

Attendance: Lucy Kingsley (facilitator), sue theolass, James Nason, John Govsky, Vince LaRochelle, Diane McWhorter, Kim Allen (6:38) Excused: Arna Shaw, Ken Kirby Scribe: Diane McWhorter
Staff: Vanessa Roy
Other Participants: Jay Shuster, Adam Budd, Doug Quirke, Dani Derrick

Introductions and Announcements: no announcements

Agenda Approval: Add customer complaint to New Business

***Motion: Approve the agenda (John/) 5-0-0

Minutes Approval: minutes of September 13, 2023

***Motion: Approve the minutes (sue/Vince) 5-0-0

Guest Concerns: none

Staff Report: Vanessa ran down the deadlines and dates for the Board election and Annual Meeting. Budget process is starting. Entertainment applications begin in November. There will be some new merch in the online store. Some new equipment is being purchased. Guideline change forms will be posted on November first with a deadline of December 15th.

Board Liaison Report: sue reported that the Compost slab is finally going to be poured. Diversity Committee is changing their meetings to the fourth Wednesday. The Emerald Ash Borer Task Force reported to the Board and will continue to do so. There are three trap trees on site and all are asked to survey the trees in their sites and identify ash trees in particular. A donation of \$5000 was made to PCUN. Bylaws were brought into compliance with current nonprofit law. The Committee Best Practices Work Group has added an annual report to their list of items of committee information to be given to the Board. Candidates will speak one more time at the Annual Meeting; please be an informed voter.

Coordinators' Reports: Adam reported that his Craft Inventory Crew met and debriefed, and he met with Doug from Booth Registration to discuss the database. They hope to increase their ability to communicate with individual crafters and not just Booth Reps.

Doug has reached out to Construction Crew to see if they can move the Red Tag process earlier so that people can know what booths will be available earlier. Moving the application dates earlier in the year will help people have enough time to maintain and rebuild booths.

Old Business: Town Hall: Lucy will facilitate. Items for the agenda are: Site Report, Earlier Deadlines, Possible Pass Fee Increases, Recruit New Scribe, Q&A. It is not on the calendar yet. October 29th, 1-3 pm. Zoom meeting.

While the Booth Rep System will likely come up in discussions, it won't be the focus of the Town Hall. Committee energy will be stretched until all the tasks the Scribe has been doing have been picked up by others. There isn't time for a survey just now and the system is a big issue and will take a lot of focused

discussions to find improvements. Diane will send out her task list again; Lucy will pick up facilitation and agenda preparation.

Cannabis seeds: no more information is available yet.

Guideline Changes: There is one that will be brought to the next meeting. Food Committee has a couple that might also apply to all booths. There is one that says that “the Fair” will put a sign on relocated booths that could be clarified as it is not a practice currently.

Closed Portion of the meeting:

Customer Complaint:

A complaint was received about another crafter who did not deliver an item paid for at the event. Sue will reach out to the customer and crafter to see if she can assist in a satisfactory resolution.

A crafter on probation for other issues left items on site. The committee recommended that the Site Manager make any decisions about possible sanctions.

Permanent Placement: After lengthy discussion, the group reviewed the sixteen applications and chose four to be awarded permanent booths, which will be selected in May. Representatives from Craft Inventory, Booth Registration and management concurred. They are:

1. Shanna Trumbly
2. Amy Buettner and Tucker Glasow
3. Gera Fuenzalida
4. John Hudgel

***Motion: Propose the four people listed (James/Vince) 6-0-0

***Motion: Put them in the order recommended by Craft Inventory (Diane/sue) 5-1-0

***Motion: Adjourn (Vince/Diane) 6-0-0 7:38 pm

Next Meeting: Guideline Changes
Task List