

**Board of Directors  
December 2<sup>nd</sup>, 2024**

**Old Business Motions**

- Change the petition signature requirement from a hard number to a percentage of members voting in the last election (John Alexander, George Braddock, Paxton Hoag, Kevin Levy, Lisa Parker, Sue Theolass, and Teresa Vaughn)

Note: Words in green and struck out are the original language. Words in red and italics are the newly proposed words.

Note: Some of the changes in this motion assume that Motion 1 passes. If it does not there is an alternate form of the motion below.

Whereas the number of members of the Oregon Country Fair (The Fair) varies from time to time;

and whereas The Board needs to establish a minimum number of signatures on an advisory petition or removal petition;

and whereas The Board does not wish to revisit the petition signature requirement threshold as the voting membership number changes;

**The Board resolves that valid petitions are required to have the verified signatures of 100 Members or 8% of those voting in the most recent annual election, whichever number is greater, and to amend the Bylaws as follows:**

**Article VI, Section 1:**

1. Annual Membership Meetings: An annual meeting of the members shall be called by the Board of Directors at a date to be fixed by the Board, but in no case later than October 30. The purpose of the annual meeting shall be to ~~elect the Board of Directors~~ present the members with a financial statement for the fiscal year then ending, and to consider any other business that the Directors may determine to be appropriate. Agendas for the annual meeting shall be set 55 days prior to the meeting. ~~Beginning in 2022, advisory resolutions may be placed on the agenda for the annual meeting upon the petition of 100 or more of the members, by presenting the petition to the Membership Secretary by July 31, or at such earlier time as the Board of Directors may designate. Petitions must include member signatures with the name also legibly printed and the member's Fair affiliation.~~

**Article VI, Section 2:**

2. Annual Elections. An annual election ("**Annual Election**") shall be called by the Board of Directors at a date to be fixed by the Board, but in no case sooner than one week after the Annual Meeting nor later than October 30. The purpose of the election shall be

to elect new Directors to the Board, to vote on Bylaw changes that require member approval or ratification, and to vote on advisory petitions.

Advisory resolutions may be placed on the Annual Election ballot upon the petition of 100 or more members or 8% of the number of members who voted in the most recent annual election, whichever number is greater, by presenting the petition to the Membership Secretary by July 31 or at such earlier time as the Board may designate. Petitions must include member signatures with the name also legibly printed and the member's Fair affiliation.

The Annual Election shall be conducted by written ballot in lieu of a membership meeting as provided in the Act, with ballots issued to all members via mail or other means as the Board may provide. The results of the election shall be certified by the Membership Secretary and the Treasurer within five days of the deadline for the return of ballots.

#### **Article VI, Section 3:**

3. **Special Meetings.** Special meetings of the members may be called from time to time by the Board and shall be called by the Membership Secretary upon petition of 100 or more members or 8% of the number of members who voted in the most recent annual election, whichever number is greater, describing the purpose(s) for which the meeting is to be held.

#### **MOTION 5a: Changing the petition signature requirement from a hard number to a percentage of members voting in the last election (if Motion 1 is defeated)**

Whereas the number of members of the Oregon Country Fair (The Fair) varies from time to time;

and whereas The Board needs to establish a minimum number of signatures on an advisory petition or removal petition;

and whereas The Board does not wish to revisit the petition signature requirement threshold as the voting membership number changes;

**Be it resolved that valid petitions are required to have the verified signatures of 100 Members or 8% of those voting in the most recent annual election, whichever number is greater, and to amend the Bylaws as follows:**

#### **Article VI, Section 1:**

1. **Annual Membership Meetings:** An annual meeting of the members shall be called by the Board of Directors at a date to be fixed by the Board, but in no case later than October 30. The purpose of the annual meeting shall be to elect the Board of Directors, to

present the members with a financial statement for the fiscal year then ending, and to consider any other business that the Directors may determine to be appropriate. Agendas for the annual meeting shall be set 55 days prior to the meeting. Beginning in 2022, advisory resolutions may be placed on the agenda for the annual meeting upon the petition of 100 or more of the members, **or 8% of the number of members who voted in the most recent annual election, whichever number is greater**, by presenting the petition to the Membership Secretary by July 31, or at such earlier time as the Board of Directors may designate. Petitions must include member signatures with the name also legibly printed and the member's Fair affiliation.

### **Article VI, Section 3:**

2. **Special Meetings.** Special meetings of the members may be called from time to time by the Board and shall be called by the Membership Secretary upon petition of 100 or more members **or 8% of the number of members who voted in the most recent annual election, whichever number is greater**, describing the purpose(s) for which the meeting is to be held.
- The Board Giving Policy (Sandra Bauer, Arna Shaw, Teresa Vaughn and AJ Jackson):

**Annual Giving Plan:** The OCF Board Giving Plan will work on a yearly granting cycle with 80% to be allocated in October with the remaining 20% of the philanthropic budget to be allocated to emergent needs at any time of the year.

**Annual Giving Process:** A committee of the board will manage the administrative process for donation requests. Any board members may participate in the process. The committee may send RFP's if desired, and screen, and vet and allocate grant requests. The committee is authorized to select award winners and report to the board and membership about the non-profits that have been selected.

