

**Board of Directors
January 5th, 2026**

Old Business Motions

- Appoint Anna Brown, Synnove Abrahansen and Lisa Cooley to the Elders Committee (Kevin Levy, John Davis, Sandra Bauer, Jon Steinhart and Paxton Hoag)
- Approve 2026 Guideline revisions (Sandra Bauer, Zahra Indigo, AJ Jackson, Trevor Ross)

2026 Recommended Guidelines Revisions

Requested edits/revisions listed by Guidelines edition, page, and section number

1	PIII - WAIVER
2	CALENDAR – Pre-Pre & July 4
3	CALENDAR - Aug 1 Closing
4	CALENDAR - Sep Closure
5	GENERAL P5 S4 - Teen Passes
6	GENERAL P5 S4 - Resale of Inventory
7	GENERAL P8 S7 - Main Camp
8	GENERAL P8 S7 – Pre-Pre-Fair
9	GENERAL P8 S7 – Pre-Fair Crews
10	GENERAL P9 S9 - Animals & Liability
11	GENERAL P9 S11 -Entertaining
12	GENERAL P9 S11 - Signs
13	NEW P10 S16 - Glowsticks
14	GENERAL P14 S 24 - Non-Motorized Transportation
15	GENERAL P19 S34 - Privacy Policy
16	GENERAL P19 S34 - Sunshine
17	GENERAL - P20 S37 - Mystery Machines
18	GENERAL P25 S45 – Camping Before & After the Fair
19	GENERAL P25 S45 - Open Flames
20	GENERAL P26 S49 - Tent Tags
21	GENERAL P26 S50 - Campsites
22	GENERAL P27 S50 - Generators
23	GENERAL P27 S50 - Vehicle Camping
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25	GENERAL - NEW ADDITION (LIGHTS)
26	BOOTH P4 S8 - Permanent Booth
27	BOOTH P5 S10 - Crafter LOA
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31	BOOTH P9 S20 - Probation
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34	BOOTH P13 S31 - Booth Inv.
35	BOOTH P13 S31 - Supplemental Passes
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39	BOOTH P16 - Red Tag

1. PIII - WAIVER

Name:	STAFF
Fair Affiliation:	OCF STAFF
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	Add to Guidelines by Code of Conduct / REPLACE COVID-19 statement
Show how the revised section is to read:	<p>Waiver of Liability and Release. You, on behalf of yourself and your agents, personal representatives, assigns, heirs, and next of kin, hereby waive any and all liability that Oregon Country Fair and its officers, directors, employees, volunteers, contractors, representatives, agents, affiliates, and subsidiaries (collectively, "OCF") may owe to you and your agents, personal representatives, assigns, heirs, and next of kin for any and all loss, damages, claims or demands related to bodily injury, illness, property damage, economic loss, liability or expenses of any kind (collectively, Claims) that you may experience or incur, whether caused by the negligence of OCF or otherwise, associated with your participation in the Event. This waiver does not extend to rights or liabilities that cannot be waived as a matter of law, but you expressly agree that this waiver is intended to be as broad and as inclusive as permitted by governing law.</p> <p>You, on behalf of yourself and your agents, personal representatives, assigns, heirs, and next of kin (collectively "Releasors"), hereby release, discharge and hold harmless OCF from any claims and/or liability, actual or threatened, accruing as a result of your participation in the Event. Releasors covenant not to sue or assert any claims against OCF for any and all loss or damage on account of bodily injury (including death), property damage, or economic loss of any nature that is in any way related to the Event. Releasors further acknowledge and fully understand that there may also be other risks that are not known or foreseeable at this time. Releasors expressly waive all rights.</p>
Identify other sections that would be affected by the change, if applicable:	Update made to both GENERAL and BOOTH Guidelines
Why does this change need to be made? Who would be affected?:	Releases OCF from liability if participant incurs damage(s) or loss(es)

2. CALENDAR – Pre-Pre & July 4

Name:	Sunny Arthurs
Fair Affiliation:	Staff
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	Add Pre Pre to Calendar Add 4th of July to Calendar in front
Show how the revised section is to read:	May 23 Pre Pre Fair begins - Site CLOSED to all but working crews July 4 - Site CLOSED to all but working crews
Identify other sections that would be affected by the change, if applicable:	PreFair Meals, Main Camp
Why does this change need to be made? Who would be affected?:	Attempting to limit access to site to alleviate strain on resources (kitchen, port-a-potties)

3. CALENDAR - Aug 1 Closing Booth

Name:	OCF Staff
Fair Affiliation:	OCF Staff
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	CALENDAR August 31 - Last day to remove all temporary booth/loft structures, personal property, ground covers
Show how the revised section is to read:	CALENDAR - MOVE THIS TO AUGUST 1 August 1 - Last day to remove all temporary booth/loft structures, personal property, ground covers
Identify other sections that would be affected by the change, if applicable:	BOOTH GUIDELINES P15 S37 (Closing After the Event) - Add this verbiage to this section
Why does this change need to be made? Who would be affected?:	This change will provide our site staff more time to close up the site and get it ready for the winter months

4. CALENDAR - September Closure

Name:	OCF Staff
Fair Affiliation:	Staff
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	(ADD TO CALENDAR P3) September 21 - October 2: Site CLOSED

Show how the revised section is to read:	September 21 - October 2: Site CLOSED for winter preparation
Identify other sections that would be affected by the change, if applicable:	NA
Why does this change need to be made? Who would be affected?:	

5. GENERAL P5 S4 - Teen Passes

Name:	Jon Steinhart
Fair Affiliation:	OCFIS Coordinator, BoD
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>Page 5, Section 4</p> <p>Wristbands cost \$60 each for teens age 13 through 18. All persons under the age of 18, whether on Teen Crew or not, must have a parent or responsible adult on site. Teen wristbands must be purchased through the crew or booth of their responsible adult. Teens (not on Teen Crew) need a photo ID to receive their wristband. If they do not have a photo ID, the crew person who purchased that Teen Pass may vouch for the teen's identification.</p>
Show how the revised section is to read:	<p>Teen passes are limited to half the number of adult wristbands per crew or booth. Wristbands cost \$60 each for teens age 13 through 18. All persons under the age of 18, whether on Teen Crew or not, must have a parent or responsible adult on site. Teen wristbands must be purchased through the crew or booth of their responsible adult. Teens (not on Teen Crew) need a photo ID to receive their wristband. If they do not have a photo ID, the crew person who purchased that Teen Pass may vouch for the teen's identification.</p>
Identify other sections that would be affected by the change, if applicable:	
Why does this change need to be made? Who would be affected?:	Adding limit to number of Teen Passes a crew can obtain to mirror the booth policy.

