

## OREGON COUNTRY FAIR BOARD OF DIRECTORS MINUTES JANUARY 12, 2004

**PRESENT:** Brad Lerch, Diane Albino, Jim Newhall, Jack Makarchek, Greg Rikhoff, (arrived after Appoint Kitchen Coordinators) Katie Cousins, Lara Howe, Michael Mielnik, and Marlene Monette & Lawrence Taylor (aka LT) (alternates).

**NOT:** Bear Wilner and Anna Scott\*.

### ANNOUNCEMENTS/CALENDAR

\*Anna Scott gave birth to a beautiful, healthy, baby girl yesterday. Blake, the proud papa, sent an e-mail to the office saying Anna would not be attending tonight's meeting! After a 6 hour labor, Josey Alanna Scott was born in a water birth. She is 20.5" long and weighed 8 pounds 4 ounces! Woo Hoo! \o/ \o/ Welcome! \o/ \o/

Michael delivered the first video copy of the December 2003 BoD meeting to the Recording Secretary and said, "it's really boring". Video copies of Board meetings are available to Fair members. The BoD has yet to clarify the administrative process to do so.

Jack and Marlene requested that they not be videotaped this evening. Carla Mielnik, who is videotaping the meeting, said it would be easy to keep the camera off of them if they both sat at the far end of the table. Marlene moved her seat next to Jack at the far left end of the BoD table (if one is seated behind the table).

Sun 1/25 Path Planning will meet at 12:30 at Alice's. There is also a blackberry cleanup work party scheduled for 10 am. Please meet at the Far Side test plot off Highway 126.

Mon 1/26 BoD meeting to approve the 2004 Operations Budget will be held at Central Presbyterian Church, 7pm.

Sat. 5/8 Spring Fling at the WoW Hall.

### MINUTES APPROVAL

**Jim moved, and LT seconded, that the minutes of the 12/1/03 meeting be approved.**

**The motion passed: 9 in favor and 0 opposed.**

### MEMBER INPUT

Barb Edmunds (strolling food vendor) was surprised to read the BoD's approval to videotape BoD meetings and distribute copies either individually or via the internet. She is concerned that it may leave the Fair open to legal concerns if one person were to slander another during the meeting. Vic Parkison (pre-post Security) requested to be off-camera. He believes that cameras change how people conduct themselves and he is concerned that offering copies of the meeting via the internet may lead to unintended consequences that the Fair family and BoD have not imagined.

Vic also requested input from green energy folks to help the lantern fairies transition away from propane to l.e.d.s or solar collector batteries, etc.

Randy Nowell (VegManECS) suggested that during Old Business items, member input could be given after the BoD discussion and before the vote. That way, the members would have a greater understanding of the topic.

Tim Furst – (Vaudeville – parade leader) when the gate exceeds 18,000, parades become impossible and performers can't move between the stages in a timely fashion with all of their equipment and instruments. The lines are too long and the paths are too crowded. *(this comment was given after the President's report.)*

### STAFF AND OFFICER REPORTS

**General Manager** Leslie thanked everyone for their patience and willingness to reschedule this BoD meeting from January 5, to tonight, January 12. The decision was made as weather reports called for a snow and ice storm that was scheduled to reach Eugene by late afternoon. Indeed, the snow and ice storms impacted the Fair site severely and the site was closed after the first and second storms. The site remains closed until the damage can be assessed. A number of floods have claimed a good chunk of bank from Strawberry Lane and a significant number of trees have been damaged. She does not know if Path Planning participants will be able to walk around the site on January 25. Fortunately, everyone who lives on the site is safe, warm and dry. Leslie thanked Andy for communicating so well and so constantly with her about site conditions during these storms.

