

Committee Best Practices Committee Meeting

When: Tuesday April 15th, 2025 @6:15pm Ended: 7:28pm

Location: Online Via Zoom

Committee members present: Arna Shaw (facilitator), Dani Derrick (scribe), Jon Pincus, Aaron Kenton

Committee members absent: Allain Van Laanen, Sandra Bauer

Staff member present: none

Others Present: AJ, Paxton Hoag.

Announcements: None.

Introductions: We all know each other.

Public Comments: Aj came to discuss the Board Liaison role. He wanted to add to the email that was sent to the committee by Steven Berkson.

Agenda Review: Adding liaison voting discussion to next month's agenda. Will review meeting schedule and update if needed.

Approve Minutes: February – Unanimous consent, approved.

Staff Liaison Report: no staff present.

Board Liaison Report: ED report was interesting. Budget should be watched. Approved a new membership secretary, Jeff Rames. Board approved moving to hybrid voting. Board giving policy has moved to committee.

Subcommittee Reports:

Committee manual review: Will do this when Lainy can attend.

Review Old Action Items: none

Old Business

-Closed meetings policy: reviewed and read the closed meeting on google docs.

Paxton Hoag arrived. Discussed closed meeting criteria, and how it effects the regular committees that have closed sessions like Food, Craft, and Philanthropy. Suggestions for shortening the "notice" from 7 days to 48 or 72 hours to the board before a closed session. A thought was put forward to allow the committees that have regular closed sessions, not inform the board if it is an "approved topic." A question came up regarding "philanthropy" as a reason to close a session, based on state law. A member thinks minutes should be kept and submitted for closed sessions. While the committee reached some consensus, we decided to put this topic on the agenda for further discussion next month.

-Generate list of possible agenda items: Short discussion.

-Aaron had to leave at this point of the meeting

-Consider years of service for committee members/chairs, push to next month.

Meeting Evaluation: Good meeting! Arna thanks everyone for the support. Paxton enjoyed too.

Motion Summary: Passed the February minutes unanimously.

Action Items:

- All committee members to review and make notes on the closed meeting policy document before the next meeting.
- Arna to research state statutes regarding volunteers as personnel for nonprofits.
- Arna to add the liaison voting discussion to next month's agenda.
- Dani to inform Vanessa about the committee's meeting schedule (no meetings in June, July, August, or December).
- Arna to update the committee manual with recent board-approved changes.

Proposed Next Meeting May 20th, 2025, at 6:15pm

Parking Lot

1. Call out an appointment process for recruiting new committee members—policy