6. GENERAL P5 S4 - Resale of Inventory

Name:	Hilary Anthony
Fair Affiliation:	Treasurer
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	General Guidelines page 6 Section 4 paragraph labelled "new"
Show how the revised section is to read:	Crew members can be approved by their coordinator to buy SO passes, Teen passes , or vehicle stickers. The price for an SO pass for the 2026 Fair is \$150. Checks returned for insufficient funds will be assessed a \$35 fee. No inventory will be issued until the pass or sticker is paid in full. Resale of OCF inventory (any type of pass, wristband, or vehicle sticker) for more than face value is a violation of OCF policy and can result in probation, suspension, or prosecution. Each person paying for, or receiving, OCF inventory must also receive an OCF issued receipt for the purchase of that inventory.
Identify other sections that would be affected by the change, if applicable:	the booth guidelines also change
Why does this change need to be made? Who would be affected?:	

7. GENERAL P8 S7 - Main Camp

Name:	Sunny Arthurs
Fair Affiliation:	Staff
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>Move "Pre Fair Meals" (#6) To Main Camp (#7) pre-fair meals. The Oregon Country Fair is grateful for the time volunteers give to help build our event. In this spirit of gratitude, the Staff Kitchen serves meals to working crews only. It does not provide snacks, nor does it provide meals for crew members who are on site for meetings, trainings, camp setup, or personal walkarounds. Coordinators of pre-Fair working crews must turn in a meal count to Main Camp QuarterMaster, no later than 8am for lunch, 2pm for dinner, and 8pm for breakfast the next morning.</p> <p>Teens will receive a meal if they are on site working or they must wait for seconds to be called. Children 12 and under will receive a meal only if they go through the line with their supervising adult.</p>

Show how the revised section is to read:	No change to verbiage. Move to section 7 (Main Camp)
Identify other sections that would be affected by the change, if applicable:	
Why does this change need to be made? Who would be affected?:	

8. GENERAL P8 S7 – PRE-PRE-FAIR

Name:	Sunny Arthurs
Fair Affiliation:	Staff
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	Add the terms "Pre Pre Fair" and "Pre Fair" to Main Camp (#7)
Show how the revised section is to read:	PRE-PRE-FAIR is the last two weeks leading up to the opening weekend of Main Camp (usually the last two weeks in May). Site is CLOSED to anyone that is not actively working on a Pre Fair Crew. PRE-FAIR is the official opening of Main Camp. Pre Fair begins in the first weekend in June. During this period, our kitchen, construction desk, archaeology desk, White Bird, and QM are open for volunteers.
Identify other sections that would be affected by the change, if applicable:	NA
Why does this change need to be made? Who would be affected?:	

9. GENERAL P8 S7 – PRE-FAIR CREWS

Name:	Sunny Arthurs
Fair Affiliation:	Staff
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	PAGE 8 SECTION 7 Add a section within "Main Camp" that lists Pre Fair Crews, states work party and meal limitations

<p>Show how the revised section is to read:</p>	<p>Current Pre-Fair Crews</p> <ul style="list-style-type: none"> • 4A – Alter Abled – Pre/Post • Archaeology • Art Barn • Banners and Signs • Camping • Childcare, Pre-Fair QM • Construction • Durables • Fire • Garden • Inventory • IT • Kitchen Pre-Fair • Main Camp • Medical • OCFIS • Office Town • Pre-Post Security • Recycling • Registration • Sanitation • Showers • Site • VegManECs • Water <p>*Crews not on this list are able to schedule up to TWO (2) Work Parties prior to the event and are only eligible to eat at Main Camp during those scheduled Work Parties. Camping is also limited to approved Work Parties.</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	
<p>Why does this change need to be made? Who would be affected?:</p>	<p>This specifies who is eligible to be on site, eat at Main Camp, and camp during pre-Fair.</p>

10. GENERAL P9 S9 – Animals & Liability

Name:	Jon Steinhart
Fair Affiliation:	OCFIS Coordinator, BoD
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>"9. No Dogs, Cats, or Other Domestic Animals.</p> <p>The prohibition of dogs on site, except service dogs, is in effect from June 1 through August 31. Anyone considering bringing a service dog to the event should refer to information in the Documents section at oregoncountryfair.net. Exotic birds (e.g., macaws, parrots) and certain types of reptiles will be considered on a case-by-case basis by management. Bringing any other animals to site, unless officially approved as a service animal or otherwise arranged by management, is prohibited at all times of the year. Anyone who refuses to comply will be told to leave and may be placed on probation. The OCF accepts no liability associated with bringing any animal to site. For more information, write to info@oregoncountryfair.org.</p> <p>"</p>

<p>Show how the revised section is to read:</p>	<p>"9. No Dogs, Cats, or Other Domestic Animals.</p> <p>The prohibition of dogs on site, except service dogs, is in effect from June 1 through August 31. Anyone considering bringing a service dog to the event should refer to information in the Documents section at oregoncountryfair.net. Exotic birds (e.g., macaws, parrots) and certain types of reptiles will be considered on a case-by-case basis by management. Bringing any other animals to site, unless officially approved as a service animal or otherwise arranged by management, is prohibited at all times of the year. Anyone who refuses to comply will be told to leave and may be placed on probation. The OCF accepts no liability associated with bringing any animal to site. Owners are responsible for any injuries or damages caused by their animal. For more information, write to info@oregoncountryfair.org."</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	<p>NA</p>
<p>Why does this change need to be made? Who would be affected?:</p>	<p>This makes it clear that owners are responsible for their animals and damage(s) caused by their animal.</p>

11. GENERAL P9 S11 -Entertaining

Name:	Jon Steinhart
Fair Affiliation:	OCFIS Coordinator, BoD
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>P9 S11</p> <p>new: 11. Entertaining at the Fair.</p> <p>Entertainment is scheduled throughout the Fair. The OCF places an emphasis on the handmade and encourages creative forms of mindful presentation in a way that does not preclude others from expressing themselves as well. Wandering performers, during day or night, are not allowed to have amplifiers, portable speakers, radios, or other such devices on OCF property, including paths, stages, stage areas, camping areas, or parking lots unless provided or approved by OCF Entertainment Crew coordinators or Fair Management. Unscheduled performers are expected to comply with the Wandering Performer Guidelines, available at the Check Inn booth at Entertainment Camp or on the oregoncountryfair.org and oregoncountryfair.net websites. An amplified sound permit is required if a Wandering Performer wants to use amplified sound in their performance. Please contact the nearest Information Booth if a performer is blocking a path. Friday through Sunday of the Fair, battery carts devoted to stages will be used only for acts coordinated and scheduled by Entertainment coordinators. Late-night performers should be respectful of the camp areas and needs of the Fair Family. Please be considerate and tolerant of those who want to celebrate, as well as those who want to enjoy the ambient sound of the site. If you believe there is a violation of this guideline, please contact your nearest Information Booth for assistance.</p> <p>See Section 51 for additional Sound guidelines.</p>