She has attended many meetings with different operational folks, including Lara Howe (Recycling Co-Coord) and the Food Committee regarding Recycling and Compostables guidelines. The State of Oregon's Department of Human Services, Health Services sent their report on the outbreak of the Norwalk virus post-Fair, July 2003. The report is included in this month's BoD packet. It also includes "the Environmental Health Specialist Network Assessment of the Oregon Country Fair food service operation conducted on July 18, 2003." They appreciated the professionalism, support and assistance offered by the staff during the assessment. Although the kitchen exists in "primitive conditions" (their words) the staff do an outstanding job. They have some recommendations about temperature control and the storage of leftovers. Leslie will review protocol suggestions with the Kitchen Coordinators and the OCF Food Committee. This will also create new Guidelines about food handling protocol throughout the Fair, including the Barter Fair. Read the Guidelines.

**Administrative Assistant** norma worked with Jeff Harrison, (Craft Inventory Co-Coord) to revise the Craft application. It is available on-line or through the Fair office. Applicants without internet access should send a SASE envelope to the office. The Poster Committee met yesterday and selected this year's poster artist. She has also been working on the Guidelines. Norma agreed that the site is unsafe. She felt very uncomfortable during a walk around the site last Saturday,

**Caretaker** Andy Strickland gave the site report while Steve Wisnovsky (Site Manager) is away on sabbatical. First he thanked everyone for making it possible for him to go to South America for a month.

December was quiet as usual. The first flood arrived on the 13<sup>th</sup>; "the Long Tom inevitably claimed a few more chunks of bank as best evidenced by a standing tree in the middle of the river by Chela Mela. ... Al Higgins and Animal have been steadily working on the milling project although the recent steady rain has temporarily mired the operation. ... Steve Tracer and John Stamp (Tree Crew) have arranged the donation of some of the Fair's excess firewood to senior citizens (*in the Veneta area*). ... During the past couple weeks I have been busily weatherproofing Chillville with some additional flashing, siding, and roofing which including coverage for the compressors and a dedicated shed for our mowers and similar equipment. Any and all faeries with carpenter skills would be most appreciated and can contact me in order to get in on any of this good fun." (*taken from Andy's letter dated 12/28/03*)

Andy awoke January 1, to a snowstorm. The site received six inches of deep, wet snow and then it began to rain mid-morning. Later, for one or two hours, he could hear the trees popping and snapping. It was very spooky. He walked around the site to assess the storm's impact. Many trees have been damaged. We also lost the big oak tree in Main Stage meadow. Tree Crew needs to come through the site as soon as it dries up (March?). Until then, Andy requests that anyone who needs to come on site check in with him first and take a radio, and keep their awareness up.

**Treasurers** Hilary reminded coordinators about the potluck on the 24<sup>th</sup> where the topic will be crew budgets. Then the BoD will meet on January 26, for a combined work session and meeting to approve the 2004 Operations Budget. The Capital Projects Budget will be approved in March.

**President** Jack said he is pursuing two themes this year: 1)we will continue implementing tent tags and dealing with the night time population and 2)increase the gate. He would like to have a 20,000 attendance on Saturday this year that we can accomplish in our own fashion by word of mouth. Talk to your co-workers, friends, and extended family. This does not mean he wants to exclude anyone from the Fair, rather he wants the ability to creatively, dynamically, and fluidly resolve the challenge of expanding to include our elders, our children, and future generations. He also stressed that it is the Fair, the three-day event, and the year-long event that trails behind that are essential. The OCF is more than a party, although we do know how to host a really good party.

Jack also thanked Ande Grahn (Main Camp) who was present at tonight's meeting for her dedication and work with staff during the Norwalk virus outbreak post-Fair. This is the first opportunity he has to thank her directly. Ande said that it meant a lot to her that he returned to the site and comforted her and the staff during that time.

