

4.23.24 Food Committee Meeting

Attendance: Larry, Dave, Dan, Vanessa, Sue, AJ, Caitlin, Jill (Blazing Salads), Kundari, Marco, Thom, Saman, Aaron (Veggie Heaven), Teresa

New Database: Lots of questions and feedback. Remember to be mindful that this is the big push to get database launched, processes will get easier with practice and troubleshooting. Right now is the heavy lift, and will require patience to learn the new processes. It's a rough start, feedback is important and booth reps are encouraged to take screenshots of any errors they are getting to send to ocf@fourwinds support line.

- Training/Guidance videos will be recorded and sent out to help craft and food booths navigate. Videos will include how to log in, add people and how to pay for it. Training videos will be posted on .net site.
- It is possible to change the information fields such as allergens, and updates can be made in the future.
- Primary can enter everyone, would need email address, name, date of birth. Dependents can have their information added by the Primary Rep, but the person they are dependent to must be the one to sign the consent form for their attendance. Person they are dependent on can add a dependent(s) as well.
- Booth Rep can see everyone, but most people can only see themselves and their own information.
- Payments can be made by coordinators and crew members, but not by SO's or dependents.
- Apple/Mac products have different layout, working on addressing differences.

Questions on Database:

- Is it okay for Primary Rep to enter everyone in using a single email address, then go back and update to individual email addresses?
 - Not ideal, but it works. Folks will have to change their username, which would need to happen anyway,
- Will the May 1st payment deadline have more grace due to the new process?
- primary's be distinguished from the rest of booth names?
- Who can conduct booth business within the new database, what is limited to the Primary Booth Rep and what can be done by the Secondary?

Suggestions for Database:

- have email confirmation to avoid typos in email addresses, clarification on who qualifies as a dependent,
- Suggest to remove allergens field, info is already on blue sheet and redundant.
- Can we include that parents can enter info for their dependents, and will need to sign the consent form no matter who enters dependent information?

Oregon Heartbeat: OPB is doing a feature for Oregon Heartbeat and interested in talking with food and craft booths during the day at Fair. Suggestions are welcome for food booths that can help illustrate a wide view of the fair. Fair family in charge of the production, no night footage will be collected. Contact Vanessa, vanessa@oregoncountryfair.org

Approve Minutes: Vote for March 26th, 2024 minutes to be approved: Larry moves to approve, Dan seconds, vote to approve minutes passes.