<p>Show how the revised section is to read:</p>	<p>Entertainment is scheduled throughout the Fair. The OCF place an emphasis on the handmade and encourages creative forms of mindful presentation in a way that does not preclude others from expressing themselves as well.</p> <p>Wandering performers are not allowed to have amplifiers, portable speakers, radios, or other such devices unless approved by a Back-Up Manager. Unscheduled performers must comply with the Wandering Performer Guidelines, available at the Check Inn booth at Entertainment Camp or on the oregoncountryfair.net website. An amplified sound permit (section 51) is required for a Wandering Performer to use amplified sound in their performance.</p> <p>Please contact the nearest Information Booth if a performer is blocking a path. Friday through Sunday of the Fair, battery carts devoted to stages will be used only for acts coordinated and scheduled by Entertainment coordinators.</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	
<p>Why does this change need to be made? Who would be affected?:</p>	<p>The wording of these guidelines is so confusing that people cannot determine that actually policy which leads to conflict. The proposed changes do not change any policy, they just make it clear.</p> <p>The proposed rewording of Guideline 11 may appear to be a policy change but I don't think that it is - I believe that what's there now hasn't actually been read carefully. The proposed rewording is to make the actual policy clear but may not be 100% correct.</p>

12. GENERAL P9 S11 – Signs

<p>Name:</p>	<p>Michelle Fitz</p>
<p>Fair Affiliation:</p>	<p>Vaudeville Coordinator</p>
<p>Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:</p>	<p>I am requesting something be added to the General Guidelines, that at this time is only listed in the Booth Guidelines. We have come into situations where performers are no hanging signage, and Vanessa and I touched base on this coming into 2025, thinking it would be important to add to Guideline suggestions coming into 2026.</p>

Show how the revised section is to read:	<p>No signs are allowed in the paths. If approved, signs may not be made of plastic or vinyl laminated signboard material commercial printing process. Hand-painted signs are recommended. Excessive signage is not permitted.</p> <p>Entertainers wanting to hang signage must get prior approval from the an Entertainment Coordinator.</p>
Identify other sections that would be affected by the change, if applicable:	Perhaps around #11 on Pg 9? Or anywhere that it talks about performers and/or stages that feels more appropriate in the General Guidelines
Why does this change need to be made? Who would be affected?:	

13. NEW P10 S16 – Glowsticks

Name:	Lisa Parker
Fair Affiliation:	Prospective Elder
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	No current Guideline exists. Consider adding to P10 and inserting this as Section 16
Show how the revised section is to read:	Glow sticks are single-use, unrecyclable plastic, and therefore are not allowed at the Oregon Country Fair.
Identify other sections that would be affected by the change, if applicable:	None
Why does this change need to be made? Who would be affected?:	<p>On April 7, 2013, the BoD passed a motion banning glowsticks at the Oregon Country Fair (see April 2013 BoD Meeting Minutes for motion and discussion).</p> <p>To my knowledge, this policy has not been rescinded. I don't see any mention of glow sticks in the Guidelines. Last year, I saw a lot of glow sticks. It's hard to tell folks they're not allowed if there is no mention of it in the Guidelines.</p> <p>Add to the Guidelines: Glow sticks are not allowed at the Oregon Country Fair.</p>

14. GENERAL P14 S 24 – Non-Motorized Transportation

Name:	Jon Steinhart
Fair Affiliation:	OCFIS Coordinator, BoD
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>"Page 14, Section 24 (Youth on Site/last paragraph)</p> <p>For safety reasons, scooters, bikes, tricycles, and other riding toys are not allowed from June1 through August 31. Only service bikes are allowed on paths, conditions permitting"</p>
Show how the revised section is to read:	<p>(Move to Page 21, Section37 / Transportation and Parking)</p> <p>NON-MOTORIZED TRANSPORTATION</p> <p>From June 1 through August 31 scooters, tricycles, and other riding toys are not allowed on the paths except for bicycles with Mystery Machine stickers, conditions permitting. Mystery Machine applications are available at oregoncountryfair.net.</p> <p>For safety reasons, scooters, tricycles, and other riding toys are not allowed on the paths during this time.</p>
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?:	

15. GENERAL P19 S34 - Privacy Policy

Name:	OCF Staff
Fair Affiliation:	OCF Staff

<p>Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:</p>	<p>P19 S34 Privacy Policy</p> <p>The Oregon Country Fair collects information only for its own use. The OCF will not require you to provide information that is not necessary either for membership in the Fair organization or participation in events put on by the organization. If you are a Fair member, information you provide will be used to verify membership and to track eligibility for member benefits. The Fair may also use membership information to contact you for Fair-related purposes. We will also disclose any information that we are required to by law. The Fair will not intentionally disclose, nor will we sell your information to third-party marketers, vendors, or other parties. In the future, there will be additional opportunities to sign up for information, notifications, and other mailing lists. These will be opt-in lists and will be covered by their own terms and conditions.</p>
<p>Show how the revised section is to read:</p>	<p>P19 S34 Privacy Policy</p> <p>All information you provide is confidential. We do not share your personal information except as necessary to conduct our business or as required by law.</p> <p>For more information about the Fair's Data Privacy Policy, please visit oregoncountryfair.net/general/documents/OCF Data Privacy Policy. (Link to be updated on .net site)</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	<p>NA</p>
<p>Why does this change need to be made? Who would be affected?:</p>	

16. GENERAL P19 S34 – Sunshine Database

Name:	OCF STAFF
Fair Affiliation:	OCF STAFF
<p>Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:</p>	<p>ADD TO P19 AFTER S34 (Create new section)</p>

Show how the revised section is to read:	<p>Sunshine Code of Conduct</p> <p>The Sunshine Database is built for the exclusive use of Oregon Country Fair for the benefit of it's Volunteers. All data collected is confidential. Anyone that is granted a credential agrees to not disclose or share any information they have access to through their credential. Misuse of a credential will be grounds for immediate suspension of credential, and additional consequences may include, but are not limited to, removal from participation in OCF activities.</p>
Identify other sections that would be affected by the change, if applicable:	
Why does this change need to be made? Who would be affected?:	