**Eligibility** - Board Giving will begin with northwest based non-profits. Donations will be in line with organizational priorities. In order to spread the funding to help different groups, Board Giving should be limited to 3 years for each non-profit, though in some cases we could grant for additional years. Funded non-profits will provide a report on the use of the donation for us to share with the community.

**Conflict of interest** - A financial interest, employment, BOD position, or a personal involvement with an organization should be disclosed and vetted for a possible conflict of interest.

**Application** -Applications will be accepted all year with a deadline of September 30th for consideration for that year's funding. The application could include information on how long the non-profit has been in business, the size of the annual budget, any previous grants from OCF, description of the project with start and end dates and total cost of the project, information on other confirmed funders for the project if any, geographic area served, population served, mission statement, amount requested.

- Educational Programing Grants for Fair (Sandra Bauer, Arna Shaw and AJ Jackson)

We move to fund innovation in the educational programs that include Energy Park, Community Village, Craft Demonstrations, Archaeology, Sustainability, Spoken Word, and the Still Living Room. Each of these areas may submit a proposal for a project that would be educational, innovative and participatory, if possible. We would fund up to \$5000 per year on one or more projects. The proposals must not add additional wristbands and must take place within the boundaries of each location. A committee of the board will meet yearly to review and recommend projects that meet these criteria for approval by the board. The proposals are due in September and grants will be approved in October. This program will start in 2025.

- The Board approves the Financial Planning Committee’s 2025 Revenue Projections recommendation (AJ Jackson, George Braddock & Sandra Bauer)

	<b><u>2025 Proposed</u></b>				<b><u>2024 Actual</u></b>			
<b>Admission</b>	Friday	Saturday	Sunday	Total	Friday	Saturday	Sunday	Total
3-Day	50	50	50	150	50	50	50	150
Advanced (6/13)	50	50	50	150	50	50	50	150
Full Price	60	60	60	180	60	60	60	180
<b>Pass Sales: Crews, SOs, Trades</b>								
SO	<b>150</b>				125			
SO late	<b>150</b>				0			
Elder	60				60			
Elder Comp	<b>150</b>				125			
EC late	<b>150</b>				0			
Teen	60				60			
Youth	0	No Charge for kids under 13			0	No Charge for kids under 13		
worker day	25	EP and CV			25	EP and CV		
Full Price (previously Trades to Sell)	<b>150</b>				125			
Discount (Comm Vill/Eng Park)	60				60			
VS	<b>25</b>				20			
VS late	<b>25</b>				0			
Oversized	<b>150</b>				125			
<b>Registration - Booth Fees</b>								
1yo	100				100			

food cart	115
craft stroller	100
craft booth	200
food booth	350
nonprofit	75

115
100
200
350
75

**Passes:**

**Registration/Booths**

all passes	<b>150</b>
Extra	<b>150</b>
Late passes	<b>150</b>
Teens	60
Youth	0
Worker Day Pass W/Th/F/S/Su	25

No Charge for kids under  
13

125
125
0
60
0
25

No Charge for kids under  
13

VS	<b>25</b>
VS late	<b>25</b>
Oversized	<b>150</b>

20  
0  
125

**Craft Jury Fees**

first item	15
additional	10
public parking	<b>20</b>

15
10
15

**New Business Motions**

- Approve 2025 Guideline Policy Changes (Teresa Vaughn, Paxton Hoag and AJ Jackson)

1.

**Name:**

**Fair Affiliation:** Registration Crew & Fair Management

**Identify the proposed change by page and section number in the 2024 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

68. additional camping passes. Requests for more wristbands will be considered based on the following criteria approved by the Board of Directors: On-site food preparation and hours of operation. A food cart or strolling food vendor must be open at least 15 hours per day and any food booth, including drinks-only booths, must be open 20 or more hours per day, including Sunday. Be sure to request your additional wristbands by the May 1 deadline. (This deadline is extended for new food booths accepted after the May 1 registration deadline.) There is no limit to purchasing Worker Day Passes.

**Show how the revised section is to read:**

68. **(NEW) additional camping passes.** Requests for more wristbands will be considered based on the following criteria approved by the Board of Directors: On-site food preparation and hours of operation. A food cart or strolling food vendor must be open at least 15 hours per day and any food booth, including drinks-only booths, must be open 20 or more hours per day, including Sunday.

**Identify other sections that would be affected by the change, if applicable:**

**Why does this change need to be made? Who would be affected?**

2.

**Name:**

**Fair Affiliation:** Registration Crew & Fair Management

**Identify the proposed change by page and section number in the 2024 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

70. worker day passes are available to daytime booth workers, including those working Wednesday and Thursday. Worker day passes for Wednesday, Thursday, Friday, Saturday, or Sunday are \$25 each. Worker day passes allow booth and cart workers to be on OCF property between 7am and 7pm only. There is no limit to purchasing Worker Day Passes. Unused worker day passes are not refundable.

