

Board of Directors Meeting

January 5, 2026, 7 pm

(Subject to approval by the Board at the February, 2026 Board meeting)

Zoom online and live streamed on YouTube

YouTube recording link: https://youtu.be/r_G7nFLQz08

Board Directors present: Anthony “AJ” Jackson (President), Lawrence Taylor, Zahra Indigo Ronlov, Sandra Bauer, Paxton Hoag, Kevin Levy, Trevor Ross (Vice President), Jon Steinhart, John Govsky, John Davis and Teresa Vaughn (only present for beginning of the meeting). Absent Board members: George Braddock. Other Board officers present: Hilary Anthony (Treasurer), Jeffrey Rames (Membership Secretary) and Anna DiBenedetto (Recording Secretary). Staff present: Kirsten Bolton (Executive Director), Melissa Swan (Bookkeeper), Vanessa Roy (Marketing Manager), Alex Zabala (Office Manager) and Steven Berkson (Facilitator).

Announcements

AJ: George Braddock suffered a serious stroke on December 30. He went straight to the hospital. He moved to comfort care yesterday. *(FFN Editor’s Note: George Braddock later passed away)*. George and the Ritz Management team have been prepping to celebrate the Ritz’s 50th anniversary in 2026, so this is devastating. Ritz leadership has been Fair family for decades. Their crew members all share George’s commitment to their essential place in OCF. They are looking forward to seeing folks in July. Questions about George can be directed to ritzsauna@gmail.com. The Board wishes George well. Please send him and his family positive and healing energy. Don’t forget to tell people that you love them.

Norma: She just had serious, emergency neck surgery. Thanks for all the love, meals, cards and reaching out. She and Dick are beyond grateful and so sad about George. They were in the hospital at the same time. Also, long-time Childcare coordinator, Jill Liberty, passed away. She held that position for about 30 years. She was married to Dennis Todd and helped get our land the way it is. Her service was January 8 at St. Mary’s Episcopal Church in Eugene.

Peter Jay Huiras: He is having a birthday benefit concert. It will benefit Beyond Toxics. It’s Friday January 16 from 8 pm- midnight at Cosmic Pizza Whirled Pies. He wanted to thank his doctors because he was saved from several hernias over the years. Love to all.

Paxton: The Army Corp of Engineers is doing a Master Plan of the Fern Ridge Lake. A public hearing will be held on January 21 from 1-2:30 pm and Saturday January 24 from 9-11 am at the Veneta Community Center. If you want to contribute to what they’re doing with Fern Ridge Reservoir, participate.

Remedios Rapoport: With so many health issues abounding, she is sending love to everyone. It’s important to stay dedicated to love. Her website, Gentlerevolution.com has free poster downloads and artwork. Building community for a healthier world. She is also recovering from cancer. Her sweetheart, Roderick, had a stroke right before Fair last year, which has been devastating. But, five months later, with dedication and therapy discipline, he can play guitar

again after losing use of one side of his body. You can recover from strokes. Family and community love helps.

Minutes Review

The minutes of November 17, 2025, Board Work Session and December 1, 2025, Board meeting were approved by unanimous consent.

Agenda Review

Hilary requested to remove Guidelines #6 and #34 to discuss later.

Jon Steinhart moved and Sandra seconded to drop #6 and #34 from consideration.

Motion passed by unanimous consent.

Jon Steinhart moved and Sandra seconded to separate out Guidelines to be discussed separately: 12, 13, 18, 19, 20, 23, 25, 28, 31, 35, 37 and 39.

Motion passed by unanimous consent.

The agenda was approved as amended by unanimous consent.

Member Comments

Ann Bennet Rogers: She is grateful to the online archive of FFN on the web. In reviewing old issues, she sees a lot of the same problems from the '90s that persist now. Thanks to the office for doing that!

Staff Report – Executive Director

(YouTube video 0:20:40)

Kirsten: Happy New Year to everyone! I hope the holidays filled your cup with love and joy. We are excited to get the 2026 Fair preparations underway. We are working hard to make it the best Fair ever!

Administration: I delayed Kim Langolf's (new Event Manager) start date to Monday, January 12.

Budget Meeting dates will be January 7 at 6:30 pm. The Coordinators Budget Meeting will be Wednesday, January 14, at 6:30 pm. On Wednesday, January 21, at 6:30 pm, the 2026 Budget goes to the Board. The Board votes on the 2026 Budget on Monday, January 26, at 7 pm. Capital Expenditures are due January 31. The Capital Improvements meetings are Wednesday, February 4, at 6:30 pm and Wednesday, February 11, at 6:30 pm. The Board votes on Capital Improvements on Monday, March 3. Coordinator Budget Sheets will be emailed to Coordinators the week of February 3.

Event Management: Crews that we are working on projects with: Elders for a Sticker Booth transition, IT, Water, Main Camp Kitchen, Recycling, Showers, Back Lot Showers, PFK – Meal Registration, Toilet Team, and Entertainment Services. The 2026 Spring Fling is scheduled for Saturday, May 2, at the WOW Hall. The 2026 Culture Jam is tentatively scheduled for Thursday, July 30 to Thursday, August 6. The 2026 Teddy Bear Picnic is scheduled for Sunday, August 16.

Marketing: The 2026 Guidelines will have 2,000 printed for general guidelines, 1,000 printed for booths and 2,500 printed for maps. The map will be separate and available at QM and the Sticker Booth. Send to graphic designer February 1. Send to printer and post on the .net site March 1. Craft applications are open January 5 to March 1. Coordinator Teen requests for Crew opens in March. Teen requests to be on a crew open April 1 to May 1. Entertainment Applications are open until February 15, 2026.

2026 Contracts: LTD (the annual posting for service is currently running), First Student, United Site Services, Lane County Sheriff's Office, Western States Flaggers, City of Veneta (Banner), Dodeca Art Barn, Whitebird (contract signed), Life's Best In Tents, T-shirts (Vanessa, Coordinator eblast to go out for size request in early January and date to submit size requests runs January 15 through February 15), Guideline Printer, Inventory Printer, Commemorative Sales, Zumwalt Campground Inventory, Emerald Valley Towing, Paragon Water, Moo Lines, Sunbelt Rentals, United Rentals, Penske Rentals, Enterprise Water Meter Rental, Afton Tickets (tickets go on sale February 15 and change to full price on June 16), Cascade Ice (signed).

2026 Service Providers: Veggies on the Run, Santa Clara Farm Stand, Lane County Health Inspectors, ATM, Sherman Brothers/Ice, T-Mobile, Verizon, Breathing Media.

2026 Permits: Lane County Camping Permits, Far Side, Zenn Acres, Alice's, Marshall's, dahinda's acres.

Lane County Outdoor Assembly Permits: Far Side, ODOT right of way permit, Lane County right of way, Dance Pavilion building permit, Chela Mela building permit, and Xavanadu building permits (X30 the last one).

Treasurers' Report

(YouTube video 0:27:11)

Hilary: She felt somber about the news of George, but Norma's recovery is encouraging. Regarding the Guidelines that she withdrew, 6 and 34, she put in two sets of Guidelines, in Pass Sales and in Booth Sales. One is a slight modification of an old Guideline, saying that you cannot resell inventory (passes or vehicle stickers) for more than the sale price. And then partly in an effort to have a better internal control system, the second guideline is being withdrawn because it is not possible right now. It said everyone would get a receipt for their purchase. Right now, not everybody has an email in the database and not everybody is purchasing their own inventory. She is working on making that possible. Booths and entertainers, because they are running businesses and they need receipts. We want that accountability. We want to know that no middle-person has profited from reselling. We want to be able to show that the system is operating correctly. She recommends pointing out overcharges if you see them. The best place to report would be the

Treasurer or the Executive Director, Kirsten. They can take information confidentially. They are trying to make a good system. Support the database for this and the elections. Try to get the correct email addresses in the database and encourage people to be responsible for their own information in the database. See you at the end of January for the Budget meeting.

Committee and Working Group Reports

Committees should send their reports to Vanessa (vanessa@oregoncountryfair.org), to be posted on the .net site and included in the Board packet.

Elders Committee met on October 23, 2025, and the minutes are here: https://oregoncountryfair.net/wp-content/uploads/bsk-pdf-manager/2025/12/EldersCommMtg_102325.pdf .

Energy Park Committee met on September 7, 2025, and the minutes are here: <https://oregoncountryfair.net/wp-content/uploads/bsk-pdf-manager/2025/12/Energy-Park-Meeting-Minutes-9-7-2025.pdf> .

Equity, Diversity, Inclusion and Belonging Work Group met September 15, 2025, and the minutes are here: https://oregoncountryfair.net/wp-content/uploads/bsk-pdf-manager/2025/12/EDIB-9.15.25_Aproved.pdf .

Food Committee met in closed session on December 2, 2025.

Path Planning Committee met on November 16, 2025, and the minutes are https://oregoncountryfair.net/wp-content/uploads/bsk-pdf-manager/2026/01/Path-Planning-Meeting-Minutes_11-16-25.pdf .

The Committee and Work Group minutes were accepted as submitted by unanimous consent.

Old Business

(YouTube video: 0:31:44)

Appoint Anna Brown, Synnove Abrahansen and Lisa Cooley to the Elders Committee (Kevin Levy, John Davis, Sandra Bauer, Jon Steinhart and Paxton Hoag)

Sandra moved and Jon Steinhart seconded to appoint Anna Brown, Synnove Abrahansen and Lisa Cooley to the Elders Committee.

Member Input:

Ann Bennet Rogers: She supports these candidates. As a member of the Elders Committee, she knows they have been actively participating at Elders Committee meetings and activities.

The motion passed: 11-0.

Approve 2026 Guideline revisions (Sandra Bauer, Zahra Indigo, AJ Jackson, Trevor Ross)

Teresa moved and AJ seconded to approve the recommended Guideline Revisions that hadn't been separated out: Guidelines 1-11, 14-17, 21-22, 24, 26-27, 29, 30, 32-34, 36 and 38.

Motion passed: 11-0.

