

**Oregon Country Fair Budget Board of Directors' Meeting
January 30, 2017, 7 pm, NW Youth Corps, Columbia room**

Board members present: Diane Albino, Ann Bennett-Rogers, Casey Marks-Fife, Justin Honea, Jack Makarchek (president), Indigo Ronlov (vice president), Kenya Luvert, Jon Silvermoon, Lawrence Taylor (alternate), Sue Theolass. **Peach Gallery present:** Staff (Crystalyn, Shane, Stephanie and Robin), Officers (Hilary, Lynda and Randy) and 27 members and guests.

Agenda Review

Indigo: This Board of Director's meeting is being videotaped and will be available to the Fair family on the OCF YouTube channel for those wanting to watch the proceedings here tonight. To get links for this and all Board meetings go to the Board section of oregoncountryfair.net and click on "Sign up to receive videos of monthly Board meetings."

Orientation

Hilary: After the coordinator budget meeting, I found that I had not thanked Stephanie for how engaged she's been and the work she's done on getting the information into a computerized format versus a manual one. I'd also like to thank the Budget Committee for their work during a year of transition and format changes. Crystalyn and Shane have really stepped up. Lynda is figuring it out and has worked a lot on reconciliation. Sheldon, Lucy and Bennett have all been very helpful. And it is nice that Grumpy has continued to provide his historical perspective.

The format change is with the crews and the record keeping during the meetings where we can archive just the budget information. All the staff budgets are on one page, and the crew portion can be mail merged into the crew sheets. This will allow us mail merge instead of entering individual numbers. We agreed to give the Board the format you are used to seeing from QuickBooks. There is some historic information in the columns. Lucy has been sick and there could be some back pages we've missed.

Stephanie: What is accurate are the staff budgets, the Board and Culture Jam and in a format that might be easier to read.

Jack moved and Justin seconded to approve the Board of Directors budget of \$116,050.

Hilary: The totals agree on the Board donation amount from 2016. The Board chose not to designate reoccurring donations. On the Vision Fund donation, after we learn how many food vouchers were donated, then we plug the matching number in this donation.

Jon: I'd like to increase change line or Board donation line item. Both are loosely defined in terms of what they can be used for, but I want to be prepared this year for what I see as potential for more requests coming to us on protecting human rights and civil rights. I realize we can always vote to increase during the year, but I'd rather do it up front.

Jon asked for a friendly amendment that the change line item be moved to \$20,000.

Justin: I'm all right with that friendly amendment.

Jon: Under the picnic we spent \$4,851, over the \$4,500 budget. Is this because it is well attended? Are we budgeting lower than what we actually spent?

Crystalyn: We changed the way we billed the Honeybuckets to have the billing be more clean.

Shane: We should come in around \$4,500 because we moved some of the Honeybucket costs into the site budget.

Stephanie: We also spent more on food by going out of our way to get locally sourced high-grade chicken.

Shane: Moving the Honeybucket process around saved us about \$1,300.

Indigo: Under the Board donation line item there is the Board donation and the reoccurring donation line item. We budgeted last cycle at \$21,650 and gave away \$24,150 and we are only budgeting \$20,000.

Hilary: You gave away \$26,650. You have to look at them combined. All the money allocated last year was spent and perhaps some more.

Indigo: Is this something we want to keep at this level or increase it?

Jack: Our ability as a Board to look at that line item gives us flexibility. If this is put more into reoccurring donation rather than a donation we are moving in the right direction. The amount seems to be working.

Indigo: What I see is that \$20,000 is less than \$26,650 and there are plenty of organizations that could use that money. Why did we decrease it?

Hilary: It was not our intention to decrease it. The intent was to keep things the same.

Crystalyn: I think there was a budget adjustment in November and we increased it.

Jon: The reoccurring donations, from my perspective, were donations like the Whitaker Thanksgiving that can just be approved at the moment we approve the budget. I would not require a Board vote. But if we are going to require votes on Board donations, I'd like to lump them back together.

Hilary: You need to say which donations are reoccurring to do that.

Jon: I understand that, and maybe next budget cycle we can do that. If we could let them know that they have the \$2,000. I don't know what the other ones were. For this year just lump it all together and next year break them out.

Grumpy: I think the total should be \$25,000. The fact is like last year and year before, the Board can go over that budget. The goal is giving \$25,000. I would say leave the reoccurring in the budget and if it comes up to \$5,000 or doesn't that is where we'll be. On the Whitaker, we are always going to give it if they have it, but what happens if they don't have it and we gave the money early in the year?

norma: If you do designate a line item as reoccurring, clearly identify the ones that you want to be reoccurring, so that when I'm writing the check I know what line item to charge it to.

