

Attendance: Lucy Kingsley (facilitator), sue theolass, Ken Kirby, James Nason, Kim Allen, Vince LaRochelle, Diane McWhorter  
Board Liaisons: sue theolass, Arna Shaw  
Other Participants: Adam Budd, Jay Shuster, Melissa Scherlie, John Govsky, Samantha Backer, Paxton Hoag, Jon Silvermoon, Suzanne Glick

Scribe: Diane McWhorter

Staff: Vanessa Roy

Introductions and Announcements: Kareng Fund Art Bingo, Sunday February 26, 3-6pm at drop bear brewery, 2690 Willamette in Eugene.

Carol DeFazio, longtime crafter, passed away in early December.

Lucy resigned from her positions on Budget Committee and Inventory Crew when changes that were happening were not in keeping with her sense of ethics and integrity. She will continue to serve on Craft Committee.

Agenda Approval: no changes

\*\*\*Motion: Approve the agenda (Ken/sue) 6-0-1

Minutes Approval: no changes

\*\*\*Motion: Approve the minutes of the January 10<sup>th</sup> meeting (sue/James) 4-0-2

Guest Concerns: Paxton thanked the committee for providing a work plan and the minutes in the Board packet.

Board Liaisons Reports: sue reported that a new Culture Jam Director, Jans Ingber, has been hired. He is a long-serving staff person for Culture Jam and Robin will be training him throughout this year. Access to the Virtual Sticker Booth has been lost, and the Four Winds database will replace it. John Govsky's Letter of Interest and the committee recommendation will be in Old Business at the March meeting. There were four guideline changes under consideration, one regarding Childcare procedures, one clarifying fire suppression requirements, one banning personal Porta-Potties (unless accommodations for disability are secured) and one regulating the use of firewood and other wood in efforts to mitigate future damage from the Emerald Ash Borer (milled ash lumber and craft items made with ash will not be included.) Those not passed will be finished up at the March meeting. Arna added that pallets must be taken off site (or burned) in the future.

Coordinator's Reports: none

Staff Report: Vanessa reported that they are working on contracts including with Late Night Trips. She's working on advertising which will start mid-March with tickets on sale April 1<sup>st</sup> as usual. Spring Fling will be held in May, and donations for the raffle for Culture Jam will be collected by norma and Vanessa. Applications are active on the .org site.

Old Business: Town Hall Planning: The March 14<sup>th</sup> date conflicts with a Coordinator DEI training. The Town Hall date was changed to March 15<sup>th</sup>. It had been thought that a survey would be helpful to find out what crafters are thinking in regard to some of the issues the committee has been discussing, as it would be a safe place to report any issues with booth reps anonymously. Format with choices in a range (agree/disagree or level of satisfaction with) seemed to be preferred, and a google-doc. type that could be filled at the crafter's convenience will probably work better than something done at the event. Survey crew could be consulted but they are probably booked for 2023.

Questions posed led to a discussion of the details of the Booth Rep system and how changes might be made to it. The complexity of the topic made it not very suitable to the Town Hall but a survey including satisfaction levels and ideas for changes would be useful to help the committee decide how to proceed on BR system and other policy changes. The point was made that the email database does reach almost all Booth Reps and at least 60% of the other crafters, and there are good efforts to increase that percentage, so thanks to Doug and Registration it will be possible to get some useful info through a well-crafted survey at some point. There are many concerns crafters have that the committee would like to hear about.

In response to a complaint that years of discussion hadn't had results, it was pointed out that in 2020 changes were made for parity with the permanent placement system, and to mandate that displaced crafters must be given a full year's written notice before July 1<sup>st</sup> so that they can network at the event for a new space for the following year. The committee has generally felt that chipping away at making improvements can be done, without trying to replace the whole system abruptly. Replacing the system needs some alternatives or transitional changes that will work for a lot of different situations. More discussion will be held about this topic and the survey. The event itself this year is still in recovery mode so focusing on that will be the most useful allocation of time resources for this Town Hall.

After the lengthy discussion the group decided there wasn't time to construct an effective survey before the Town Hall. Maybe it can be picked up after the event. Lucy indicated that she would be willing to serve on a sub-committee to work on the topic.

Topics and presenters were outlined:

Intro by Diane

Board report by Arna and sue

Site report (Sierra?)

Booth Reg report (presenter?)

Craft Inventory report (Adam)

Recycling (Amy or Thom)

Fire (presenter?).

Q&A session will follow.

The invitation could ask for potential questions and topics to be sent by email in advance of the TH. Since it is before the jury, giving info about that and the permanent placement process would be helpful. Site issues and the Emerald Ash Borer problem are important to share. We can ask people to send their specific questions or suggestions by email before, so we can address some of them. A few of us could also stay after to talk with individuals.

New Business: Customer Complaint: We need a process to deal with these. We had a member who was willing to be the communicator between the customer and the crafter, but she is not longer with us. The process could be discussed but the complaint is not something that should be discussed in a public meeting. We can close the end of the next meeting to do it privately.

Return of the Logo Project: sue spearheaded the project to put together three photograph albums of crafter-made, approved Logo items for use at the commemorative sales booths, but she no longer has time to do it without the assistance of another volunteer. If anyone is interested they should contact sue.

Meeting Evaluation/Last Round: Lots of appreciation for a meeting where discussions can be held with respectful participation and work can be done in a pleasant atmosphere. Anyone with topics for the agenda should email Diane at [ocfcraftcommittee@live.com](mailto:ocfcraftcommittee@live.com). Thanks to all the guests!

