

Oregon Country Fair Food Committee Meeting 8-27-14

In Attendance: Charlie, Larry, Jonah, Sue, Saman, Brandelyn

Problem booths: incident reports need to be created for each infraction that was documented.

Booth transition update: discussion with all parties to determine next steps.

\*Create clear booth transfer guidelines as it relates to the Food Committee's role

Booth suspensions update: We need to review the suspension letter.

Incident Report: reviewed new incident report form.

Probation letter: template will be emailed out.

Pit Report: will be emailed out.

Next Meetings:

Sept. 10<sup>th</sup> 5:15 p.m.: agenda create detailed incident reports from data, finalize warning and suspension letters. ? Sneaker report updates, booth transfer discussion

Sept. 24<sup>th</sup> 5:15 p.m.

Oct. 1<sup>st</sup> 5:15 p.m. meetings with specific booths...

Oct. 22<sup>nd</sup> 5:15 p.m.