## COMMITTEE REPORTS

**Craft Committee** Vince LaRoche (artisan) stated that the seven members present at the November Craft Committee meeting unanimously oppose the \$100 booth fee increase. They are concerned that a booth rep could unfairly pass the fee on to other booth mates. They would prefer that the cost of an adult booth pass be increased by \$10 which should equal the same amount of revenue, according to David Helton (Registration Co-Coord). The depressed gate during the past couple of years also equaled depressed sales for vendors. The Fair is expensive for vendors to attend also. The Craft Committee also drafted a new Guideline to address the issue of imports. See below. They also request clear direction from the BoD regarding imports.

### OLD BUSINESS

**Brad moved, and Jim seconded, that the BoD renews its membership, \$150, in the Lane Arts Council.**

*Peach Gallery:* Thumbs Up! Art is good. Leslie invited the BoD and Fair members to welcome the new director of Lane Arts Council. The OCF Endowment and Lane Arts Council have collaborated on many youth arts projects.

**The motion passed: 9 in favor and 0 opposed.**

### APPOINTMENTS – KITCHEN CO-COORDINATORS

**Lara moved, and Brad seconded, that the BoD appoint Donna Blaser, Joanna Colby, and Jamie O'Brien as the Pre-Fair Kitchen Co-Coordinator.**

*Peach Gallery:* Joanna & Jamie were present; Donna was unable to attend. Leslie thanked Eric Nusbaum, the outgoing coordinator, for his incredible work as Kitchen Coordinator. The kitchen is the heart and hearth of Main Camp. She looks forward to working together with this group as they undertake this huge and challenging job. Ande (an ex Main Camp/Kitchen Coord) appreciates the kitchen's desire to include youth and elders as an integral part of the crew. She remembers when she used to run these three fairies out of the kitchen when they were little children. Now they are becoming an integral part of Operations! They exhibit the values that the Fair holds dear. Palmer hopes that the new coordinators' visions are similar to his own – bacon!

*BoD:* LT – look into the eyes of our future. Someday one of us may be handing our position over to one who is not yet born! Katie appreciated that the careful thought that went into Kitchen Crew's decision, as detailed in their letter to the BoD. Brad also thanked Eric for helping the Kitchen through a lot of growth. The Kitchen feeds many more people now than when he first started. He's also glad to see two good friends and an ex-wife (Donna) become leaders in the Kitchen. Jim, Lara, and Marlene also welcomed the three cooks/co-coords.

**The motion passed: 9 in favor and 0 opposed.**

### CREATE ENTERTAINMENT COMMITTEE

**Michael moved, and LT seconded, that the BoD establish an Entertainment Committee.**

*Background:* Michael was distressed to find active lobbying against a motion by the GM in her letter to the BoD in this month's meeting packet. Marlene asked Michael to discuss the motion and take up any concerns he had with the GM at a more appropriate time. Paraphrasing Michael -- he continued that the intention of this committee is not to exclude coordinators, but to give entertainers a voice in who is selected as the Entertainment Coordinators, a vehicle for entertainers' input, and study other Fairs and their entertainment budgets. It seems as if the coordinators do not act as the performers' advocates in all cases. Last year, there was a concept put forth of rotating out various entertainers because there were too many of them. "There's too many of everybody at the Fair." That entertainers are paid well is a myth, most perform for less than expenses. Referring to Leslie's letter, he added that this would not be another layer of bureaucracy, there cannot be too many committees. Much of this has been festering since the late 70's.

