don't know for sure. It's hard to

categorize what we're doing and so it's hard to know how what the county will require. We'll likely have to sit down with the county in 5 weeks or so about the SUP and will know more then.

Anna – when you meet with the county you'll ask some questions to help us with this?

Thom – Yes. From the meeting with the county we want to get what we need to do out of that meeting. And we'll need to decide if we want to go with Branch Engineering. There are other engineers that might be a better fit.

Anna – This is different than the acoustic engineer?

Thom – Yes

Anna – For the acoustic engineer, you're more comfortable staying with that person?

Thom – Yes. He has fair background and knows what we're about. He's the only acoustic scientist in town. He's very conservative in his analysis and likes to limit noise. I'd recommend him.

Anna – Would he (acoustic scientist) be more long term or just at the beginning?

Thom – You have to have your analysis up front to show that you can meet the standards. If we get in a battle over the permit, here's there to help us and show that we can meet this.

Anna – It sounds like it would be helpful to have him at the design charrette

Andy – We're a noisy bunch

Thom – Yes, but there's a lot we can do to limit the noise as we reach the edge of fair property.

Tom – What do we do if there's a problem with Aero entrance?

Thom /Andy/Hilary – we could use bus road, various other options discussed. There are ways to address it.

Neighbor at Aero and Suttle is the person we need to be most thoughtful of.

Thom- we'll find out in 5 weeks what he thinks about the fair. The county will give him an opportunity to provide input for the SUP.

Anna: Update on site mapping possibilities from the LUMP mapping sub committee

(Anna, I had a hard time hearing a lot of this portion so please add if there's anything missing)

Anna – Not getting a timeline from mapping sub-committee or LUMP. They're working on other larger products and not so much concerned about this. There are some specific qualifications we need.

Thom – There are some parts of the permit site plan that need to be to scale. To be to scale, there needs to be reference points. For purposes of the planning dept. and this permit, what we have is enough which is the general pieces. Those can all be done with a tape measure.

The second site plan, the construction plan, that's different. That's actual construction level detail.

For that we need to have the monuments. We have the monuments identified but I couldn't find them. Buried, disappear etc.

Anna – Maybe if we focus in on finding the monuments, it will give us a place to start with the mapping sub-committee. I can help with the finding of the monuments. What's the timing?

Thom, Hilary, Anna et al. – We need this to turn in the permit. We need to try to find the monuments before the fair when everything gets changed around.

Anna – When I was talking about surveying before it was Willamette Aerial which is not on the ground surveying but aerial flyover surveying. I need to ask the committee if they've found the monuments on the upland property.

Prepare Vision Statement for BOD and wider audience

Thom – I could put this into the next meeting

Anna – I'd like to continue the dialogue and communication through the FFN. Letting people know that we're continuing with this effort and we want to engage people.

Hilary – There's also a Vision Action Summit. It would be nice for us to have some representation there.

If none of us are going to attend, I'd like to send something to Paxton. We need to continue reaching out.

Lynda – forming a statement and communication is part of the program that we've outlined for ourselves.

Hilary – We need to state our purpose. Come together to visualize and actualize a CC.

Anna – This is a part of our fundraising. The pivot report kind of goes into it but we didn't really like how they did it.

Hilary – Shirley Valentine is a professional who has done this for KLCC and has retired. She has offered to help us in her retirement. I think we should reach out to her. I'm happy to check with Shirley and see if she can help us assemble our case.

Andy – We have to give her some material to work with. This might be something for a sub-committee.

Anna – I've volunteered for that.

Thom – We've been working on this for so long we should be able to come up with the major bullet points then pass to the subcommittee for more detailed work.

Paxton arrived

Hilary – None of us can attend the Vision Action but I can write a letter to represent us and provide a summary of where we are to present.

Paxton – That would be fine.

FAQs

Thom – We're getting away from answering a random list of questions and instead using the FAQ to address thematic questions overall.

Andy – We need to control our own message and focus on what we're trying to say overall and not focus on answering specific questions that most people would never have thought of and are more about challenging the project.

Anna – I've done some stuff to build a message and provide publicity, to let people know where we're coming from where we are and where we're going. We need to revamp the kiosk.

Hilary – This is kind of tangential but we're talking about building a dance floor that would have to be moved. We're going to have this structure that will already have a nice wooden floor, why would we not use this structure for that?

Anna – We could use video to help express our vision for the area. We want to give real people and a real flavor of where we're heading

Thom – To make a case to get donors, we need a video to show to people about what we're trying to do.

Hilary – That's part of building our fundraising team. I'm up for getting professionals, not just holding up our cell phones.

Andy – The BOD voted \$6000 to remove the Zen structure (trailer?) Tearing down the zen house would be great to use for video footage to help build expectation for what's coming next.

Paxton – Austin has one of my cameras there and he should know how to use it to capture that.

<General agreement and camera discussion> We just need to track our ideas and what we want and we can make it work.

Tom, Anna, Hilary, Andy et al. – There are many people out there who have negative points about the Community Center. We need to work at answering those so we have a reply for people. For example, how we get people out there, transportation. But we're already meeting on site. This would provide an impetus for creating ways to make those connections. That's what the CC is all about. Right now there are so many crews out there having meetings and retreats, that Alice's is often double booked. The CC accommodates what we already do. It's not something new. It's a natural evolution of our growth. And

don't forget the kitchen. We need to engage people outside our committee who have opinions on this. Events are still getting rained out but people forget. Photographs help the short term memory. Anyone who attends the fair is getting a benefit from the CC because people who put the fair on are using it. Andy – Some people it doesn't matter what you say they aren't going to change their minds. We have to put out our own positive message. The quiet majority of people are for this and we shouldn't spend too much time addressing every little point from every person. Hilary – I think we really need a realistic budget. The Pivot budget was not realistic. We need something we can take to the Board.

Action Items

Anna – Ask the mapping sub-committee if they know where the monuments are which are necessary for the detailed mapping needed for a building permit.

Hilary – Talk with Shirley Valentine and see if she can help us plan our fundraising.

Meeting adjourned at 7:30pm

Next meeting will be on May 18th at 6:00pm upstairs at the town office.

Draft Agenda Items for March 16

Charlie – Update on additional details and SOW from Pivot regarding grey water/septic etc.

Hilary – report back on discussion with Shirley about fundraising

FAQs