Fixed Assets Committee Meeting Minutes

Date: January 19, 2026

Attendees

Sandra, Kevin, Sunny, Alex, Hilary, Jonathan, Tom, Annie, Greg, Michaela, James, Kim, Ryley, Margot and Kirsten

Announcements & Introductions

The meeting opened with general introductions and confirmation of the meeting schedule. Kim Langolf was welcomed as the new Event Manager. James Pearl joined on behalf of the Water Crew. The agenda was reviewed and approved with a minor correction.

Permitting and Fire Safety

Kirsten provided updates on permitting discussions, including fire break requirements. While standard regulations call for a 30-foot fire break around permanent structures, the committee is exploring an equivalent compliance approach due to limited operational use and on-site medical services. Approval is pending, and temporary structures remain a fallback option if permits are not granted.

Tree Insurance and Compliance

The committee discussed differing requirements between property insurance and county regulations regarding tree retention. While insurance policies are more flexible, county requirements are stricter, which may impact planning decisions.

Recycling Dock and Infrastructure

Updates were shared regarding the recycling dock project. The Recycling Crew is still evaluating their position, with feedback expected at the next meeting. The committee discussed moving forward with a permanent cement foundation rather than a temporary wooden structure, citing durability and reduced maintenance despite potential flood risks.

Kitchen Design and Capital Improvements

Kirsten reported submission of capital improvement requests for both the kitchen and recycling projects under a five-year budget plan. Alex shared progress from the kitchen design subcommittee, including development of a detailed equipment inventory categorized into needs and wants. The committee discussed flexibility in allocating funds over the five-year period.

Entrance Design and Subcommittees

The Peach Gate entrance project is progressing with support from Path Planning. Sandra will coordinate scheduling for entrance design and location subcommittee meetings.

Winery Property Updates

Kirsten provided updates on the winery property, including plans to install internet service and purchase a large screen for meetings. A site visit is planned to assess additional needs for occupancy.

Storage and Facilities

Updates were shared on storage improvements, including a new covered structure at Doug's and reconfiguration of Conex containers. The committee also discussed ongoing use of the Ware Barn for water tank storage as part of a broader water system improvement plan.

Spring Fixed Assets Tour

The committee scheduled a spring Fixed Assets Tour for April 26th at 2 PM, followed by a barbecue at the winery property. Planning and coordination responsibilities were assigned.

Next Meeting

The next meeting is scheduled for February 23, 2026.

Action Items

- Kirsten to meet with Recycling Crew and report back
- Alex to finalize and share kitchen equipment spreadsheet
- Kirsten to arrange internet installation and TV setup at winery property
- Kirsten to assess winery property needs during site visit
- Sandra to schedule subcommittee meetings
- Kirsten and Kevin to organize spring tour and barbecue
- Kirsten to confirm event cart storage plans
- Water Crew to submit capital improvement proposal by January 31

- Kirsten to provide recycling project update at next meeting
- Michaela to assist with flooring and carpet work as needed