

## Path Planning Meeting Minutes

November 17, 2024

Members in attendance: Amy Hand (co- chair) Kirk Shultz (co – chair) Otis Gray, Corey Cliffe, Jon Pincus, Paxton Hoag ( BOD Liaison) , Dean Middleton, Syvlia Fireman, Ann Rogers, Wren, (Rosanna excused from the meeting )

Guests in Attendance: Mouseman, Aleta, Tom Gannon, Lisa Parker, Amber

Staff: Alexis, Sunny

Scribe: Jennifer

Site Walk - Alexis, Amy, Jon, Aleta, Paxton, Wren, Sunny, Alexis, Chanin, Dean, Marcy, Mouseman, Leo Whitehorse (kirk via facetime to Amy)

Announcements: Dean announces the Native American Craft Market on first Sunday and the 15/16 at Amazon Center

Committee best practices meeting Tuesday online

Lisa- Nov FFN – combined elections and bylaws committee opening for membership to discuss a change to the bylaws relating to member voting. Article 11 section2. Dec 9

Paxton- amplified sound work group met and concluded some findings.

Ann- log into the meeting through .dot and is concerned the link can go unnoticed for color blindness.

Minutes Approval – Dean would like to be on record that his absence was excused.

Lisa's comment about writing a letter to join the committee was in response to being encouraged by other members.

Paxton moves, Corey seconds- minutes are approved Dean, Ann and Jon abstain

### **Motion has passed to approve minutes as amended**

Agenda Review Amy reviewed the agenda:

Committee Reports: none

### Staff Reports

Site - Alexis reports site projects have been identified, looking at creative aspects to involve Fair community. Projects must be submitted for capital approval by end of

January. Smaller projects under capex will be put under the committee budget as line items. (This was somewhat confusing as previous years Budget had requested that cap projects be either over 1,500 or lumped together to make a larger number- could use clarification from budget)

Kirk adds smaller projects can be grouped into one in the past, is this changed?

### Emerald Ash Borer Task Force

EAB – first site walk. reviewed what the Fair is doing and the Pre and Post action plan, high Ash concentration zones. Next walk is Jan 18<sup>th</sup>, March 15 ODF presentation, April 19<sup>th</sup>, woody debris processing - biochar process demo Sept – OCF reporting procedures.

By August 18<sup>th</sup> a system should be put in place for tree planting.

Ann is on the EAB task force- nothing was found in the traps so far.

EAD will start meeting every three weeks – scheduled out unit May .

Meeting Dates: 1/18, 2/15, 3/15, 4/19, 5/17, 6/21, 8/16, 9/20,10/18

Jon appreciates what the nursery is doing and feels more trees will be needed.

Board Report – Paxton says new officers were elected. A Board retreat was had - some changes will be made to the Operational vs Board committee assignment. More in the agenda to come.

Sound Task force was tasked with writing new guidelines that are useful. Worked on developing a community standard.

### Guest Report

Lisa -In October the BOD approved a sponsorship PCUN, and attended the annual Gala event at the Farming group recipient; it was a wonderful event with high profile attendance.

LUMP – Recently some applicants went unprocessed and thus new procedures for getting people appointed to the committee are underway. LUMP is attempting to put a QR code in their guidelines and a field guide manual; How the Fair prepares for fire with a new lens of Climate Change and EAB.

Paxton clarifies LUMP's role is to establish guidelines for land use on site.

All Land use and community planning should be treated as *Board Policy* to maintain a connection to membership.

## Committees Best Practices

### Discussion around procedures and shifting some committees from board to operations per the NAO report.

PP began as an operational committee. Then it became a Board committee to increase member input opportunities. The work PP does is almost all operational unless it proposes larger land use changes or dollar spending. Jon feels Path Planning should remain a Board committee. The committee enjoys member input.

CBP has been very clear that committees should have the flexibility to make their decisions by voting or by consensus.

The Board passed that all CBP recommendations were now mandatory. Which resulted in items originally intended to be recommended now enforced as mandates and thus causing problems.

Ann spoke to the NAO report. which recommends certain committees like Peach Power and Path Planning are primarily operations committees and not governance committees. So they should be shifted to being under the supervision of management.

Paxton is trying to get the Board to look at Miller's recommendations (the NAO) and thinks they are valid and deserving of discussion.

Peaches joined the conversation to clarify the Board is Policy based. Therefore committees which are Policy based and others which are Operational based will relate to the Board differently. The best practice is to structure conversations about the actions of the committees as they relate to the Board .

Lisa discusses the variances of policy vs governance vs operational Boards. How it is not a hard line, but rather a meshing. The Board has not delineated where this role ends – so there is a general lack of understanding.

The CBP was originally a work group to create a helpful resource manual. Then it became a committee and the resources became mandates leaving some committees feeling confused or frustrated.

Site Walk Debrief - Concepts sketches of possible ideas shared for North Xavanadu area improvements,

NAACM (native american artists crafters and makers ) members represented on the site walk this morning. Topics discussed:

- Dust abatement
- Seating
- Center pole needing to be addressed
- Land information

- Security
- Cigarette smoking in visionary lounge adjacent
- Busking possibilities

**North Xavanadu possibilities discussed:** (success of Native Crafters, Need for shade, Windgate rebuild needed, Stewardship rebuild need, and adjacencies)

Sat market- preliminary discussion to move to a new location by Windgate and incorporate current booth structure into Native craft area.

Ann is working on the Kalapuya information panel for updating and also with Alexis by the greeters. Leo is taking this on as a graphic designer.

