

Craft Booth Representative Responsibilities 2026

Booths are a vital part of the Oregon Country Fair experience, and Booth Representatives are the Fair's primary contact with crafters. Booth Representatives are entrusted to create a quality experience for booth members and the public, in keeping with our spirit, aesthetic standards, code of conduct, and the OCF Guidelines. The following is a list of Booth Representative responsibilities summarized from the OCF Guidelines:

1. Make sure that booth members are aware of the OCF Guidelines.
2. Inform booth members of their right to register as voting members of the Oregon Country Fair.
3. Maintain a booth space that is fully and attractively stocked with a selection of crafts. If necessary, invite other approved crafters to share the booth to meet this expectation.
4. Ensure all crafts in the booth are handmade or hand-gathered by the crafters selling them.
5. Allocate wristbands, worker day passes, vehicle stickers, and sales space fairly among crafters in the booth.
6. Maintain clear and timely communication with booth members about the allocation of wristbands, worker day passes, and vehicle stickers, and ensure Booth Registration has this information before the Fair.
7. Equitably share booth fees and repair costs with booth members. Nobody can be charged more than OCF prices for their wristband, worker day pass, or vehicle sticker.
8. Clearly communicate with booth members about camping options.
9. Register the booth and pay fees on time.
10. Inform Craft Inventory of any change to the crafters participating in the booth. If a Booth Representative wishes to remove a crafter who has participated in the booth for two years or more, they must give the crafter one-year written notice by July 1 so the displaced crafter can network at Fair for a new location for the following year.

Booth members have the right to be respected by OCF staff and volunteers and appreciated for their presence at the Fair. Booth members should show this same respect to Fair staff and volunteers.