

Board of Directors January 8th, 2024

Old Business Motions

- The Board approves the appointment of Corey Cliffe and Rosana Costello to the Path Planning Committee (Lisa Parker & Paxton Hoag)
- The Board approves the appointment of Kay Kintzley to the Elders Committee (Kevin Levy & Jon Steinhart)
- The Board directs the Bylaws Committee and the Elections Committee to meet as an ad hoc joint committee to consider and make recommendations for amending Bylaws and Policies to address elections issues, including:
 1. Changing the method of selecting Directors to election by direct ballot,
 2. Establishing a minimum age for OCF membership,
 3. Clarifying the election certification process and the effective beginning of terms of newly-elected Directors,
 4. Changing the voting participation requirement to count voting in any election vs. only the annual election as fulfilling the requirement,
 5. Changing the petition signature requirement from a hard number to a percentage of members voting in the last election,
 6. Setting a time limit to submit the required number of signatures for a petition.

The joint committee will report back to the Board by the March 2024 regular Board Meeting (John Alexander, Sandra Bauer, George Braddock, Paxton Hoag, Tom Horn, Anthony "AJ" Jackson, Kevin Levy, Lisa Parker, Arna Shaw, Jon Steinhart, Sue Theolass, and Teresa Vaughn)

- The Board directs the Executive Director to undertake a swift strategic planning process for the OCF's EAB response (Lisa Parker & Tom Horn)

New Business Motions

- The Board approves the following 2024 Guideline policy changes (Kevin Levy & Paxton Hoag)

- **Guidelines Policy Change #1**

Name: Staff

Fair Affiliation: OCF Employee

Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

NEW SECTION! Would be page 9, sec 15

Show how the revised section is to read:

15. Firearms & Weapons. No firearms or weapons of any kind may be brought onto Fair property.

Identify other sections that would be affected by the change, if any: ALL SECTIONS after this will be affected and will need to be renumbered

Why does this change need to be made? Who would be affected?

There is no guideline specifically addressing firearms & weapons

○ **Guidelines Policy Change #2**

Name: Staff

Fair Affiliation: OCF Employee

Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

Page 6, Section 6

Oregon Country Fair staff wristbands are offered to volunteers who serve in an authorized Fair position for a minimum number of hours to help put on the Fair. The general requirement is 20 hours during the event, or fifty hours during Main Camp, or ten hours/month August–May, or some combination of the above.

Show how the revised section is to read:

Oregon Country Fair staff wristbands are offered to volunteers who serve in an authorized Fair position for a minimum number of hours to help put on the Fair. **Volunteers must be: 1) at least 18 years old, by the Wednesday of the week of Fair, in order to be placed on a crew; 2) between 14 to 18 to serve on Teen Crew, by the Wednesday of the week of Fair.** The general requirement is 20 hours during the event, or fifty hours during Main Camp, or ten hours/month August–May, or some combination of the above.

Identify other sections that would be affected by the change, if any: This will affect ALL other sections which specify age.

Why does this change need to be made? Who would be affected? This clears confusion regarding which pass to purchase for a minor, as well as age requirements for serving on a crew.

○ **Guidelines Policy Change #3**

Name: Staff

Fair Affiliation: OCF Employee

Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

Page 12, section 24

All persons under the age of 18 must have a parent or responsible adult on site during the Fair. If the minor is deemed by Fair Management to be in violation of the OCF Guidelines, the responsible adult will be subject to disciplinary action, up to and including suspension from the Fair for one year.

Show how the revised section is to read:

All persons under the age of 18, **by the Wednesday of the week of Fair**, must have a parent or responsible adult on site during the Fair. **All minors must be registered through the staff database even if they do not require a wristband. Teens aged 13 and above, by the Wednesday of the week of Fair, will require a Teen Wristband; children under the age of 13, by the Wednesday of the week of Fair, will not require a wristband. Registering a minor through the staff database gives consent for the minor to be on site and releases the Fair from liability.** If the minor is deemed by Fair Management to be in violation of the OCF Guidelines, the responsible adult will be subject to disciplinary action, up to and including suspension from the Fair for one year.

Identify other sections that would be affected by the change, if any:

Why does this change need to be made? Who would be affected? Clarifies age requirements and limits for minors. Registration of youth on site releases OCF from liability.

○ **Guidelines Policy Change #4**

Name: Staff

Fair Affiliation: OCF Employee

Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

Page II, Code of Conduct:

The Guidelines apply whenever and wherever we gather for OCF activities or discussion, in person or online.