17. GENERAL P14 S 24 – Mystery Machines

Name:	OCF STAFF
Fair Affiliation:	OCF STAFF
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>CURRENT:</p> <p>Page 20, Section 37 / Transportation</p> <p>privately owned vehicles used for fair purposes. Some operational activities are performed thanks to the generously donated use of privately owned vehicles. Vehicles that are not street legal and/or do not carry standard liability insurance must be approved by OCF Management. Approval will include a signed agreement defining the terms of use.</p> <p>alternative forms of motorized transportation. Vehicles such as, but not limited to, off-highway vehicles, ATVs, gators, golf carts, motorcycles, mini-bikes, scooters, mopeds, are prohibited on OCF property without prior approval. Each vehicle will be considered on a case-by-case basis; however, only those serving approved operational functions or other critical needs will be considered. Personal use vehicles will not be approved and should not be brought to the property. We will ask you to remove them. This guideline is not intended to limit the reasonable accommodation of altered individuals</p>

Identify other sections that would be affected by the change, if applicable:

Why does this change need to be made? Who would be affected?:	Outlines current Mystery Machine policy
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18. GENERAL P25 S45 - Camping Before & After the Fair

Name:	John Kassebaum
Fair Affiliation:	Camping Crew
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>pg 25, Section 45: Camping Before and After the Fair</p> <p>Original text:</p> <p>45. Camping Before and After the Fair is limited to working crews and booth participants, subject to operational approval. Booth people intending to camp while working on their booth must sign in with QuarterMaster at Main Camp. The OCF does not provide meals for booth workers. You can camp at the Fair starting Wednesday, July 9, only with possession of a wristband or photo ID. Miss Piggy camping will be open at 9am, Wednesday, July 9, for those who must be on site and have traditionally camped there. Vehicles in the Miss Piggy lot are for camping only and may not be removed from 7am, Friday, July 11 to 9pm, Sunday, July 13.</p> <p>All campers and their belongings must be packed up, packed out and off site no later than 6pm, Monday, July 14.</p> <p>All campers must observe the fire regulations in Fire Safety Protocol (Section 53). Campfires require a new inspection and permit each year. Only the Site Manager and the Fire Crew can issue permits.</p>
Show how the revised section is to read:	<p>45. Camping Before and After the Fair is limited to working crews and booth participants, subject to operational approval. Booth people intending to camp while working on their booth must sign in with QuarterMaster at Main Camp. The OCF does not provide meals for booth workers. You can camp at the Fair starting Wednesday, July 9, only with possession of a wristband or photo ID.</p> <p>All campers and their belongings must be packed up, packed out and off site no later than 6pm, Monday, July 13.</p> <p>All campers must observe the fire regulations in Fire Safety Protocol (Section 53).</p>
Identify other sections that would be affected by the change, if applicable:	N/A

Why does this change need to be made? Who would be affected?:

The information in the original text is only about Piggy Lot, is incomplete, and does not mention any other vehicle camping lot, such as SCOF Lot. Please see next change form for updating section 50 subsection South Miss Piggy's and SCOF Lot.

19. GENERAL P25 S45 - Open Flames

Name:	Jon Steinhart
Fair Affiliation:	OCFIS Coordinator, BoD
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	Page 25, Guideline 45, CAMPFIRES Additionally, no other sources of open flames or tiki torches are permitted on the property.
Show how the revised section is to read:	No other sources of open flames or tiki torches are permitted on the property, except propane stoves.
Identify other sections that would be affected by the change, if applicable:	
Why does this change need to be made? Who would be affected?:	

20. GENERAL P26 S49 - Tent Tags

Name:	John Kassebaum
Fair Affiliation:	Camping Crew
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	pg 26 section 49: Tent Tags original text: 49. Tent Tags. An OCF-issued tent tag must be affixed to each tent or camping structure on the OCF site during Main Camp until closing Post-Fair. We use tent tags to ensure that only OCF booth members, entertainers, volunteers, and other Fair Family members are camping on the Fair Site. Tent tags are available from the Camping Crew at Main Camp QuarterMaster Pre-Fair. They are also available starting Wednesday, July 10, from camp hosts or other volunteers designated by the Camping Crew.
Show how the revised section is to read:	49. Tent Tags. An OCF-issued tent tag must be affixed to each tent or camping structure on the OCF site during Main Camp until closing post-Fair. We use tent tags to ensure that only OCF booth members, entertainers, volunteers, and other Fair Family members are camping on the Fair Site. Tent tags are available Pre-Fair from the Camping Crew at Camping ReSolutions in Main Camp. They are also available starting Wednesday, July 8 from camp hosts or other volunteers designated by the Camping Crew.

Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?:	Campers should not be directed to QuarterMaster but to the Camping ReSolutions Booth staffed by Camping Crew and in Main Camp.

21. GENERAL P26 S50 – Campsites

Name:	John Kassebaum
Fair Affiliation:	Camping Crew
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>"pg 26 section 50: subsection Campsites 50. Campsites. Only approved crews working during Main Camp can set up camp before Wednesday, July 9. Everyone must camp in designated areas. Camping Crew is available to help locate camps. They can be reached through QuarterMaster. Please check with your coordinator, camp host, booth representative, or the Camping Crew before setting up camp. Campsites must not be claimed or altered without an OK from the Camping Crew."</p>
Show how the revised section is to read:	<p>First 2 paragraphs of Section 50, subsection Campsites 50. Campsites. Across the Fair site, there is no camping before Pre-Fair Wednesday except with special permission from Camping Crew or QuarterMaster. Only crews working during Main Camp can get permission to set up camp before Pre-Fair Wednesday. Everyone must camp in designated areas. Camping Crew is available to help locate camps. Camping Crew can be reached through Camping ReSolutions in Main Camp. Check with your coordinator, camp host, booth representative, or the Camping Crew before setting up camp. Campsites must not be claimed or altered without permission from the Camping Crew.</p>
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?:	Make the need for permission clear, add mention of Camping ReSolutions booth.

22. GENERAL P27 S50 – Generators

Name:	Steven Berkson
Fair Affiliation:	Fire Crew Coordinator
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	Section 50 Campsites, page 27
Show how the revised section is to read:	<p>GENERATOR USE IN CAMPSITES</p> <p>Petroleum-based internal combustion generators may be used ONLY in FarSide Meadow, South Miss Piggy's and SCOF Lot campsites between the hours of 8am and 8pm. Generators must be located within your own camping area and not in a common path or access way adjacent to your camp. Never leave generators operating unattended. Please be considerate of your fellow campers, and minimize generator use. Only solar, battery, and human-powered electricity sources are allowed in all other locations. Generators used for OCF infrastructure, such as showers, may be operated later than 8pm as necessary. All generators must be operated in accordance with the manufacturer's instructions, and also comply with any addition restrictions or requirements imposed by Fire Crew to address specific safety issues. If a specific safety issue cannot be remediated adequately, Fire Crew may prohibit the use of generators in that area. All generator use may be prohibited during times of high fire danger.</p>
Identify other sections that would be affected by the change, if applicable:	None
Why does this change need to be made? Who would be affected?:	Added 4 sentences. First, Showers are open until 10 and with cleanup and shut down, their generators run until close to 11pm. People need to know that this is OK to reduce the complaints that they are violating the rule. Second, we do impose additional requirements from time to time to prevent grass fires or exhaust blowing straight onto tapestries, for example.

