

## 2024 Guidelines Policy Proposals

### Guidelines Policy Change #1

Name: Staff

Fair Affiliation: OCF Employee

Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

NEW SECTION! Would be page 9, sec 15

Show how the revised section is to read:

**15. Firearms & Weapons.** No firearms or weapons of any kind may be brought onto Fair property.

Identify other sections that would be affected by the change, if any: ALL SECTIONS after this will be affected and will need to be renumbered

Why does this change need to be made? Who would be affected?

There is no guideline specifically addressing firearms & weapons

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### Guidelines Policy Change #2

Name: Staff

Fair Affiliation: OCF Employee

Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

Page 6, Section 6

Oregon Country Fair staff wristbands are offered to volunteers who serve in an authorized Fair position for a minimum number of hours to help put on the Fair. The general requirement is 20 hours during the event, or fifty hours during Main Camp, or ten hours/month August–May, or some combination of the above.

Show how the revised section is to read:

Oregon Country Fair staff wristbands are offered to volunteers who serve in an authorized Fair position for a minimum number of hours to help put on the Fair. **Volunteers must be: 1) at least 18 years old, by the Wednesday of the week of Fair, in order to be placed on a crew; 2) between 14 to 18 to serve on Teen Crew, by the Wednesday of the week of Fair.** The general requirement is 20 hours during the event, or fifty hours during Main Camp, or ten hours/month August–May, or some combination of the above.

Identify other sections that would be affected by the change, if any: This will affect ALL other sections which specify age.

Why does this change need to be made? Who would be affected? This clears confusion regarding which pass to purchase for a minor, as well as age requirements for serving on a crew.

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### Guidelines Policy Change #3

**Name:** Staff

**Fair Affiliation:** OCF Employee

**Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

Page 12, section 24

All persons under the age of 18 must have a parent or responsible adult on site during the Fair. If the minor is deemed by Fair Management to be in violation of the OCF Guidelines, the responsible adult will be subject to disciplinary action, up to and including suspension from the Fair for one year.

**Show how the revised section is to read:**

All persons under the age of 18, **by the Wednesday of the week of Fair**, must have a parent or responsible adult on site during the Fair. **All minors must be registered through the staff database even if they do not require a wristband. Teens aged 13 and above, by the Wednesday of the week of Fair, will require a Teen Wristband; children under the age of 13, by the Wednesday of the week of Fair, will not require a wristband. Registering a minor through the staff database gives consent for the minor to be on site and releases the Fair from liability.** If the minor is deemed by Fair Management to be in violation of the OCF Guidelines, the responsible adult will be subject to disciplinary action, up to and including suspension from the Fair for one year.

**Identify other sections that would be affected by the change, if any:**

**Why does this change need to be made? Who would be affected?** Clarifies age requirements and limits for minors. Registration of youth on site releases OCF from liability.

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### Guidelines Policy Change #4

**Name:** Staff

**Fair Affiliation:** OCF Employee

**Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

Page II, Code of Conduct:

The Guidelines apply whenever and wherever we gather for OCF activities or discussion, in person or online.

**Show how the revised section is to read:**

The Guidelines apply whenever and wherever we gather for OCF **sponsored activities.**

**Identify other sections that would be affected by the change, if any:** Other places "online" is mentioned.

**Why does this change need to be made? Who would be affected?:** Absolves OCF of the responsibility of monitoring online discussions, including those in unofficial forums and comment threads. There is no way to police everything that is discussed online.

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**Guidelines Policy Change #5 – Vote to approve #5 or #6**

**Name:** Staff

**Fair Affiliation:** OCF Employee

**Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

AFTER page 6, paragraph 2 (overnight credentials)

**Show how the revised section is to read:** OCF volunteers may request refunds on unused passes by emailing [office@oregoncountryfair.org](mailto:office@oregoncountryfair.org) no later than June 15.

**Identify other sections that would be affected by the change, if any:**

**Why does this change need to be made? Who would be affected?** Provides refund opportunity for volunteers, aligning this policy with the refund policy upheld by Booth Reg for booth representatives.

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**Guidelines Policy Change #6– Vote to approve #5 or #6**

**Name:** Staff

**Fair Affiliation:** OCF Employee

**Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

AFTER page 6, paragraph 2 (overnight credentials)

**Show how the revised section is to read:** Refunds are **NOT** available for unused passes.

**Identify other sections that would be affected by the change, if any:**

**Why does this change need to be made? Who would be affected?:** Provides final decision on whether pass refunds are available to volunteers or not.