Show how the revised section is to read:

The Guidelines apply whenever and wherever we gather for OCF sponsored activities.

Identify other sections that would be affected by the change, if any: Other places "online" is mentioned.

Why does this change need to be made? Who would be affected?: Absolves OCF of the responsibility of monitoring online discussions, including those in unofficial forums and comment threads. There is no way to police everything that is discussed online.

○ **Guidelines Policy Change #5 – Vote to approve #5 or #6**

Name: Staff

Fair Affiliation: OCF Employee

Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

AFTER page 6, paragraph 2 (overnight credentials)

Show how the revised section is to read: OCF volunteers may request refunds on unused passes by emailing office@oregoncountryfair.org no later than June 15.

Identify other sections that would be affected by the change, if any:

Why does this change need to be made? Who would be affected?: Provides refund opportunity for volunteers, aligning this policy with the refund policy upheld by Booth Reg for booth representatives.

○ **Guidelines Policy Change #6– Vote to approve #5 or #6**

Name: Staff

Fair Affiliation: OCF Employee

Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

AFTER page 6, paragraph 2 (overnight credentials)

Show how the revised section is to read: Refunds are NOT available for unused passes.

Identify other sections that would be affected by the change, if any:

Why does this change need to be made? Who would be affected?: Provides final decision on whether pass refunds are available to volunteers or not.

○ **Guidelines Policy Change #7– Vote to approve #7 or #8**

Name: Staff

Fair Affiliation: OCF Employee

Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

Page 29, section 68

Booth Fee Refunds: If an emergency prevents your participation in the Fair, the total booth fee may be refunded if Fair Registration is notified by June 12. Send this request via e-mail with “Booth Fee Refund Request” in the subject line. The booth fee may be partially refunded with a cancellation before June 20. Participant fees are nonrefundable if the Fair is cancelled because of events beyond the control of the Fair. Requests for pass refunds must be submitted in writing to Registration by July 31. No requests will be accepted after July 31.

Show how the revised section is to read: If an emergency prevents your participation in the Fair, the total booth fee and purchased passes may be refunded if Fair Registration is notified by June 15. **No refund requests will be accepted after June 15th.** Send this request via e-mail with “Booth Fee Refund Request” and/or “Pass Refund Request” in the subject line to boothreg@oregoncountryfair.org. Participant fees are nonrefundable if the Fair is cancelled because of events beyond the control of the Fair.

Identify other sections that would be affected by the change, if any:

Why does this change need to be made? Who would be affected? All refund requests, crew and booth, are being streamlined to June 15.

○ **Guidelines Policy Change #8– Vote to approve #7 or #8**

Name: Staff

Fair Affiliation: OCF Employee

Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

Page 29, section 68

Booth Fee Refunds: If an emergency prevents your participation in the Fair, the total booth fee may be refunded if Fair Registration is notified by June 12. Send this request via e-mail with “Booth Fee Refund Request” in the subject line. The booth fee may be partially

refunded with a cancellation before June 20. Participant fees are nonrefundable if the Fair is cancelled because of events beyond the control of the Fair. Requests for pass refunds must be submitted in writing to Registration by July 31. No requests will be accepted after July 31.

Show how the revised section is to read: If an emergency prevents your participation in the Fair, the total booth fee may be refunded if Fair Registration is notified by **June 15**. No refund requests will be accepted after June 15th. Send this request via e-mail with "Booth Fee Refund Request" in the subject line to boothreg@oregoncountryfair.org. Participant fees are nonrefundable if the Fair is cancelled because of events beyond the control of the Fair. **No refunds will be offered on purchased passes.**

Identify other sections that would be affected by the change, if any:

Why does this change need to be made? Who would be affected? Eliminating pass refunds for crews AND booths

○ **Guidelines Policy Change #9**

Name: Jon Steinhart and Sandra Bauer as you don't allow multiple emails above
Fair Affiliation: Members

Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

Page 9, section 11

11. Entertaining at the Fair. Entertainment is scheduled throughout the Fair. No battery-powered amplifiers, radios, tape recorders, or recorded music are allowed on paths, stages, or in stage areas unless provided or approved by OCF Entertainment Crew coordinators or Fair Management. Unscheduled performers are expected to comply with the Wandering Performer Guidelines, available at the Check Inn booth. Please contact the nearest Information Booth if a performer is blocking a path. Friday through Sunday of the Fair, battery carts devoted to stages will be used only for acts coordinated and scheduled by Entertainment coordinators. Late-night acoustical venues respectful of the campoods and needs of the Fair Family are encouraged. Tolerance of those who want to dance and celebrate is also appreciated. See Section 50 for additional Sound Amplification and Sound Permit information.

