

Jan 3 2024

## Budget Committee

Present: Committee members: Hilary Anthony, George Braddock, Sandra Bauer, Bennet Rogers, Steve Gorham (Grumpy). Staff: Kirsten Bolton, Mark Malaska, Alex Zabata, Norma Sax. Guests: Sue Theolass

Announcements: happy new year from Kirsten

Facilitator: Bennet

Capital Projects: Requests are due by January 31, 2024. Budget Committee meeting dates: Feb 7, 15 and 21. By 7<sup>th</sup> staff will assess and rank and hand over to budget committee for further discussion and setting totals. The recommendations will go to the board for the March board meeting.

Crew budgets:

Minutes, last 3, Sandra moved, and George seconded to accept the minutes. All voted yes. (Grumpy's connections was out for vote he sent in his corrections by email.)

Crews:

Craft demo: The crew did not have fv for all the demonstrators. Sandra worked with them for a schedule and to calculate demonstrator hours. 250 demonstration hours. Hilary and Sandra will work on verifying the breakout of the food vouchers between crew and demonstrators. To revisit at next meeting.

Craft inventory: Mark talked about integrating booth reg and craft inventory into the four winds data base. The request for passes was to bring the kids crafts in house. Suggest 3 crew 2 sos, that with 2 from the crew will be total of 5 for two am two pm and one float to staff the booth. BC supports recommending the supplies request without 1300 for yearly file maker pro and refer the data base project to the current data base project. Food vouchers up by 15 for each new crew member.

Solar stages. BC recommends 30k for supplies. The amount for gator/cart rental is not approved; the crew must use the combined rentals as facilitated by EM and Motorpool. BC approved 60 day passes, as in 2023.

Spoken word—BC noted that the crew had used supplies and services money for stage repair in 2023, and advises crew to use either a capital project, construction crew, or a staff budget for stage repairs. The supplies and services budget is intended for performer/program on going operational expenses. BC also recommends that crew review the Budget Handbook section that outlines food voucher allocations. BC recommends the addition of the 8 trade passes that are specifically allocated for harm reduction programming; those passes can be used only for that program. Added food vouchers to represent 15 hours by each of those 8 trades.

Need conversation with spoken word about how the gritz la ritz stage is going and whether the crew should be using its resources there.

Vaudeville—Request had included one time only request for chairs; which staff is meeting outside of the budget process. Repairs for merch booths should be funded via either a capital projects, construction or staff contingency. Trades to buy converted to Trades. To remain growth neutral, the requested Crew passes and SOs (5 and 4) reduced the total number of trade passes. Crew and so taken from total

number of trades to avoid overall growth. Food vouchers representing 16 hours for each crew (80 hours) were transferred from trades to crew, no net increase.

Xavanadu art BC does not recommend the increases to passes and food vouchers. The BC does recommend the request for increase to Supplies/Services.

Xavanadu movement—Crew requested additional crew passes and reduced trades. In order to remain growth neutral, Trades reduced by 12, and add 7 crew and 5 SOs. Vanessa speaks to the crew lost access to climate controlled storage. Yes to increase in supplies

History booth—no to request for increase of one pass, no data in ask.

Info—BC discussed Info's schedules and the open hours. Two BUMS requested additional staff at Odyssey info. Crew is requesting additional passes for that and to have all info booths staffed 6-8am. Currently only Main Stage and Odyssey are staffed 24 hours a day. BC noted that many fair family understand to access help/faircentral/fire/security/medical via tinkerbells at info booths.

BC noted that, on average, the Info crew schedule shows about 16 hours of volunteer time per crew person during the fair, and mostly 4 hour shifts. There are also two path rove shifts that are left from when Info Path Rove was assigned to accompany Security Path Rove to implement the drug and alcohol policy. The BC and management staff supports reallocating existing staff to cover the 6-8 booth shifts, by removing the path rove, and considering whether any shifts could be 5 hours. BC recommends adding 2 crew positions in order to add one additional shift at Odyssey during open hours.

Inventory—BC supports request of increase of 6 crew. BC supports increase for QB subscription and some for computers. The 6 staff will help the crew to deal with the data base changes, 2 for stu in security line, 2 in troubleshooting for cross training in new system, 2 to cross train and cover inventory yurt.

Kitchen during and pre and post—Per Mark. None asked for staff increases. Pre and during asked for 10% increases to supplies for inflation. Support for increases to supplies

Lot crew—Staff and Lot crew to clarify that Emerald valley is not in the crew budget, but is in the contracts budget administered by EM. the amount agreed in the contract in terms of shirts and money may change as the current year is negotiated.

Main camp—Budget committee supports increase for supplies/services for hand soap and towels, was in contingency for em-contingency. Now using paper towels for health concerns. Ask for passes—for main camp jyd, has been goldenroded in the past. Those passes have been used for Main Stage JYD and the budget committee supports.

Mediation—BC supports the increase to Supplies and services to be used for the crew training and other misc expenses. The 16 from camping crew txf here, with FV and SOs

Motor pool—BC did not recommend additional crew position. BC does recommend the increase to expenses, including software, misc supplies to maintain gators.

Oasis—alex and hilary to meet with stormie to clarify and get food voucher count correct.

Office site. Add person (maybe to remove later) to ease upcoming retirement of 2 longtime crew members. BC recommends using the calc on colleens back ground sheet, showing most folks getting 32 fv, total 264 hours that qualify for food vouchers. The number on the budget form exceeded the schedule presented.

Upcoming meetings:

Will meet jan 10. Will get info out to coordinators on jan 11.

Budgets, explanations, info comparing 2023, 2024 asks, and 2023 recommended

Will reserve jan 16 just in case