Randy: Indigo and I did an exercise a year or so ago and we split out Board donations and what we called memberships. In the memberships were Eugene City Club, Fern Ridge Chamber of Commerce, Whitaker Community Dinners, WOW Hall and Egan Warming Center. That might be what you are referring to Jon. It looks to me like we are going to be beyond the \$5,000 for reoccurring if we were to fund all of those entities.

Hilary: We have a \$2,000 membership line item.

Randy: That would allow us to fund all five I spoke of. This is only informational; I don't have an opinion.

Hilary: I think Whitaker Thanksgiving comes out of donations. I don't know where Egan Warming Center come from. City Club comes out of membership.

Jack: This is a third or fourth time we've grappled with reoccurring donations. When a donation request comes up, at that meeting we should say, that should be reoccurring. We should keep the flexibility and after a while if we need to increase our donations, we could increase the reoccurring donations and keep it as fresh as we can. This was the original intent. I never in my life expected they would stay the same as they have, but we can do this at any Board meeting. If we start over spending the reoccurring, then we can track and keep fresher that donation money. I'm not for coming up with a list and then readjusting.

Casey: I think for this year we keep the separation. It sounds like what Randy is saying, the money probably won't be there for that one line. I don't care if it comes out of membership, but I'd rather it does not come out of the change line item if we know now we're going to exceed that number. How important is it to Budget Committee if we hit that number?

Hilary: You can change it any time during the year that you want.

Indigo: I want to be clear, do we want to take Randy's list and say we are going to fund them?

Hilary: No, because some of them were memberships.

Jack: And, as Grumpy said, we don't want to give it ahead of time. The intention was to have it as a line item.

Indigo: Why have a reoccurring line item, if we are going to consider it every year.

Jon: That was exactly my perspective also. If we have reoccurring item and we put money in reoccurring, it doesn't mean we give them the money on January thirty-first. It means that money gets released when they need it. I don't see problem having reoccurring in there, but if we vote on the reoccurring item every time it defeats the purpose of the reoccurring donation.

LT: My understanding of the purpose of the reoccurring line item is that it increases our efficiency and is designed to offer some predictability for entities that we fund yearly.

Hilary: We ought to move along but with reoccurring — either put it away or say \$2,500 for Whitaker Thanksgiving. This is the one we keep coming back to. Others we say why don't they graduate or go to someone else. Then we call them up on October and tell them they are funded.

Indigo: That is what I was thinking.

Jon: The other one that comes to my mind is Stepping Stones.

Hilary: People have a lot of mixed feelings about that. Crystalyn also pointed out Egan Warming Center. We could do this all night and we have a huge budget to approve.

Jon: How about a friendly amendment to designate \$2,500 for Whitaker and put the other \$2,500 under the donation item and then for next year's budget sit down and decide do we have others we want to designate as reoccurring.

Jack: I'm not accepting that friendly amendment.

Final motion: Jack moved and Justin seconded to approve the Board of Directors budget of \$116,050 with friendly amendment that the change line item be moved to \$20,000.

Motion passed: 10-0.

Jack moved and Casey seconded to approve the Crew budgets of \$851,129.

Hilary: This is money that was part of the crew, food vouchers and supplies. The section that we call crews includes crews established by the Board, as well as teams. Teams started as projects and we did them on trade passes. Because the Budget Committee has worked toward transparency and is trying to handle like things the same, there are a couple of teams in this crew list. You can identify them because they don't have a coordinator expense. I'd love it if we found a different way to designate them and they're not just scattered under the crew designation. We are also trying to not have crews that are too small, asking what is the functionality of things that go together. Printing was the smallest crew of all and we've rolled that into "office town" and Stephanie will be working closer with printing as a logical step. Durables has been pulled out. Xavanadu last year was a team and this year we are showing it as two teams, but it is the same amount that was funded last year. Xavanadu Movement is the dance pavilion, work it shop and flow zone and setup of the visionary lounge. Xavanadu Art Stewardship is the stewardship function. Both are structured like an entertainment crew with administrative people, setup people, crew that are doing the contracting and program development. They both use trade passes in the same way that entertainment does. We would like these to become crews and have this vote be the one that makes them crews, then we'll present coordinators for them next Monday at the February Board meeting. The people we will propose as coordinators have already been doing the function. This is an effort to retire XAG and let Sallie and I allow those that have been doing the job have authority. I'm not sure where we are with pre-post, but there was some talk of them working with their BUMs.

Crystalyn: Whatever increase we need, especially if we end up doing Barter Fair, we will Goldenrod those.