23. GENERAL P27 S50 – Vehicle Camping

Name:	John Kassebaum
Fair Affiliation:	Camping Crew
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	pg 27 section 50, subsection “South Miss Piggy’s and SCOF Lot” Original text: To camp in these areas, you must have a wristband, vehicle sticker, and South Miss Piggy’s or SCOF Lot sticker before entering.

24. GENERAL P27 S51 - Amplified Sound

Name:	Jon Steinhart
Fair Affiliation:	OCFIS Coordinator, BoD

Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

new: 51. Sound Amplification.

community standards .

The OCF

places an emphasis on the handmade and encourages creative forms of mindful presentation in a way that does not preclude others from expressing themselves as well. Because we camp so closely together, amplified or any loud sound, whether live or recorded, projected beyond the intended audience creates problems for other Fair Family. From Main Camp through Post-Fair, all amplified sound between the hours of 7 pm and 2 am the following day, must have a sound permit. When planning your amplified event, please consider the size of your space and the impact of your sound on surrounding areas.

Your amplification

should fill the space without bleeding into neighboring camps or other permitted amplified sound. Please consider others before you turn it up. Be respectful of your impact on other performances, exhausted kids and parents, and Fair Family with early morning shifts by ending your program on time and not exceeding the sound limits detailed on the permit.

If conflict develops, or you believe there is a violation of this guideline, please contact your nearest Information Booth for assistance. the Management Team will intervene as needed. Conflict resolution decisions made at that time by the Management Team must be honored by all involved parties and will be reviewed post-Fair. amplified sound. All Sound Permit requests and timing issues are subject to Management approval all year long. If you are planning an event involving amplified sound on the Fair site outside of the event season, you must obtain a permit from the Site Manager. All amplified sound will comply with Lane County ordinances per our agreement with the County. All amplified sound taking place on OCF stages during the weekend of the event is subject to Stage Coordinator approval and final OCF Management approval.

From Main Camp through Post-Fair, all other sources of amplified sound between the hours of 7 pm and 2 am the following day must have an Amplified Sound Permit. No amplified sound, or loud performances will be allowed between 2 am and 6 am. amplified sound permits. Download an Amplified Sound Permit Application

at: oregoncountryfair.net/documents.

During OCF Main Camp through post-Fair, you may also pick up a permit application at Quartermaster. Return the application as instructed for review by the Management Team, who will consider requests on a case-by-case basis. Applications must be received at least 48 hours prior to requested event.

Sound Amplification Permit approval may be determined, in part, using some or all of the following criteria: sound sheds, decibel levels, respectful interactions, and other permitted amplified events in proximity or on consecutive nights in the same location. It is important to highlight that breaking agreements and/or not following directions regarding Amplified Sound Permits from the Management team or Site Manager can result in the denial of future permit requests made by the individual and types of amplified sound.

Amplified

sound allowed at the OCF is that which is sung, played, or created by the musician or DJ and respectfully broadcast to the immediate area and audience with the understanding that sound circles overlap and not always to the benefit of others. Pre-recorded music is not in line with our emphasis on the handcrafted—whether art, food, or music. No pre-recorded music is allowed unless it is a part of an approved performance, dance, stage act, or work crew. future. There are ongoing efforts among the Board, Management, and other Fair volunteers to understand and design our soundscape to meet the needs of our intergenerational family and our neighbors in Veneta. By working together and understanding that there is a wide range of requests, requirements, and desires, we can come to agreements across campsites and camp areas that meet the needs of most people much of the time. Therefore, this guideline is an evolving process and will be subject to annual review by the Management Team.

<p>Show how the revised section is to read:</p>	<p>ADD TO BEGINNING OF SECTION 51. Amplified Sound During Fair week, no amplified sound is allowed without an Amplified Sound Permit with the exception of daytime stages and approved wandering performers (Guideline 11). Amplified Sound Permits are required for all amplified sound between 7PM and 2AM from the opening of Main Camp through Decon. Amplified sound is never allowed between 2AM and 6AM.</p> <p>Performers with Amplified Sound Permits will have their permits on display during their performances.</p> <p>Visit https://oregoncountryfair.net/wp-content/uploads/bsk-pdf-manager/2025/03/2025-Amplified-Sound-Permit-1.pdf for information about Amplified Sound Permits including the application form. (UPDATE LINK)</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	
<p>Why does this change need to be made? Who would be affected?:</p>	<p>The wording of these guidelines is so confusing that people cannot determine that actually policy which leads to conflict. The proposed changes do not change any policy, they just make it clear.</p> <p>Note that I believe that the bulk of the language from the existing Guideline 51 should be moved to from the Guidelines to the Amplified Sound Permit application form. Our environmental goals suggest that we don't need to used up thousands of pages of paper for something that's relevant for only a few dozen people.</p>

25. GENERAL - NEW ADDITION (LIGHTS)

Name:	Lisa Parker
Fair Affiliation:	Path Planning

Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	
Show how the revised section is to read:	<p>ADD TO P18 CREATE (NEW) S33</p> <p>Enjoyment of the visual ambiance is an essential aspect of our event, day and night. Unshielded, high-intensity white light disrupts that enjoyment at night. Warm lighting is in keeping with the Fair's traditional ambiance. Disruptive light includes propane or battery-powered lanterns, flashlights, headlamps, and similar sources of bright light.</p> <p>To help maintain a safe and enjoyable nighttime event, follow these flashlight and lighting etiquette guidelines:</p> <ul style="list-style-type: none"> - Point Downward: Aim lights toward the ground to illuminate your path without blinding others. - Use a Low Beam: Choose the dimmest setting that lets you see clearly. - Use Red Light: Use red filters on flashlights and headlamps when possible. - Use Shielding: When illuminating work areas, aim lights downward and shield them to prevent light from spilling into the path and surrounding areas. - Limit Use: Use lights only when necessary—enjoy the natural and artistic lighting when possible. - Be Aware: Check your surroundings before turning on a light; wait or reposition if others are nearby. - Communicate and Encourage Courtesy: If lighting is needed to assist someone, give a quick heads-up first. Gently remind others of these guidelines—be respectful, have fun, and get the job done.
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?:	

26. BOOTH P4 S8 - Permanent Booth

Name:	BOOTH REG
Fair Affiliation:	BOOTH REG

Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

BOOTH P4 S8

8. Awarding Booth Space on a Permanent Basis. Permanent placement will be determined annually based on availability of booth space and the evaluation of qualified applicants. If space is available, it will be awarded to crafters who have:

- 1.) Five years verifiable presence at the Fair as an active crafter;
- 2.) Presence at the Fair as an active crafter in at least two of the previous three Fairs;
- 3.) Top scores from the Craft Inventory jury in the current year of application.