*Peach Gallery:* Palmer – how many people would serve on the committee and what is its direct charge from the BoD? Tim Furst (Entertainer) An Entertainment Committee to review entertainment and entertainers' issues is a good idea, similar to the Craft and Food Committees. However, he does not understand how it would serve Vaudeville's interests. Vaudeville acts more like a crew on a volunteer basis with the same cast every year whereas Main Stage acts perform and leave. Joseph Newton (Recycling) – the Fair is long overdue to have an Entertainment Committee. Bear Sullivan (Ambiance Coordinator) – none of the Entertainment Coordinators were contacted for input. It's a difficult job and he would welcome feedback. Norma was concerned that the process seemed very closed and that Michael already had several people submit letters of interest to serve on a committee that had yet to be created. She continued that no information was given before about this committee's mission and goals nor was Fair family invited to participate. Dean Morrow (artisan) would like to see the committee work on-line, much like the Elders Committee, which would allow entertainers and others who live further away to participate. Hilary suggested tabling the motion in order to clarify the committee's mission. She wondered whether Michael intended it to advocate for entertainers' issues and communicate with the Board. She sees the Fair struggling with its commitment to the entertainers and their families who have been participating for a long time and introducing new entertainers, new acts who then fall in love with the Fair and want to return with their friends and families. She sees entertainment struggling with control of the stage, who performs where and for how many shows. Leslie responded to Michael by quoting from her January 2004 Report to the Board. "Create Internet and Entertainment Committees Speaking of committees, what is the need for these and what is their charge from the Board? Why are they necessary? How do they fit with operations? Especially with regard to the Entertainment Committee, 3 of the entertainment coordinators were very startled to read about this idea in the minutes with no discussion with them at all about how it compliments or confuses their role, or, in fact whether they would even be included in such a committee. For a community that is adverse to new layers of bureaucracy, these committees seem

unnecessary and possibly redundant.” She is not threatened, but rather, confounded and confused. As the head of operations, it is explicitly her job to raise these questions. Past BoDs have asked her to let them know her opinions on agenda items in the monthly report and said they do not want to be blind-sided in open meeting. She agreed with Hilary, how do we serve entertainment and entertainers at the Fair? Mark Ross, (Entertainer and committee applicant) envisioned the group as a forum for entertainers to get together. Some folk festivals allow time and space for diverse performers to collaborate and create new entertainment. It is very dynamic when it clicks. The committee could foster that energy. Ande – it doesn’t take a BoD motion to get together and discuss your concerns. If you think there’s inequity, do a study. Work with the coordinators. Tim Furst – there’s some confusion and misunderstanding that this proposal is brought forth from vaudeville. It is not. The intention is to work on the broader concerns of entertainment. The entertainers have had a discussion group going for a long time without ever coming to the Board.

*BoD:* LT supports the motion. He gave the analogy of a three-legged stool of crafts, food, and entertainment, but the entertainment leg is missing. On the concept of rotating some entertainers out to allow new performers space, the Fair doesn’t rotate crafters; it doesn’t even rotate out the party booths. However, he agrees that the motion should include a clear mission and follow an open solicitation process. He is willing to meet the questions and concerns and he is confident that the motion will pass at a future meeting. Katie –If these issues have been festering for decades, it means that people are not being heard. Perhaps, the entertainers have worked up the momentum to speak now. She wondered what’s the advantage for BoD approval. Greg likes the idea of an Entertainment Committee, but it must have a clear direction. “Bureaucracies like to throw committees at issues.” He suggested holding a work session on Entertainment issues that would include input from entertainers, coordinators, and the Family. Jack asked Michael if he heard him correctly, “What the world needs now is more committees?” On the surface it seems like a good idea, but he remains skeptical that the entertainers want the Board telling them what the Board wants them to address. Committees serve the Board. A BoD could direct an Entertainment Committee to recommend a plan to rotate entertainers through the years. The BoD will listen to a committee’s recommendations, but it is not required to implement them. The coordinators are charged with putting on the event. Marlene tried to generate interest in creating an Entertainment Committee several years ago. But, she heard that the entertainers are so diverse that it is like trying to herd cats. Jim has learned that a good idea will come to fruition in due time. Pushing an idea through will create a backlash. Michael – it is ironic that the coordinators are shocked to learn something from the minutes, whereas the Budget Committee didn’t solicit the Craft Committee’s input regarding fee increases. Creating this committee is not out of grievance, nor is it an end-run of the process. However, he thinks that the coordinators support the management side of the Fair. The reason for the committee is to do research and fact-finding about entertainment issues at the Fair and compare them to entertainment issues at other festivals. If a problem is identified, then it can work on solutions. It seems that the only way to get respect is via a committee. He also wondered whether an entertainer would like to be a coordinator. Marlene yielded time to Brian Keogh (Entertainment Co-Coord). His door is always open and he has not been asked once to address any concerns or request for an investigation. He also wondered what Michael wants to achieve with the Entertainment Committee. This motion asks the BoD to become involved in an area that they've never been involved with before. A new BoD could create new mandates. Brian added that he believes it would be a conflict of interest for an entertainer to be an entertainment coordinator. Brad thinks part of some BoD members’ hesitation is based upon a desire to have viable committees. There seem to be a number of inactive ones. He also drew upon the Waste Warriors experience. This was a group of committed individuals with a common goal that began to meet and discuss ways to achieve the change they wanted. Then they included the Recycling Coordinators and the Food Committee (those folks most directly affected). Not until they were prepared with a goal and a plan on how to achieve it did they approach the BoD. This small group has affected policy and operations without direction first from the BoD.