Pages 22-23, section 50

50. Sound Amplification.

community agreements. Because we camp so closely together, amplified sound, whether live or recorded, projected beyond the intended audience creates problems for other Fair Family. Please consider others before you turn it up. Please be respectful of your impact on acoustic musicians,

exhausted kids and parents, and Fair Family with early morning shifts. Camp hosts, coordinators, booth representatives, and campers are asked to develop and negotiate neighborhood agreements before the Fair regarding sound levels and noise guidelines and to collectively coexist in a peaceful manner. If conflict develops, the Management Team will intervene as needed. Conflict resolution decisions made at that time by the Management Team must be honored by all involved parties and will be reviewed post-Fair.

amplified sound permits. If you are planning an event involving amplified sound on the Fair site outside of the event season, you must obtain a permit from the Site Manager. During OCF Main Camp through post-Fair you can pick up a permit application at Quarter-Master. Return the application to QM or Fair Central for review by the Management Team who will consider requests on a case-by-case basis. Sound Amplification Permits may be determined, in part, using some or all the following criteria: sound sheds, decibel levels, respectful interactions, and other permitted amplified events in proximity or on consecutive nights in the same location.

timing. All Sound Permit requests and timing issues are subject to Management approval all year long. Amplified sound will comply with Lane County ordinances per our agreement with the County. All amplified sound taking place on OCF stages during the weekend of the event are subject to Stage Coordinator approval, Community Agreement, and final OCF Management review and approval.

types of amplified sound. Amplified sound allowed at the OCF is that which is sung, played, or mixed by the musician or DJ and respectfully broadcast to the immediate area and audience with the understanding that sound circles overlap and not always to the benefit of others. Pre-recorded music is not in line with our emphasis on the handcrafted— whether art, food, or music. You are encouraged to turn off pre-recorded music, unless it is part of a live mix performance, dance, or stage act.

Show how the revised section is to read:

11. Entertaining at the Fair.

Entertainment is scheduled throughout the Fair. No battery-powered amplifiers or recorded music are allowed on paths, stages, or in stage areas unless provided or approved by OCF Entertainment Crew coordinators or Fair Management during the public hours. Unscheduled performers must comply with the Wandering Performer Guidelines, available at the Check Inn booth.

During the public hours, battery carts devoted to stages may only be used for acts coordinated and scheduled by Entertainment coordinators.

Late-night acoustical venues respectful of the camphoods and needs of the Fair Family are encouraged. Tolerance of those who want to dance and celebrate is also appreciated. See Section 50 for additional Sound Amplification and Sound Permit information.

50. Sound Amplification.

community agreements. Because we camp so closely together, amplified sound, whether live or recorded, projected beyond the immediate audience creates problems for other Fair Family. Please consider others before you turn it up. Please be respectful of your impact on acoustic musicians, exhausted kids and parents, and Fair Family with early

morning shifts. Camp hosts, coordinators, booth representatives, and campers are asked to develop and negotiate neighborhood agreements before the Fair regarding sound levels and noise guidelines and to collectively coexist in a peaceful manner. Amplified sound performances must have an amplified sound permit which requires a community agreement with those affected by the acoustic footprint of your planned event. Contact Management if you need assistance with crafting a community agreement. Conflict resolution decisions made at that time by the Management Team must be honored by all involved parties and will be reviewed post-Fair.

amplified sound permits. A permit is required for all amplified sound on the Fair site. You must obtain a permit from the Site Manager outside of the event season. Applications are available at the Quartermaster during OCF Main Camp through post-Fair. Return the application to QM or Fair Central for review by the Management Team who will consider requests on a case-by-case basis. Sound Amplification Permits may be determined, in part, using some or all the following criteria: sound sheds, decibel levels, respectful interactions, and other events in proximity or on consecutive nights in the same location. All Sound Permit requests and timing issues are subject to Management approval all year long. Amplified sound will comply with Lane County ordinances per our agreement with the County. All amplified sound taking place on OCF stages during the weekend of the event are subject to Stage Coordinator approval, Community Agreement, and final OCF Management review and approval.

types of amplified sound.