Crafters who have met the above requirements and wish to apply for permanent placement should submit a letter of interest between May 1 and September 30, after completion of the jury process. The letter should indicate which booths the crafter has been in at the Fair, when, and what the jury scores have been—in other words, the crafter’s history with the Fair. Letters may be submitted to boothreg@oregocountryfair.org. Craft Inventory, Registration Crew, and the Craft Committee will work together to confirm booth history and jury scores before any decision is made. Decisions will be made by December 31 and will be applied at the following Fair if there is booth availability.

The opportunity to be placed in an available booth will be guaranteed as soon as possible after September 30. Returning crafters who are interested in (and eligible for) booth space on a permanent basis must submit a new application (with digital images and fee) to Craft Inventory by the annual application deadline to be considered for placement the following year.

Permanent booth awards result from agreement

<p>Show how the revised section is to read:</p>	<p>among Registration Crew, Craft Committee, Craft Inventory, and Fair Management.</p> <p>8. Awarding Booth Space on a Permanent Basis Permanent booths are offered only if space is available each year. To qualify, applicants must meet the following requirements:</p> <ol style="list-style-type: none"> 1. Participate in the Craft Jury process during the same year they apply for a permanent booth. A current year jury score is required, even if the applicant has been juried in previous years. 2. Have a minimum of five years of verified participation as an active crafter at the Oregon Country Fair. 3. Have participated as a selling crafter at two of the last three Fairs. <p>Booth Registration will post notice at oregoncountryfair.net if permanent booth space is available and send an email announcement by May 30 each year. Availability is not annual. After May 30, check the website to see if letters of interest will be accepted that year. If booths are available, letters of interest will be accepted from June 1 through September 30.</p> <p>Email your letter of interest to boothreg@oregoncountryfair.org. Include the following information:</p> <ol style="list-style-type: none"> 1. The booths you have occupied and the corresponding years. 2. A brief and concise summary of your Fair participation history. 3. Your current year jury score. <p>Craft Inventory, Booth Registration, and the Craft Committee will verify booth history and jury scores. Permanent booth selections will be finalized by December 31 for placement in the following year's Fair. Permanent booth awards are made by agreement among Booth Registration, Craft Committee, Craft Inventory, and Fair Management.</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	
<p>Why does this change need to be made? Who would be affected?:</p>	<p>This change clarifies the permanent booth process and establishes consistent timelines for crafters and Booth Registration. In previous years, the lack of a defined annual schedule created confusion, with some crafters submitting applications even when no booths were available. This update also removes unclear language, making it easier for crafters to understand the steps required to submit a letter of interest for a permanent booth.</p>

27. BOOTH P5 S10 - Crafter LOA

Name:	Craft Committee / Booth Reg
Fair Affiliation:	Craft Committee / Booth Reg
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>CURRENT - BOOTH Guidelines P5 S10</p> <p>4. Returning Crafters. For the purpose of jurying a craft, a returning crafter is defined as a crafter who has been at one of the three previous years' Fairs selling their approved craft. A crafter may be absent from the Fair (on Leave of Absence) for up to two consecutive years. A crafter absent from the Fair for more than two consecutive years will be dropped from the records of approved crafters. Any craft for which a crafter is approved as of the 2024 Fair will remain on their list of approved crafts for as long as that crafter remains active at the Fair. Crafters are required to have items in their inventory that they have made within the previous twelve months. Returning crafters who wish to sell crafts made using different techniques and materials than those previously approved must submit a craft application and the non-refundable application fee by the application deadline.</p>
Show how the revised section is to read:	<p>RECOMMENDED - BOOTH Guidelines P5 S10 – ADD NEW SECTION: LEAVE OF ABSENCE</p> <p>4. Returning Crafters. For the purpose of jurying a craft, a returning crafter is defined as a crafter who has been at one of the three previous years' Fairs selling their approved craft. Any craft for which a crafter is approved as of the 2025 Fair will remain on their list of approved crafts for as long as that crafter remains active at the Fair. Crafters are required to have items in their inventory that they have made within the previous twelve months. Returning crafters who wish to sell crafts made using different techniques and materials than those previously approved must submit a craft application and the non-refundable application fee by the application deadline.</p> <p>5.Crafter Leave of Absence. A crafter may be absent from the Fair (on Leave of Absence) for up to two consecutive years. A crafter absent from the Fair for more than two consecutive years will be dropped from the records of approved crafters. Crafters intending to take a Leave of Absence must communicate this to Booth Registration no later than March 1.</p>
Identify other sections that would be affected by the change, if applicable:	LOA - BOOTH P15 S35
Why does this change need to be made? Who would be affected?:	Pulls out LOA policy for crafters to bring attention to new March 1 deadline

28. BOOTH P7 S14 - Food Committee

Name:	Jill Carter
Fair Affiliation:	Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	14. Food Committee. The Oregon Country Fair has a Food Committee, which is responsible for the selection of new food booths and the coordination of food policies
Show how the revised section is to read:	14. Food Committee. The Oregon Country Fair has a Food Committee, which is responsible for the selection of new food booths and the coordination of food policies, including instituting disciplinary action or food booth/cart expulsion with the support of OCF staff.
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?:	Updated language to better represent how the committee operates.

29. BOOTH P7 S15 – Menu

Name:	Jill Carter
Fair Affiliation:	Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	15. Menu. Each year returning vendors are required to fill out a “Blue Sheet” (a digital form) that lists all approved menu items and allergens used in the booth. Any changes to your menu must be proposed on your Blue Sheet Form and approved by the Food Committee. All new menu items must be juried by the Food Committee at their last meeting in May.
Show how the revised section is to read:	15. Menu. Each year returning vendors are required to fill out a “Blue Sheet” (a digital form) listing their full menu for all operating hours, including all ingredients and potential allergens, for review and approval by the Food Committee. Any proposed menu changes must be submitted through the Blue Sheet form and approved by the Food Committee. Food Committee may ask to taste any menu item.
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?:	Add in note about menu items at all hours need to be approved. Change the juried note to say may ask for a tasting.