Jon: On the Art Barn with \$2,000 of supplies, who makes the decision on how those supplies are purchased? There is not coordinator there, so what do we have set up?

Crystalyn: The Art Barn is a team, led by Andy, he asked for a supplies and services budget. In the past he's simply spent his own money.

Jon: What he purchases is the property of the Fair?

Crystalyn: Yes.

Jon: Big Boys shows up now, was that somewhere else before?

Crystalyn: Big Boys were part of Main Camp Security. We are breaking them out into a team.

Jon: Camping is increasing and most of that is supplies and food vouchers. Is that a larger crew?

Crystalyn: It is a slightly larger crew and they are having more and more things to do. We are camping more people and need more crew to prepare the locations.

Jon: The actual was \$18,000 last year, so why do they need \$24,000 this year?

Hilary: With construction, it depends on the record keeping within the crews. How things get allocated between this budget and Capital Projects.

Jack: One of the things that has been happening since we've been spending more money on Capital Projects than with supplies and services, is that it is a little more accurate. Before the two were getting blurred and Capital Projects would suffer. We've got better tracking on Capital Project spending. To say that supplies and services is going to be any less this year on one year is premature.

Jon: I assume there are some Capital Projects that Construction may be requesting. If they are not funded through the Capital Projects, could they use their supplies and services budget to do what is not funded in the Capital Project.

Hilary: Yes.

Jon: With that, I have some underlying concerns about accountability. Especially if it is a Capital Project that has been rejected not because of cost but because of its appropriateness. I would like to see some consistency in the way money is being accounted.

Hilary: Some of these did go over, but if you take it as a whole, they didn't. This year we showed some of the Capital Projects that went over are better tracked. If the Board is approving the Capital Projects and there is Construction requests in Capital Projects and if there is a bigger reason that you don't want it, at the meeting in March would be the time to say we are not authorizing Construction to do this project for some philosophical reason. You have to be explicit if you are trying to stop some project.

Jon: I've just observed that every year Main Stage keeps going over budget and each year we increase their budget and they go over budget and we increase their budget. I see a pattern here.

Hilary: Bryan, Charlie and I sat down and Bryan presented the list of people that he wanted to hire. We talked him out of a \$75,000 list. He has big aspirations on the acts he wants to bring. There have been years when Main Stage has bailed us out because there has been a really appealing act that was booked. People put on their rain gear, bought tickets and came. There are issues of what is the right size, what is the right cost for an act, how do you get acts that match the venue size that we're giving. There are a ton of issues we need to work at and your observation is correct.

Crystalyn: It is a delicate balance. Main Stage sells tickets. My impression, from Charlie who used to work closely with Bryan, is that Bryan can go over a couple thousand because this person can help us sell an additional ten-thousand tickets. Shane and I are in the process of establishing a similar relationship.

Hilary: Bryan, if we could, would like to get great acts all day long. When Charlie and I talked to him, we said let's get one good act that is at the top of your list for each day and do the second tier for the rest of the day.

Jon: This goes to philosophical question of are we putting on a festival of big name music to bring people there or are we doing something different?

Hilary: Jon, look at our big names. We are talking regional acts.

Jon: I'm fine approving what's there, but I think at some point we need to have a discussion on are we going to have forever increasing Main Stage budgets. What is the underlying purpose of why we have performers there? I understand the ticket aspect, but I think there is other aspects too.

Hilary: Divide this number by three and then by five and see that we are not getting giant acts. We get a lot for our money. I've been at festivals that I've worked and I've written checks this big for one band.

Shane: Bryan talked to Crystalyn today and he has started negotiating for larger bands for 2018. He mentioned that for the first time we may have to put out deposits to secure the bands. Bryan puts a lot of effort and thought into finding acts that will work for the lowest amount of money. He also wants to provide entertainment that sells a lot of tickets and allowing us to give more back to the community.

Grumpy: Jon, if what you want is a philosophical talk, let's do that separately. The fear is you want to have groups that will attract and the only way to know, for example, is to have only local acts and attendance went down, then you might think the entertainment at Main Stage does bring in money. What's been said is about balance and that is what Bryan is doing.

Jon: On Vaudeville, is that increase going to the actual performers?

Crystalyn: Yes, this adjustment is so that they can pay their performers better.

Jon: Is Green Thumb going down?

Crystalyn: For a couple of years we increased their budget for pots and that project is complete.

Jon: The kitchens all went up.

Crystalyn: Yes, all three kitchens went up this year and it was due to rising food costs.

Jon: Is that an increase because they are anticipating selling more meals or more local food or more local food.