Amplified sound allowed at the OCF is that which is sung, played, or mixed by the musician or DJ and respectfully broadcast to the immediate area and audience with the understanding that sound circles overlap and not always to the benefit of others. Anything that contains an amplifier and a speaker, including bluetooth speakers, boom boxes, powered backpacks, and car stereos fall under this guideline. Pre-recorded music is not in line with our emphasis on the handcrafted— whether art, food, or music. You are encouraged to turn off pre-recorded music, unless it is part of a live mix performance, dance, or stage act. Again, decibel levels should respect the shared use of the property.

Identify other sections that would be affected by the change, if any:

Why does this change need to be made? Who would be affected?:

For the most part these changes steer us toward being proactive and preventing conflicts instead of being reactive and dealing with conflicts. In particular, it makes community agreements a prerequisite for an amplified sound permit. Additionally there are some wording cleanups (who brings tape recorders to the Fair?) and some clarifications (what constitutes amplified sound).

These changes affect everybody at the Fair given the increasing amount of negative Fair Feedback on this issue. The most affected will be the BUMs who enforce the Guidelines and approve amplified music permits.

○ **Guidelines Policy Change #10– Vote to approve #10 or #11**

Name: Staff

Fair Affiliation: OCF Employee

Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

Page 2, Calendar

Last day for regular priced passes

Show how the revised section is to read: Eliminate this line altogether

Identify other sections that would be affected by the change, if any: Any and all sections regarding price increases after a specific date, including the calendar, S.O.P.s, vehicle stickers, and Booth Registration

Why does this change need to be made? Who would be affected?: Can help to eliminate fraud by setting a static price through the Fair year

○ **Guidelines Policy Change #11– Vote to approve #10 or #11**

Name: Staff

Fair Affiliation: OCF Employee

Identify the proposed change by page and section number in the 2023 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

Page 2, Calendar

Last day for regular priced passes

Show how the revised section is to read: Keep this in the guidelines as is

Identify other sections that would be affected by the change, if any:

Why does this change need to be made? Who would be affected?: Approving this changes nothing but keeps our current price increase policy in effect, including late pass purchase price

- The Board approves replacing the current data privacy policy with the following Oregon Country Fair Data Privacy Policy, as follows: (Jon Steinhart & Arna Shaw)

CURRENT POLICY:

The Oregon Country Fair collects information only for its own use. The OCF will not require that you provide any information that is not required for either membership in the organization or participation in an event put on by the organization. If you are a Fair member, information that you have provided will be used to verify membership and to track member eligibility for member benefits. The Fair may also use membership information to contact you for Fair-related purposes. We will also disclose any information which we are required to disclose by law. The Fair will not intentionally disclose nor will we sell any information which you provide to third-party marketers, vendors or other parties. In the future there will be additional opportunities to sign up for information, notifications and other mailing lists. These will be opt-in lists and will be covered with their own set of terms and conditions.” (Approved by the BoD on 2/6/06)

NEW POLICY:

OREGON COUNTRY FAIR DATA PRIVACY POLICY

Last updated December 12, 2023

This privacy notice for Oregon Country Fair (“we,” “us,” or “our”) describes why we collect, store, and use (“**process**”) your information in our volunteer database (“**Services**”) such as when you:

- Visit our website at <http://www.oregoncountryfair.net>, to access the database
- Engage with us in other related ways, including marketing and events

Questions or concerns? Reading this privacy notice will help you understand your privacy rights and choices. If you do not agree with our policies and practices, please do not use our Services. If you still have any questions or concerns, please contact us at office@oregoncountryfair.org.

SUMMARY OF KEY POINTS

This summary provides key points on our privacy notice, and you can find out more details about any of these topics by using our table of contents below to find the section you are looking for.

What personal information do we process? When you visit, use, or navigate our Services, we process personal information depending on how you interact with us and the Services, the choices you make, and the products and features you use.

Do we process any sensitive personal information? Yes, we process only specific sensitive personal information – date of birth for identification purposes and driver’s license numbers of volunteers who drive OCF vehicles as part of their volunteer work.

Do we receive any information from third parties? We do not receive any information from third parties, specifically parties outside of our organization.

How do we process your information? We process your information to provide, improve, and administer our Services, communicate with you, for security and fraud prevention, and to comply with the law. We may also process your information for other purposes with your consent. We process your information only when we have a valid legal reason to do so.