**Michael withdrew the motion at this time.**

#### **DIGITALLY FILMED BOARD MEETINGS ON-LINE**

**Michael moved, and Greg seconded, that after three months time from now, and after conferring with the Fair’s attorney for any legal limits or liability, the BoD will make the digitally filmed BoD meetings available for OCF members to download on-line.**

*Background:* Michael said he’s not accusing anyone of hiding, but hopes that making the BoD meeting videos available on-line will increase participation. Meredith Snodgrass (FFN) requested a copy of tonight’s meeting from Michael, as she is unable to attend.

*Peach Gallery:* Joseph – this would bring the Fair into to the new/current age of technology. Hilary said she doesn’t understand the technology. What type of operating system is required? What modem speed is required? How secure is the password to download the video? Tim lives anywhere from five to twelve hours away from Eugene at any point. This would allow easier access to the meetings. It’s frustrating reading the minutes and not seeing the process. Palmer –

over the years he experienced several occasions when there may have been a borderline illegal activity during the meeting. He wants to avoid that potential legal exposure. The attorney should be consulted first before moving forward. He added, it will point out how often people say, “this is going to be quick...” Andy – had he been present at last month’s meeting he would have said no cameras, no video. He does not want to be photographed. The guidelines say no video at the Fair and he believes that the BoD meetings are an extension of the Fair. Dean supported this motion because it allows more people to participate. He first started attending Elders meeting via internet, which is what drew him to attend the BoD meetings in person. “It’s much better in person.” Etienne (Security) is concerned about unintended consequences. She is concerned that the video could be misinterpreted. Vic – Last month’s motion allowed the camera to be turned on, but no provision was made to turn it off. Lisa suggested that transcriptions of the meetings might be a better solution. It would also alleviate the inevitable questions to the office such as, “how do I get this to download?” It is technically easier. Barb Edmonds is concerned that in our current climate, one might misconstrue a quick joke about being high on a ladder with accompanying double entendres and use it against the Fair. Leslie is concerned that the video camera hinders people in being their own authentic responsive selves. Often people begin to censor themselves when the camera goes on. She would like to find ways to facilitate geographically distant people to participate more fully; she doesn’t want to exclude them. Dean suggested that the motion move back a step. It’s actually easier to hear just the voices during the Elders’ meetings. Carla said that she has kept the camera off of anyone who expressed a desire not to be filmed. Jen-lin (also requested not to be filmed) – During the past years as Recording Secretary, there have been several occasions when one member has gone off on another member. These moments created some of the hardest decisions she has made writing the minutes. “It’s as if someone brings part of an elephant into the room. Leaving the video camera on and able to download, does not allow the BoD to decide if it wants to look at that part of the elephant (is this a policy issue for the BoD to handle or a personal issue that happened at or via the Fair), let alone clean up after it. It does not allow for the whole elephant to be viewed (or heard). And then that is the only image going out on the web.”