Crystalyn: Food costs go up about five to seven percent each year.

Jon: Big Boys used to be in Main Camp, but we are increasing Main Camp food vouchers and took Big Boys out.

Crystalyn: Regular Main Camp is QM. They increased their food vouchers because they have more people working during the actual event. There are some QM folks that work in the box during the Fair.

Shane: Last year we rolled out, for the first time ever, having our actual QMs working throughout the Fair and some working post-Fair. I spent 13 years in Fair Central doing operations, as well as the site crew coordinator, every time that I needed something done or a go to team that could solve a problem, they weren't there because we brought essentially what were Big Boys sitting in the box and weren't able to facilitate needed items during the event. We changed that last year and QM came up with a schedule, staffed the box and provided one dedicated volunteer for early morning operations. We are increasing fees this year because it is a full-time job for two people and passes to match. We also have extra passes for the rental motor pool. Our goal, that started last year, is to implement a motor pool and reduce the amount of utility vehicles we rent before and during the event. We want to use what we have across all the crews instead of renting a gator for various crews, so we use one piece of equipment to service two or perhaps three crews.

Jon: On the office increase, is this because we like Stephanie or is it the printing budget?

Crystalyn: Yes it is the printing.

Jon: That is what I thought. We also like Stephanie.

Jon: Are we looking at more crew people on Water Crew?

Crystalyn: Yes, and we made an adjustment providing food vouchers for the water truck drivers.

Shane: We are also changing the timeframe for when we have the water system tested and turned on for the public. We're moving it up a day earlier, so this may require more drivers to transport more water on site. If we get a bad test we have more time to mitigate. This gives us time to fix any outstanding issues. Without water, there is no Fair.

Jon: Xavanadu, last year the budget was about \$43,500, I assume breaking it out that the two represent what was one line item last year?

Hilary: Correct, but you have to compare it to the budget. Most of this is the art projects and building capacity on crew. The way we structure the budget, if we had this many bands, this many dance troupes, each paid this amount, here's what it would cost. We did it on the art installation side too. It was not huge amounts. Sallie broke out three different art projects: those we commission, what

people bring, and what was built on site. This is a new program. The amounts allocated are what Sallie is sticking to and they are not exorbitant.

Jon: It is hard to predict, but are we looking at a maintenance budget of \$50,000 for Xavanadu?

Hilary: These are for the two crews, not the Capital Projects.

Jon: In terms of the ongoing budget, are they settling on the \$50,000?

Hilary: I think these budgets will be stable for a while.

Grumpy: In the Budget Committee, we talked about keeping the two Xavanadu entities as teams or crews. I would think you'd want to talk about that separately. The real question is how many crews do we want? There are a lot of different crews and we could split them and make crews out of them or lump smaller crews together where it makes sense.

Casey: Jon, the first thing you mentioned was on the Art Barn's \$2,000. This is a relationship that we ought to be actively working towards healing. If the budget was \$5,000 or \$10,000 or \$20,000, I'd think we'd want to be accountable for where that money is being spent, but for \$2,000 when I think of all the services that Andyman provides by having spent the money on it himself, for us to be "that is my shop dust pan..." This is the wrong direction. We need to put better energy in that direction.

Indigo: On the Entertainment budget, in a philosophical realm on what we pay our entertainers, even if it is not so much about bringing in bigger acts, I'd like to see us gearing up and padding those budgets so that the little acts can get more money and so we support our artists through our budget. And we don't so much. There are a lot of struggling musicians that come to the Fair and don't get much for it. I don't know how it happens in this particular cycle necessarily, but have had that feeling for a long time and have not been proactive about it.

Diane: What is the crew situation in Chela Mela?

Hilary: Chela Mela is under entertainment.

Diane: Is there a Xavanadu coordinator? If there is a coordinator is there not a crew?

Crystalyn: That is going to get voted on in February. I've only been on the Budget Committee for three years, but in that time I've seen the entertainers are being treated better and especially the smaller acts.

Hilary: We have over a thousand entertainers, some of whom are amateurs, others are professionals. It is really hard to compare.

Crystalyn: Are we separating out the conversation about Xavanadu crews or speaking to it now? These are large groups of people and should be separated.

Indigo: The motion on the floor is on the budget as it is. There is nothing on the floor on whether we are going to have a crew or not. I'd like to have us focus on the motion at hand.

Hilary: We would like this to be addressed tonight. If they are to become crews, we have people in Portland who we want to invite to the Board meeting in February. It is important that you decide yes or no for us tonight. The number of people involved with Xavanadu Movement alone is more than Chela Mela. From my point of view, we need to administrate the functions. For instance, looking at small things like the printing and video crews that are small and do not have huge operational functions and that match up easily with something else. We need to figure out how to find leadership when there are a couple of different functions. These need to be independent whether a team or a crew.