Requested edits/revisions listed by Guidelines edition, page, and section number

1	PIII - WAIVER
2	CALENDAR – Pre-Pre & July 4
3	CALENDAR - Aug 1 Closing
4	CALENDAR - Sep Closure
5	GENERAL P5 S4 - Teen Passes
6	GENERAL P5 S4 – Resale of Inventory
7	GENERAL P8 S7 - Main Camp
8	GENERAL P8 S7 – Pre-Pre-Fair
9	GENERAL P8 S7 – Pre-Fair Crews
10	GENERAL P9 S9 - Animals & Liability
11	GENERAL P9 S11 -Entertaining
12	GENERAL P9 S11 - Signs
13	NEW P10 S16 - Glowsticks
14	GENERAL P14 S 24 - Non-Motorized Transportation
15	GENERAL P19 S34 - Privacy Policy
16	GENERAL P19 S34 - Sunshine
17	GENERAL - P20 S37 - Mystery Machines
18	GENERAL P25 S45 – Camping Before & After the Fair
19	GENERAL P25 S45 - Open Flames
20	GENERAL P26 S49 - Tent Tags
21	GENERAL P26 S50 - Campsites
22	GENERAL P27 S50 - Generators
23	GENERAL P27 S50 - Vehicle Camping
24	GENERAL P27 S51 -Amp Sound
25	GENERAL - NEW ADDITION (LIGHTS)
26	BOOTH P4 S8 - Permanent Booth
27	BOOTH P5 S10 - Crafter LOA
28	BOOTH P7 S14 - Food Committee
29	BOOTH P7 S15 - Menu
30	BOOTH P7 S17 - Food Booth Meeting
31	BOOTH P9 S20 - Probation
32	BOOTH P10 S25 - Water Storage
33	BOOTH P10 S25 - Sanitation

34	<u>BOOTH P13 S31 - Booth Inv.</u>
35	BOOTH P13 S31 - Supplemental Passes
36	BOOTH P14 S32 - Refunds
37	<u>BOOTH P14 S33 - Passes</u>
38	<u>BOOTH P15 S35 - Leave of Absence</u>
39	<u>BOOTH P16 - Red Tag</u>

Why does this change need to be made? Who would be affected?

Releases OCF from liability if participant incurs damage(s) or loss(es)

2. CALENDAR – Pre-Pre & July 4

Name:	Sunny Arthurs
Fair Affiliation:	Staff
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	Add Pre Pre to Calendar Add Fourth of July to Calendar in front
Show how the revised section is to read:	May 23 Pre Pre Fair begins - Site CLOSED to all but working crews July 4 - Site CLOSED to all but working crews
Identify other sections that would be affected by the change, if applicable:	PreFair Meals, Main Camp
Why does this change need to be made? Who would be affected?	Attempting to limit access to site to alleviate strain on resources (Kitchen, port-a-potties)

3. CALENDAR - Aug 1 Closing Booth

Name:	OCF Staff
Fair Affiliation:	OCF Staff
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	CALENDAR August 31 - Last day to remove all temporary booth/loft structures, personal property, ground covers
Show how the revised section is to read:	CALENDAR - MOVE THIS TO AUGUST 1 August 1 - Last day to remove all temporary booth/loft structures, personal property, ground covers
Identify other sections that would be affected by the change, if applicable:	BOOTH GUIDELINES P15 S37 (Closing After the Event) - Add this verbiage to this section
Why does this change need to be made? Who would be affected?	This change will provide our site staff more time to close up the site and get it ready for the winter months

4. CALENDAR - September Closure

Name:	OCF Staff
Fair Affiliation:	Staff
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	(ADD TO CALENDAR P3) September 21 - October 2: Site CLOSED
Show how the revised section is to read:	September 21 - October 2: Site CLOSED for winter preparation
Identify other sections that would be affected by the change, if applicable:	NA
Why does this change need to be made? Who would be affected?	

5. GENERAL P5 S4 - Teen Passes

Name:	Jon Steinhart
Fair Affiliation:	OCFIS Coordinator, BoD
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>Page 5, Section 4</p> <p>Wristbands cost \$60 each for teens age 13 through 18. All persons under the age of 18, whether on Teen Crew or not, must have a parent or responsible adult on site. Teen wristbands must be purchased through the crew or booth of their responsible adult. Teens (not on Teen Crew) need a photo ID to receive their wristband. If they do not have a photo ID, the crew person who purchased that Teen Pass may vouch for the teen’s identification.</p>
Show how the revised section is to read:	<p>Teen passes are limited to half the number of adult wristbands per crew or booth.</p> <p>Wristbands cost \$60 each for teens ages 13 through 18. All persons under the age of 18, whether on Teen Crew or not, must have a parent or responsible adult on site. Teen wristbands must be purchased through the crew or booth of their responsible adult. Teens (not on Teen Crew) need a photo ID to receive their wristband. If they do not have a photo ID, the crew person who purchased that Teen Pass may vouch for the teen’s identification.</p>
Identify other sections that would be affected by the change, if applicable:	
Why does this change need to be made? Who would be affected?	Adding limit to number of Teen Passes a crew can obtain to mirror the booth policy.

6. GENERAL P5 S4 - Resale of Inventory

Name:	Hilary Anthony
Fair Affiliation:	Treasurer
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	General Guidelines page 6 Section 4, paragraph labelled "new"
Show how the revised section is to read:	<p>Crew members can be approved by their coordinator to buy SO passes, Teen passes, or vehicle stickers. The price for an SO pass for the 2026 Fair is \$150. Checks returned for insufficient funds will be assessed a \$35 fee. No inventory will be issued until the pass or sticker is paid in full.</p> <p>Resale of OCF inventory (any type of pass, wristband, or vehicle sticker) for more than face value is a violation of OCF policy and can result in probation, suspension, or prosecution. Each person paying for, or receiving, OCF inventory must also receive an OCF issued receipt for the purchase of that inventory.</p>
Identify other sections that would be affected by the change, if applicable:	the booth Guidelines also change
Why does this change need to be made? Who would be affected?	-

7. GENERAL P8 S7 - Main Camp

Name:	Sunny Arthurs
Fair Affiliation:	Staff
<p>Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:</p>	<p>Move "Pre-Fair Meals" (#6) To Main Camp (#7) Pre-Fair Meals. The Oregon Country Fair is grateful for the time volunteers give to help build our event. In this spirit of gratitude, the Staff Kitchen serves meals to working crews only. It does not provide snacks, nor does it provide meals for crew members who are on site for meetings, trainings, camp setup, or personal walkarounds. Coordinators of Pre-Fair working crews must turn in a meal count to Main Camp QuarterMaster, no later than 8 am for lunch, 2 pm for dinner, and 8 pm for breakfast the next morning. Teens will receive a meal if they are on site working or they must wait for seconds to be called. Children 12 and under will receive a meal only if they go through the line with their supervising adult.</p>
Show how the revised section is to read:	No change to verbiage. Move to section 7 (Main Camp)
Identify other sections that would be affected by the change, if applicable:	
Why does this change need to be made? Who would be affected?	

8. GENERAL P8 S7 – PRE-PRE-FAIR

Name:	Sunny Arthurs
Fair Affiliation:	Staff
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	Add the terms "Pre-Pre-Fair" and "Pre-Fair" to Main Camp (#7)
Show how the revised section is to read:	<p>Pre-Pre-Fair is the last two weeks leading up to the opening weekend of Main Camp (usually the last two weeks in May). Site is CLOSED to anyone who is not actively working on a Pre-Fair Crew.</p> <p>Pre-Fair is the official opening of Main Camp. Pre-Fair begins in the first weekend in June. During this period, our Kitchen, Construction desk, Archaeology desk, White Bird, and QM are open for volunteers.</p>
Identify other sections that would be affected by the change, if applicable:	NA
Why does this change need to be made? Who would be affected?	

9. GENERAL P8 S7 – PRE-FAIR CREWS

<p>Name:</p>	<p>Sunny Arthurs</p>
<p>Fair Affiliation:</p>	<p>Staff</p>
<p>Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:</p>	<p>PAGE 8 SECTION 7 Add a section within “Main Camp” that lists Pre-Fair Crews, states work party and meal limitations</p>
<p>Show how the revised section is to read:</p>	<p>Current Pre-Fair Crews</p> <ul style="list-style-type: none"> • 4A – Alter Abled – Pre/Post • Archaeology • Art Barn • Banners and Signs • Camping • Childcare, Pre-Fair QM • Construction • Durables • Fire • Garden • Inventory • IT • Kitchen Pre-Fair • Main Camp • Medical • OCFIS • Office Town • Pre-Post Security • Recycling • Registration • Sanitation • Showers • Site • VegManECs • Water <p>*Crews not on this list are able to schedule up to TWO (2) Work Parties prior to the event and are only eligible to eat at Main Camp during</p>

	those scheduled Work Parties. Camping is also limited to approved Work Parties.
Identify other sections that would be affected by the change, if applicable:	
Why does this change need to be made? Who would be affected?	This specifies who is eligible to be on site, eat at Main Camp, and camp during Pre-Fair.