**BoD: LT said he would have no qualms about telling any member that BoD meetings are an inappropriate forum for their personal issue and ask them to stop. He continued that for other people, such as himself, a camera allows him to flower and be more fully himself. Any part of the process, whether it is written, recorded voice, or filmed is subject to misinterpretation. He continued that any call to shut off the camera would breed more suspicion.**

*\*\*The meeting was called to an end. It was 10pm and the meeting room at Central Presbyterian was closing.)*

**Michael tabled the motion until next month.**

## PROPOSED GUIDELINE CHANGES

class=Section2>

*Background:* The BoD publishes Guideline changes that affect policy in the minutes prior to the meeting at which they will be voted upon. Changes that do not affect policy, or editing changes are not published and do not require BoD approval.

**Note:** Some changes were specifically annotated by the authors, i.e., ~~strikethroughs~~ are deleted text and *italics* are new words. Otherwise, pull out your *2003 OCF Guidelines* to compare changes where it is not clearly identified.

*Significant rewording of existing policy:*

### **A Code of Conduct**

The Oregon Country Fair is an annual gathering in natural surroundings that celebrates the exchange and discussion of ideals and alternative lifestyles. The Fair is a vibrant village marketplace offering exceptional food and crafts, unparalleled musical and vaudevillian entertainment, the use of appropriate technology, creative self-expression, and unique educational experiences. Our vision is a utopian environment in which peace, harmony, and psycho-spiritual rejuvenation are the roots of community life. These values, joined with the land that we steward, inform and guide the way we live and work together.

**We are an association of equals. Each and every member of our community is entitled to respectful and equitable treatment by all other participants. We should all act responsibly towards one another wherever we gather.**

**We share reverence for the Land. Stewardship is everyone’s responsibility. Please help protect the plants and animal life whose space we share, and work to extend this practice beyond the OCF and into daily life.**

**The OCF is committed to the principles of non-violence. Mental, verbal, physical, or sexual abuse will not be tolerated. If you need support or guidance in resolving some unrest, please check with QM or an Information Booth for a process appropriate to your situation.**

Over the 35 past years, the OCF has developed a reputation as a peaceful gathering. This has allowed us the privilege of providing our own security. However, failure to abide by the Oregon Country Fair Code of Conduct, the *Guidelines*, Federal, Oregon, or Lane County laws may result in expulsion from the Fair, booth penalties, removal from staff position, termination of membership, or being turned over to the proper authorities, as the situation requires. If you are involved in a confrontation please remember the following: (1) all parties must identify themselves when asked; (2) although decisions by authorized staff must be followed at the time, disagreements may be reviewed through proper procedure; (3) feedback forms are available at the Information Booths. Reports of situations that cannot be fully resolved during the Fair should emphasize verifiable facts rather than assumptions or hearsay. Working together we will constantly rediscover the imagination, creativity, and magic that are the essence of the Oregon Country Fair.

As Bill Wooten, one of our founders, wrote:

*This is a community of choice of reason rather than by the chance of birth. Reason is found more each day on the side of cooperation, conservation, and community. Reason stands with those who reduce their wants and simplify their needs, who lessen demands upon the world's resources. Reason stands with those who do not ask the world to do for them what they can do for themselves. Reason stands with those who treat neighbors as friends, friends as brothers and sisters, and this earth, as our one and only home. Let us so stand together. It stands to reason, to endure is to prevail.*

Submitted by Craft Committee: the following paragraph should be added to the Code of Conduct immediately prior to the existing fourth paragraph on reverence for the land.

***Respect for Crafters. The Fair community recognizes the value of creativity. Much of the beauty, magic, and ambiance of the Fair is created and brought to the Fair by our very own crafters. Every person present at the Fair should respect and honor this creativity. The sale of imported or factory-made items is not welcome at the Oregon Country Fair at any time.***

Submitted by Virgil Courtright, Archaeology Coordinator (*significant rewording of existing policy*):

**Guideline 35: Archaeology** All ground-disturbing activities must be reported to Archaeology before the disturbing is done to avoid digging in a registered archaeology site and destroying our non-renewable resource. We can tell you if you are in danger of digging in a site. Every effort must be made to assure we follow our Code of Conduct and protect and preserve the archaeological sites on our property.