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**Guidelines Policy Change #7– Vote to approve #7 or #8**

**Name:** Staff

**Fair Affiliation:** OCF Employee

**Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

Page 29, section 68

Booth Fee Refunds: If an emergency prevents your participation in the Fair, the total booth fee may be refunded if Fair Registration is notified by June 12. Send this request via e-mail with “Booth Fee Refund Request” in the subject line. The booth fee may be partially refunded with a cancellation before June 20. Participant fees are nonrefundable if the Fair is cancelled because of events beyond the control of the Fair. Requests for pass refunds must be submitted in writing to Registration by July 31. No requests will be accepted after July 31.

**Show how the revised section is to read:** If an emergency prevents your participation in the Fair, the total booth fee and purchased passes may be refunded if Fair Registration is notified by June 15. **No refund requests will be accepted after June 15th.** Send this request via e-mail with “Booth Fee Refund Request”

and/or "Pass Refund Request" in the subject line to boothreg@oregoncountryfair.org. Participant fees are nonrefundable if the Fair is cancelled because of events beyond the control of the Fair.

**Identify other sections that would be affected by the change, if any:**

**Why does this change need to be made? Who would be affected?** All refund requests, crew and booth, are being streamlined to June 15.

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**Guidelines Policy Change #8– Vote to approve #7 or #8**

**Name:** Staff

**Fair Affiliation:** OCF Employee

**Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

Page 29, section 68

Booth Fee Refunds: If an emergency prevents your participation in the Fair, the total booth fee may be refunded if Fair Registration is notified by June 12. Send this request via e-mail with "Booth Fee Refund Request" in the subject line. The booth fee may be partially refunded with a cancellation before June 20. Participant fees are nonrefundable if the Fair is cancelled because of events beyond the control of the Fair. Requests for pass refunds must be submitted in writing to Registration by July 31. No requests will be accepted after July 31.

**Show how the revised section is to read:** If an emergency prevents your participation in the Fair, the total booth fee may be refunded if Fair Registration is notified by June 15. No refund requests will be accepted after June 15th. Send this request via e-mail with "Booth Fee Refund Request" in the subject line to boothreg@oregoncountryfair.org. Participant fees are nonrefundable if the Fair is cancelled because of events beyond the control of the Fair. **No refunds will be offered on purchased passes.**

**Identify other sections that would be affected by the change, if any:**

**Why does this change need to be made? Who would be affected?** Eliminating pass refunds for crews AND booths

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**Guidelines Policy Change #9**

**Name:** Jon Steinhart and Sandra Bauer as you don't allow multiple emails above

**Fair Affiliation:** Members

**Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

Page 9, section 11

**11. Entertaining at the Fair.** Entertainment is scheduled throughout the Fair. No battery-powered amplifiers, radios, tape recorders, or recorded music are allowed on paths, stages, or in stage areas unless provided or approved by OCF Entertainment Crew coordinators or Fair Management. Unscheduled performers are expected to comply with the Wandering Performer Guidelines, available at the Check Inn booth. Please contact the nearest Information Booth if a performer is blocking a path. Friday through Sunday of the Fair, battery carts devoted to stages will be used only for acts coordinated and scheduled by Entertainment coordinators. Late-night acoustical venues

respectful of the camphoods and needs of the Fair Family are encouraged. Tolerance of those who want to dance and celebrate is also appreciated. See Section 50 for additional Sound Amplification and Sound Permit information.

Pages 22-23, section 50

50. Sound Amplification.

**community agreements.** Because we camp so closely together, amplified sound, whether live or recorded, projected beyond the intended audience creates problems for other Fair Family. Please consider others before you turn it up. Please be respectful of your impact on acoustic musicians, exhausted kids and parents, and Fair Family with early morning shifts. Camp hosts, coordinators, booth representatives, and campers are asked to develop and negotiate neighborhood agreements before the Fair regarding sound levels and noise guidelines and to collectively coexist in a peaceful manner. If conflict develops, the Management Team will intervene as needed. Conflict resolution decisions made at that time by the Management Team must be honored by all involved parties and will be reviewed post-Fair.

**amplified sound permits.** If you are planning an event involving amplified sound on the Fair site outside of the event season, you must obtain a permit from the Site Manager. During OCF Main Camp through post-Fair you can pick up a permit application at QuarterMaster. Return the application to QM or Fair Central for review by the Management Team who will consider requests on a case-by-case basis. Sound Amplification Permits may be determined, in part, using some or all the following criteria: sound sheds, decibel levels, respectful interactions, and other permitted amplified events in proximity or on consecutive nights in the same location.

**timing.** All Sound Permit requests and timing issues are subject to Management approval all year long. Amplified sound will comply with Lane County ordinances per our agreement with the County. All amplified sound taking place on OCF stages during the weekend of the event are subject to Stage Coordinator approval, Community Agreement, and final OCF Management review and approval.

