

OCF 2025 Budget Request

Crew		# of Coordinators _____
Crew Budget Rep(s)	_____	_____
Budget Committee Liason	_____	BUM Liason _____
BC Liaison contact info	_____	BUM contact info _____

Funds Request Summary:		\$				
Coordinator Expense	#	_____	Entertainment Crews			
			crew #	crew \$	ent #	ent \$
Food Vouchers (attach schedule)	_____	_____	_____	_____	_____	_____
Supplies and Services (total from page 2)		_____				
Funds Request Total:		=====				

Inventory Request Summary:

Wristbands:

Crew Wristbands	_____
Wristbands to Trade	_____
Full Price Wristbands @ _____	_____
SOP 75% of crew	_____
Wristband total	=====

T Shirts

=====

Vehicles Stickers:

On-site Vehicle Stickers	_____
Farside Vehicle Stickers	_____
Service Vehicle Stickers	_____
Emergency Vehicle Stickers	_____
Vehicle Sticker Totals	=====

Day Passes:

Worker Day passes	_____
VIP Passes	_____
Day Pass Totals	=====

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*Required - Food Vouchers:

Please attach a spreadsheet or your crew schedule showing how your crew allocates food vouchers.

Entertainment Crews, please show crew and entertainer food vouchers separately.

All coordinators must submit a schedule even if you are not requesting a change in quantity.

Supplies and Services - Please provide a breakout for the following with amounts:

Contracts:		\$
_____		_____
_____		_____
_____		_____
_____		_____
	subtotal	_____
Rentals:		
_____		_____
_____		_____
_____		_____
_____		_____
	subtotal	_____
Supplies		
_____		_____
_____		_____
_____		_____
_____		_____
	subtotal	_____
Add Contracts+Rentals+Supplies		
Total to Page 1, Supplies and Services	Total	=====

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For each of the following, please list who will receive:

Service Vehicle Stickers:

Emergency Vehicle Stickers:

Day passes:

The Budget Committee appreciates coordinators who are requesting changes to write a cover letter and let us know how you calculated the changes, and why you need them.

Before initiating a budget request for a significant operational change, please talk with someone from the management team.