

MINUTES

OCF FIXED ASSETS COMMITTEE

Monday, April 8, 2024 Via Zoom

MEETING CONVENED @ 6:09 PM

Present

Committee members: Sandra Bauer, Kevin Levy (Facilitator) (Late), Teresa Vaughn, Craig Smith,

Excused Absence: George Braddock

Absent: AJ Jackson

Staff: Kirsten Bolton

Other Attendees: Aaron Kenton, Paxton Hoag

Agenda

Announcements from Committee members

Minutes from Previous Meetings

Review/Approval of minutes

Liaisons and Staff Status Reports

WINERY COMPOST CONSTRUCTION: Kirsten

EAB TASK FORCE - Kirsten

MOBILE KITCHEN: Sandra and Kevin

Announcements

- Fixed Assets Tour
- April 27 @ 10 am at the Winery on Vineyard Lane (88324 Vineyard Ln, Veneta, OR 97487). Just keep going, don't turn. A straight shot.
- Fixed Assets on hiatus until September
- Coordinator Meeting on April 27 immediately following the tour (at 2 pm) At Alice's

Minutes from March 11, 2024 Meeting:

Teresa needs to send them out before approval.

Liaisons and Staff Status Reports:

BOD: Teresa, Kevin

- Summarized Bylaws and Policy changes being proposed. Final proposals are back to the attorneys.
- Cliff Jones doing some Board training on EDIB (three trainings of the Board coming up)
- Working on increasing ways to increase member input and explaining motions to members to increase transparency

STAFF REPORT: Kirsten

- **Compost slab** poured
- Ritchie brothers **online auction**: Purchased electric golf course, a 7' lift, electric wheelbarrow (Getting a refund on skid steers and a truck that were not as advertised)

- **Dug's Green** remodel coming along well (West Wing painted, Norma's office painted, etc, flooring going in, Kirsten's office, installed heaters, plumbed the West Wing for electrical use, opened up the space . . .). (It will be used year round as Alexis' office. Cory's office now at the Hub.) The Recording Studio will be assigned to the Motor Pool during Fair.
- **West Wing will now be available** for ALL groups to meet before, during and after fair. Not just Alice's.
- May 16 the staff will be out there doing a big clean up of Dug's Green before moving in.

WINERY COMPOST CONSTRUCTION: Kirsten

- **Winery House** update: Permits are in process. Type 2 replacement dwelling permit. Some issues with zoning/platting that is not updated on County sites. The County needs to fix an error showing that we own a piece of the property we no longer own, this is happening but taking some time. We won't start until after Fair.

EAB TASK FORCE - Kirsten

- **EAB Group**: Started meeting. Highly engaged group. Trainings around strategies that are working around the Country. A few more meetings before Fair, then hiatus until after the Fair. **Open Standards Strategic Planning Process** being used. This will help us apply for grants to help us. Greatest thing we can do now is **PREVENTION**. For example, people from Washington County should thoroughly wash their car and its undercarriage before coming. 100 Ponderosa **pin**es and 360 **alders potted** on Saturday March 23 (thanks to Aaron for many of the trees)

Mobile Kitchens Update

- **Event Managers met with Kitchen Crews again**. The foundation has been laid for conversation in September to work with the kitchen crews about the potential of mobile kitchens. A reminder that while there are other options of course, but these are more expensive and more timely. The **kitchen crews are ready to have dialogue** on these issues. **Perhaps a slow rollout of mobile kitchens** with Kitchen Crew input and to see how it works. Kitchen Crew input imperative on what the most immediate need would be for how we could start for next year.
- We can **keep links to different Mobile Units** ready so we can show the Kitchen Crews what we are looking at to get their input. The kitchen crews will be able to help us prioritize what we need.
- There will be a mixture of **new equipment vs. equipment we already have**.
- **This year will be a great year to gather information** about how Kitchen Crews do as we make these decisions.
- A reminder that there are **no permits required** other than the County Health. If it has wheels, it is mobile.
- **Screen House** can be used for storage purposes. It is open air though. Tools?
- Discussion about where to start. **Dishwashing has to be first due** to the structural damage being done to the Screen Shack which is compromising the foundation (it is just a French drain). This would be dishwashing big pans not all the utensils.

HOMEWORK

Kirsten is setting up a Google folder for people to add information gathered on Mobile Kitchen units.

Sandra/Kevin will research the Dishwashing Mobile Kitchen.

Teresa will get March minutes and April minutes out this week.

Paxton will check with LUMP on the gray water systems and report back with any information they have.

Meeting evaluation

Adjournment at 8 pm

NEXT MEETING

April 27 @ 10 am NEXT MEETING WALK THROUGH

September 23, 2024 6:00 to 8:00 (Craig will be an excused absence)

Agenda for September 23 will include setting the meetings for the 2024-2025 meeting cycles.