**Show how the revised section is to read:**

70. **(New) worker day passes** are available to daytime booth workers, including those working Wednesday and Thursday. Worker day passes for Wednesday, Thursday, Friday, Saturday, or Sunday are \$25 each. Worker day passes allow booth and cart workers to be on OCF property between 7am and 7pm only. Distributing worker day passes to non-workers is not allowed and can result in consequences up to and including loss of Booth Representative status. Unused worker day passes are not refundable.

**Identify other sections that would be affected by the change, if applicable:**

**Why does this change need to be made? Who would be affected?**

3.

**Name:**

**Fair Affiliation:** Amplified Sound Task Force

**Identify the proposed change by page and section number in the 2024 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

## Section 11. Entertaining at the Fair.

Entertainment is scheduled throughout the Fair. No battery powered amplifiers, radios, tape recorders, or recorded music are allowed on paths, stages, or in stage areas unless provided or approved by OCF Entertainment Crew coordinators or Fair Management. Unscheduled performers are expected to comply with the Wandering Performer Guidelines, available at the Check Inn booth at Entertainment Camp or on the oregoncountryfair.org and oregoncountryfair.net websites. Please contact the nearest Information Booth if a performer is blocking a path. Friday through Sunday of the Fair, battery carts devoted to stages will be used only for acts coordinated and scheduled by Entertainment coordinators. Late-night acoustical venues respectful of the camphoods and needs of the Fair Family are encouraged. Tolerance of those who want to dance and celebrate is also appreciated. See Section 51 for additional Sound

### **Show how the revised section is to read:**

## Section 11. Entertaining at the Fair.

Entertainment is scheduled throughout the Fair. OCF places an emphasis on the handmade, and encourages creative forms of mindful presentation in a way that does not preclude others from expressing themselves as well. Wandering Performers, during day or night, are not allowed to have amplifiers, portable speakers, radios, or other such devices on OCF property including paths, stages, stage areas, camping areas, or parking lots, unless provided or approved by OCF Entertainment Crew coordinators or Fair Management. Unscheduled performers are expected to comply with the Wandering Performer Guidelines, available at the Check Inn booth at Entertainment Camp or on the oregoncountryfair.org and oregoncountryfair.net websites. An amplified sound permit is required if a Wandering Performer wants to use amplified sound in their performance. Please contact the nearest Information Booth if a performer is blocking a path. Friday through Sunday of the Fair; battery carts devoted to stages will be used only for acts coordinated and scheduled by Entertainment coordinators. Late-night performers should be respectful of the camp areas, and needs of the Fair Family. Please be considerate and tolerant of those who want to celebrate, as well as those who want to enjoy the ambient sound of the site. If you believe there is a violation of this guideline, please contact your nearest Information Booth for assistance.

See Section 51 for additional Sound.

### **Identify other sections that would be affected by the change, if applicable:**

### **Why does this change need to be made? Who would be affected?**

4.

**Name:**

**Fair Affiliation:** Amplified Sound Task Force

**Identify the proposed change by page and section number in the 2024 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

i. Section 51. Sound Amplification.

Community agreements. Because we camp so closely together, amplified sound, whether live or recorded, projected beyond the intended audience creates problems for other Fair Family. Please consider others before you turn it up. Please be respectful of your impact on acoustic musicians, exhausted kids and parents, and Fair Family with early morning shifts. Camp hosts, coordinators, booth representatives, and campers are asked to develop and negotiate neighborhood agreements before the Fair regarding sound levels and noise guidelines and to collectively coexist in a peaceful manner. If conflict develops, the Management Team will intervene as needed. Conflict resolution decisions made at that time by the Management Team must be honored by all involved parties and will be reviewed post-Fair.

Amplified sound permits. If you are planning an event involving amplified sound on the Fair site outside of the event season, you must obtain a permit from the Site Manager. During OCF Main Camp through post-Fair you can pick up a permit application at Quarter Master. Return the application to QM or Fair Central for review by the Management Team who will consider requests on a case-by-case basis. Sound Amplification Permits may be determined, in part, using some or all the following criteria: sound sheds, decibel levels, respectful interactions, and other permitted amplified events in proximity or on consecutive nights in the same location.

Timing. All Sound Permit requests and timing issues are subject to Management approval all year long. Amplified sound will comply with Lane County ordinances per our agreement with the County. All amplified sound taking place on OCF stages during the weekend of the event are subject to Stage Coordinator approval, Community Agreement, and final OCF Management review and approval.

Types of amplified sound. Amplified sound allowed at the OCF is that which is sung, played, or mixed by the musician or DJ and respectfully broadcast to the immediate area and audience with the understanding that sound circles overlap and not always to the benefit of others. Pre-recorded music is not in line with our emphasis on the hand-crafted€” whether art, food, or music. You are encouraged to turn off pre-recorded music, unless it is part of a live mix performance, dance, or stage act.

Future. There are ongoing efforts among the Board, Management, and other Fair volunteers to understand and design our soundscape to meet the needs of our intergenerational family and our neighbors in Veneta. By working together and understanding that there is a wide range of requests, requirements, and desires, we can come to agreements across campsites and campgrounds that meet the needs of most people much of the time. Therefore, this guideline is an evolving process and will be subject to annual review by the Board of Directors.