Justin: I would like to reiterate that it's time to solidify them as a crew. I see value in appointing people and giving them ownership. We get our best results when we have people that are empowered and engaged. We need this clarity to move forward with XAG.

Indigo: Let's keep it separate. They are going to get budgets as it is whether they are a crew or a team.

Jack: If they are team or crew doesn't change the budget. We budget for it and put it on New Business tonight for the February meeting that is only a week away.

Hilary: If it is going to be voted on in February, I'd rather not have people drive all the way down from Portland in case it doesn't pass.

Jack: I'd offer a friendly amendment that this budget has made Xavanadu Movement and Art Stewardship crews.

Jon: I was hoping to get through the budget, and come back and address the issue of crew or not. Then tweak the budget or not. If we do make them a crew there are expenses that are not in the budget now. The coordinator expenses and the additional food vouchers is more than just the number that is in the budget currently.

Hilary: The coordinator expense is all we'd have to adjust for. There is enough play within Entertainment with food vouchers.

Diane: If we decide to have a crew at the February meeting, we don't have the names of the coordinators to be considered for the following month.

Shane: Along with what Jack and Indigo are saying, let's get through the budget and at the end open back up the possible crew.

Jack: Will somebody do the math real quick to pull it out?

Indigo: I don't think we need to pull it out.

Hilary: Let's just leave the budget part in there.

Indigo: My problem is with making it a crew as part of this budget process. I want the community to know we are making it a crew.

Hilary: This was discussed at the last Board meeting.

Indigo: There was no motion and it was not put on New Business.

Shane: And it was mentioned in Crystalyn's Board report last meeting.

Motion passed: 10-0.

Jack moved and Justin seconded to approve the Culture Jam budget of \$44,800.

Jon: I have a question on the income side of this budget. I see the actuals being significantly higher than what we are budgeting.

Hilary: The Pay Pal account did not get included until this year. This has multiple years of donations that were paid through Pay Pal.

Robin: We started a Pay Pal account a few years ago and started taking tuition on it. This money sat in Pay Pal and did not get in.

Jon: So, we had money sitting in Pay Pal that we did not access?

Robin: Yes.

Motion passed: 10-0.

Jack moved and Sue seconded to approve the Administrative Assistant budget of \$41,350.

Casey: On the repairs and maintenance, you went over by almost \$400. It's back down to \$1,000. Do you feel good about that?

Stephanie: I am OK with that. I have a Capital Project that will take care of some of it.

Hilary: I want to go on the record – the postage line item in this budget is \$13,500 for the Fair Family News being mailed out to people. I so hope people will sign up to get the electronic version that is in color and does not cost us the trees and the postage.

Motion passed: 10-0.

Jack moved and Indigo seconded to approve the Site and Facilities manager budget of \$118,810.

Jon: I would encourage you to use the money for temporary employees. I understand this last year there were a number of factors in play. The intent was to give the Site Manager the support you need.

Shane: The total of \$1,025 is not accurate. It was on the realm of \$2,800, however this year we did increase it. I estimated four pay scales that started at minimum wage. That is the way that I arrived at the number that is in place here. I fully intend on using it by bringing someone on the ground in May and use them through September. This will give help to myself, Crystalyn, Jeff, Shelly and the rest of the staff. Specifically tearing down and the other events we do during that time frame.

Jon: Do you anticipate anyone working more than 60 days at half time?

Shane: Yes.

Jon: Depending on whether ACA still exists, it might require us to provide medical insurance to the individual.

Motion passed: 10-0.

Hilary: I want to point out that we put a placeholder amount in for the Capital Projects of \$75,000. This is not a chosen target amount, rather if it were \$75,000.

Jon: I guess the question is, do we discuss how we use the Capital Project budget at the Capital Project budget meeting.

Jack: Yes.

Hilary: The balance of the deferred maintenance is carried forward. When we see this bottom line of \$75,000, we know we have those figures in there.

Jon: My only comment would be if you look at the motion on creating the deferred maintenance fund, my expectation was there would be a specific report addressing how that fund was used. As a reminder.

Jack moved and Indigo seconded to approve the General Manager budget of \$974,519.

Lynda: Before voting on the General Manager budget, the payroll has been updated to reflect the most current numbers. That is the only discrepancy.

Jon: I notice that we list all the salaries for the staff in the budget. I am not sure it is appropriate.

Hilary: Several of these lines have more than one person combined.

Jon: Who gets to see this?