10. GENERAL P9 S9 – Animals & Liability

Name:	Jon Steinhart
Fair Affiliation:	OCFIS Coordinator, BoD
<p>Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:</p>	<p>9. No Dogs, Cats, or Other Domestic Animals.</p> <p>The prohibition of dogs on site, except service dogs, is in effect from June 1 through August 31. Anyone considering bringing a service dog to the event should refer to information in the Documents section at oregoncountryfair.net. Exotic birds (e.g., macaws, parrots) and certain types of reptiles will be considered on a case-by-case basis by management. Bringing any other animals to site, unless officially approved as a service animal or otherwise arranged by management, is prohibited at all times of the year. Anyone who refuses to comply will be told to leave and may be placed on probation. The OCF accepts no liability associated with bringing any animal to site.</p> <p>For more information, write to info@oregoncountryfair.org.</p>

<p>Show how the revised section is to read:</p>	<p>9. No Dogs, Cats, or Other Domestic Animals.</p> <p>The prohibition of dogs on site, except service dogs, is in effect from June 1 through August 31. Anyone considering bringing a service dog to the event should refer to information in the Documents section at oregoncountryfair.net. Exotic birds (e.g., macaws, parrots) and certain types of reptiles will be considered on a case-by-case basis by management. Bringing any other animals to site, unless officially approved as a service animal or otherwise arranged by management, is prohibited at all times of the year. Anyone who refuses to comply will be told to leave and may be placed on probation. The OCF accepts no liability associated with bringing any animal to site.</p> <p>Owners are responsible for any injuries or damages caused by their animal. For more information, write to info@oregoncountryfair.org.</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	<p>NA</p>
<p>Why does this change need to be made? Who would be affected?</p>	<p>This makes it clear that owners are responsible for their animals and damage(s) caused by their animal.</p>

11. GENERAL P9 S11 -Entertaining

<p>Name:</p>	<p>Jon Steinhart</p>
<p>Fair Affiliation:</p>	<p>OCFIS Coordinator, BoD</p>
<p>Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:</p>	<p>P9 S11 new: 11. Entertaining at the Fair. Entertainment is scheduled throughout the Fair. The OCF places an emphasis on the handmade and encourages creative forms of mindful presentation in a way that does not preclude others from expressing themselves as well. Wandering performers, during day or night, are not allowed to have amplifiers, portable speakers, radios, or other such devices on OCF property, including paths, stages, stage areas, camping areas, or parking lots unless provided or approved by OCF Entertainment Crew coordinators or Fair Management. Unscheduled performers are expected to comply with the Wandering Performer Guidelines, available at the Check Inn booth at Entertainment Camp or on the oregoncountryfair.org and oregoncountryfair.net websites. An amplified sound permit is required if a Wandering Performer wants to use amplified sound in their performance. Please contact the nearest Information Booth if a performer is blocking a path. Friday through Sunday of the Fair, battery carts devoted to stages will be used only for acts coordinated and scheduled by Entertainment coordinators. Late-night performers should be respectful of the camp areas and needs of the Fair Family. Please be considerate and tolerant of those who want to celebrate, as well as those who want to enjoy the ambient sound of the site. If you believe there is a violation of this guideline, please contact your nearest Information Booth for assistance. See Section 51 for additional Sound guidelines.</p>

<p>Show how the revised section is to read:</p>	<p>Entertainment is scheduled throughout the Fair. The OCF place an emphasis on the handmade and encourages creative forms of mindful presentation in a way that does not preclude others from expressing themselves as well.</p> <p>Wandering performers are not allowed to have amplifiers, portable speakers, radios, or other such devices unless approved by a Back-Up Manager. Unscheduled performers must comply with the Wandering Performer Guidelines, available at the Check Inn booth at Entertainment Camp or on the oregoncountryfair.net website. An amplified sound permit (section 51) is required for a Wandering Performer to use amplified sound in their performance.</p> <p>Please contact the nearest Information Booth if a performer is blocking a path. Friday through Sunday of the Fair, battery carts devoted to stages will be used only for acts coordinated and scheduled by Entertainment coordinators.</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	
<p>Why does this change need to be made? Who would be affected?</p>	<p>The wording of these guidelines is so confusing that people cannot determine the actual policy, which leads to conflict. The proposed changes do not change any policy, they just make it clear.</p> <p>The proposed rewording of Guideline 11 may appear to be a policy change but I don't think that it is. I believe that what's there now hasn't actually been read carefully. The proposed rewording is to make the actual policy clear, but may not be 100 percent correct.</p>

12. GENERAL P9 S11 – Signs

Name:	Michelle Fitz
Fair Affiliation:	Vaudeville Coordinator
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	I am requesting something be added to the General Guidelines, that at this time is only listed in the Booth Guidelines. We have come into situations where performers are now hanging signage, and Vanessa and I touched base on this coming into 2025, thinking it would be important to add to Guideline suggestions coming into 2026.
Show how the revised section is to read:	No signs are allowed in the paths. If approved, signs may not be made of plastic or vinyl laminated signboard material, or commercial printing process. Hand-painted signs are recommended. Excessive signage is not permitted. Entertainers wanting to hang signage must get prior approval from a Coordinator of the crew that hired them.
Identify other sections that would be affected by the change, if applicable:	Perhaps around #11 on Page 9? Or anywhere that it talks about performers and/or stages that feels more appropriate in the General Guidelines
Why does this change need to be made? Who would be affected?	

(YouTube Video 0:38:37)

Jon Steinhart moved to amend “must get prior approval from an Entertainment Coordinator” to say “must get prior approval from a **Coordinator of the crew that hired them.**”
 Motion to amend was approved by unanimous consent.
 Guideline 12 was approved as amended by unanimous consent.

13. NEW P10 S16 – Glow sticks

Name:	Lisa Parker
Fair Affiliation:	Prospective Elder
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	No current Guideline exists. Consider adding to P10 and inserting this as Section 16
Show how the revised section is to read:	Glow sticks are single-use, unrecyclable plastic, and therefore are not allowed at the Oregon Country Fair.
Identify other sections that would be affected by the change, if applicable:	None
Why does this change need to be made? Who would be affected?	<p>On April 7, 2013, the BoD passed a motion banning glowsticks at the Oregon Country Fair (see April 2013 BoD Meeting Minutes for motion and discussion).</p> <p>To my knowledge, this policy has not been rescinded. I don't see any mention of glow sticks in the Guidelines. Last year, I saw a lot of glow sticks. It's hard to tell folks they're not allowed if there is no mention of it in the Guidelines.</p> <p>Add to the Guidelines: Glow sticks are not allowed at the Oregon Country Fair.</p>

(YouTube Video 0:45:49)

Jon Steinhart is not in favor of this Guideline because he hasn't seen a lot of glow sticks lately, but he is seeing a lot of other single use, unrecyclable items related to lights. Let's not just replace one type of waste with another. We need a more comprehensive Guideline about prohibited items. Kevin agreed with this.

Member Input:

Lisa Parker: She wrote this Guideline. She suggested it because the policy was passed and it is still policy, but it never got put into the Guidelines, so it belongs there. We don't necessarily print all the Guidelines, so that shouldn't be a big barrier to passing it. A more comprehensive section of things that are prohibited is a great idea, but it shouldn't stop this one from happening.

Board Discussion:

Paxton: He has noticed an increase in glow sticks lately and he supports this.

Teresa: It would be good for us working with teens to show where it's written in the Guidelines.

Lawrence: This has been a policy for 13 years. He is also seeing an increase in glow sticks. This should be passed. Trevor agreed.

Motion to approve Guideline 13 passed by unanimous consent.

14. GENERAL P14 S 24 – Non-Motorized Transportation

Name:	Jon Steinhart
Fair Affiliation:	OCFIS Coordinator, BoD
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>"Page 14, Section 24 (Youth on Site/last paragraph)</p> <p>For safety reasons, scooters, bikes, tricycles, and other riding toys are not allowed from June 1 through August 31. Only service bikes are allowed on paths, conditions permitting"</p>
Show how the revised section is to read:	<p>(Move to Page 21, Section37 / Transportation and Parking)</p> <p>From June 1 through August 31, scooters, tricycles, and other riding toys are not allowed on the paths except for bicycles with Mystery Machine stickers, conditions permitting. Mystery Machine applications are available at oregoncountryfair.net.</p>
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?	

15. GENERAL P19 S34 - Privacy Policy

Name:	OCF Staff
Fair Affiliation:	OCF Staff
<p>Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:</p>	<p>P19 S34 Privacy Policy</p> <p>The Oregon Country Fair collects information only for its own use. The OCF will not require you to provide information that is not necessary either for membership in the Fair organization or participation in events put on by the organization. If you are a Fair member, information you provide will be used to verify membership and to track eligibility for member benefits. The Fair may also use membership information to contact you for Fair-related purposes. We will also disclose any information that we are required to by law. The Fair will not intentionally disclose, nor will we sell your information to third-party marketers, vendors, or other parties. In the future, there will be additional opportunities to sign up for information, notifications, and other mailing lists. These will be opt-in lists and will be covered by their own terms and conditions.</p>
<p>Show how the revised section is to read:</p>	<p>P19 S34 Privacy Policy</p> <p>All information you provide is confidential. We do not share your personal information except as necessary to conduct our business or as required by law.</p> <p>For more information about the Fair’s Data Privacy Policy, please visit oregoncountryfair.net/general_documents/OCF Data Privacy Policy. (Link to be updated on .net site)</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	NA
<p>Why does this change need to be made? Who would be affected?</p>	

16. GENERAL P19 S34 – Sunshine Database

Name:	OCF STAFF
Fair Affiliation:	OCF STAFF
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	ADD TO P19 AFTER S34 (Create new section)
Show how the revised section is to read:	<p>Sunshine Code of Conduct</p> <p>The Sunshine Database is built for the exclusive use of Oregon Country Fair. All data collected is confidential. Anyone who is granted a credential agrees to not disclose or share any information they have access to through their credential. Misuse of a credential will be grounds for immediate suspension of credential, and additional consequences may include, but are not limited to, removal from participation in OCF activities.</p>
Identify other sections that would be affected by the change, if applicable:	
Why does this change need to be made? Who would be affected?	

18. GENERAL P14 S 24 – Mystery Machines

Name:	OCF STAFF
Fair Affiliation:	OCF STAFF
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>CURRENT: Page 20, Section 37 / Transportation Privately owned vehicles used for Fair purposes. Some operational activities are performed thanks to the generously donated use of privately owned vehicles. Vehicles that are not street legal and/or do not carry standard liability insurance must be approved by OCF Management. Approval will include a signed agreement defining the terms of use.</p> <p>Alternative forms of motorized transportation. Vehicles such as, but not limited to, off-highway vehicles, ATVs, gators, golf carts, motorcycles, mini-bikes, scooters, and mopeds, are prohibited on OCF property without prior approval. Each vehicle will be considered on a case-by-case basis; however, only those serving approved operational functions or other critical needs will be considered. Personal use vehicles will not be approved and should not be brought to the property. We will ask you to remove them. This guideline is not intended to limit the reasonable accommodation of alter-abled individuals</p>

UPDATE TO:

Page 20, Section 37 / Transportation

Mystery Machine permits are available for privately owned motorized vehicles, that are not full-size passenger vehicles and are performing crew-related operational activities and approved motorized and non-motorized service bikes.