30. BOOTH P7 S17 – Food Booth Meeting

Name:	Jill Carter
Fair Affiliation:	Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	7. Mandatory Food Booth Meeting. All food booth representatives are required to attend a meeting with the Food Committee and the county sanitarian on the first Wednesday in June. No exceptions! A primary or secondary booth representative must attend this meeting or have prior consent for their replacement from the Food Committee. Any food booth vendor failing to be represented at this meeting will be put on probation.
Show how the revised section is to read:	<p>7. Mandatory Food Booth Meeting. All food booth representatives are required to attend a meeting with the Food Committee and the county sanitarian on the first Wednesday in June. No exceptions! A primary or secondary booth representative must attend this meeting or have prior consent for their replacement from the Food Committee. Primary booth reps must attend this meeting in person while on probation or in a guidance period. Any booth failing to be represented at this meeting will be put on probation.</p> <p>7. Mandatory Food Booth Meeting. All food booths must have a primary or secondary booth representative attend a meeting with the Food Committee and the county sanitarian on the first Wednesday in June. No exceptions! If a primary or secondary booth representative can not attend this meeting, they must have prior consent for their replacement from the Food Committee. Primary booth reps must attend this meeting in person while on probation or in a guidance period. Any booth rep failing to be represented at this meeting will be put on probation.</p>
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?:	To ensure new booth reps get all the important information at the mandatory meeting in person, and adjust the last sentence's language slightly to better reflect the requirement and consequences.

31. BOOTH P9 S20 – Probation

Name:	Jill Carter
Fair Affiliation:	Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	20. New Food Guidance and Probation Policy. New food booths will be placed on a guidance period of two years. After each of those two years, the Food Committee will review the booth's performance and share the evaluation with the booth representative. A food booth, food cart, strolling vendor and/or booth representative can be put on probation, suspended, or expelled due to violations of the guidelines. Probation, suspension, expulsion and any limitations to booth operation and participating individuals can be defined and executed on a case-by-case basis by the Food Committee, OCF staff, and/or relevant crew leadership when necessary.
Show how the revised section is to read:	20. New Food Guidance and Probation Policy. New food booths will be placed on a guidance period of two years. After each of those two years, the Food Committee will review the booth's performance and share the evaluation with the booth representative. A food booth, food cart, strolling vendor and/or booth representative can be put on probation, fined, suspended, or expelled due to violations of the guidelines. Probation, fines, suspension, expulsion and any limitations to booth operation and participating individuals can be defined and executed implemented on a case-by-case basis by the Food Committee, OCF staff, and/or relevant crew leadership when necessary.
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?:	The Food Committee wants to be able to recommend to the staff to potentially charge a fine for some guideline violations, in addition to probation or expulsion options. This guideline change just adds the words 'fines' and 'fined' to the current list of possible actions.

32. BOOTH P10 S25 - Water Storage

Name:	Jill Carter
Fair Affiliation:	Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	25. Water and Sanitation. Water containers must be accessible and adequately braced, and the storage platform base must be no higher than six feet. Safe access must be provided to any storage platforms.

Show how the revised section is to read:	25. Water and Sanitation. All fresh water containers must be approved for potable drinking water use and be appropriately sanitized prior to the event. Water containers must be accessible and adequately braced, and the storage platform base must be no higher than six feet. Safe access must be provided to any storage platforms.
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?:	The habit of storing water containers on site is rather frequent, and there is not really any testing to ensure that the containers are cleaned and sanitized properly. This added language will at least add some reinforcement to the Health Inspector's requirement.

33. BOOTH P10 S25 - Water and Sanitation

Name:	Jill Carter
Fair Affiliation:	Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	25. Water and Sanitation. (5th paragraph) Each food booth and food cart must be equipped with a hand-washing system that provides warm, flowing water at all times. This system must, at a minimum, include a five-gallon food-grade container for water storage. The container must have a dispensing valve that provides a constant flow of water when opened. A catch basin must be provided to collect wastewater from the handwashing system in a sanitary manner. There must be two separate containers: one with soapy wash water and the other with a sanitizing rinse of at least 100 ppm chlorine (1 tablespoon per gallon of water). Use only paper towels to dry hands.
Show how the revised section is to read:	25. Water and Sanitation. (5th paragraph) Each food booth and food cart must be equipped with a hand-washing system that provides warm, flowing water at all times. This system must, at a minimum, include a five-gallon food-grade container for water storage. The container must have a dispensing valve that provides a constant flow of water when opened. A catch basin must be provided to collect wastewater from the handwashing system in a sanitary manner.
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?:	Since warm flowing water for a handwash setup is now required, the section about the option of having 2 basins for a handwash setup with soapy water and sanitizer is confusing and can be removed. It is a holdover from before the flowing water requirement was added.

34. BOOTH P13 S31 - Booth Inventory

Name:	Hilary Anthony
Fair Affiliation:	Treasurer
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	Booth guidelines page 13. section 31 paragraph 2 and paragraph 3
Show how the revised section is to read:	Resale of OCF inventory (any type of pass, wristband, or vehicles sticker) for more than face value is a violation of OCF policy and can result in probation, suspension, or prosecution. Each person receiving purchased fair inventory must be provided with an OCF generated receipt for the purchase of that inventory.
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?:	This makes clear that ANY resale of inventory for over face value is a violation of policy (and potentially of the law), and adds the internal control of having receipts shared with the people who get the inventory

35. BOOTH P13 S31 - Supplemental Passes

Name:	Jill Carter
Fair Affiliation:	Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	31. Booth, Cart, and Strolling Fees SUPPLEMENTAL CAMPING PASSES. A food cart or strolling food vendor must be open at least 15 hours per day and any food booth, including drinks-only booths, must be open 20 or more hours per day including Sunday in order to receive additional wristbands.
Show how the revised section is to read:	31. Booth, Cart, and Strolling Fees SUPPLEMENTAL CAMPING PASSES. Food vendors may apply for supplemental camping passes if they meet one or more of the following criteria: extended operating hours, complex menu offerings, significant on-site food preparation, and a demonstrated history of compliance with event guidelines.
Identify other sections that would be affected by the change, if applicable:	N/A

Why does this change need to be made? Who would be affected?:	Change the due date and language to reflect the current Food Committee process for deciding who qualifies to receive supplemental passes and to accommodate more metrics besides just the number of open hours.
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36. BOOTH P14 S32 – Refunds