Hilary: Just the Board, officers and staff. We give a report at the Annual Meeting and block out the details. For reconciling and doing detail, it is helpful. Whether we put the individual budget items in there or not.

Jon: For archaeological research, we spent \$6,800 this year, we are budgeting \$3,000 and we're going to \$5,000.

Shane: We are at \$6,800 because we paid Heritage Research for work done around the Story Pole project. The Board passed a motion early last year indicating the Fair would pay up to \$2,500 of that. The total was \$6,400 and the Ritz has not paid us, but we have an agreement to pay us by the event in 2017. It is on the books as a receivable. We did increase it from \$3,000 to \$5,000, because we anticipate having more archaeological SHPO permits drawn. Paying professional archaeologists to monitor ground disturbance is something we'll be doing in the future.

Jon: Is there anything in this budget that deals with the road we are supposed to build from Territorial into the Far Side?

Shane: No, that would be a Capital Project. As I put in the report for the Board Retreat, I've had very limited success getting the contractors that I've reached out to return calls or submit estimates. That process has hit a wall. There may be additional money needed for archeological research for that project.

Jon: We can revisit that during Capital Projects, as I believe that there is a timeline.

Jon: The contingency line item, we budgeted \$12,200 and we spent \$9,800 and you are only budgeting \$7,000.

Crystalyn: We went through what was actually spent in 2016 from that line by line and we believe that \$7,000 is what we need.

Jon: Did we not spend \$9,800?

Shane: We did. After looking at the detailed transaction report, we feel confident that \$7,000 is more than adequate to cover it.

Jon: Medical is going up due to expansion?

Crystalyn: Yes.

Jon: GM rental, goes up and rental also went up under Site and Facilities Manager.

Shane: Last year there should have been \$12,500 put in the GM rental line item. Somehow only \$7,500 was listed. The \$12,500 is for the cost of the Fair storage barn on Andy's property, the compost barn and the \$2,500 for the rental of the Art Barn from the end of April through July.

Jack: I discussed all of this with you guys.

Shane: So, the \$12,500 is to cover that. Also, last year that rental line item covered some of the stuff that the GM under contracts would have rented, equipment such as light towers for the various entrances and exits because we had flaggers and by law we had to have light towers. Instead of renting two, I rented four. It also pays for the Gator for the management team. What we did to simplify was to put the rental line item of \$12,500 for storage, compost and Art Barn. The rental for the Site and Facilities Manager went up so that I could absorb those costs.

Jon: We have Whole Earth Nature school that we've not funded before.

Indigo: The Board voted to have a 'tween camp and this is where it ended up in the budget.

Diane: How many kids are going to be served by this?

Indigo: This year the motion was to work with 10 children, which is the legal limit. If we have success, we'll reassess. It is a pilot. On the t-shirt line item, it is \$30,000. I only have a \$304 margin, so we will go over that amount. There are increases in the cost of shirts and crew numbers.

Jack: If you don't know exactly, we should just adjust later.

Indigo: It is likely to be \$500 to \$1,000. The other question that I had was in terms of the actual for the LPFM. Is that all their donations they've received?

Hilary: When the money comes in, we restrict it and when they spend it we put it there.

Motion passes: 9-0 (Justin absent from the room).

Jack: We need to go back and talk about the Miscellaneous Food Vouchers.

Stephanie: This number should actually be \$288 for officers. That was my miscalculation. I assumed it would be the same with Lynda filling Grumpy's role, but Grumpy gets vouchers through the BUMs.

Jon: What is the food team?

Crystalyn: We've been working with Food Committee and they are serving as the Craft Inventory function for the food booths. We are breaking out four passes traditionally given to two different people from the Reefer Crew's trade pass list and making these more official. They will go around the event, make sure the booths are open when they are supposed to be open, and make sure they are serving what they were juried in to serve.

Indigo: Are we voting on this as part of the food vouchers or as GM because it was separated out? We need a motion to even be discussing this now.

Jack: I'm sorry that I didn't make the motion.

Jack moved and Ann seconded to approve \$1,428 for the Miscellaneous Food Vouchers.

Jon moved to make Fish Ladders zero dollars.

Motion failed due to lack of a second.

Jon: I don't think we should be doing this and the way to stop it is to defund it. I've done it in the past.

Hilary: This would have been a great thing to bring up this past weekend rather than trying to do it through the budget process.

Motion for food vouchers passed: 9-1-0; Jon opposed.

Hilary: Justin had a potential motion for us on crew status, but he is missing in action.

Grumpy: Does the total include deferred maintenance?

Hilary: Yes.

Grumpy: So the \$53,000?