Mystery Machine permits will not be issued for personal use or personal transportation by crews. Please see the .net site for the on-line application. This guideline is not intended to limit the reasonable accommodation of alter-abled individuals; individuals in need of a 4A sticker for motorized transportation may contact 4A during Main Camp or in Dragon Plaza during the Fair.

If the Mystery Machine vehicle is to be used during Pre-Fair/Main Camp, the application is due two weeks before Main Camp opens. If the vehicle is to be used during Fair, the application is due two weeks before the Fair.

Liability Insurance for the Mystery Machine vehicle is required and, at minimum, should be \$50,000 bodily injury per person, \$100,000 bodily injury per accident, and \$50,000 property damage per accident. Proof of insurance will be required at the time of application.

All vehicles issued a Mystery Machine sticker must be inspected by Motorpool. Permits are signed by vehicle owners upon completion of inspection. Limited quantities are available, so apply early. Applicants will be notified of their time of inspection.

Any permitted Mystery Machine that is operated in a manner that violates the limited license to operate the vehicle will be impounded. If your vehicle is impounded, please contact QM or the Fair office to make arrangements to release your vehicle. Other violations of the Mystery Machine agreement may result in additional sanctions to the owner and/or driver of the vehicle.

Vehicles that are for personal use only will not be approved and should not be brought to the property. We will ask you to remove them from restricted areas.

Any driver of any motorized vehicle driving at excessive speed, under the influence, or driving in another reckless or dangerous manner may be asked to relinquish their vehicle immediately and may face additional sanctions, including but not limited to trespass from OCF.

Show how the revised section is to read:

Identify other sections that would be affected by the change, if applicable:	
Why does this change need to be made? Who would be affected?	Outlines current Mystery Machine policy

18. GENERAL P25 S45 - Camping Before & After the Fair

<p>Name:</p>	<p>John Kassebaum</p>
<p>Fair Affiliation:</p>	<p>Camping Crew</p>
<p>Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:</p>	<p>pg 25, Section 45: Camping Before and After the Fair Original text: 45. Camping Before and After the Fair is limited to working crews and booth participants, subject to operational approval. Booth people intending to camp while working on their booth must sign in with QuarterMaster at Main Camp. The OCF does not provide meals for booth workers. You can camp at the Fair starting Wednesday, July 9, only with possession of a wristband or photo ID. Miss Piggy camping will be open at 9 am, Wednesday, July 9, for those who must be on site and have traditionally camped there. Vehicles in the Miss Piggy lot are for camping only and may not be removed from 7 am, Friday, July 11 to 9 pm, Sunday, July 13. All campers and their belongings must be packed up, packed out and off site no later than 6 pm, Monday, July 14. All campers must observe the fire regulations in Fire Safety Protocol (Section 53). Campfires require a new inspection and permit each year. Only the Site Manager and the Fire Crew can issue permits.</p>
<p>Show how the revised section is to read:</p>	<p>Camping before and after the Fair is limited to working crews and booth participants, subject to operational approval. See Guideline #?? for authorized Pre-Fair Crews. Booth people intending to camp while working on their booth must sign in with QuarterMaster at Main Camp. The OCF does not provide meals for booth workers. You can camp at the Fair starting Wednesday, July 9 before Fair, only with possession of a wristband or photo ID. All campers and their belongings must be packed up, packed out and off site no later than 6 pm Monday, July 13, after Fair.</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	<p>N/A</p>

Why does this change need to be made? Who would be affected?

The information in the original text is only about Piggy Lot, is incomplete, and does not mention any other vehicle camping lot, such as SCOF Lot. Please see next change form for updating section 50 subsection South Miss Piggy's and SCOF Lot.

(YouTube Video 0:51:27)

Jon Steinhart moved to amend "Wednesday, July 8" to "**the Wednesday before Fair**" and "Monday, July 13" to "**the Monday after Fair.**"

Motion to amend passed by unanimous consent.

Jon Steinhart moved to amend to change "only with possession of a wristband or photo ID." to "**Those in possession of a wristband or photo ID but without operational approval to camp on site before Pre-Fair Wednesday can begin to camp at the Fair starting Pre-Fair Wednesday. Those without operational approval to camp on site after Post-Fair Monday must be packed up, packed out and off site no later than 6 pm, Post-Fair Monday.**"

Member Input:

Jonathan Pincus: The section about camping is confusing and appears to be in several places. Please table until it can be simplified and understood. People used to be able to pack down by picnic time. This eliminates that option. This will create conflict on site. There are hundreds and/or thousands of people camping that will be asking Camping Coordinator or Quartermaster questions, when maybe they should just ask their crew coordinators.

Steven Berkson: Speaking as Fire Crew Coordinator, not Facilitator. This is a good change. There has been a lot of confusion about when his crew can arrive. There is an emergency responder credentialing on Tuesday and people are confused about who can be on site.

Remedios Rapoport: If somebody has a reason to be there beyond 6 pm on Monday after Fair, there should be a clause to allow for a reason to allow for work to continue.

Jon Steinhart: The words "operational approval" should provide exceptions. These Guidelines have been available for six weeks and delays could hold up meeting the printing deadline. This was only pulled out for date amendments. This was submitted by the Camping Crew Coordinator. We could have approved it in bulk without anyone noticing. They are having increasing difficulty with people coming too early and staying too late, which has expenses associated.

AJ: He would have pulled this Guideline out because he doesn't like it. We have a process problem with Guidelines coming out in December, over the holidays, and then getting voted on in January. He has been a member of Pre- and Post-Security Crew for over two decades. They have a lot of people who start work on Tuesday and have shifts on Monday, so figuring out who can be there at certain times can be a struggle. Coordinators may not know all shifts, and they have to trust what people tell them. This doesn't cover enough situations from Tuesday to late Monday.

Paxton: He agreed with AJ it's too restrictive. We should fund sanitation if needed.

Trevor: He's Coordinator for Wristband Crew, not considered Pre-Fair but they definitely need to do Pre-Fair work and be there Post-Fair too. Flexibility for coordinators and operational people is needed.

Kirsten: This language codifies the current operational policy. It's been in effect many years. They have seen Wednesday turning into Saturday that folks are moving in. It's important to delineate the date that people are allowed to start camping. There is a long list of pre-authorized crews who are allowed in earlier. The list is in the packet, so there shouldn't be any confusion about which crews are pre-authorized to camp Pre- and Post-Fair. We need this in writing.

Lawrence Taylor: We need to beware of becoming too rigid.

Hilary: Codifying operational policy is good with a little flexibility here and there, but please don't make major operational changes on the fly. Changing the time out on Monday could have major impacts on many crews.

Motion to amend failed: 5-5; Paxton, AJ, John Govsky, Lawrence and Indigo opposed. Teresa left the meeting.

Member Input: Jonathan Pincus: Please postpone. It's too confusing.

AJ: He doesn't like this Guideline. The last sentence about Fire is good but the rest needs more work. When we put it in Guidelines, we codify it.

Kirsten: This is significantly shorter than the original. If you deny this change, you will remove a current policy of camping being allowed Wednesday through Monday. This policy already exists in the Guidelines. We do want people checking in on-site.

Jon Steinhart: He wants to support Operations. We are just being more specific, not changing the policy. There is a list of crews who are pre-authorized Pre- and Post-Fair.

Sandra: It would be unwise to remove this part of the Guidelines. This has been policy since the beginning of Fair and there are always exceptions. We need to pass this Guideline so it's codified for this year and we don't have people camping extra long.

AJ: He could agree if we could add the list of approve groups who can camp Pre and Post-Fair, so it's easy to confirm who is allowed on-site without hunting for another Guideline.

Kirsten: Look in #9 (already approved). It lists 25 crews that are pre-authorized to be Pre- and Post-Fair camping.

AJ moved to add "see Guideline #X for authorized Pre-Fair Crews."

Motion to amend passed by unanimous consent.

Motion for #18 passed by unanimous consent.

19. GENERAL P25 S45 - Open Flames

Name:	Jon Steinhart
Fair Affiliation:	OCFIS Coordinator, BoD
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>Page 25, Guideline 45, CAMPFIRES</p> <p>Additionally, no other sources of open flames or tiki torches are permitted on the property.</p>
Show how the revised section is to read:	<p>No other sources of open flames or tiki torches are permitted on the property, except propane stoves.</p> <p>Only fires that receive permits from OCF Fire Crew are allowed on OCF property. No other campfires are permitted. For all use of fire on the OCF Site and fire safety expectations, review the Fire Safety Protocol (Guideline #53) below.</p>
Identify other sections that would be affected by the change, if applicable:	
Why does this change need to be made? Who would be affected?	

(YouTube Video 1:35:01)

Steven Berkson: Please add: **“Only fires that receive permits from OCF Fire Crew are allowed on OCF property. No other campfires are permitted. For all use of fire on the OCF Site and fire safety expectations, review the Fire Safety Protocol (Guideline #53) below.”**

Motion to amend passed by unanimous consent.

Guideline change passed by unanimous consent.

20. GENERAL P26 S49 - Tent Tags

Name:	John Kassebaum
Fair Affiliation:	Camping Crew
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>pg 26 section 49: Tent Tags original text: 49. Tent Tags. An OCF-issued tent tag must be affixed to each tent or camping structure on the OCF site during Main Camp until closing post-Fair. We use tent tags to ensure that only OCF booth members, entertainers, volunteers, and other Fair Family members are camping on the Fair Site. Tent tags are available Pre-Fair from the Camping Crew at Camping ReSolutions in Main Camp. They are also available starting Wednesday, July 8, from camp hosts or other volunteers designated by the Camping Crew.</p>
Show how the revised section is to read:	<p>49. Tent Tags. An OCF-issued tent tag must be affixed to each tent or camping structure on the OCF site during Main Camp until closing post-Fair. We use tent tags to ensure that only OCF booth members, entertainers, volunteers, and other Fair Family members are camping on the Fair Site. Tent tags are available Pre-Fair from the Camping Crew at Camping ReSolutions in Main Camp. They are also available starting the Wednesday before Fair, from camp hosts or other volunteers designated by the Camping Crew.</p>
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?	<p>Campers should not be directed to QuarterMaster but to the Camping ReSolutions Booth staffed by Camping Crew and in Main Camp.</p>

Jon Steinhart moved to change July 8 to **the Wednesday before Fair**.

