

# Oregon Country Fair

Craft Committee Minutes: February 12, 2025

Format: Zoom

Committee attendance: Lucy Kingsley, Ken Kirby, Jay Schuster, Sue Theolass, James Nason, Kim Allen, John Govsky, Arna Shaw

Guests: Tash

Staff liaison: Vanessa

Other Participants: Christine (Scribe)

## **January meeting minutes approval:**

Jay pointed out that the last minutes only went to a few people

At that point, Christine joined via phone but wasn't able to be heard

Minutes could not be approved because not everyone had received them

Lucy assumed they were posted. Need to post after being approved. Lucy will talk to Christine.

(Note: Christine didn't have the full list of all committee members to send the minutes to)

**Agenda Approval:** Ken moved to approve the agenda.

All voted yes. Agenda approved.

**Arna - liaison report:** Not going to do term limits. Going to look at years of service on committees, institutional knowledge. Poster committee, Peach Power and Path Planning will now be under Operations and not under the supervision of the board. Anna Gonzales was appointed to the Jill Heiman Vision Fund.

**Applications** - Ken reported we are taking applications for craft booths now. Crew members are checking to verify returning crafter status. Applications are due March 21. Some questions around the due date - used to be April 1.

**Guest Concerns:** none

**Survey:** Hasn't gone out yet. Should go to all juried craft persons not just booth reps. Some crafters won't know how to answer questions, only booth reps would know.

Survey not approved by the full committee. That was done at a work group meeting but not whole committee. John and Arna were expecting to see it as a group before it went out. We haven't done very many surveys but it is best practice to review as a group.

Survey is anonymous.

Removed language around "inheriting a booth." There is no inheritance of booths at the Oregon Country Fair.

We are doing this to get widespread knowledge about the process and what the different crafters do. To figure out what is going on as a whole. Internal booth dynamics like how are wristbands distributed, how many do you get for your booth, how many are for juried artisans - will help us get a sense of dynamics. Have been working on this since October, meeting twice a month except in December.

Sue read the "preamble" which states that it is anonymous and a deadline.

Sue will send changes to Kristi and get email approval from the committee before sending it out.

**Retreat:** Survey results were supposed to be a big part of what we were working on during the retreat. We won't get them back before the originally scheduled date. Last weekend of March - March 28, 29 and 30. There will be a hybrid element as well (Zoom). It will not be recorded. Better to not record to have full confidentiality. General socializing on Friday night, start the real business on Saturday morning. People to invite - craft inventory, booth reg, staff, site crew. Keep to craft committee and necessary guests. Want to analyze the information we get without the strong biases of some of the people in the work group.

#### **Jury process:**

Deadline for booth apps is March 21st.

James explained he has been in poor health for the last couple of months and had to cancel the last jury meeting. Doesn't have a firm date for the next one.

We customarily send out a letter with the booth reg packet. Do we still need to do that and what will the letter say? We do have the basic one we've used the last few years, should include any changes like: passes and parking stickers have gone up in price; changes in Guidelines; town hall will be May 18, 4-6; possibly drop paragraph about AT&T, make ash wood section a separate paragraph so it stands out. Lucy will call Vanessa in the morning to let her know of the changes.

**Work plan for 2025: New business for March:** we will make the retreat schedule and generate the booth package letter

#### **Meeting evaluation:**

**Next meeting:** 3/12/2025 5:30-7:30 zoom