### **Show how the revised section is to read:**

#### **Section 51. Sound Amplification.**

Community Standards. OCF places an emphasis on the handmade, and encourages creative forms of mindful presentation in a way that does not preclude others from expressing themselves as well. Because we camp so closely together, amplified, or any loud sound, whether live or recorded, projected beyond the intended audience creates problems for other Fair Family. From Main Camp through Post Fair, all amplified sound between the hours of 7 pm and 2 am the following day, must have a sound permit. When planning your amplified event please consider the size of your space and the impact of your sound on surrounding areas. Your amplification should fill the space without bleeding into neighboring camps or other permitted amplified sound. Please consider others before you turn it up. Be respectful of your impact on other performances, exhausted kids and parents, and Fair Family with early morning shifts by ending your program on time and not exceeding the sound limits detailed on the



permit.

If conflict develops, or you believe there is a violation of this guideline, please contact your nearest Information Booth for assistance. The Management Team will intervene, as needed. Conflict resolution decisions made at that time by the Management Team must be honored by all involved parties and will be reviewed post-Fair.

**Amplified Sound.** All Amplified Sound requests and timing issues are subject to Management approval all year long. If you are planning an event involving amplified sound on the Fair site outside of the event season, you must obtain a permit from the Site Manager. All amplified sound will comply with Lane County ordinances per our agreement with the County. All amplified sound taking place on OCF stages during the weekend of the event are subject to Stage Coordinator approval and final OCF Management approval.

From Main Camp through Post Fair, all other sources of amplified sound between the hours of 7 pm and 2 am the following day must have an Amplified Sound Permit. No amplified sound, or loud performances, will be allowed between 2 am and 6 am.

**Amplified Sound Permits.** Download an Amplified Sound Permit Application at: [oregoncountryfair.net/documents](http://oregoncountryfair.net/documents).

During OCF Main Camp through post-Fair, you may also pick up a permit application at QuarterMaster. Return the application as instructed for review by the Management Team who will consider requests on a case-by-case basis. Applications must be received at least 48 hours prior to the requested event.

Sound Amplification Permit approval may be determined, in part, using some or all of the following criteria: sound sheds, decibel levels, respectful interactions, and other permitted amplified events in proximity or on consecutive nights in the same location. It is important to highlight that breaking agreements and/or not following directions regarding Amplified Sound Permits from the Management team or Site Manager can result in the denial of future permit requests made by the individual and associated group(s).

**Types of amplified sound.** Amplified sound allowed at the OCF is that which is sung, played, or created by the musician or DJ and respectfully broadcast to the immediate area and audience with the understanding that sound circles overlap and are not always to the benefit of others. Pre-recorded music is not in line with our emphasis on the handcrafted, whether art, food, or music. No pre-recorded music is allowed, unless it is a part of an approved performance, dance, stage act, or work crew.

**Future.** There are ongoing efforts among the Board, Management, and other Fair volunteers to understand and design our soundscape to meet the needs of our intergenerational family and our neighbors in Veneta. By working together and understanding that there is a wide range of requests, requirements, and desires, we can come to agreements across campsites and camp areas that meet the needs of most people much of the time. Therefore, this guideline is an evolving process and will be subject to annual review by the Management Team.

**Identify other sections that would be affected by the change, if applicable:**

**Why does this change need to be made? Who would be affected?**

5.

**Name:** John Whiddon

**Fair Affiliation:** Coordinator, OCF Child Care Crew

**Identify the proposed change by page and section number in the 2024 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

Section 26 - Child Care During the Fair (pp 12-13), Section 27 - Lost Kids (pp 13-14)

**26. Child Care During the Fair.** The Oregon Country Fair operates Child Care facilities, which are available during the Fair at no charge. They are in several locations across Fair property. The Child Care Crew's chief goal is to create safe and pleasant places for children and families to play and to create their own personal Fair experience. Sesame Street Child Care can be found at booth #333 near the top of the Fair across from the Ritz Sauna. Here, you will find a kids-only "formal" childcare wonderland for interested and potty-trained children (no bare butts, diapers, or training pants!), with a professional staff, entertainment, arts & crafts, sensory, imagination, and gross motor play areas. Background checks have been made on all staff. Please limit the duration of your child's stay to two hours. The time limit may be flexible, as long as a responsible adult checks in with the children hourly. If there is no waiting list and the child is doing well, the parent can extend the child's time. Please consider the comfort of the children and the demands made on Child Care staff. Hungry, angry, or unwilling children may not be left with Child Care. Before children enter the secure area, the child's responsible adult must complete a registration form for each child, which includes the adult's full name, cell phone number, home address, and booth number and location or crew and shift locations. Wally's Way is near the front of the Fair between the Front Porch and Caravan Stages. This family-oriented, parent-supervised area is a safe and quiet(er) zone somewhat off the beaten path, where you will find a full entertainment lineup, a library, rotating demonstrations, climbing structures, and a playground. We encourage families to spread out a blanket and stay awhile! Mellow places are quiet, semi-private areas for the youngest among us to find some respite from the crowds, along with diaper changing facilities, shade, limited seating, and a few activities geared for toddlers. There are three locations across Fair: adjacent to Sesame Street Child Care, on Wally's Way, and in Xavanadu. Adults must be in the company of a child, and children must be supervised by a responsible adult at all times. Bring your own diapers and supplies and pack everything out when you leave!