Motion to amend passed by unanimous consent.

Guideline change passed by unanimous consent.

21. GENERAL P26 S50 – Campsites

Name:	John Kassebaum
Fair Affiliation:	Camping Crew
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>Page 26 section 50: subsection Campsites 50. Campsites. Only approved crews working during Main Camp can set up camp before Wednesday, July 9.</p> <p>Everyone must camp in designated areas. Camping Crew is available to help locate camps. They can be reached through QuarterMaster. Please check with your coordinator, camp host, booth representative, or the Camping Crew before setting up camp. Campsites must not be claimed or altered without an OK from the Camping Crew.</p>
Show how the revised section is to read:	<p>First 2 paragraphs of Section 50, subsection Campsites 50. Campsites. Across the Fair site, there is no camping before Pre-Fair Wednesday except with special permission from Camping Crew or QuarterMaster. Only crews working during Main Camp can get permission to set up camp before Pre-Fair Wednesday.</p> <p>Everyone must camp in designated areas. Camping Crew is available to help locate camps. Camping Crew can be reached through Camping ReSolutions in Main Camp. Check with your coordinator, camp host, booth representative, or the Camping Crew before setting up camp. Campsites must not be claimed or altered without permission from the Camping Crew.</p>
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?	Make the need for permission clear, add mention of Camping ReSolutions booth.

22. GENERAL P27 S50 – Generators

Name:	Steven Berkson
Fair Affiliation:	Fire Crew Coordinator
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	Section 50 Campsites, page 27
Show how the revised section is to read:	<p>GENERATOR USE IN CAMPSITES</p> <p>Petroleum-based internal combustion generators may be used ONLY in Far Side Meadow, South Miss Piggy’s and SCOF Lot campsites between the hours of 8 am and 8 pm. Generators must be located within your own camping area and not in a common path or access way adjacent to your camp. Never leave generators operating unattended. Please be considerate of your fellow campers and minimize generator use. Only solar, battery, and human-powered electricity sources are allowed in all other locations. Generators used for OCF infrastructure, such as showers, may be operated later than 8 pm as necessary. All generators must be operated in accordance with the manufacturer’s instructions, and also comply with any additional restrictions or requirements imposed by Fire Crew to address specific safety issues. If a specific safety issue cannot be remediated adequately, Fire Crew may prohibit the use of generators in that area. All generator use may be prohibited during times of high fire danger.</p>
Identify other sections that would be affected by the change, if applicable:	None
Why does this change need to be made? Who would be affected?	<p>Added four sentences. First, Showers are open until 10 pm and with cleanup and shut down, their generators run until close to 11 pm. People need to know that this is OK to reduce the complaints that they are violating the rule. Second, we do impose additional requirements from time to time to prevent grass fires or exhaust blowing straight onto tapestries, for example.</p>

23. GENERAL P27 S50 – Vehicle Camping

Name:	John Kassebaum
Fair Affiliation:	Camping Crew
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	page 27 section 50, subsection “South Miss Piggy’s and SCOF Lot” Original text: To camp in these areas, you must have a wristband, vehicle sticker, and South Miss Piggy’s or SCOF Lot sticker before entering.

Show how the revised section is to read:

Rename subsection title to “Vehicle Camping”, then change text to:

Only vehicles that are slept in (camper, trailer, van), or have emergency or service stickers or service stickers are allowed into vehicle camping areas. Gators, carts and 4A mobility devices are also allowed. To maximize our limited camping space, trailer tow vehicles are required to disconnect and park in a Fair Family parking area. There is no car camping in vehicle camping areas.

~~Only vehicles that are slept in (camper, trailer, van) are allowed into vehicle camping areas. There is no car parking in vehicle camping areas. To maximize our limited camping space, trailer tow vehicles are required to disconnect and park in a Fair Family parking area.~~

There is no open vehicle camping at Fair. You must either have a space for your camping vehicle inside an affinity group’s assigned space, or you must have pre-approval from Camping Crew to camp in SCOF Lot’s non-reserved area.

Camping Crew maintains an area in SCOF Lot for a fixed number of camping vehicles outside of affinity group reserved areas. Email your request for pre-approval to vehicle camp in this area in SCOF Lot to campingcrew@oregoncountryfair.org.

There is no vehicle camping before Pre-Fair Wednesday except with special permission from Camping Crew.

Gates to vehicle camping areas are open 9 am-9 pm Pre-Fair Wednesday, 9 am-9 pm Pre-Fair Thursday, and 9am-10am Friday. For safety, there is absolutely no entry after 9 pm Wednesday or Thursday night. Plan to arrive on site well before 9 pm, or plan to wait until 9 am the next morning.

There is no further vehicle camping admittance after 10 am ~~Pre~~-Fair Friday. After 10am ~~Pre~~-Fair Friday, camping vehicles may leave, but for safety there is absolutely no re-entry to the vehicle camping area until Monday morning Post-Fair. An exception will be made for a tow vehicle to retrieve a trailer and on doing so leave and not return. There will not be any exception to drive in and load up before Post-Fair Monday.

All motorized camping vehicles (camper, van) require a Fair Vehicle Sticker. All motorized camping vehicles longer than 22' also require an Oversized Vehicle Sticker. Non-motorized vehicles (trailer) longer than 22' require only an Oversized Vehicle Sticker. Non-motorized vehicles (trailer) 22' or less do not require any sticker. All required stickers must be affixed to the camping vehicle before entering a vehicle camping area.

All camping vehicles must exit site by 6 pm Post-Fair Monday.”

Identify other sections that would be affected by the change, if applicable:

<p>Why does this change need to be made? Who would be affected?</p>	<p>There is general information about vehicle camping that applies no matter what vehicle camping capable area one is camping in, be it Miss Piggy, SCOF Lot, Back Lot, Alices, Entertainment camp, Water camp, etc. But there is also very specific info about SCOF Lot that needs to be conveyed.</p>
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(YouTube Video 1:39:16)

Jon Steinhart moved to change “Pre-Fair Friday” to “Fair Friday” in two spots.

Motion to amend passed by unanimous consent.

Motion passed by unanimous consent.

Jon Steinhart moved to replace “Only vehicles that are slept in (camper, trailer, van), or have emergency or service stickers are allowed into vehicle camping areas. Gators, carts and 4A mobility devices are also allowed. To maximize our limited camping space, trailer tow vehicles are required to disconnect and park in a Fair Family parking area. There is no car camping in vehicle camping areas.” with **Only vehicles that are slept in (camper, trailer, van), or have emergency or service stickers or service stickers are allowed into vehicle camping areas. Gators, carts and 4A mobility devices are also allowed. To maximize our limited camping space, trailer tow vehicles are required to disconnect and park in a Fair Family parking area. There is no car camping in vehicle camping areas.**

Member Input:

Jonathan Pincus: Please describe what is changing.

Jon Steinhart: This language came from John Kassebaum.

AJ: If there is a trailer attached to a car, tow companies could disconnect them. Are there medical exceptions to allow them to stay connected?

Kirsten: She doesn’t get involved with camping, but many exceptions are made for many reasons. She is not sure if there has ever been an issue about this. People want to keep their vehicles with their trailers, and that is not allowed, but there could be exceptions. Camping is an operational crew.

Grumpy: Operations can handle this if it’s a health or safety issue.

Motion to amend passed by unanimous consent.

Guideline change passed by unanimous consent.

24. GENERAL P27 S51 - Amplified Sound

Name:	Jon Steinhart
Fair Affiliation:	OCFIS Coordinator, BoD

Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:

new: 51. Sound Amplification.

The OCF places an emphasis on the handmade and encourages creative forms of mindful presentation in a way that does not preclude others from expressing themselves as well. Because we camp so closely together, amplified or any loud sound, whether live or recorded, projected beyond the intended audience creates problems for other Fair Family. From Main Camp through Post-Fair, all amplified sound between the hours of 7 pm and 2 am the following day, must have a sound permit. When planning your amplified event, please consider the size of your space and the impact of your sound on surrounding areas.

Your amplification should fill the space without bleeding into neighboring camps or other permitted amplified sound. Please consider others before you turn it up. Be respectful of your impact on other performances, exhausted kids and parents, and Fair Family with early morning shifts by ending your program on time and not exceeding the sound limits detailed on the permit. If conflict develops, or you believe there is a violation of this guideline, please contact your nearest Information Booth for assistance. The Management Team will intervene as needed. Conflict resolution decisions made at that time by the Management Team must be honored by all involved parties and will be reviewed Post-Fair.

Amplified sound

All Sound Permit requests and timing issues are subject to Management approval all year long. If you are planning an event involving amplified sound on the Fair site outside of the event season, you must obtain a permit from the Site Manager. All amplified sound will comply with Lane County ordinances per our agreement with the County. All amplified sound taking place on OCF stages during the weekend of the event is subject to Stage Coordinator approval and final OCF Management approval.

From Main Camp through Post-Fair, all other sources of amplified sound between the hours of 7 pm and 2 am the following day must have an Amplified Sound Permit. No amplified sound, or loud performances will be allowed

between 2 am and 6 am. amplified sound permits.

Download an Amplified Sound Permit Application at: oregoncountryfair.net/documents.

During OCF Main Camp through post-Fair, you may also pick up a permit application at Quartermaster. Return the application as instructed for review by the Management Team, who will consider requests on a case-by-case basis. Applications must be received at least 48 hours prior to requested event. Sound Amplification Permit approval may be determined, in part, using some or all of the following criteria: sound sheds, decibel levels, respectful interactions, and other permitted amplified events in proximity or on consecutive nights in the same location. It is important to highlight that breaking agreements and/or not following directions regarding Amplified Sound Permits from the Management team or Site Manager can result in the denial of future permit requests made by the individual and types of amplified sound.

