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OCF Bylaws Committee Meeting Minutes

Tuesday, November 29, 2022

Committee members and Board Liaison present: Arna and Ann (Board Liaisons); Diane, Heidi, Kimmo, LT, Lisa, Mark, Palmer, and Paxton.

Guests: Dani Derrick.

Absent:

Member feedback: No member feedback since the last meeting.

Meeting Discussion included:

- Issues with the Zoom link not working (.net site versus email link?)
- Previously worked to separate secretary duties into Membership and Recording roles; currently the Board does not have two secretaries
 - Arna spoke to keeping the bylaws as is so that we are not restricted by being more specific
 - Lisa said by law we are required to have one secretary (along with a president and a treasurer); added verbiage to state designee
- We continued our final review of each section of the bylaws, and creating the draft for the proposed amendments: spreadsheet section 114 through 132
 - Grammar and punctuation to ensure language is clear and consistent (i.e., Annual Membership Meeting, the Board versus Directors, and removed gender specification)
 - Oregon law indicates minutes for membership meetings by a designated officer; Heidi said the annual election report by the Membership Secretary could be considered minutes
 - Review of Stephen's recommendation - Our Articles of Incorporation were amended in the early 90's, to make the roll of members private and a method for members to communicate with other members; Oregon law states members are not required to give an address
 - Scheduled an extra meeting in December so we can finish spreadsheet and get draft ready for attorney review

Tasks, To Do's and Summary

- Add Arna and Ann to the committee email list of users

The next Bylaws Committee meeting will be THURSDAY, December 15, 2022, 6-7:30pm.