Amy reviewed the site map showing the Saturday Market current area and possible relocations with shade fabrics and Internal Security access. The possible redesign would include power needs.

Kirk stated the turnout was very good to share the preliminary sketches and vision of future evolution of the area. Priorities include optimizing the Native crafter space and adding moveable shade structures.

Windgate is broken and needs to be redone. It was designed for emergency access and to handle large vehicles and potential backstage access. The redesign could provide a space for Internal Security with adjacent triangles of poles and shade. Under the triangles the Saturday Market along with another Non-profit could be housed. Shade and seating will be increased. (much desire for more of both in the feedback report)

Stewardship needs upgrades for the next event. A design session with Michale Spatzik and Matt McCune is scheduled to look at the design to make for a more welcoming entrance and presentation space. The current structure is reaching the end of its life.

Amy states that a buffer between the potties and Childcare was identified as well as power needs at Security loft should be considered.

Alexis suggests assessing the Security Tower on the west side of the gate be considered since Fire Crew wants their area combined with other facilities. Fire, medical and security. Kirk is not sure the area is large enough. Fire needs to meet with External Security and the area needs deeper conversation.

Corey feels the Fire Tower on the East side of Windgate could be a better location, creating space outside of the fence for the security area might work if it can be found.

The area needs to make room for continued Art installations as well as shade and seating.

The Art area under discussion is up to 3000 sq feet per Dean.

Current path and drive flows need to be considered and maintained.

Ann requests Ash trees and shade be considered during the redesign. There are Willows planted in a dining area which were not native. The existing waterlines are documented and need to be avoided during constructions.

The area was approved geophysically for the existing lines which allow for flexibility regarding archeology concerns.

The intention of tree planting to reduce the structures needed should be considered. (short term shade structures and long term tree planting was discussed) Sun Path trees were planted but didn't do so well and mindfulness is needed with planting. Ann shares a resource for tree planting in clay.

Aleta; expresses gratitude for Kirk's work thus far for the thoughtful design for the tower. And also for acknowledgement that Internal Security has not been included in the permanent booth placement so far. She is in favor of the proposed design and the general direction the conversation is headed with a preference for shade and loft.

Jon shares his concept design of *regeneration in place*. Starting now with the places already in use for planting, there are many places to incorporate trees currently and involving Fair Family in the process over dramatically different formations. Current infrastructure took much time and energy to achieve thus the concept of *regeneration in place*.

Misters: Alexis warns about misters (proposed as a possibility in the sketches at shade areas) could cause mud issues and needing to be on timers. Finer mist creates less mud issue.

Per Paxton, finer mist requires higher pressure- the water pressure is NOT sufficient. Needs a booster pump to make the mist fine enough.

Kirk: Concerning fences around emergency services peninsula ; 'Ewok Village' image concept of multiple lofts poking out from the tree line was the original intent to diminish the sense of "guard towers". But the current area in the trees is quite full. The shade triangles at the water gate "tower" location can reduce the sense of a looming tower.

Dean suggests incorporating a more discreet entrance for banded traffic to not confuse the public. Access to the tower would be a plus. Otis agrees the exit Dean is referring to is a huge problem and would benefit from a reform.

Alexis expressed to the group that this security peninsula area is operational to EAB for thinning and replanting pending Kevin Hillary's guidance.

Jon states Spring is too early to be thinning in a visible area, and to maintain the coverage as long as possible. We need a broader palette of what we may choose for shade solutions.

Otis inquiries about the discussion with Security Tower and Fire Crew if there is a pre-post security crew are involved.

Kirk would like to involve the pre- post group in a Spring discussion before Windgate rebuild begins – request Otis to contact them.

Gates Adornment; how to beautify gates with carvings and Art; Amy shares a slide show of examples. Ann says Western Red Cedar is a good candidate for carving. Alexis would like to see more of this kind of Art and hopes volunteers could step up.

Service Doggy Rest Area – tabling for now and removing from Work Plan.

Gabe/Johnny – Childcare was unable to join today – moving the fence line for Childcare will be tabled.

End Site Walk Debrief.

### Officer Assignments

Officer Assignments: Stephanie is not currently involved.

Secretary nominations - sending agenda- Board report- circulating minutes

Lisa declines. Corey agrees to be nominated. Amy moves to nominate Corey C for secretary – Kirk seconds.

Corey is voted in as secretary.

Amy and Kirk are willing to continue serving as Co- Chairs.

Ann says other committees have no Chairs, but Path Planning does need Chairs. It is the responsibility of the committee to step forward and be able to assign a key person associated with the agenda. Dean encourages experts on the committee to assist and support the Chairs. Assign agenda items to committee members. To lead on specific agenda items when possible. Step up and Support the Chairs!

Jon so Moves to maintain Amy and Kirk as Co-Chairs- Ann seconds- motions passed by unanimous consent. Motion Approved.

Amy reviewed the work plan for next month.

Homework was also completed from last month.

Homework for Dec:

- Committee members lead agenda topics in the areas of their expertise.
- General store Atm impact initial conversation follow up – Amy/Kirk
- Alexis- continues task list for power at ATM area
- Capex budget place holders
- Stewardship redesign with Kirk, Michale Spatzik and Amy Cortese, Lisa Lonstrom
- Ann: Kalapuya information project
- Paxton to report on relationship with Mac's batteries.

December will be for subcommittee meetings before main meeting.

Amy requests members to be mindful of their time speaking to allow broader productivity

Sunday December 15<sup>th</sup> Subcommittee Smoking and Night Lighting 10 am, followed by regular meeting at noon at Alices.

Meeting Adjourned 3:19pm.