In what situations and with which parties do we share personal information? We may share information in specific situations, such as crew lists with Inventory Crew and Sticker Booth, personal information for background checks for Child Care Crew, or in response to a subpoena.

How do we keep your information safe? We have organizational and technical processes and procedures in place to protect your personal information. However, no electronic transmission over the internet or information storage technology can be guaranteed to be 100% secure, so we cannot promise or guarantee that hackers, cybercriminals, or other unauthorized third parties will not be able to defeat our security and improperly collect, access, steal or modify your information.

What are your rights? Depending on where you are located geographically, the applicable privacy law may mean you have certain rights regarding your personal information.

How do you exercise your rights? The easiest way to exercise your rights is by emailing office@oregoncountryfair.org. We will consider and act upon any request in accordance with applicable data protection laws.

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1. WHAT INFORMATION DO WE COLLECT?

Personal information you disclose to us

In Short: We collect personal information that you provide to us

We collect personal information that you voluntarily provide to us when you register on the Services for participation in the Oregon Country Fair.

Personal Information Provided by You. The personal information we collect may include the following:

- Name
- Phone numbers
- Email address
- Mailing address
- Crew affiliation/Trade affiliation
- Membership status
- Date of birth
- Driver's license number
- Username
- Password
- Contact preferences

Sensitive Information. Yes, we process only specific sensitive personal information – date of birth for identification purposes and driver's license numbers of volunteers who drive OCF vehicles as part of their volunteer work.

Personal Information. You can designate that your phone number and mailing address only be visible to certain operational units (i.e. membership only)

Minor Information. We protect the confidentiality and security of personal information collected about children of volunteers on-site.

All personal information that you provide to use must be true, complete, and accurate, and you must notify us of any changes to such personal information.

2. HOW DO WE PROCESS YOUR INFORMATION?

***In Short.** We process your information to provide, improve, and administer our Services, communicate with you, for security and fraud prevention, and to comply with law. We may also process your information for other purposes with your consent.*

We process your personal information for a variety of reasons, depending on how you interact with our Services, including:

- **To facilitate account creation and authentication and otherwise manage user accounts.** We process your information so you can create and log in to your account.
- **To send administrative information to you.** We may process your information to send you details about the Fair, changes to our terms and policies, and other similar information.
- **To save or protect an individual's vital interest.** We may process your information when necessary to save or protect an individual's vital interest, such as to prevent harm.
- **Event Credentials.** Volunteers must provide name and birthdate to receive their Fair event wristband. Providing an email address is recommended so that we can communicate administrative information with you.

3. WHAT LEGAL BASES DO WE RELY ON TO PROCESS YOUR INFORMATION?

In Short. We only process your personal information when it is necessary and we have a valid legal reason (i.e., legal basis) to do so under applicable law, like with your consent, to comply with laws, to provide you with services, to enter into or fulfill our contractual obligations, to protect your rights, or to fulfill our legal business interest.

If you are located in the EU or UK, this section applies to you.

The General Data Protection Regulation (GDPR) and UK GDPR require us to explain the valid legal bases we rely on in order to process your personal information. As such, we may rely on the following legal bases to process your personal information.

- **Consent.** We may process your information if you have given us permission (i.e., consent) to use your personal information for a specific purpose. You can withdraw your consent at any time. Learn more about withdrawing your consent.
- **Performance of the Event.** We may process your personal information when we believe it is necessary to fulfill our obligations to you, including providing our Services.
- **Legal Obligations.** We may process your information where we believe it is necessary for compliance with our legal obligations, such as to cooperate with a law enforcement body or regulatory agency, exercise or defend our legal rights, or disclose your information as evidence in litigation in which we are involved.
- **Vital Interests.** We may process your information where we believe it is necessary to protect your vital interests, such as situations involving potential threats to the safety of any person.

If you are located in Canada, this section applies to you.

We may process your information if you have given us specific permission (i.e., express consent) to use your personal information for a specific purpose, or in situations where your permission can be inferred (i.e., implied consent). You can withdraw your consent at any time.

