

# MINUTES

## OCF FIXED ASSETS COMMITTEE

JULY 19, 2021 VIA ZOOM

MEETING CONVENED AT 11:00 AM.

### PRESENT:

Committee members: AJ Jackson, Sandra Bauer, Craig Smith, Kevin Levy, Ruby Bauske

Liaisons: Dennis Todd – LUMP

Staff: Shane Harvey – Site and Facilities Manager

Other Attendees: Colleen Bauman – BOD, Paxton Hoag, Aaron Kenton, Tom Brebold (FireCat Tom), Ann Bennett-Rogers, Jon Silvermoon, Jon Pincus, Heather Kent, Mark Pankratz

### AGENDA REVIEW

Add Alternative Uses for Outer Limits item to agenda. Change the name of the Rental Subcommittee to Residence Subcommittee.

AJ moved, Sandra seconded to approve the Agenda as revised

Approved by unanimous vote.

### MINUTES REVIEW AND APPROVAL

AJ moved, Sandra seconded to approve the Minutes of the June 14, 2021 meeting

Approved by unanimous vote.

### ANNOUNCEMENTS

### PUBLIC COMMENTS

### SUBCOMMITTEE REPORTS (not applicable this meeting)

### OLD BUSINESS

Recommendation to the OCF Board of Directors recommendation for their August 2, 2021 meeting:

**OUTER LIMITS EQUIPMENT:** The Fixed Assets Committee (FAC) recommends against operating a winery on the Outer Limits property at this time. We recommend that the FAC and the Site and Facilities Manager (SFM) collaborate in selling winery production equipment as soon as possible. The Committee will explore options for appropriate uses for the Outer Limits for the future.

AJ moved, Craig seconded

Motion passed by unanimous vote.

### NEW BUSINESS

1. **RESIDENCE SUBCOMMITTEE:** The Fixed Assets Committee creates a Residence Subcommittee to study Doug's Green and Outer Limits residences. Tasks include:
  - a. obtain an inspection of the properties,
  - b. develop a timeline for repairs,
  - c. create a budget,

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- d. perform cost-benefit analysis of cost or repairs/maintenance vs rental income, and
- e. collect bids for repairs.

Kevin Levy will convene the Residence Subcommittee. These tasks will be performed in collaboration with the SFM, and a report made to the FAC in September, 2021.

AJ moved, Sandra seconded

Motion passed by unanimous vote

2. **COMPOSTING SUBCOMMITTEE:** The Fixed Assets Committee creates a compost subcommittee to work with the SFM who is preparing a building permit for the proposed compost building on the Outer Limits property. FAC will collaborate in siting a location for the facility that is compatible for other uses such as event parking, the possible rental of the residence and other uses TBD.

Sandra will convene the Compost Subcommittee.

AJ moved, Sandra seconded

Motion passed by unanimous vote

3. **STORAGE SUBCOMMITTEE:** The Fixed Assets Committee creates a storage subcommittee to investigate storage solutions for OCF. Tasks include:

- a. Determine needs for dry and outdoor storage. Include consideration of Archives storage needs,
- b. Investigate if storage a best and highest use for the large winery building at Outer Limits, and
- c. Inventory other storage solutions on the properties (Doug's Green residence & outbuildings, merchandise storage at Alice's, storage in other buildings).

AJ will convene the Storage Subcommittee, with assistance from Kevin.

AJ moved, Sandra seconded

Motion passed by unanimous vote

4. **ALTERNATE USES FOR OUTER LIMITS PROPERTY SUBCOMMITTEE:** The Fixed Assets Committee creates an Alternative Uses for Outer Limits Subcommittee to research uses for the Outer Limits property. A campground is one alternate use that the committee will investigate with a report due at the August meeting.

Sandra and Ruby will co-convene the Alternate Uses Subcommittee.

AJ moved, Sandra seconded

Motion passed by unanimous vote.

## MEETING EVALUATION

CONFIRM NEXT MEETING: August 9, 2021 11:00 AM to 1:00 PM by Zoom

ADJOURN AT 1:00 PM.