Amplified sound allowed at the OCF is that which is sung, played, or created by the musician or DJ and respectfully broadcast to the immediate area and audience with the understanding that sound circles overlap and not always to the benefit of others. Pre-recorded music is not in line with our emphasis on the handcrafted — whether art, food, or music. No pre-recorded music is allowed unless it is a part of an approved performance, dance, stage act, or work crew. There are ongoing efforts among the Board, Management, and other Fair volunteers to understand and design our soundscape to meet the needs of our intergenerational family and our neighbors in Veneta. By working together and understanding that there is a wide range of requests, requirements, and desires, we can come to agreements across campsites and camp areas that meet the needs of most people much of the time. Therefore, this guideline is an evolving process and will be subject to annual review by the Management Team.

<p>Show how the revised section is to read:</p>	<p>ADD TO BEGINNING OF SECTION 51.</p> <p>Amplified Sound</p> <p>No amplified sound is allowed without an Amplified Sound Permit with the exception of daytime stages and approved wandering performers (Guideline 11). Amplified Sound Permits are required for all amplified sound between 7 pm and 2 am from the opening of Main Camp through Decon. Amplified sound is never allowed between 2A am and 6 am.</p> <p>Performers with Amplified Sound Permits will have their permits on display during their performances.</p> <p>Visit https://oregoncountryfair.net/wp-content/uploads/bsk-pdf-manager/2025/03/2025-Amplified-Sound-Permit-1.pdf for information about Amplified Sound Permits including the application form. (UPDATE LINK)</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	
<p>Why does this change need to be made? Who would be affected?</p>	<p>The wording of these guidelines is so confusing that people cannot determine the actual policy, which leads to conflict. The proposed changes do not change any policy; they just make it clear.</p> <p>Note that I believe that the bulk of the language from the existing Guideline 51 should be moved from the Guidelines to the Amplified Sound Permit application form. Our environmental goals suggest that we don't need to use up thousands of pages of paper for something that's relevant for only a few dozen people.</p>

25. GENERAL - NEW ADDITION (LIGHTS)

Name:	Lisa Parker
Fair Affiliation:	Path Planning
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	
Show how the revised section is to read:	<p>ADD TO Page 18 CREATE (NEW) S33 Enjoyment of the visual ambiance is an essential aspect of our event, day and night. Unshielded, high-intensity white light disrupts that enjoyment at night. Warm lighting is in keeping with the Fair's traditional ambiance. Disruptive light includes propane or battery-powered lanterns, flashlights, headlamps, and similar sources of bright light.</p> <p>To help maintain a safe and enjoyable nighttime event, follow these flashlight and lighting etiquette guidelines:</p> <ul style="list-style-type: none"> - Point Downward: Aim lights toward the ground to illuminate your path without blinding others. - Use a Low Beam: Choose the dimmest setting that lets you see clearly. - Use Red Light: Use red filters on flashlights and headlamps when possible. - Use Shielding: When illuminating work areas, aim lights downward and shield them to prevent light from spilling into the path and surrounding areas. - Limit Use: Use lights only when necessary—enjoy the natural and artistic lighting when possible. - Be Aware: Check your surroundings before turning on a light; wait or reposition if others are nearby. - Communicate and Encourage Courtesy: If lighting is needed to assist someone, give a quick heads-up first. Gently remind others of these guidelines — be respectful, have fun, and get the job done.
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?	

(YouTube Video 1:53:13)

Jon Steinhart: He doesn't support this new guideline because it will be hard to enforce.

Member Input:

Lisa Parker: This came through Path Planning Committee and was unanimously approved. This would be etiquette.

Board Discussion:

Indigo: Is this a Board policy from previous Boards? She hides from excess lights, but she takes caution creating new policy through Guidelines. She is not opposed to employing that courtesy.

Lawrence Taylor: We've all heard of hippie mace, unshielded white light in your face. White Bird has fundamental need for bright light, but they have carefully designed their lighting so as not to blast it onto the path. The primary offenders are food booths. He has talked to various food booths and they are usually welcoming and happy to accommodate. It's a matter of awareness. Also, a lot of young people don't know how to use flashlights. Security booths can also sometimes do with gentler lighting. Like the sound policy, it's a matter of sensitization. We want to enjoy the subtleties of our natural environment. This Guideline would give folks something to gently bring up.

AJ: He doesn't like this one. It's hard to regulate and needs some work.

Paxton: He supports this.

Sandra: This opens a can of worms. She agrees that folks should be courteous with lights but etiquette doesn't belong in our Guidelines unless we're going to enforce it.

Motion failed: 3-7; Sandra, AJ, John Davis, Jon Steinhart, Trevor, Kevin and Indigo opposed.

26. BOOTH P4 S8 – Permanent Booth

<p>Name:</p>	<p>BOOTH REG</p>
<p>Fair Affiliation:</p>	<p>BOOTH REG</p>
<p>Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:</p>	<p>BOOTH P4 S8</p> <p>8. Awarding Booth Space on a Permanent Basis. Permanent placement will be determined annually based on availability of booth space and the evaluation of qualified applicants. If space is available, it will be awarded to crafters who have:</p> <ol style="list-style-type: none"> 1.) Five years verifiable presence at the Fair as an active crafter; 2.) Presence at the Fair as an active crafter in at least two of the previous three Fairs; 3.) Top scores from the Craft Inventory jury in the current year of application. <p>Crafters who have met the above requirements and wish to apply for permanent placement should submit a letter of interest between May 1 and September 30, after completion of the jury process. The letter should indicate which booths the crafter has been in at the Fair, when, and what the jury scores have been — in other words, the crafter’s history with the Fair. Letters may be submitted to boothreg@oregocountryfair.org. Craft Inventory, Registration Crew, and the Craft Committee will work together to confirm booth history and jury scores before any decision is made. Decisions will be made by December 31 and will be applied at the following Fair if there is booth availability.</p>
	<p>The opportunity to be placed in an available booth will be guaranteed as soon as possible after September 30. Returning crafters who are interested in (and eligible for) booth space on a permanent basis must submit a new application (with digital images and fee) to Craft Inventory by the annual application deadline to be considered for placement the following year.</p>

<p>Show how the revised section is to read:</p>	<p>Permanent booth awards result from agreement among Registration Crew, Craft Committee, Craft Inventory, and Fair Management.</p> <p>8. Awarding Booth Space on a Permanent Basis Permanent booths are offered only if space is available each year. To qualify, applicants must meet the following requirements:</p> <ol style="list-style-type: none"> 1. Participate in the Craft Jury process during the same year they apply for a permanent booth. A current year jury score is required, even if the applicant has been juried in previous years. 2. Have a minimum of five years of verified participation as an active crafter at the Oregon Country Fair. 3. Have participated as a selling crafter at two of the last three Fairs. <p>Booth Registration will post notice at oregoncountryfair.net if permanent booth space is available and send an email announcement by May 30 each year. Availability is not annual. After May 30, check the website to see if letters of interest will be accepted that year. If booths are available, letters of interest will be accepted from June 1 through September 30. Email your letter of interest to boothreg@oregoncountryfair.org. Include the following information:</p> <ol style="list-style-type: none"> 1. The booths you have occupied and the corresponding years. 2. A brief and concise summary of your Fair participation history. 3. Your current year jury score. <p>Craft Inventory, Booth Registration, and the Craft Committee will verify booth history and jury scores. Permanent booth selections will be finalized by December 31 for placement in the following year's Fair. Permanent booth awards are made by agreement among Booth Registration, Craft Committee, Craft Inventory, and Fair Management.</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	

<p>Why does this change need to be made? Who would be affected?</p>	<p>This change clarifies the permanent booth process and establishes consistent timelines for crafters and Booth Registration. In previous years, the lack of a defined annual schedule created confusion, with some crafters submitting applications even when no booths were available. This update also removes unclear language, making it easier for crafters to understand the steps required to submit a letter of interest for a permanent booth.</p>
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27. BOOTH P5 S10 – Crafter LOA

<p>Name:</p>	<p>Craft Committee / Booth Reg</p>
<p>Fair Affiliation:</p>	<p>Craft Committee / Booth Reg</p>
<p>Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:</p>	<p>CURRENT – BOOTH Guidelines P5 S10 4. Returning Crafters. For the purpose of jurying a craft, a returning crafter is defined as a crafter who has been at one of the three previous years’ Fairs selling their approved craft. A crafter may be absent from the Fair (on Leave of Absence) for up to two consecutive years. A crafter absent from the Fair for more than two consecutive years will be dropped from the records of approved crafters. Any craft for which a crafter is approved as of the 2024 Fair will remain on their list of approved crafts for as long as that crafter remains active at the Fair. Crafters are required to have items in their inventory that they have made within the previous twelve months. Returning crafters who wish to sell crafts made using different techniques and materials than those previously approved must submit a craft application and the non-refundable application fee by the application deadline.</p>
<p>Show how the revised section is to read:</p>	<p>RECOMMENDED – BOOTH Guidelines P5 S10 – ADD NEW SECTION: LEAVE OF ABSENCE 4. Returning Crafters. For the purpose of jurying a craft, a returning crafter is defined as a crafter who has been at one of the three previous years’ Fairs selling their approved craft. Any craft for which a crafter is approved as of the 2025 Fair will remain on their list of approved crafts for as long as that crafter remains active at the Fair. Crafters are required to have items in their inventory that they have made within the previous 12 months. Returning crafters who wish to sell crafts made using different techniques and materials than those previously approved must submit a craft application and the non-refundable application fee by the application deadline. 5.Crafter Leave of Absence. A crafter may be absent from the Fair (on Leave of Absence) for up to two consecutive years. A crafter absent from the Fair for more than two consecutive years will be dropped from the records of approved crafters. Crafters intending to take a Leave of Absence must</p>

	communicate this to Booth Registration no later than March 1.
Identify other sections that would be affected by the change, if applicable:	LOA – BOOTH P15 S35
Why does this change need to be made? Who would be affected?	Pulls out LOA policy for crafters to bring attention to new March 1 deadline

28. BOOTH P7 S14 – Food Committee

Name:	Jill Carter
Fair Affiliation:	Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	14. Food Committee. The Oregon Country Fair has a Food Committee, which is responsible for the selection of new food booths and the coordination of food policies.
Show how the revised section is to read:	14. Food Committee. The Oregon Country Fair has a Food Committee, which is responsible for the selection of new food booths and the coordination of food policies. including instituting disciplinary action or food booth/cart expulsion with the support of OCF staff. The Food Committee will recommend any possible disciplinary actions to the OCF Staff for review and final determination.
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?	Updated language to better represent how the committee operates.