In some exceptional cases, we may be legally permitted under applicable law to process your information without your consent, including, for example:

- For investigations and fraud detection and prevention
- For business transactions provided certain conditions are met
- If it is contained in a witness statement and the collection is necessary to assess, process, or settle an insurance claim
- For identifying injured, ill, or deceased persons and communicating with next of kin
- If we have reasonable grounds to believe an individual has been, is, or may be the victim of financial abuse
- If it is reasonable to expect collection and use with consent would compromise the availability or the accuracy of the information and the collection is reasonable for purposes related to investigating a breach of an agreement or a contravention of the laws of Canada or a province
- If disclosure is required to comply with a subpoena, warrant, court order, or rules of the court relating to the production of records
- If it was produced by an individual in the course of their employment, business, or profession and the collection is consistent with the purposes for which the information was produced

- If the collection is solely for journalistic, artistic, or literary purposes

4. WHEN AND WITH WHOM DO WE SHARE YOUR PERSONAL INFORMATION?

In Short. We do not share your personal information, unless required by law.

5. HOW LONG DO WE KEEP YOUR INFORMATION?

In Short. We keep your information for as long as necessary to fulfill the purposes outlined in this privacy notice unless otherwise required by law.

We will only keep your personal information for as long as it is necessary for the purposes set out in this privacy notice, unless a longer retention period is required or permitted by law (such as tax, accounting, or other legal requirements). No purpose in this notice will require us keeping your personal information for longer than the period of time in which users have an account with us.

When we have no ongoing legitimate business need to process your personal information, we will delete such information, or, if this is not possible (for example, because your personal information has been stored in backup archives), then we will securely store your personal information and isolate it from any further processing until deletion is possible. If deletion is requested by you, it is important to know that it will remove our ability to track your membership and elder status.

6. HOW DO WE KEEP YOUR INFORMATION SAFE?

In Short. We aim to protect your personal information through a system of organizational and technical security measures.

We have implemented appropriate and reasonable technical and organizational security measures designed to protect the security of any personal information we process. However, despite our safeguards and efforts to secure your information, no electronic transmission over the internet or information storage technology can be guaranteed to be 100% secure, so we cannot promise or guarantee that hackers, cybercriminals, or other unauthorized third parties will not be able to defeat our security and improperly collect, access, steal, or modify your information. Although we will do our best to protect your personal information, transmission of personal information to and from our Services is at your own risk. You should only access the Services within a secure environment.

7. WHAT ARE YOUR PRIVACY RIGHTS?

In Short. In some regions, such as the European Economic Area (EEA), United Kingdom (UK), Switzerland, and Canada, you have rights that allow you greater access to and control over your personal information. You may review, change, or terminate your account at any time.

In some regions (like the EEA, UK, Switzerland, and Canada), you have certain rights under applicable data protection laws. These may include the right (i) to request access and obtain a copy of your personal information; (ii) to request rectification or erasure; (iii) to restrict the

processing of your personal information; (vi) if applicable, to data portability; and (vii) not be subject to automated decision-making. In certain circumstances, you may also have the right to object to the processing of your personal information. You can make such a request by contacting us by using the contact details provided in the section “HOW CAN YOU CONTACT US ABOUT THIS NOTICE?” below.

We will consider and act upon any request in accordance with applicable data protection laws.

If you are located in the EEA or UK and you believe we are unlawfully processing your personal information, you also have the right to complain to your Member State data protection authority or UK data protection authority.

If you are located in Switzerland, you may contact the Federal Data Protection and Information Commissioner.

Withdrawing your consent: We rely on your consent to process your personal information, which may be express and/or implied consent depending on the applicable law and you have the right to withdraw your consent at any time. You can withdraw your consent at any time by contacting us by using the contact details provided in the section “HOW CAN YOU CONTACT US ABOUT THIS NOTICE?” below.

However, please note that this will not affect the lawfulness of the processing before its withdrawal.

Account Information

If you would at any time like to review or change the information in your account or terminate your account, you can:

- Log in to your account settings and update your user account.

Upon your request to terminate your account, we will deactivate or delete your account and information from our active database. However, we may retain some information in our files to prevent fraud, troubleshoot problems, assist with any investigations, establish membership or elder status.

If you have questions or comments about your privacy rights, you may email us at: office@oregoncountryfair.org.

8. CONTROLS FOR DO-NOT-TRACK FEATURES

Most web browsers and some mobile operating systems and mobile applications include a Do-Not-Track (“DNT”) feature or setting you can activate to signal your privacy preferences not to have data about your online browsing activities monitored and collected. At this stage the uniform technology standard for recognizing and implementing DNT signals has not been finalized. As such, we do not currently respond to DNT browser signals or any other mechanism that automatically communicates your choice not to be tracked online. If a standard online tracking is adopted that we must follow in the future, we will inform you about that practice in a revised version of this privacy notice. We do not track your online activities. We use cookies

when you visit the website while you are logged in to the volunteer database, for the purposes of making the website work.