parental responsibility. Child Care is not a surrogate parent. Aside from kids checked in at Sesame Street Child Care, a responsible adult must supervise the children in their care at all times. We reserve the right to ask those who do not honor the protocol to not bring their children back to any Child Care area for the duration of the Fair. Sorry, no diapers. We cannot change diapers or care for children who are not toilet trained. Sanitation facilities are extremely limited. Special needs. Child Care Crew is equipped to offer one-to-one care for children with special needs, including, but not limited to, autism spectrum disorder, deaf and hard of hearing, sensory processing disorder, and attention deficit hyperactivity disorder. We also have many multilingual staff members and offer first-language care in several languages, including ASL. Please note any special needs at pre-registration so we can attempt to have appropriate staff on hand. 27. Lost Children. Pre- and post-Fair, lost children must be reported to, and found children must be taken to QuarterMaster at Main Camp. Fair weekend, from noon, Thursday, through noon, Monday, the Child Care Crew provides 24-hour service for lost kids. Found children should be taken to the nearest Child Care location. Fair Central will be notified of lost or found children. Parents/guardians should go to any Info Booth to report a lost child.

During the Sweep, parents/guardians with or without a wristband who become separated from children in their care should be directed to the Child Care Information Booth on Wally's Way. The Child Care Crew will work with Fair Central and Security to arrange the reunion of parents/guardians with children at that location. Found children will be taken to the closest Child Care area, either Wally's Way or Sesame Street. After the Sweep, all found children should be taken to the Wally's Way Child Care Info Booth. Security, Child Care, and Fair Central will work to reunite parents/guardians and children as quickly as possible.

**Show how the revised section is to read:**

**26. Child Care During the Fair.** The Oregon Country Fair operates childcare facilities, which are available during the Fair, at no charge. They are in several locations across Fair property. The Child Care Crew's chief goal is to create safe and pleasant places for children and families to play and to create their own personal Fair experience.

**Sesame Street Child Care** can be found at booth #333 near the top of the Fair across from the Ritz Sauna. Here, you will find a kids-only formal childcare wonderland for interested and potty-trained children (no bare butts, diapers, or training pants!), with a professional staff, entertainment, arts & crafts, sensory, imagination, and gross motor play areas. Background checks have been made on all staff. Please limit the duration of your child's stay to two hours. Please consider the children's comfort and the demands made on Child Care staff. Hungry, angry, or unwilling children may not be left with Child Care. Before children enter the secure area, the child's responsible adult must present valid identification and complete a registration form for each child which includes: the adult's full name, cell phone number, home address, and booth number and location or crew and shift locations. Sorry, no diapers! We are unable to provide checked-in childcare services for children who are not toilet trained. Sanitation facilities are extremely limited.

**Wally's Way Family Fun Zone** is near the front of the Fair between the Front Porch and Caravan Stages. This family-oriented, parent-supervised area is a safe and quiet(er) zone somewhat off the beaten path, where you will find a full entertainment lineup, a library, rotating demonstrations, climbing structures, and a playground. We encourage families to spread out a blanket and stay awhile!

**Mellow Spaces** are quiet, semi-private areas for the youngest among us to find some respite from the crowds, along with diaper-changing facilities, shade, limited seating, and a few activities geared for toddlers. There are three locations across Fair: adjacent to Sesame Street Child Care, on Wally's Way, and in Xavanadu on Moon Path. Adults must be in the company of a child, and children must be supervised by a responsible adult at all times. Bring your own diapers and supplies and pack everything out when you leave!

**Parental Responsibility.** Child Care is not a surrogate parent. Aside from kids checked in at Sesame Street Child Care, a responsible adult must supervise the children in their care at all times. We reserve the right to ask those who do not honor the protocol to not bring their children back to any Child Care area for the duration of the Fair.

**Special Needs.** Child Care Crew is equipped to offer one-to-one care for children with special needs, including, but not limited to, autism spectrum disorder, deaf and hard of hearing, sensory processing disorder, and attention deficit hyperactivity disorder. We also have many multilingual staff members and offer first-language care in several languages, including ASL. Please note any special needs at pre-registration so we can attempt to have appropriate staff on hand. Special needs care is subject to the availability of trained staff and is not guaranteed. Thank you for your understanding.

**27. Lost Children** Pre- and post-Fair, lost children must be reported to, and found children must be taken to QuarterMaster at Main Camp. Fair weekend, from noon Thursday, through noon Monday, the Child Care Crew provides 24-hour service for lost kids. Found children should be taken to the nearest Child Care location. Fair Central will be notified of lost or found children. Parents/guardians should go to any Info Booth to report a lost child.

**During the Sweep**, parents/guardians with or without a wristband who become separated from children in their care should be directed to the Child Care Information Booth on Wally's Way. The Child Care Crew will work with Fair Central and Security to arrange the reunion of parents/guardians with children at that location. Found children will be taken to the closest Child Care area, either Wally's Way, Sesame Street, or to the Moon Path Mellow Space in Xavanadu.

