

**Oregon Country Fair Food Committee 9-04-19**  
Dave Waggenheim, Danye, Sue, Larry, Thom Barr, Brandelyn (Scribe)  
Start Time: 5:17 p.m. End time: 7:23 p.m.

Agenda:

Go over survey questions  
Probationary letters

Brainstorming session around surveys:

Survey was originally designed to collect info. to discuss as a group with booth reps.  
A good goal could be to have it be a forum for people to get their questions answered.  
Could we have smaller break out discussions on topics of interest?  
Could people access these discussions online vs. in person?  
Limited agenda  
Allow Food booths to bring up topics that are important to them.  
Having info. available online.  
Can we get the crews together and record the info. for the mandatory food meeting and get it into an online format that is easily accessible to food booth members?  
Allow a space.  
How do you want the Food Committee to work for you? What role do you see the Food Committee doing in the future?  
Conversation about accountability and expectations.

Food Crew vs. Food Committee discussion:

Regardless of which facet of the committee is the enforcer, the vendors need to comply by the guidelines.  
Crew and Committee need to be on the same page as far as enforcement goes. Decisions need to be aligned with crew and management.  
Resolutions group could be created to resolve issues.  
Food Committee needs to define their mission statement.

Letter (to invite vendors to a workshop) discussion:

Review edits.  
Potential workshop date: Oct. 13<sup>th</sup> possibly 2 p.m.

Booth probationary letters discussed: Feedback process is an incident form that has check boxes on it. This is what happened, give them a way to provide feedback that can be documented. Justin will share the form that booth registration is using.  
We need to create a list of issues and what the enforcement process is (i.e. opening late = warning letter).

FC Sequence of events for infractions: letter of concern, warning letter, if behavior is repeated then in person discussion, probation, suspension, expulsion.

Booth decisions regarding infractions discussed:

Booth infractions info. (from August meeting) discussed:

Booth Probationary Limitations discussed:

\*For booths that added a menu item that had infractions, they need to come in and talk with the FC to discuss.

\*\*Can we add a follow up to booths that want to add to their menu?

Do small infractions warrant a letter? Can we send a letter simply stating “we noticed this”?

Returning Booths:

How early should we ask booths if they are coming back? Can we ask booths sooner than May? So that we can decide whether we have spots that need to be filled.

Discuss Cart footprint: All food carts must comply.

Agenda Sept. 25<sup>th</sup>

(Invite Justin to this meeting)

Survey

R.S.V.P. info. set meeting location

\*Continue w/ infraction letters (Need Justin to discuss)

Ongoing: Cart Footprint Discussion

Food Crew/ Committee discussion

Next Meetings:

Next meeting Oct. 13<sup>th</sup> (Town Hall Meeting)

Next meeting Oct. 23<sup>rd</sup>