9. DO CALIFORNIA RESIDENTS HAVE SPECIFIC PRIVACY RIGHTS?

***In Short.** Yes, if you are a resident of California, you are granted specific rights regarding access to your personal information.*

California Civil Code Section 1798.83, also known as the “Shine the Light” law, permits our users who are California residents to request and obtain from us, once a year and free of charge, information about categories of personal information (if any) we disclosed to third parties for direct marketing purposes and the names and addresses of all third parties with which we shared personal information in the immediately preceding calendar year.

We do not share your personal information with third parties. You are still entitled to request the categories of personal information we collect about you. If you are a California resident and would like to make such a request, please submit your request in writing to us using the contact information provided below.

If you are under 18 years of age, reside in California, and have a registered account with our Services, you have the right to request removal of unwanted data that you post on the Services. To request removal of such data, please contact us using the contact information provided below and include the email address associated with your account and a statement that you reside in California. We will make sure the data is removed on the Service, but please be aware that the data may not completely or comprehensively be removed from all our systems (e.g., backups, etc).

CCPA PRIVACY NOTICE

The California Code of Regulations defines a “resident” as:

1. Every individual who is in the State of California for other than a temporary or transitory purpose and
 2. Every individual who is domiciled in the State of California who is outside the State of California for a temporary or transitory purpose
- All other individuals are defined as “non-residents.”

If this definition of “resident” applies to you, we must adhere to certain rights and obligations regarding your personal information.

What categories of personal information do we collect?

We will collect the following categories of personal information:

Category	Examples	Collected
A. Identifiers	Contact details, such as real name, postal address, telephone or mobile contact number, email address, and account name	YES
B. Protected classification characteristics under California or federal law	Date of birth	YES
C. Commercial information	Transaction information and history	YES
D. Sensitive Personal Information	Driver's License number – only for volunteers who drive OCF vehicles for their volunteer work	YES

We will use and retain the collected personal information as needed to provide the Service or for:

- Category A – As long as the user has an account with us
- Category B – As long as the user has an account with us

How do we use and share your personal information?

We do not disclose your personal information with any outside service providers.

We may use your personal information only for our own business purposes, such as for undertaking the Oregon Country Fair event.

We will not disclose, sell, or share any personal information with third parties.

Right to request deletion of the data – Request to delete

You can ask for the deletion of your personal information. If you ask us to delete your personal information, we will respect your request and delete your personal information, subject to certain exceptions provided by law, such as (but not limited to) our compliance requirements resulting from a legal obligation, or any processing that may be required to protect against illegal activities.

Right to be informed – Request to know

Depending on the circumstances, you have a right to know:

- Whether we collect and use your personal information;
- The categories of personal information that we collect;
- The purposes for which the collected personal information is used;
- Whether we sell or share personal information to third parties;
- The categories of personal information that we sold, shared, or disclosed for a business purpose;
- The business or commercial purpose for collecting, selling, or sharing personal information; and
- The specific pieces of personal information we collected about you.

Right to Non-Discrimination for the Exercise of a Consumer’s Privacy Rights

We will not discriminate against you if you exercise your privacy rights.

Right to Limit Use and Disclosure of Sensitive Personal Information

We process volunteer’s sensitive personal information.

Verification process

Upon receiving your request, we will need to verify your identity to determine you are the same person about whom we have the information in our system. These verification efforts require us to ask you to provide information so that we can match it with information you have previously provided us. For instance, depending on the type of request you submit, we may ask you to provide certain information so that we can match the information you provide with the information we already have on file, or we may contact you through a communication method (e.g., phone or email) that you have previously provided to us. We may also use other verification methods as the circumstances dictate.

We will only use personal information provided in your request to verify your identity or authority to make the request. To the extent possible, we will avoid requesting additional information from you for the purposes of verification. However, if we cannot verify your identity from the information already maintained by us, we may request that you provide additional information for the purposes of verifying your identity and for security or fraud-prevention purposes. We will delete such additionally provided information as soon as we finish verifying you.

Other privacy rights

- You may object to the processing of your personal information.