Name:	Jon Steinhart STAFF
Fair Affiliation:	OCFIS Coordinator, BoD STAFF
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>BOOTH GUIDELINES Page 14, Section 32:</p> <p>If an emergency prevents your participation in the Fair, the total booth, cart, or strolling fee may be refunded if the Registration crew is notified by June 11. Send this request via email with “Booth Fee Refund Request” in the subject line. Participant fees are nonrefundable if the Fair is canceled because of events beyond the control of the Fair. Requests for pass refunds must be submitted in writing to Registration by July 31. No requests will be accepted after July 31.</p>
Show how the revised section is to read:	<p>If an emergency prevents your participation in the Fair, the total booth, cart, or strolling fee may be refunded if the Registration crew is notified by June 11. Send this request via email with “Booth Fee Refund Request” in the subject line. Participant fees are nonrefundable if the Fair is canceled because of events beyond the control of the Fair.</p> <p>36. BOOTH P14 S32 – Refunds. If an emergency prevents your participation in the Fair, the total booth, cart, or strolling fee may be refunded if the Registration crew is notified by June 11. Send this request via email with “Booth Fee Refund Request” in the subject line. Participant fees are nonrefundable if the Fair is canceled because of events beyond the control of the Fair. Requests for pass refunds will be considered if submitted in writing to Registration by July 31. No requests will be accepted after July 31</p>
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?:	<p>This change eliminates pass refunds for booths, thus mirroring the policy for crews (no refunds on passes)</p> <p>There was a bunch of discussion about this with the food committee. The position of the committee is that they would prefer that an option for refunds for passes be still available to food booths. Our</p>

suggestion is to leave that statement in the guidelines, but update the language to "Requests for pass refunds will be considered", leaving the door open for Registration to take each request for a refund on a case-by-case basis, and that pass refunds are not guaranteed.

37. BOOTH P14 S33 – Passes

Name:	Craft Committee / Booth Reg
Fair Affiliation:	Craft Committee / Booth Reg
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>BOOTH Guidelines P14 S33 - Add after this paragraph</p> <p>Only a booth, cart, or strolling representative or a delegate with written authorization from the representative may order or purchase wristbands, worker day passes, or vehicle stickers. The representative must be an approved crafter with at least five years' crafting at OCF, except in the case of holders of One-Year-Only booths, and must have a vendor, i.e., not staff, wristband.</p>
Show how the revised section is to read:	<p>Subject to availability, Booth Registration crew allocates four wristbands for each juried crafter. However, this does not guarantee camping space within the booth. There is an expectation that booth representatives will be responsible for an equitable distribution of wristbands, vehicle stickers, booth space, and booth expenses (such as booth fee, construction, and maintenance). Reports of inequitable treatment within booths will be investigated by Craft Committee, Craft Inventory, Booth Registration, and Fair management. For one year only booths, Booth Registration crew determines wristband and vehicle sticker allocation.</p> <p>Requests for more than four passes per crafter must be submitted to Booth Registration Crew.</p>
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?:	Sets the expectation the booth reps will treat folks in their booth equitably. Provides starting point for hard conversations.

38. BOOTH P15 S35 – Leave of Absence

Name:	Booth Registration / Craft Committee / Food Committee
Fair Affiliation:	Booth Registration / Craft Committee / Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	Page 15 Guideline 35
Show how the revised section is to read:	<p>(NEW SECTION) Leave of Absence. A food booth, food cart, crafter, or booth representative may take a leave of absence for up to two consecutive years with written notification.</p> <p>Crafters. Failure to notify Booth Registration by the March 1 deadline may result in forfeiture of the booth for the current year and reassignment of the space. A booth's leave of absence applies only to the booth itself; a crafter may continue to participate in another booth during this period without affecting their crafter status.</p> <p>Food Vendors. Food Vendors who have taken a leave of absence must ensure that their Primary Food Booth Representative notifies the Food Committee by January 1 regarding their status for the upcoming fair—specifically whether they intend to retire, extend their leave for one additional year, or return.</p> <p>Booths, carts, or strollers that consistently fail to meet communication or payment deadlines may be placed on Administrative Probation, which requires the booth representative to demonstrate timely communication and full compliance with Booth Registration and/or Food Committee timelines during the following season.</p> <p>Continued failure to communicate, submit payments, or respond to Booth Registration while on probation may result in loss of booth eligibility, at the discretion of Booth Registration, the Craft Committee, the Food Committee, and Fair Management.</p>
Identify other sections that would be affected by the change, if applicable:	N/A

Why does this change need to be made? Who would be affected?:

Change the deadline from May 1st to March 1st, and add a new note for people who took an LOA last year, to make sure we know if they are returning or retiring earlier than March, so we have more time to potentially fill their slot. Some booths have repeatedly failed to respond to Booth Registration, submit payments, or confirm their attendance, which prevents us from managing spaces and offering opportunities to crafters on the wait share list. This update adds clearer deadlines, a defined forfeiture process, and Administrative Probation, so we have structure to reference when booths do not communicate or follow the required steps.

It also supports fairness: most booths consistently meet deadlines and follow guidelines, and this update ensures that all booths are held to the same standards. Some booths have repeatedly failed to respond to Booth Registration, submit payments, or confirm their attendance, which prevents us from managing spaces and offering opportunities to crafters on the wait share list. This update adds clearer deadlines, a defined forfeiture process, and Administrative Probation, so we have structure to reference when booths do not communicate or follow the required steps.

It also supports fairness: most booths consistently meet deadlines and follow guidelines, and this update ensures that all booths are held to the same standards.

39. BOOTH P16 - Red Tag

Name:	Booth Registration / Craft Committee / Food Committee
Fair Affiliation:	Booth Registration / Craft Committee / Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	ADD TO BEGINNING OF CONSTRUCTION P16

<p>Show how the revised section is to read:</p>	<p>Red Tag's mission is to inspect and ensure all structures are safe for the public and volunteers, as well as aesthetically pleasing. If our Red Tag team deems your booth a safety issue, the Booth Representative is responsible for the repairs to the booth. Most repairs can be done yourself, or with a builder that you hire. If you take a Leave of Absence (LOA), you are still responsible for repairs to your booth to correct all Red Tag issues at your expense. Repairs done by the Fair due to failure of the Booth Representative to make the repairs, may lead to probation, a fine, and/or, being billed for said cost of repairs. When repairs are complete, a note should be left in the red tag book on the Construction desk in Main Camp.</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	
<p>Why does this change need to be made? Who would be affected?:</p>	

New Business Motions

- Appoint Ryley Jones and Margot Casson to the Fixed Assets Committee (Sandra Bauer, Kevin Levy and AJ Jackson)
- All expenditures by board appointed Committees, Work Groups, and Task Forces must be approved by the Board of Directors (Jon Steinhart, Kevin Levy, John Davis, Sandra Bauer and George Braddock)
- Unless otherwise specified in a motion, all appointments to Board Committees, Work Groups, and Task Forces are for renewable terms of three years. The terms for appointments predating this motion end at their next three-year anniversary of their appointment or two years from now, if the appointment date is unknown (Jon Steinhart, Kevin Levy, John Davis, Sandra Bauer and George Braddock)