**types of amplified sound.** Amplified sound allowed at the OCF is that which is sung, played, or mixed by the musician or DJ and respectfully broadcast to the immediate area and audience with the understanding that sound circles overlap and not always to the benefit of others. Pre-recorded music is not in line with our emphasis on the handcrafted— whether art, food, or music. You are encouraged to turn off pre-recorded music, unless it is part of a live mix performance, dance, or stage act.

**Show how the revised section is to read:**

### **11. Entertaining at the Fair.**

Entertainment is scheduled throughout the Fair. No battery-powered amplifiers or recorded music are allowed on paths, stages, or in stage areas unless provided or approved by OCF Entertainment Crew coordinators or Fair Management during the public hours. Unscheduled performers must comply with the Wandering Performer Guidelines, available at the Check Inn booth.

During the public hours, battery carts devoted to stages may only be used for acts coordinated and scheduled by Entertainment coordinators.

Late-night acoustical venues respectful of the camphoods and needs of the Fair Family are encouraged. Tolerance of those who want to dance and celebrate is also appreciated. See Section 50 for additional Sound Amplification and Sound Permit information.

### **50. Sound Amplification.**

**community agreements.** Because we camp so closely together, amplified sound, whether live or recorded, projected beyond the immediate audience creates problems for other Fair Family. Please consider others

before you turn it up. Please be respectful of your impact on acoustic musicians, exhausted kids and parents, and Fair Family with early morning shifts. Camp hosts, coordinators, booth representatives, and campers are asked to develop and negotiate neighborhood agreements before the Fair regarding sound levels and noise guidelines and to collectively coexist in a peaceful manner. Amplified sound performances must have an amplified sound permit which requires a community agreement with those affected by the acoustic footprint of your planned event. Contact Management if you need assistance with crafting a community agreement. Conflict resolution decisions made at that time by the Management Team must be honored by all involved parties and will be reviewed post-Fair.

**amplified sound permits.** A permit is required for all amplified sound on the Fair site. You must obtain a permit from the Site Manager outside of the event season. Applications are available at the Quartermaster during OCF Main Camp through post-Fair. Return the application to QM or Fair Central for review by the Management Team who will consider requests on a case-by-case basis. Sound Amplification Permits may be determined, in part, using some or all the following criteria: sound sheds, decibel levels, respectful interactions, and other events in proximity or on consecutive nights in the same location. All Sound Permit requests and timing issues are subject to Management approval all year long. Amplified sound will comply with Lane County ordinances per our agreement with the County. All amplified sound taking place on OCF stages during the weekend of the event are subject to Stage Coordinator approval, Community Agreement, and final OCF Management review and approval.

**types of amplified sound.**

Amplified sound allowed at the OCF is that which is sung, played, or mixed by the musician or DJ and respectfully broadcast to the immediate area and audience with the understanding that sound circles overlap and not always to the benefit of others. Anything that contains an amplifier and a speaker, including bluetooth speakers, boom boxes, powered backpacks, and car stereos fall under this guideline. Pre-recorded music is not in line with our emphasis on the handcrafted— whether art, food, or music. You are encouraged to turn off pre-recorded music, unless it is part of a live mix performance, dance, or stage act. Again, decibel levels should respect the shared use of the property.

**Identify other sections that would be affected by the change, if any:**

**Why does this change need to be made? Who would be affected?:**

For the most part these changes steer us toward being proactive and preventing conflicts instead of being reactive and dealing with conflicts. In particular, it makes community agreements a prerequisite for an amplified sound permit. Additionally there are some wording cleanups (who brings tape recorders to the Fair?) and some clarifications (what constitutes amplified sound).

These changes affect everybody at the Fair given the increasing amount of negative Fair Feedback on this issue. The most affected will be the BUMs who enforce the Guidelines and approve amplified music permits.

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**Guidelines Policy Change #10– Vote to approve #10 or #11**

**Name:** Staff

**Fair Affiliation:** OCF Employee

**Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

Page 2, Calendar

Last day for regular priced passes

**Show how the revised section is to read:** Eliminate this line altogether

**Identify other sections that would be affected by the change, if any:** Any and all sections regarding price increases after a specific date, including the calendar, S.O.P.s, vehicle stickers, and Booth Registration

**Why does this change need to be made? Who would be affected?:** Can help to eliminate fraud by setting a static price through the Fair year

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**Guidelines Policy Change #11– Vote to approve #10 or #11**

**Name:** Staff

**Fair Affiliation:** OCF Employee

**Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

Page 2, Calendar

Last day for regular priced passes

**Show how the revised section is to read:** Keep this in the guidelines as is

**Identify other sections that would be affected by the change, if any:**

**Why does this change need to be made? Who would be affected?:** Approving this changes nothing but keeps our current price increase policy in effect, including late pass purchase price

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