Submitted by David Helton, Registration Co-Coordinator, to be added before #46 Booth Fees, or anywhere within the Vendor Information section (*policy adopted in 2003, after the publication of the Guidelines*):

***Guideline #? Booth Ownership The Oregon Country Fair owns the booth spaces at the Fair. Being a Booth Representative is a privilege, not a right. Booth Representative status may be transferred according to the Guidelines, but it cannot be sold or traded for compensation.***

*Booth Representatives serve at the discretion of the Fair. The Fair reserves the right to reject the transfer of Booth Representative status or to revoke the Booth Representative status at any time.*

Submitted by Craft Committee:

**Guideline 60: Returning Crafters** For the purposes of jurying a craft, a returning craftsman is defined as a craftsman who has been at one of the two previous years' Fairs selling their approved craft. A craftsman ~~craft~~ may be absent from the Fair (on Leave of Absence) for up to two consecutive years. A craftsman ~~craft~~ absent from the Fair for three years or more will be dropped from the records of approved craftsmen ~~crafts~~. *Any craft for which a crafter is approved as of the 2004 Fair will remain on his or her list of approved crafts for as long as that crafter remains active at the Fair.* Returning craftspeople who wish to have new crafts approved for sale at the Fair must submit three slides with a craft jury application and the non-refundable application fee of \$5 by the April 1 deadline.

Submitted by Jeff Harrison/Craft Committee. (*Statement of existing policy not published in past Guidelines.*) Add new paragraph after existing paragraph:

**Guideline 69: ~~Craft Booth~~ *Craft-Related Complaints* *Complaints about imported goods are increasing, and we are prepared to address the apparent problem. In cases where we suspect a crafter is selling imported goods, and our suspicions are supported by reports from other crafters and staff, we may require that these items be removed until we receive proof that the crafter does make the items in question.***

Submitted by the GM. (Not a policy change) Add new next to last sentence:

**Guideline #73:** *...All County regulations regarding food handling and food service apply to pre and post Fair Kitchens, OCF hospitality, and the Barter Fair. Absolutely no food sales...*

Submitted by the GM (policy adopted in 2003, after the publication of the Guidelines) New paragraph 1

**Guideline #77:** *In order to meet the Fair's waste free goals, all food vendors are required to use compostable food service containers and flatware pending availability of acceptable products.*

Begin paragraph 2 with: *In the event that acceptable compostable products are not available, food vendors will follow plastic recycling guidelines provided by OCF recycling and included in the OCF Registration packets. If plastic utensils remain in use, they must be disposed of separately. ... (Keep the last sentence) ... Coffee lids...*

### **End of Guidelines proposals**

**Note:** The following items were tabled due to lack of time or a lack of a presenter: Appoint BoD Committee Liaisons, Create Internet Committee, Part-Time Job Descriptions, and Restructuring the Charitable Donation Process (a discussion).

The next Board meeting will be held on Monday, January 26, 2004, 7-10pm, at Central Presbyterian Church at 15<sup>th</sup> & Ferry in Eugene. This will be a combined work-session and BoD meeting to approve the 2004 Operations Budget.

The next, regular, Board meeting will be held on Monday, February 2, 2004, at EWEB, at 7pm. The agenda, subject to change, will include: the above-tabled items with the addition of Digitally Filmed BoD Meetings On-Line (Michael), BoD Meeting Video Distribution Process (Lara) and Guidelines Approval. The following new business will be added: Donations to Volunteers in Medicine, School Garden Project, Willamette River Keepers, the Eugene Irish Cultural Festival, Fiesta Latina, and the Migrant Workers Education Program.