

Attendance: Jim Sahr, Cathy Coulson-Keegan, Kim Allen, Ken Kirby, James Nason, Diane McWhorter, Sue Theolass  
Scribe: Diane McWhorter

Other Participants: Bill Wright, Crystalyn Autochovich, Amy Ehn, Tait Duus, Adam Budd, Lucy Kingsley

Introductions and Announcements: No announcements

Agenda Approval: Add 50<sup>th</sup> Anniversary to New Business.

\*\*\*Motion: Approve the agenda (Cathy/Jim) 7-0-0

Minutes Approval: Meeting of October 11, 2017

\*\*\*Motion: Approve the minutes of the last meeting (Sue/Cathy) 7-0-0

Guest Concerns: Lucy Kingsley was not re-elected to the Board so will not be a liaison to the Committee, but will write a letter to the Board requesting appointment as a member. Members spoke in appreciation of her knowledge and understanding of craft issues.

Board Liaison Report: Sue reported that she is the only liaison at the moment until another Board member steps up. She and Lucy reported that the CPD was taken to the Board at the retreat and it will be posted to the website for access by all members. A follow-up article will be placed in the FFN to call attention to it. The RP proposal will be discussed by the Board at a future meeting.

A link regarding laws about appropriation of Native Arts may be forwarded to the membership, either in the packet, if the Board votes to do so. It will be sent around to committee members for review.

Proposals: The form of proposals was used to frame issues discussed at the last meeting so that they can move forward. Addressing them in order of importance will speed the work of the meeting.

Proposal 8: Add members to the Craft Committee: Add Lucy Kingsley and Amy Ehn to the Craft Committee. Amy, Lucy and Diane will each write a letter to the Board asking for appointment.

\*\*\*Motion: Approve Lucy and Amy for membership in the Craft Committee. (Jim/James) 6-0-1 (Kim)

Discussion: There are currently 7 voting members, which with two Board liaisons would total 9. Adding two more would make it 11. Craft Committee structure suggests that between 9 and 11 members is preferred. A voting member from Registration Crew would be helpful. Having more than one member who is a staff volunteer will assist in making decisions. Having more members allows more work to get done with subcommittees and task forces.

Proposal 5: Guideline Change: #58 Permanent Booth Placement Process: **Changes in bold.**

58. Awarding of Booth Space on a Permanent Basis.

Awarding of permanent placement will be determined annually based on availability of booth space and the evaluation of qualified applicants. If space is available, it will be awarded to the top-ranked crafter(s) from the most recent Craft Inventory jury scores who have:

- 1.) Five years' verifiable presence at the Fair as an active crafter;
- 2.) Presence at the Fair as an active crafter in at least two of the previous three Fairs;
- 3.) Top scores from the Craft Inventory jury in the current year of application.

Crafters who have met the above requirements and wish to apply for permanent placement should submit a letter of interest **between May 1 and September 30, after completion of the jury process.** The letter should indicate which booths the crafter has been in at the Fair, when, and what the jury scores have been—in other words, the crafter's history with the Fair. Letters may be submitted to boothreg@oregocountryfair.org. Craft Inventory, Booth Registration, and the Craft Committee will work together to confirm booth history and jury scores before any placement is made. **Placements will be made by December 31 for the following Fair.**

**While specific** Booth availability will not be known before ~~the April 1 jury deadline,~~ **May 1,** the **opportunity to be located will be guaranteed as soon as possible after May 1.** ~~Because of this,~~ Returning crafters who are interested in (and eligible for) an awarded booth space on a permanent basis must submit a new application (with digital images and fee) to Craft Inventory by the April 1 deadline **for placement in the following year.** ~~Permanent booth placement may be done during the off-season under special circumstances. All eligibility rules apply to these placements.~~ Any permanent booth awards will result from consultation with Booth Registration, Craft Committee, Craft Inventory, and management.

Discussion: This follows the discussion at earlier meetings about moving some of the pre-Fair work to earlier in the calendar so both staff and booth members have more time for planning and building. The process will remain the same with the exception of adding a window for the LOIs and the timing changes as specified.

\*\*\*Motion: Approve these changes to Guideline #58 (Ken/Sue) 7-0-0

The changes will be recommended to the Board in the regular process by the Scribe.

Proposal #7: Craft Cart Guideline #61 changes: Modify the language of #61 to specify one crafter only and other expectations.

Guideline change: #61 Strolling Crafters ~~Vendors~~ are expected to be able to stroll easily along the path to provide the Fair with a continually changing atmosphere. Approved strolling crafters must be registered with Booth Registration. Strolling **crafters vendors** who do not regularly move may face sanctions. Strolling **crafters vendors** are required to check in with the Craft Inventory crew at Odyssey at least once a day during the Fair, between 10am and 5pm, with their complete path display.

Craft Carts are reduced-size craft booths, **occupied by a single crafter, that must have the ability to move when called upon to do so may be moved to different locations around the Fair.** This booth model is intended to stay in one location during ~~the public hours of the event.~~ Craft Carts will be sited with the approval of Booth Registration, working in cooperation with Craft Inventory and the

operations team. **Designated Craft Cart locations may change from year to year.** Temporary Craft Carts must be no larger than 4' x 6' .... (The rest of the guideline is unchanged.)