(YouTube Video 2:04:12)

Sandra: For 28 and 31, the rationale is the same. She doesn't agree with adding responsibilities and authority of food booths to administer consequences. Final decisions should be made by OCF staff. That's what they already do.

Sandra moved to remove "including instituting disciplinary action or food booth/cart expulsion with the support of OCF staff" and replace it with **The Food Committee will recommend any possible disciplinary actions to the OCF Staff for review and final determination.**

Member Input:

Dave Wagenheim: He is on Food Committee and is a food booth rep. He supports the change.

Board Discussion:

Lawrence Taylor: His understanding was that the original proposal reflected what is already done. If what we're doing isn't changing the process, he doesn't object to it.

Paxton: He has always thought that the Food Committee should be divorced from disciplinary action. Food Committee should support Food Booths.

Kirsten: This more accurately reflects and codifies the existing process.

Sue: She has been on the Food Committee since 2012 and this is in line with how things have worked. They always work with staff.

Motion to amend approved by unanimous consent.

The Guideline was approved as amended by unanimous consent.

BOOTH P7 S15 – Menu

Name:	Jill Carter
Fair Affiliation:	Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	15. Menu. Each year returning vendors are required to fill out a “Blue Sheet” (a digital form) that lists all approved menu items and allergens used in the booth. Any changes to your menu must be proposed on your Blue Sheet Form and approved by the Food Committee. All new menu items must be juried by the Food Committee at their last meeting in May.
Show how the revised section is to read:	15. Menu. Each year returning vendors are required to fill out a “Blue Sheet” (a digital form) listing their full menu for all operating hours, including all ingredients and potential allergens, for review and approval by the Food Committee. Any proposed menu changes must be submitted through the Blue Sheet form and approved by the Food Committee. Food Committee may ask to taste any menu item.
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?	Add in note about menu items at all hours need to be approved. Change the juried note to say may ask for a tasting.

30. BOOTH P7 S17 – Food Booth Meeting

Name:	Jill Carter
Fair Affiliation:	Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	7. Mandatory Food Booth Meeting. All food booth representatives are required to attend a meeting with the Food Committee and the county sanitarian on the first Wednesday in June. No exceptions! A primary or secondary booth representative must attend this meeting or have prior consent for their replacement from the Food Committee. Any food booth vendor failing to be represented at this meeting will be put on probation.
Show how the revised section is to read:	<p>7. Mandatory Food Booth Meeting. All food booth representatives are required to attend a meeting with the Food Committee and the county sanitarian on the first Wednesday in June. No exceptions! A primary or secondary booth representative must attend this meeting or have prior consent for the replacement from the Food Committee. Primary booth reps must attend this meeting in person while on probation or in a guidance period. Any booth failing to be represented at this meeting will be put on probation.</p> <p>7. Mandatory Food Booth Meeting. All food booth representatives are required to attend a meeting with the Food Committee and the county sanitarian on the first Wednesday in June. No exceptions! If a primary or secondary booth representative cannot attend this meeting, they must have prior consent for the replacement from the Food Committee. Primary booth reps must attend this meeting in person while on probation or in a guidance period. Any booth failing to be represented at this meeting will be put on probation.</p>
Identify other sections that would be affected by the change, if applicable:	N/A

Why does this change need to be made? Who would be affected?

To ensure new booth reps get all the important information at the mandatory meeting in person and adjust the last sentence's language slightly to better reflect the requirement and consequences.

The paragraph was rearranged a bit to make sure it is clear that the Primary or Secondary must attend the meeting.

31. BOOTH P9 S20 – Probation

<p>Name:</p>	<p>Jill Carter</p>
<p>Fair Affiliation:</p>	<p>Food Committee</p>
<p>Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:</p>	<p>20. New Food Guidance and Probation Policy. New food booths will be placed on a guidance period of two years. After each of those two years, the Food Committee will review the booth’s performance and share the evaluation with the booth representative. A food booth, food cart, strolling vendor and/or booth representative can be put on probation, suspended, or expelled due to violations of the guidelines. Probation, suspension, expulsion and any limitations to booth operation and participating individuals can be defined and executed on a case-by-case basis by the Food Committee, OCF staff, and/or relevant crew leadership when necessary.</p>
<p>Show how the revised section is to read:</p>	<p>20. New Food Guidance and Probation Policy. New food booths will be placed on a guidance period of two years. After each of those two years, the Food Committee will review the booth’s performance and share the evaluation with the booth representative. A food booth, food cart, strolling vendor and/or booth representative can be put on probation, fined, suspended, or expelled due to violations of the guidelines. Probation, fines, suspension, expulsion and any limitations to booth operation and participating individuals can be defined and implemented on a case by case basis by the Food Committee, OCF staff, and/or relevant crew leadership when necessary. shall be investigated by the Food Committee according to an approved process. The Food Committee will recommend any disciplinary action to OCF staff for review and final determination.</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	<p>N/A</p>

Why does this change need to be made? Who would be affected?

The Food Committee wants to be able to recommend to the staff to potentially charge a fine for some guideline violations, in addition to probation or expulsion options. This guideline change just adds the words “fines” and “fined” to the current list of possible actions.

(YouTube Video 2:13:40)

Sandra moved to remove “can be defined and implemented on a case-by-case basis by the Food Committee, OCF staff, and/or relevant crew leadership when necessary” and add **shall be investigated by the Food Committee according to an approved process. The Food Committee will recommend any disciplinary action to OCF staff for review and final determination.**

Motion to amend approved by unanimous consent.

Guideline 31 approved as amended by unanimous consent.

32. BOOTH P10 S25 - Water Storage

Name:	Jill Carter
Fair Affiliation:	Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	25. Water and Sanitation. Water containers must be accessible and adequately braced, and the storage platform base must be no higher than 6 feet. Safe access must be provided to any storage platforms.
Show how the revised section is to read:	25. Water and Sanitation. All freshwater containers must be approved for potable drinking water use and be appropriately sanitized prior to the event. Water containers must be accessible and adequately braced, and the storage platform base must be no higher than 6 feet. Safe access must be provided to any storage platforms.
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?	The habit of storing water containers on site is rather frequent, and there is not really any testing to ensure that the containers are cleaned and sanitized properly. This added language will at least add some reinforcement to the Health Inspector's requirement.

33. BOOTH P10 S25 - Water and Sanitation

Name:	Jill Carter
Fair Affiliation:	Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	25. Water and Sanitation. (fifth paragraph) Each food booth and food cart must be equipped with a hand-washing system that provides warm, flowing water at all times. This system must, at a minimum, include a 5-gallon food-grade container for water storage. The container must have a dispensing valve that provides a constant flow of water when opened. A catch basin must be provided to collect wastewater from the handwashing system in a sanitary manner. There must be two separate containers: one with soapy wash water and the other with a sanitizing rinse of at least 100 ppm chlorine (1 tablespoon per gallon of water). Use only paper towels to dry hands.
Show how the revised section is to read:	25. Water and Sanitation. (fifth paragraph) Each food booth and food cart must be equipped with a hand-washing system that provides warm, flowing water at all times. This system must, at a minimum, include a 5-gallon food-grade container for water storage. The container must have a dispensing valve that provides a constant flow of water when opened. A catch basin must be provided to collect wastewater from the handwashing system in a sanitary manner.
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?	Since warm flowing water for a handwash setup is now required, the section about the option of having two basins for a handwash setup with soapy water and sanitizer is confusing and can be removed. It is a holdover from before the flowing water requirement was added.

34. BOOTH P13 S31 – Booth Inventory

Name:	Hilary Anthony
Fair Affiliation:	Treasurer
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	Booth guidelines page 13. section 31 paragraph 2 and paragraph 3
Show how the revised section is to read:	Resale of OCF inventory (any type of pass, wristband, or vehicles sticker) for more than face value is a violation of OCF policy and can result in probation, suspension, or prosecution. Each person receiving purchased Fair inventory must be provided with an OCF generated receipt for the purchase of that inventory.
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?	This makes clear that ANY resale of inventory for over face value is a violation of policy (and potentially of the law), and adds the internal control of having receipts shared with the people who get the inventory

35. BOOTH P13 S31 - Supplemental Passes

Name:	Jill Carter
Fair Affiliation:	Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	31. Booth, Cart, and Strolling Fees SUPPLEMENTAL CAMPING PASSES. A food cart or strolling food vendor must be open at least 15 hours per day and any food booth, including drinks-only booths, must be open 20 or more hours per day, including Sunday, in order to receive additional wristbands.
Show how the revised section is to read:	31. Booth, Cart, and Strolling Fees SUPPLEMENTAL CAMPING PASSES. Food vendors in good standing may apply for supplemental camping passes if they meet one or more of the following criteria: extended operating hours, complex menu offerings and significant on-site food preparation. and a demonstrated history of compliance with event guidelines.
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?	Change the due date and language to reflect the current Food Committee process for deciding who qualifies to receive supplemental passes and to accommodate more metrics besides just the number of open hours.

(YouTube Video: 2:19:56)

Sandra moved to remove “and a demonstrated history of compliance with event guidelines” and instead add **in good standing**.

Motion to amend passed by unanimous consent.

Guideline 35 was approved as amended by unanimous consent.