Hilary: That is a carry over from the \$70,000 that was approved. It was an unspent amount.

Indigo: I wanted to ask a question on the Green Ticket fund. This is what's budgeted, but what is actually in that account right now?

Hilary: There is about \$120,000 in the account. I think we have about four years that have not been dedicated.

Indigo: So, \$45,000 times four years. Is there a recommendation from the Budget Committee as to where to begin dedicating that money or are we going to allow it to continue to grow?

Hilary: What we've done recently when there are projects that seem to qualify, we've spent some of it out of there. The big culvert project we brought to you that way. I expect we could do that again this year. At this point, the looming project is the Community Center. I brought it up a couple of times during the financial planning era and during the Board retreat and did not get too many takers. We are holding it for a project.

Indigo: Would the Board be willing to put \$90,000 of the Green Ticket fund toward the Community Center? I am willing to make the motion right here and right now. In the past we have dedicated specific money from the Green Ticket fund to the Community Center fund for sustainability. I would be nice to continue to do that.

Jack: I think we should put it on as New Business in February.

Indigo: I am not here in February, if someone wants put it on, otherwise I can do it in March.

Jack: Let's yield a little time here for this because it is important. To allocate before we have specific sustainability projects, I don't feel right about it if we are just holding it for sustainable practices. The discussion that we are going to have on the Community Center will revolve around, for example, heat pump versus ground water pumps. If we had the money dedicated to that, it might defer the discussion.

Casey: I would say if there were a particular need for the Community Center that was looming, I'd do it, but if it stays in the Green Ticket funds it gives us more options.

Indigo: I am willing to let it go for now and I also feel like we are taking this off the top of our tickets and it is just sitting there and we're not delegating it in a way that it makes a lot of sense. We are taking a dollar off every ticket and not telling the world, this is why we are doing this.

Ann: I want to say on Green Ticket money, there is a lot of things that we can use it for. The culvert was used as an example. The road to the Far Side would also allow some options and be more ecological in how we approach it and the money could defray some costs.

Diane: I like the idea for not tying it up because projects might present themselves. Because the public has contributed, I'd like it to be something that the public sees whether is more things solar or restoration projects.

Jon: I have a general question about the Green Ticket fund. If there are Capital Projects proposed that are green projects, can we use the Green Ticket fund to supplement the \$75,000 that is already allocated? Let's say we have \$75,000 of non-green Capital Projects that we want to do and \$25,000 of a green project we want to do. We could use this money in addition to the \$75,000 if we so chose. I do agree we need to start walking our talk with the Green Ticket money.

Justin moved and Sue seconded to create two crews for Xavanadu, one for Movement and the other for Art and Stewardship.

Ann: For the last three years, I've been involved with the stewardship program. I've seen people come along and are getting better. I think they should become a crew.

Jon: In terms of where this falls in the budget, is Xavanadu entertainment a separate line item?

Hilary: That is not really determined yet. To me, the bulk of the movement is more like entertainment than the bulk of Art and Stewardship. The crews are structured similarly but whether or not they are shown together or move over to entertainment.

Jon: It also relates to how they are going to function. I assume that the different entertainment coordinators talk to each other.

Hilary: Literally, occasionally they talk. We call meetings and email at times.

Jon: How does it end up that an act that is hired at Main Stage ends up at Hoarse Chorale.

Hilary: Bryan calls up Laura or Linda and says I've got this great act and they'd like to play some other time and they'd be a great fit for Hoarse Corral. Or they submit an application for both stages. Entertainment coordinators don't typically have big joint meetings, but there are shared acts and it happens in different ways.

Jon: Is the expectation that the Xavanadu coordinators would be part of that process?

Hilary: The dance program part of that has already overlapped with Entertainment. Bands perform on other stages. The coordinator comes out of vaudeville and has connections.

Jon: Are there other art installations at the Fair besides those in Xavanadu? And if so, where do those come from in terms of a crew and a coordinator?

Hilary: They come from a couple of different places. For a while in the GM budget Leslie had \$2,000 for an informal art program. Sometimes she hired a muralist, sometimes she got Andy to do something, sometimes she bought some art. It was a way to have rotating art. Andy has been very creative. He did the giant kaleidoscope, and a number of projects in the off-year. Art Ambiance has also done a lot of art projects. What is different about this art installation process is Sallie is using an application process with applicants coming from both inside and outside of the Fair. It is not just being on a crew or knowing someone, rather being inclusive and doing outreach. It is a bigger vision with a revolving display of arts.