- You may request correction of your personal data if it is incorrect or no longer relevant, or ask to restrict the processing of the information.
- You can designate an authorized agent to make a request under the CCPA on your behalf. We may deny a request from an authorized agent that does not submit proof that they have been validly authorized to act on your behalf in accordance with the CCPA.
- You may request to opt out. Upon receiving an opt-out request, we will act upon the request as soon as feasibly possible, but no later than fifteen (15) days from the date of the request submission.

To exercise these rights, you can contact us or by referring to the contact details at the bottom of this document. If you have a complaint about how we handle your data, we would like to hear from you.

10. DO VIRGINIA RESIDENTS HAVE SPECIFIC PRIVACY RIGHTS?

***In Short:** Yes, if you are a resident of Virginia, you may be granted specific rights regarding access to and use of your personal information.*

Virginia CDPA Privacy Notice

Under the Virginia Consumer Data Protection Act (CDPA)

“Consumer” means a natural person who is a resident of the Commonwealth acting only in an individual or household context. It does not include a natural person acting in a commercial or employment context.

“Personal data” means any information that is linked or reasonably linkable to an identified or identifiable natural person. “Personal data” does not include de-identified data or publicly available information.

“Sale of personal data” means the exchange of personal data for monetary consideration.

If this definition “consumer” applies to you, we must adhere to certain rights and obligations regarding your personal data.

The information we collect is very specific and for the exclusive use of Oregon Country Fair in the production of the annual event. We do not disclose anything about you to third parties. You have the right to know:

- The personal data we collect
- How we use your personal data
- Your rights with respect to your personal data
- Right to be informed whether or not we are processing your personal data
- Right to access your personal data
- Right to correct inaccuracies in your personal data
- Right to request deletion of your personal data
- Right to obtain a copy of the personal data you previously shared with us
- Right to opt out of the processing of your personal data

We do not sell any personal data to third parties for business or commercial purposes. We will not sell personal data in the future belonging to users.

Exercise your right provided under the Virginia CDPA

More information about our data collection and sharing practices can be found in this privacy notice.

You may contact us by email at office@oregoncountryfair.org or by visiting <http://www.oregoncountryfair.org>, or by referring to the contact details at the bottom of this document.

If you are using an authorized agent to exercise your rights, we may deny a request if the authorized agent does not submit proof that they have been validly authorized to act on your behalf.

Verification process

We may request that you provide additional information reasonably necessary to verify you. If you submit the request through an authorized agent, we may need to collect additional information to verify your identity before processing your request.

Upon receiving your request, we will respond without undue delay, but in all cases, within forty-five (45) days of receipt. The response period may be extended once by forty-five (45) additional days when reasonably necessary. We will inform you of any such extension within the initial 45-day response period, together with the reason for the extension.

Right to appeal

If we decline to take action regarding your request, we will inform you of our decision and reasoning behind it. If you wish to appeal our decision, please email us at office@oregoncountryfair.org. Within sixty (60) days of receipt of an appeal, we will inform you in writing of any action taken or not taken in response to the appeal, including a written explanation of the reasons for the decisions.

11. DO WE MAKE UPDATES TO THIS NOTICE?

In Short: Yes, we will update this notice as necessary to stay compliant with relevant laws.

We may update this privacy notice from time to time. The updated version will be indicated by an updated "Revised" date and the updated version will be effective as soon as it is accessible. If we make material changes to this privacy notice, we will notify you either by prominently posting a notice of such changes or by directly sending you a notification. We encourage you to review this privacy notice frequently to be informed of how we are protecting your information. All changes will be effective one month after issuance and you can opt out at any time.

12. HOW CAN YOU CONTACT US ABOUT THIS NOTICE?

If you have questions or comments about this notice, you may email us at office@oregoncountryfair.org or by post at:

Oregon Country Fair
442 Lawrence St.
Eugene, OR 97401
United States

13. HOW CAN YOU REVIEW, UPDATE, OR DELETE THE DATA WE COLLECT FROM YOU?

You have the right to request access to the personal information we collect from you, change that information, or delete it. To request to review, update, or delete your personal information, please email us at office@oregoncountryfair.org.

14. DATA USAGE REQUIREMENTS

Users are given credentials to enter and access information for specific needs that relate to the Oregon Country Fair. Any misuse of credentials to access information not related to official business of the Oregon Country Fair is a breach of this data privacy policy and remedies would include suspension of credentials and volunteer status at the Fair. If you suspect your data has been misused, please contact office@oregoncountryfair.org.