

OCF FIXED ASSETS ACTION ITEMS

April 11, 2022

Entity/Topic	Who	What	When
Residences	Kevin/Sierra	Facilitate and document the repair work needed at residence at Dug's Green., including gutters, to make it safe for sue as a Fair meeting place for the 2022 Fair	May 31
FAC	Ruby	Send dates of future 2022 Committee meetings to Alex Zabala for Zoom links set-up and posting the meeting dates on the Fair's .net calendar	Friday, April 29
FAC	Ruby	Ask about the availability of Alice's hybrid meeting space for FAC meetings August through December 2022	Friday, April 29
FAC	Sandra/Sierra	Contract Lisa ____ of the Ice Crew and Kirk Schultz to confirm the Lower Reefer Dock will be usable and not in the way of emergency operations for the 2022 Fair.	May 15
FAC	Ruby	Draft April Minutes for review by the Committee	April 15
FAC	Ruby	Email draft April Minutes to AJ and Sandra or their report to the BOD	April 15
FAC	AJ & Sandra	Send FAC report (&/or Minutes) to Kirsten for inclusion in the March BOD packet	Tuesday, April 26
FAC	Ruby	Draft May Agenda for review by the Committee; omit reference to Zoom link	Tuesday, May 3
FAC	Ruby	Send May meeting Agenda and April Minutes to Mary Callaghan and Alex Zabala for posting to FAC's .net webpage	Thursday, May 5
Storage Subcommittee	Ruby	Consult with Fair Office Crew on file format to post Committee Minutes and Agendas and Subcommittee Notes to .net website	April 30
Storage Subcommittee	AJ	Check that Subcommittee Notes are posted on .net	April 30
FAC	Subcomm Conveners	Send dates of Subcommittee meetings to Mary Callaghan and Alex Zabala for posting on FAC .net webpage	On-going

Next meeting Monday May 9, 2022, 11 AM to 1 PM