Discussion: Part of the intention of assigning them spots for the whole Fair is so that they can be put on the map by Registration, with an address for the directories. They don't expect to move during the Fair, and Registration doesn't expect them to move, but they may be relocated in following years. There have been a few ways people got around the existing guidelines, so some areas of tightening are appropriate.

\*\*\*Motion: Accept the changes (Cathy/Sue) 7-0-0

Proposal #6: Proposal: Designate at least one of the one-year-only booths for esoteric crafter use each year it is needed. Decision would be made by Registration in the regular booth allocation process.

Guideline change: #57 : Last paragraph, after ...in the order of jury rank. At minimum, one booth in the one-year-only inventory shall be awarded to an esoteric crafter if there is an applicant who satisfies the requirements.

\*\*\*Motion: Vote to approve that language to recommend to the Board.

#### Proposals #1-4:

1. Proposal: Broaden the scope of a panel composed of representatives of Registration, Craft Inventory, and Craft Committee to make decisions regarding classification of booths (Material Craft, Service Craft, or Esoteric Craft), numbers of such classifications, permanent placement of crafters in those booths, and Booth Rep transfers within those booths, according to transparent and clear processes specified before such decisions are made.

2. Proposal: Decide on a concrete number of massage booths and other service providers. Add to guidelines:

Based on the uses of booths at the 2018 Fair, types of booths will be designated Food, Material Crafts, Service, or Esoteric. These designations may be appealed for one year after which the designation will be set.

Based on the numbers and designation of booths at the 2018 Fair, a concrete number of booths shall be set for each type of crafter (material, service, or esoteric). The intention is that these numbers remain consistent as set, but applications to change the designation may be made by submitting a letter to Registration which will be reviewed by a panel composed of members of Registration, Craft Inventory, and Craft Committee. When adding booths to the total number, efforts should be made to keep a balance in numbers relative to the 2018 ratios.

3. Proposal: Make a decision about booth transfer from a material crafter to a service provider. Beginning in 2019, those booths designated for material crafts will remain in the hands of material crafters, and those in the hands of service or esoteric crafters will remain in the hands of that type of crafter. In special cases, a panel composed of representatives of Registration, Craft Inventory, and Craft Committee will be empowered to change the designation of a booth. Applications for such a change must be made between May 1 and September 30 with a decision completed by December 31<sup>st</sup>.

4. Proposal: Create a process for the passing of the Booth Rep position from one artisan to another.

Beginning in 2020, a Booth Rep who wishes to pass the position to another approved crafter must do the following: Submit to Registration a Booth Rep Change form with one to three recommendations. If other crafters are already registered in the booth, they will submit statements of approval or disapproval as part of the application process. In most cases, after a short investigation, the preferred crafter will be appointed by a panel composed of representatives of Registration, Craft Inventory, and Craft Committee. Applications will be accepted only between May 1 and September 30, with an appointment completed by December 31<sup>st</sup>.

Discussion: This set of proposals give a framework for a process to make these decisions in the future. Coordinators do not always feel comfortable making all decisions without stakeholders in the process. There is presently little review of Booth Rep changes, while it is known that many booth transfer issues will be coming as the founding generation retires from crafting. Other concerns include how massage therapists and esoteric practitioners are considered as crafters yet are not material crafters, so their appointment as Booth Reps could decrease the number of booths available to juried crafters, and displaced crafters who are told they no longer have space in a given booth when others are brought in to keep the booth in family possession. Making one decision without the framework is not ideal, though it could be done. There isn't enough time at this meeting to make these decisions.

However, it is likely that situations could happen this year within the existing guidelines that would not be in the spirit of what has gone before. Some practitioners cannot find a place in the existing massage booths such as the Mothership, as they don't fit into the narrowly-defined group in that booth. Esoteric arts is a catch-all category that includes many different practices and crafts, but further definition of it could be helpful. Service booths are a similarly confusing category which needs specification. Grandfathered crafters aren't technically juried. Massage therapists and esoteric crafters can't jury so can't get jury results to compete fairly with juried crafters.

Guideline #64 already contains a clause allowing for Registration oversight of Booth Rep transfers. Craft Committee could recommend to Registration that transfers be monitored and prevented while these guideline changes are in discussion over the next year or two. Craft Committee would commit to holding these discussions in the coming meetings.

**Recommendation to the Registration Coordinator:** Because discussion is being held on categories of booths and Booth Rep transfers, Craft Committee recommends that Guideline #64 be used to not approve these types of booth transfers until more discussions can be held.

Grandchildren as Kid Crafters: At this point, it could be helpful to specify that grandchildren of crafters are also eligible to be kid crafters, with the jury advantage that comes with it. There is currently no age requirement for the jury process or for selling at the Fair.

New Business: 50<sup>th</sup> Anniversary plans: Crystalyn brought forward some ideas for crafters. Craft Demos could be arranged, either in one's booth or in some shared space. History of Booths could be documented, as well as history of individual crafters. The committee agreed that craft demos would be interesting and well-received by the public. Interested crafters should contact Crystalyn or the Craft Committee members.

Next Meeting January 10, 2017