**After the Sweep**, [regular typeface] all found children should be taken to the Wally's Way Child Care Info Booth. Security, Child Care, and Fair Central will work to reunite parents/guardians and children as quickly as possible.

**Identify other sections that would be affected by the change, if applicable:**

N/A

**Why does this change need to be made? Who would be affected?**

Clarity, correct formatting/typeface for Section Titles, section subtitles, etc. We would appreciate the chance to talk any changes to, or rejections of, our edits.

6.

**Name:** Chelsea Guyette

**Fair Affiliation:** Camping Crew Co-Coordinator

**Identify the proposed change by page and section number in the 2024 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

**Pg 21 #45 (Original Text): Camping Before and After the Fair**

Camping Before and After the Fair is limited to working crews and booth participants, subject to operational approval. Booth people intending to camp while working on their booth must sign in with QuarterMaster at Main Camp. The OCF does not provide meals for booth workers. You can camp at the

Fair starting Wednesday, July 10, only with possession of a wristband or photo ID. Miss Piggy camping will be open at 9am, Wednesday, July 10, for those who must be on site and have traditionally camped there. Vehicles in the Miss Piggy lot are for camping only and may not be removed from 7am, Friday, to 9pm, Sunday. All campers and their belongings must be packed up, packed out and off site no later than 6pm, Monday, July 15.

**Pg 22 #49 (Original Text): Tent Tags.**

An OCF-issued tent tag must be affixed to each tent or camping structure on the OCF site during Main Camp until closing post-Fair. We use tent tags to ensure that only OCF booth members, entertainers, volunteers, and other Fair Family members are camping on the Fair Site. Tent tags are available from the

Camping Crew at Main Camp QuarterMaster Pre-Fair. They are also available starting Wednesday, July 10, from camp hosts or other volunteers designated by the Camping Crew.

**Pg 22 # 50 (Last paragraph, original text)**

To camp in south miss piggy's, you must have a wristband, vehicle sticker, and South Miss Piggy's sticker before entering.

**Show how the revised section is to read:**

**45. Camping Before and After the Fair** Camping before and after the Fair is limited to working crews and booth participants, subject to operational approval. Booth people intending to camp while working on their booth must sign in with QuarterMaster at Main Camp. The OCF does not provide meals for booth workers. You can camp at the Fair starting Wednesday, July 9, only with possession of a wristband or photo ID. South Miss Piggy and SCOF Lot camping will be open at 9am, Wednesday, July 9, for those who must be on site and have traditionally camped there. Vehicles in the South Miss Piggy and SCOF lots are for camping only and may not re-enter between 7am, Friday, July 11 and 9pm, Sunday, July 13.

**49. Tent Tags.** An OCF-issued tent tag must be affixed to each tent or camping structure in tent-only camping areas on the OCF site during Main Camp until closing post-Fair. We use tent tags to ensure that only OCF booth members, entertainers, volunteers, and other Fair Family members are camping on the Fair Site. Tent tags are available from the Camping Crew at Main Camp QuarterMaster Pre-Fair. They are also available starting Wednesday, July 9, from camp hosts or other volunteers designated by the Camping Crew

**50. Campsites.** Only approved crews working during Main Camp can set up camp before Wednesday, July 9.

Everyone must camp in designated areas. Camping Crew is available to help locate camps. They can be reached through QuarterMaster. Please check with your coordinator, camp host, booth representative, or the Camping Crew before setting up camp. Campsites must not be claimed or altered without an OK from the Camping Crew.

**No brush cutting or digging is allowed.**

See Environment (Section 40). Please do not use rope or flagging tape to claim your camp-site. Do not alter the land or the natural surroundings. All camps must be clean when you leave. No benches, tables, camp furniture, etc., may be left or stored or they will be confiscated. All OCF camping areas are pack it in, pack it out, leave no trace areas.

*Pit toilets (holes dug in the ground for disposal of human or animal waste), personal camp toilets or porta-potties, and private showers are not allowed. Violation of this guideline may result in probation or suspension.*

No visible campsites. Camping within the Fair must not be visible to the visiting public and must be in designated camping areas only.

**Far Side camping.** The Far Side campground is primarily for volunteer staff. All OCF camping and environmental guidelines apply. The Site Manager or Far Side coordinator must approve all camp locations. Campsites must not be visible from the Fair side. Please identify your camp with a name and sign. All Far Side campers must have regular and Far Side wristbands to access the campsite before noon, Thursday, July 10. All vehicles must have Far Side vehicle stickers affixed to the lower left-hand side of the front windshield. Failure to affix your Far Side vehicle sticker will

result in your vehicle getting towed.

Vehicle access is through a road entrance off Territorial Highway, which opens at noon on Wednesday before the Fair. The gate is closed Friday, Saturday, and Sunday until 6pm, when it opens to exiting traffic. Exiting vehicles will not be permitted to re-enter. Incoming traffic is limited to service and emergency vehicles. If you camp on the Far Side and need to use your vehicle during Fair days, you must have a regular Fair vehicle sticker and park in an approved staff parking lot on the Fair side.

**Zenn acres, Marshall's Landing, and Alice's Wonderland camping.** All OCF camping and environmental guidelines apply. No parking is available.

