

## Oregon Country Fair

Craft Committee Minutes

April 15, 2026 (rescheduled from April 8)

Format: Zoom

**Committee attendance:** Sue Theolass, Jay Shuster, John Govsky, James Nason, Ken Kirby, Tash Wesp, Kim Allen

**Coordinators:** Adam Budd, Morningstar Owens

**Staff liaison:** Vanessa Roy

**Board liaisons:** John Govsky, Lawrence Taylor

**Scribe:** Christine Claringbold (not in attendance; notes made from video)

**Announcements:** Sue is facilitating because Lucy is in Japan. No announcements.

**Agenda Approval:** John moved to approve the April agenda. Jay seconded. All in favor.

**March meeting minutes approval:** Jay moved to approve March minutes. John seconded. All in favor.

**Staff report (Vanessa):** Spring Fling May 2 at WOW Hall at 6 pm. Gathering donations for raffle baskets. Tickets are \$10 each. All proceeds go to provide scholarships at Culture Jam. Culture Jam applications are open as well as Teen Crew applications.

Late Night Trips is ready to take registrations. It's a wonderful thing, you get to go to the Fair, have the fun, get home midnight on Friday, 1 am on Saturday, \$25 for entire weekend. A screaming deal! There is room on the bus for cases for crafters that don't want to leave their products in their booths.

We are sponsoring the Juneteenth gathering in the Farmers Market on June 19. We will have a booth put on by the Oasis crew who will make a cool little lounge space. Last year was our first time doing this. Put on by BLAQ youth organization in Eugene.

Almost done with all permits, insurance is in place. Water project that has been approved as capital improvement going into effect this August. Putting in some fiber optics for better wifi too.

Threadbare Press in Eugene is offering a 15% discount for anyone that wants to do special shirts for Fair.

Sunshine is ready now for Peach Pit inclusion. You will have to choose your category. If you do not use your business name you should type in what you want to be printed in the peach pit as your name. Deadline is May 15. Booth Reg will help if needed.

**Board liaison report (John):** Guidelines are on the .net site and at the Eugene office. New guidance around Mystery Machine use. Long section in Kirsten's report about that. Tickets go to full price on June 16. Sold on Mondays and Tuesdays 12-4 at Eugene office, last day is June 23.

Committee best practices committee has created a report in response to the motion about reinstating committee members every 3 years; a form has been sent to all committees. The committee fiduciary motion was withdrawn. Theresa is going to bring something to the next board meeting instead. Logo items were approved. Bylaws changes that were proposed in Jon Steinhart's slideshow were sent to the bylaws committee to review. They are supposed to report back to the board by April 20. The motion on expenditures to be approved by the board on all committees, workgroups and task forces was withdrawn. There was a follow up to the report on internal controls.

**Booth Reg report (Morningstar):** We have heard from every booth and we only have 2 that haven't paid. After that we are going to work on Peach Pit entries. Will open with wristbands as soon as we get that going. Will have to work with Sunshine on that. We have 17 1YO full booths and 12 1YO single booths this year. 7 leaves of absence. Total of 36 available for prime placements. Meeting with Construction on May 3 at 9 am for the annual red tag walk.

John suggested a miscellaneous category for the Peach Pit because his jewelry doesn't fit into any of the categories - all jewelry is either metal or beadwork except for his which is porcelain.

### **Town Hall**

Discussed who to invite - Camping, Construction, Booth Reg, Archaeology, Vegematics, Fire Crew. Sue will reach out to Kevin about Emerald Ash Borer and to Alexis for site report. Sue will send out the invites.

The Town Hall will be on Sunday, May 3. Vanessa will set us up an hour ahead of time for a pre town hall meeting with a separate link.

### **Old business:**

**Craft Policy Review:** Jay Sent out the link to Ken and Morningstar about 10 days ago. He went through and hit what he could on his own. He shared his screen and made additional edits after some group discussion.

Under Awarding of Booth Space, updated using the section from the new Guidelines.

Under Craft Inventory it talked about the pink sheet. This is obsolete. There are no longer packets being sent out. The info is not on Sunshine. There needs to be a way for people to make sure before the fair that they're bringing things they're allowed to bring. Changed the policy to say that if you don't know what is approved, email craft inventory. Ken said it's in everybody's interest to review your approved items before the Fair, not sure why we stopped doing the pink sheet and doesn't like the idea of Adam getting flooded with emails from crafters. Sue asked if the pinks can be emailed. There should be a place in Sunshine that lists your crafts - this was there in the past.

Ken explained this is a problem with the booth rep system. Have not been able to communicate with each individual crafter. So we're not sure what the communication is like between booth reps and the crafters in their booth. It would be great if within Sunshine each individual crafter could look at what we have on record for them. Adam said Sunshine will be the platform for the craft inventory database. Can this info be emailed to the crafters? Ken says he's not sure craft inventory has individual crafter contact info or even if registration has that. Again, issue with booth rep system. Want to avoid nightmare situation when a crafter believes they are approved and have spent weeks or months making items but they are told no, you're not approved. So having the info available is helpful to everybody. We all agree on that. Jay will leave it as he just modified it but will leave it highlighted for now.

Modified the part about the craft inventory coordinator being available to resolve disputes to say "will be in booth during public hours" instead of "in the evening."

Conversation about the types of booths - Morningstar was supposed to make edits. She will do it and all agreed to talk about it via email.

Morningstar suggested adding that once you relinquish a permanent booth, it is a permanent decision. You can't ask for the booth back. It returns to the Fair for reassignment, or booth reps can sign over their Booth Rep status to someone else who has been in the booth for at least five years. Morningstar will reword this part to clarify what happens when the individual Booth Rep is relinquishing their status as Booth Rep. This is required to be put in writing. Once you give up your Booth Rep status it's gone, but you are still a crafter and may or may not continue in that booth. Morningstar will work on the wording and clarify special circumstances such as leave of absence.

### **Jury Scores**

Next is the discussion with craft inventory regarding the jury scores and for that the meeting recording was turned off.

**Next meeting:** 5/13/2026 5:30-7:30 Zoom