

M I N U T E S

OCF FIXED ASSETS COMMITTEE

AUGUST 8, 2022 Via Zoom

MEETING CONVENED AT 11:02 AM

Present

Committee members: Kevin Levy (facilitator), Ruby Bauske, Craig Smith, AJ Jackson, George Braddock (Sandra Bauer was absent)

Liaisons: none present

Staff: Kirsten Bolton, ED; Sierra McComas, Site and Facilities Manager (joined at 11:50 am)

Other Attendees: Paxton Hoag, Tom Gannon, Aaron Kenton & Firecat Tom, Steve Wisnovsky.

Agenda Review

No changes. There was discussion about continuing the current scheduling of the Monthly meeting of the Committee. Some members will be unable to make this Monday morning timeslot. The Committee agreed to survey the Committee and staff members about optimal times for this monthly meeting via Doodle Poll..

Minutes Review and Approval

Craig moved and Kevin seconded the approval of the Minutes of the April 2022 Committee meeting. Motion passed unanimously.

Announcements

Ruby announced she returned from a successful 202 Pickathon. Discussion followed about the similarities and (mostly) differences between the two events. Paxton reported that the Fair has been in contact with Pickathon about pandemic responses, and that there's considerable overlap in the two volunteer event pools.

Updates

Committee:

AJ reported that the Fair went really well given the challenges.

Fair Board election season is coming up. He reminded everyone to update their Fair Membership to be able to vote.

BOD:

Paxton:

George Braddock was voted in to the Committee by the Board of Directors. Welcome George! The next meeting of the BOD is September 12.

LUMP/Path Planning:

Paxton:

Path Planning's next meeting is September 18, and LUMP's next meeting is September 20.

Ruby:

The next monthly meeting of the Committee is September 19 at 11 am via zoom

The Committee will tour the fixed assets at the Fair site(s) on Sunday September 11. Timing and agenda for the meeting are to be announced.

Ann suggested that the September 11 tour be combined with the September meeting.

No updates from Peach Power.

Staff was not yet present, so the Agenda moved to....

Old Business

1. Rehab of residence at Dug's Green: Kirstin reported that the house at Dug's Green will be used for office space for Staff and Crews. There is some uncertainty about which rehab tasks should be prioritized to facilitate this use. Paxton noted that it will be used full-time, so it won't be empty/available for wavy rehab for long.

George asked if Dug's Green was accessible throughout the winter given the condition of the surrounding roads. Paxton responded that the gravel road off of Suttle stays available.

Steve stated that road improvements would be easiest off of the Dug's Green access. Maybe we should move the Dug's Green house to a better location for use as offices.

Aaron stated that if a residence is removed from a lot, unless the house is replaced within a certain number of years (3?), the lot will get revalued. The Fair should plan for a replacement of some sort if we move toward moving Dug's Green.

Storage:

Ann stated that the new storage trailers' purpose is post-Fair Crew storage. They are in place and in use now, at first for Fire Crew. AJ responded that other Crews' materials need trailer storage as well.

George stated that storage trailers ALWAYS leak, needing ventilation and a heating system. This is a challenge for year-round storage in trailers in this climate.

Facilities Handbook:

Craig stated that the document he is planning with Sierra is not really a "facilities handbook", more of a database of all Fair fixed assets, possibly including identifying labels and maintenance schedules.

→ 11:50 am Sierra joined the meeting, so we go back to **Updates...**

STAFF:

Sierra:

- **Durables operations at the Winery:** Dishwasher is being sited and she expects installation by the end of summer.

- **Compost operations:** Currently Tom is turning the pile at the Outer Limits once a week. The neighbor's complaints to the County and SEQ were resolved in favor of the Fair.
- **Emerald Ash-borer:** The emerald ash-borer is an exotic jewel beetle that feeds on ash trees. They are highly destructive to native North American forests. Steve stated that this is critical because the Fair site forests are about 70% ash tree species. Sierra reported that EABs have been detected in Oregon this year. It is expected that the EABs will impact Fair forests within 10 years. The State created an EAB consortium to collaborate among State universities and the Departments of Agriculture and Forestry to detect and combat the infestation state-wide. No EABs have been found at the Fair so far. Fair Staff will develop strategies with Fair Crews such as Vegmanics to monitor EABs' presence and work with the consortium to quarantine any infestation.
- **Beaver Open:** The Fair will host the regional high school cross-country track meet, the Beaver Open, in October. This is a welcome return to an event that brought the Fair closer to the local communities in pre-pandemic times.
- **Old Vintners' House at Outer Limits:** Craig (?) asked about plans for the demolition of the old house at Outer Limits. Sierra responded that since the Fair is not in operations and few people are at the site, it is not urgent to seclude the abandoned building further.
- **Project in planning for this fall:** Sierra is working with Alexis of Fair Operations to work on the following repairs and improvements this fall:
 - 1 railing on the water storage reservoir
 - 2 roof over Chillville (has active leak)
 - pumphouse over pump at the Winery (needed for Durables operations)
 - finish improvements to house at Dug's Green: painting, flooring, removing back deck, install new fans, gutter repair, new windows as planned
- **Temporary Permit with public comment period in progress:** for Composting Barn at Outer Limits?

Lastly, Sierra reported an increase in **unauthorized trespassing** in Outer Limits. She will strengthen the fences, and look into other affordable security measures that would detect intruders.

George mentioned that the neighbor relations impacted by the Compost permitting process may impact other Fair efforts such as the new **Far Side Bridge**.

Review of Action Items and Deadlines

Next meeting Monday September 19, 2022, 11 AM to 1 PM via zoom.

Meeting Adjourned at 12:25 pm

Minutes by Ruby Christina Bauske