**South Miss Piggy's and SCOF Lot.** To camp in these areas, you must have a wristband, vehicle sticker, and South Miss Piggy's or SCOF Lot sticker before entering.

**Generator Use in Campsites.** Generators may be used only in campsites between the hours of 8am to 8pm. Generators must be located within your own camping area and not in a common path or accessway adjacent to your camp. Never leave generators operating unattended. Please be considerate of your fellow campers, and minimize generator use.

**Identify other sections that would be affected by the change, if applicable:**

N/A

**Why does this change need to be made? Who would be affected:**

Changes proposed are meant to help campers with clarity on the camping process in South Miss Piggy and Scof Lot and add SCOF as an additional car camping area in the guidelines.

The new proposed guideline on generators is due to years of complaints from campers who were stuck next to a running generator at night, making it difficult to sleep and disrupting the ambiance of the fair. The new proposed guideline would affect campers using generators at night in camping areas.

7.

**Name:** Robert Albano

**Fair Affiliation:** LUMP committee member, FAIR Elder

**Identify the proposed change by page and section number in the 2024 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

Page 16, Stewardship of the Land Section - use a new section number - after section 39 would be good.

**Show how the revised section is to read:**

**Land Use Management Planning at the Fair:** Curious how the Fair manages different areas of the more than 500 acres of land we own? Check out the Manual! <https://lump.oregoncountryfair.org/Documents/Handbooks/LumpManualCurrent.html>

The OCF Board of Directors established the Land Use and Management Planning (LUMP) committee in 1991 and charged its members with developing a comprehensive overview of the site and a plan for its management. The Board voted in 1998 to adopt land use planning as a guiding principle. The LUMP committee helps set the guiding principles upon which operational and policy decisions are made about land use at the fair site. Please visit <https://oregoncountryfair.net/land-use-management-planning-lump-committee/> to learn more about the committee and how to become involved in land use decisions at the fair.

**Identify other sections that would be affected by the change, if applicable:** None

**Why does this change need to be made? Who would be affected?** The LUMP Manual needs to be easily accessible to the Fair Family.

<https://lump.oregoncountryfair.org/Documents/Handbooks/LumpManualCurrent.html>

Those affected would be anyone who is on the sight!

**8.**

**Name:** Jill Carter

**Fair Affiliation:** Food Booth Committee/ Blazing Salads

**Identify the proposed change by page and section number in the 2024 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

84. County Regulations. By at least one week before the Fair, each food booth must apply for a temporary restaurant license from the Lane County Environmental Health Office. (Not necessary for licensed food carts or exempt menus.)

**Show how the revised section is to read:**

84. County Regulations. Each food booth must apply for a temporary restaurant license from the Lane County Environmental Health Office before Lane County's posted deadline. (Not necessary for licensed food carts or exempt menus.)

**Identify other sections that would be affected by the change, if applicable:**

**Why does this change need to be made? Who would be affected?**

Removing the note about being able to apply for a Temp Restaurant License only 1 week before Fair, encouraging people to apply earlier and/or find out what the current timeline is.

**9.**

**Name:** Jill Carter

**Fair Affiliation:** Food Booth Committee/ Blazing Salads

**Identify the proposed change by page and section number in the 2024 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

84. County Regulations. Keep your menu simple and do not add menu items during the Fair. Remove all unused food and chemicals from the site within one week after the end of our event.

Main Camp Kitchen accepts donations of certain foodstuffs, at the Kitchen Crew's discretion. All food booths are required to be open at minimum from 11am to 7pm, Friday, July 12, through Sunday, July 14. Food sales may begin no earlier than noon, Thursday, July 11, and must end by 1pm, Monday, July 15. All county regulations regarding food handling and service apply to OCF kitchens as well.

**Show how the revised section is to read:**

84. County Regulations. All food booths are required to be open at minimum from 11am to 7pm, Friday, Saturday, Sunday of Fair. Food sales may begin no earlier than noon Thursday before the event and must end by 1pm Monday, after the event. Adding to or changing your menu during the Fair is not allowed. All county regulations regarding food handling and service apply to OCF kitchens as well. Remove all unused food and chemicals from the site within one week after the end of our event. Main Camp Kitchen accepts donations of certain foodstuffs, at the Kitchen Crew's discretion.

**Identify other sections that would be affected by the change, if applicable:** NA

**Why does this change need to be made? Who would be affected?**

Removing the note about keeping menu simple and replacing with information about not being able to change menu during Fair. Rearranging the paragraph to better fit the updated content and changing the dates to be just relative days pre/post Fair instead of specific dates that need to be changed each year.

**10.**

**Name:** Jill Carter

**Fair Affiliation:** Food Booth Committee/ Blazing Salads

**Identify the proposed change by page and section number in the 2024 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

87. Food Carts. Strolling food vendors and food carts are reduced-size food booths that must have the ability to move when asked to do so. Typically, their menus are limited to accommodate food preparation in a small space. Food carts must be no larger than 4'x6' Storage must extend no further than three feet behind the cart and must adhere to the aesthetic guidelines of the Food Committee. Strolling food vendors and food carts must follow the Health Department's sanitation guidelines. Cart placement must not interfere with traffic or visibility of booths. Fair operations will work to site carts that are not expected to move during public hours of the Fair.