36. BOOTH P14 S32 – Refunds

Name:	STAFF
Fair Affiliation:	Staff
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	<p>BOOTH GUIDELINES Page 14, Section 32: Booth, Cart and Strolling Fee Refunds If an emergency prevents your participation in the Fair, the total booth, cart, or strolling fee may be refunded if the Registration crew is notified by June 11. Send this request via email with “Booth Fee Refund Request” in the subject line. Participant fees are nonrefundable if the Fair is canceled because of events beyond the control of the Fair. Requests for pass refunds must be submitted in writing to Registration by July 31. No requests will be accepted after July 31.</p>
Show how the revised section is to read:	<p>Section 32: Booth, Cart and Strolling Fee Refunds If an emergency prevents your participation in the Fair, the total booth, cart or strolling fee may be refunded if the Registration Crew is notified by June11. Send this request via email with “Booth Fee Refund Request” in the subject line. Participant fees are nonrefundable if the Fair is cancelled because of events beyond the control of the Fair. Requests for pass refunds will be considered if submitted in writing to Registration by July 31. No requests will be accepted after July 31.</p>
Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?	<p>This change eliminates pass refunds for booths, thus mirroring the policy for crews (no refunds on passes)</p> <p>There was a bunch of discussion about this with the Food Committee. The position of the committee is that they would prefer that an option for refunds for passes be still available to food booths. Our suggestion is to leave that statement in the Guidelines, but update the language to “Requests for pass refunds will be considered,” leaving the door open for Registration to take each request for a refund on a case-by-case basis, and that pass refunds are not guaranteed.</p>

37. BOOTH P14 S33 – Passes

<p>Name:</p>	<p>Craft Committee / Booth Reg</p>
<p>Fair Affiliation:</p>	<p>Craft Committee / Booth Reg</p>
<p>Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:</p>	<p>BOOTH Guidelines P14 S33 - Add after this paragraph</p> <p>Only a booth, cart, or strolling representative or a delegate with written authorization from the representative may order or purchase wristbands, worker day passes, or vehicle stickers. The representative must be an approved crafter with at least five years' crafting at OCF, except in the case of holders of One-Year-Only booths, and must have a vendor, i.e., not staff, wristband.</p>
<p>Show how the revised section is to read:</p>	<p>Subject to availability, Booth Registration crew allocates four wristbands for each juried crafter. However, this does not guarantee camping space within the booth. There is an expectation that booth representatives will be responsible for an equitable distribution of wristbands, vehicle stickers, booth space, and booth expenses (such as booth fee, construction, and maintenance). Reports of inequitable treatment within booths will be investigated by Craft Committee, Craft Inventory, Booth Registration, and Fair management. For one year only booths, Booth Registration crew determines wristband and vehicle sticker allocation.</p> <p>-</p> <p>Requests for more than four passes per crafter must be submitted to Booth Registration Crew.</p> <p>Booth Registration allocates a baseline of eight wristbands per booth. For two-crafter booths, this initial allocation provides four wristbands per approved crafter. For booths with more than two approved crafters, Booth Registration will consider requests for additional wristbands.</p>

	<p>However, this does not guarantee camping space within the booth. There is an expectation that booth representatives will equitably distribute wristbands, vehicle stickers, booth space, and booth expenses (such as booth fee, construction, and maintenance). Reports of inequitable treatment within booths will be investigated by Booth Registration, collaborating as necessary with Craft Committee, Craft Inventory, Booth Registration, and/or Fair management. For one year only booths, Booth Registration crew determines wristband and vehicle sticker allocation.</p>
<p>Identify other sections that would be affected by the change, if applicable:</p>	N/A
<p>Why does this change need to be made? Who would be affected?</p>	<p>Sets the expectation the booth reps will treat folks in their booth equitably. Provides starting point for hard conversations.</p>

(YouTube Video 2:25:13)

John Govsky moved to replace all language with this: Booth Registration allocates a baseline of eight wristbands per booth. For two-crafter booths, this initial allocation provides four wristbands per approved crafter. For booths with more than two approved crafters, Booth Registration will consider requests for additional wristbands.

However, this does not guarantee camping space within the booth. There is an expectation that booth representatives will equitably distribute wristbands, vehicle stickers, booth space, and booth expenses (such as booth fee, construction, and maintenance). Reports of inequitable treatment within booths will be investigated by the appropriate entity, either by Craft Committee, Craft Inventory, Booth Registration, or Fair management. For one year only booths, Booth Registration crew determines wristband and vehicle sticker allocation.

Member Input:

Lucy: This replaces language in the Guidelines that used to be in there and was inadvertently lost.

Morningstar: This was put together by Craft Committee, Craft Inventory and Booth Registration. They wrote and approved the revised language that John Govsky just proposed.

Board Discussion:

Jon Steinhart: He is mostly happy with this language. He's been searching for the intent to match the language.

Jon Steinhart moved to change “reports of inequitable treatment will be investigated by ~~Craft Committee, Craft Inventory, Booth Registration, and Fair management~~ with reports of inequitable treatment will be investigated by **Fair Community Support**” since this is more of a Code of Conduct issue. This is what Kirsten wants and it’s operations.

Kirsten: This belongs in Fair Cares because it’s a Code of Conduct violation.

John Govsky: These types of concerns come to the Craft Committee meetings. He’s willing to defer to Kirsten, but it might result in unnecessary things going up the chain.

Kevin: Inequitable treatment is happening in real time. Maybe Booth Registration should be able to handle it, since Fair Cares can take some time.

Lucy: She sits on the Craft Committee and this group of committee is accustomed to working on these issues and they have done so for many years. They have the capacity, knowledge and experience to deal with these matters. She would like to leave them in the language.

Sue: She is on Craft Committee. She agrees with John Govsky, Kevin and Lucy.

Morningstar: She is with Booth Registration. She agrees with Kevin. They are the first point of contact. This guideline allows them to have a starting point if they hear that they are not getting enough passes.

Kirsten: Kevin makes a good point because Fair Cares go on hiatus during the Fair so she rescinded the recommendation.

Sue: There are Booth reps who change plans at the last possible second.

Govsky’s motion to amend approved by unanimous consent.

Guideline 37 was approved as amended by unanimous consent.

38. BOOTH P15 S35 – Leave of Absence

<p>Name:</p>	<p>Booth Registration / Craft Committee / Food Committee</p>
<p>Fair Affiliation:</p>	<p>Booth Registration / Craft Committee / Food Committee</p>
<p>Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:</p>	<p>Page 15 Guideline 35</p>
<p>Show how the revised section is to read:</p>	<p>(NEW SECTION) Leave of Absence. A food booth, food cart, crafter, or booth representative may take a leave of absence for up to two consecutive years with written notification.</p> <p>Crafters. Failure to notify Booth Registration by the March 1 deadline may result in forfeiture of the booth for the current year and reassignment of the space. A booth’s leave of absence applies only to the booth itself; a crafter may continue to participate in another booth during this period without affecting their crafter status.</p> <p>Food Vendors. Food Vendors who have taken a leave of absence must ensure that their Primary Food Booth Representative notifies the Food Committee by January 1 regarding their status for the upcoming Fair—specifically whether they intend to retire, extend their leave for one additional year, or return.</p> <p>Booths, carts, or strollers that consistently fail to meet communication or payment deadlines may be placed on Administrative Probation, which requires the booth representative to demonstrate timely communication and full compliance with Booth Registration and/or Food Committee timelines during the following season.</p> <p>Continued failure to communicate, submit payments, or respond to Booth Registration while on probation may result in loss of booth eligibility, at the discretion of Booth Registration, the Craft Committee, the Food Committee, and Fair Management.</p>

Identify other sections that would be affected by the change, if applicable:	N/A
Why does this change need to be made? Who would be affected?	<p>Change the deadline from May 1 to March 1 and add a new note for people who took an LOA last year, to make sure we know if they are returning or retiring earlier than March, so we have more time to potentially fill their slot. Some booths have repeatedly failed to respond to Booth Registration, submit payments, or confirm their attendance, which prevents us from managing spaces and offering opportunities to crafters on the wait share list. This update adds clearer deadlines, a defined forfeiture process, and Administrative Probation, so we have structure to reference when booths do not communicate or follow the required steps.</p> <p>It also supports fairness: Most booths consistently meet deadlines and follow guidelines, and this update ensures that all booths are held to the same standards.</p>

39. BOOTH P16 - Red Tag

Name:	Booth Registration / Craft Committee / Food Committee
Fair Affiliation:	Booth Registration / Craft Committee / Food Committee
Identify the proposed change by page and section number in the 2025 Guidelines. It would also be helpful to copy and paste the original text you would like to change or remove:	ADD TO BEGINNING OF CONSTRUCTION P16
Show how the revised section is to read:	Red Tag's mission is to inspect and ensure all structures are safe for the public and volunteers, as well as aesthetically pleasing. If our Red Tag team deems your booth a safety issue, the Booth Representative is responsible for the repairs to the booth. Most repairs can be done yourself, or with a builder that you hire. If you take a Leave of Absence (LOA), you are still responsible for repairs to your booth to correct all Red Tag issues at your expense. Repairs done by the Fair due to failure of the Booth Representative to make the repairs, may lead to probation, a fine, and/or being billed for said cost of repairs. When repairs are complete, a note should be left in the Red Tag book on the Construction desk in Main Camp.
Identify other sections that would be affected by the change, if applicable:	
Why does this change need to be made? Who would be affected?	

Objection was rescinded by Trevor.

Guideline 39 was approved by unanimous consent.

New Business

(YouTube video: 2:48:30)

Appoint Ryley Jones and Margot Casson to the Fixed Assets Committee (Sandra Bauer, Kevin Levy and AJ Jackson)

All expenditures by Board appointed Committees, Work Groups, and Task Forces must be approved by the Board of Directors (Jon Steinhart, Kevin Levy, John Davis, Sandra Bauer and George Braddock)

Unless otherwise specified in a motion, all appointments to Board Committees, Work Groups, and Task Forces are for renewable terms of three years. The terms for appointments predating this motion end at their next three-year anniversary of their appointment or two years from now, if the appointment date is unknown (Jon Steinhart, Kevin Levy, John Davis, Sandra Bauer and George Braddock)

Special Board Meeting: 2026 Budget: Monday, January 26, 2026, at 7 pm via Zoom

Next regular Board Meeting: Monday, February 2, 2026, at 7 pm via Zoom