Jon: Can we split the motion into two? I am prepared to vote for the movement part to be a separate crew, but I'm not so sure about the art part. Especially because I don't know if we want to combine Art Ambiance – I'm not convinced that there could be some efficiencies by combining.

Justin: As the maker of the motion, I will say no.

Grumpy: My only concern is a lot of sections of the Fair want to be crews. Balance is really important in everything that the Board does. You have to balance if making Xavanadu crews jumps over people or others will feel jealous. It is like Chela Mela because it is a big area, but it is a bigger issue as to what areas become crews. I think you can get away with keeping them teams having the same people that are going to become coordinators work in it. I see how Hilary and Justin who have brought this along want to get out of the leadership position make it self-sufficient.

Justin: Making more crews is double-edged sword. I think in this instance when you look at the other crews that are absorbed that have common functionality, for instance Ambiance, to take on what I know we went through for a space like Xavanadu, for the art application process and the time and effort it takes, I think adding this team to the Ambiance Crew would be a bridge too far. You might as well give the autonomy and the ability to affect their own destiny and have ownership. This goes back to clarity of purpose. When you are talking about the two crews as they are related, Movement is huge. The Art and Stewardship piece is one of the things that we can maintain in a tabula rasa; we don't get everything interchangeable, but what is interchangeable is the art, the feel, the stewardship and the sense of walking into the big open space and having the feeling you are going to see something new. The booths may be the same, or they may be resurfaced a little bit, but the art and the visionary lounge and bringing new things to that space every year is intrinsic and a draw for the public. Stewardship has been a bit of an interesting path we've taken on in the last four years. It has a lot further to go and is something we can leverage as a family. It needs someone to own it to create the vision. We have a beautiful space and we've locked up the ability to do that. At the end of the day it is the core of what stewardship can become. This is the first year we've had the stage and the wheel and the passport exchange program throughout that stewardship led. I think there are things that are yet to come to bear around the great work that we do in the community and internally as a Fair that stewardship can be an anchor for us, pun intended. To have someone have the vision for that and get it up and walking is the reason for separation of the two and why I don't think one is a lesser than the other. It is a great place to be able to espouse our beliefs through Galleria Philanthropia and Culture Jam — a lot of things we've not brought to bear around stewardship that I think is an untapped wealth of opportunity.

Indigo: It does bear a little difference in terms of where it falls, whether it is Entertainment Crew or not in terms of revenue based on vehicle stickers. That said, I think they both belong in Entertainment

for the same reasons we've already spoken. To combine them would create a chaos that we don't really want. As I listen, I know the Art Stewardship piece has birth out of Xavanadu, but there is no reason that needs to remain as a Xavanadu thing. If they've developed an art application process, and with Stewardship being a property wide thing, maybe we don't call it Xavanadu Art and Stewardship, it is simply called Art and Stewardship. This would leave the opportunity to place art in other places in the Fair.

Hilary: Path Planning worked on this for a long time. XAG started working on it 2013. Several of the people who are assuming roles outside of XAG have worked on it for that long as well. We have people who have been developing experience. It is the biggest addition we've ever done. It is six acres. It is huge and they have come up to speed really quickly. There is something about actually being a coordinator, that when you are trying to get things done you get treated a little different when you go to QM or you go to the kitchen. I think it is important for these people who are taking on this huge piece of what we've invested in and see as our future. The small teams like IT or GOTV might want to be crews but they are not as complicated or as big of an aspirational function that we're asking for here. It is exactly like an entertainment crew with setup people, admin people, stage hands, performers – it is a big deal to have these fully functioning crews. I encourage you to acknowledge them and it makes a difference for them to be a crew.

Jon: Could it be one crew with two coordinators.

Hilary: It is too big. Sallie and I have separated it out. It is huge.

Jon: How many crew people are we talking about for each of the crews?

Hilary: The Movement is 40 crew people and over a hundred in trade passes to assist with the camping, the two lounges, and three venues. Art and Stewardship is about seventy-five trade passes and about twenty-five crew passes.

Jon: But they are functioning in the same geographic area.

Hilary: Not beforehand, because a lot of the Art and Stewardship people are in Portland. Movement people are in Eugene. They barely interface with each other.

Justin: It comes down to functionality for me. One person is over here reaching out to the world for art applications and others are lining up movement and entertainment and trainers and teachers.

Hilary: We thought that this might be one. We've been doing it for four years and found it to be too big and too diverse.

Jack: We've been working toward this point and the fact is we passed a budget for it already tonight. In looking at the scope and the scale we're talking about, there is nothing else that they can be. When crews get too big it is difficult to break them apart, but when we do break them apart, it is better to be smaller.

Motion passed: 8-0-2; Jon and Ann abstained.