All food carts must have a hand-washing station, as described in Section 90, unless serving exclusively prepackaged items in single servings, or granted an exception by the Food Committee. No food vendor is permitted to set up after the Fair has begun without prior approval from the Food Committee and site staff.

**Show how the revised section is to read:**

87. Food Carts. Strolling food vendors and food carts are reduced-size food booths that must have the ability to move when asked to do so. Typically, their menus are limited to accommodate food preparation in a small space and cannot require on-site dishwashing. Food



cart items served during or after-hours at the Fair must be approved by the Food Committee. Food carts must be no larger than 4'x6'. Storage must extend no further than three feet behind the cart and must adhere to the aesthetic guidelines of the Food Committee. Strolling food vendors and food carts must follow the Health Department's sanitation guidelines. Cart placement must not interfere with traffic or visibility of booths. Fair operations will work to site carts that are not expected to move during public hours of the Fair.

All food carts must have a hand-washing station, (see section 90), unless serving exclusively prepackaged items in single servings, or granted an exception by the Food Committee. No food vendor is permitted to set up after the Fair has begun without prior approval from the Food Committee and site staff.

**Identify other sections that would be affected by the change, if applicable:**

NA

**Why does this change need to be made? Who would be affected?**

Adding in a note about not being allowed to serve food that requires dishwashing if you are a strolling cart, and clarifying that food served during AND after hours needs to be approved by food committee.

11.

**Name:** Jill Carter

**Fair Affiliation:** Food Booth Committee/ Blazing Salads

**Identify the proposed change by page and section number in the 2024 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

88. Refrigeration. The OCF provides food vendors with refrigeration facilities to store perishable food products. The Refrigeration Crew will not accept items that do not need refrigeration to maintain quality or healthfulness. Food entering refrigeration facilities must be at or below 41°F and stored in stackable containers that will not collapse from weight stacked on top.

**Show how the revised section is to read:**

88. Refrigeration. The OCF provides food vendors with refrigeration facilities to store perishable food products. The Refrigeration Crew will not accept items that do not need refrigeration to maintain quality or healthfulness. Food entering refrigeration facilities must be at or below 41°F and stored in stackable containers that will not collapse from weight stacked on top. Food cannot be stored in the Fair's ice freezers.

**Identify other sections that would be affected by the change, if applicable:**

NA

**Why does this change need to be made? Who would be affected?**

Adding a note that food cannot be stored in the Fair's Ice Freezers, this question gets asked a lot, so just making it clear it is not allowed.

12.

**Name:** Jill Carter

**Fair Affiliation:** Food Booth Committee/ Blazing Salads

**Identify the proposed change by page and section number in the 2024 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

89. Food Issues. No electric-powered appliances are allowed. Blenders, if used, are to be powered by bicycle or some other form of appropriate technology. No generators or amplified music are allowed.

**Show how the revised section is to read:**

89. Food Issues. No combustion powered generators are allowed in booths or parking lot. No amplified music is allowed.

**Identify other sections that would be affected by the change, if applicable:**

NA

**Why does this change need to be made? Who would be affected?**

With battery powered appliances becoming more available, we are wanting to clarify details around what is acceptable, and what type of generators are not allowed and where generators are not allowed.

13.

**Name:** Jill Carter

**Fair Affiliation:** Food Booth Committee/ Blazing Salads

**Identify the proposed change by page and section number in the 2024 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:**

92. Food Booth Recycling. To meet the Fair's waste-free goals, the use of plastic and styrofoam disposable service ware and utensils is strictly prohibited. All service ware and utensils, including cold and hot cup lids, straws, and coffee stirrers, must be compostable!

**Show how the revised section is to read:**

92. Food Booth Recycling. To meet the Fair's waste-free goals, the use of plastic and styrofoam disposable service ware and utensils is strictly prohibited. All service ware and utensils, including cold and hot cup lids, straws, and coffee stirrers, must be compostable! Violations of this guideline can result in probation or expulsion of the booth from the Fair.

**Identify other sections that would be affected by the change, if applicable:**

NA

**Why does this change need to be made? Who would be affected?**

Adding a note clarifying that failure to comply with recycling guidelines on service ware may result in probation.

- Appoint Shirley Anderson to the Budget Committee (Sandra Bauer, George Braddock and AJ Jackson)
- Move G. Stephen Pitts “beaR Pitts” from appointed member of LUMP to a member by position of LUMP (Paxton Hoag, George Braddock and AJ Jackson)
- Appoint Glenn Johnson to the LUMP Committee (AJ Jackson, Paxton Hoag and George Braddock)
- The board shall create an Online Voting Work Group of the board and officers to research moving the Fair to online voting, and to make recommendations to the Board regarding the timeline, financial, legal, and other considerations to implement online elections. The OVWG shall make its report to the Board no later than the March 2025 board meeting. (John Govsky, Arna Shaw, Sandra Bauer, Anthony Jackson)
- The Board moves to allow the Committee Best Practices Committee to make changes, as needed, to the annual reports questionnaire to improve and increase the information gathered for the Board. (Arna Shaw, Sandra Bauer and AJ Jackson)