

MYSTERY MACHINE APPLICATION

Alternative/Non-Street Legal Transport and Service Bike Contract

PLEASE NOTE: Mystery Machine stickers are only for OCF volunteer use while working, not personal transportation. The Mystery Machine process includes Service Bikes. Although Service Bikes don't require insurance, we collect your information through the Mystery Machine application process. Once approved, you will collect your Service Bike placard from Quarter Master, as usual.

NEW IN 2026:

- 1. Bicycles and pedal-assist ebikes should use this application for a service bike sticker.***
- 2. From June 1 through August 31 one-wheels, scooters, tricycles, and other riding toys are not allowed on the paths except for bicycles with service bike sticker.***
- 3. Insurance documentation is required for all Mystery Machines except service bikes. Vehicle owner must complete this form and insurance requirements with crew coordinator before submitting to OCF.***

DATE: _____ OCF SPECIAL USE PERMIT # _____

Name of Owner: _____

Contact Phone & Email: _____

Between: _____ (OWNER), and
Oregon Country Fair.

OWNER is willing to provide: _____ (VEHICLE) to perform the

following services for the crew. _____

During the following dates: _____ and hours: _____
(herein after referred to as OPERATIONAL USE).

Name of Crew: _____

Crew Coordinator Approval (Print name and sign):

NEW IN 2026: Vehicle will be operated by the authorized drivers below. Please list legal name on driver's license. Driver's license must be carried at all times when operating Mystery Machine.

In return for allowing the OPERATIONAL USE, the OCF is willing to allow OWNER to use the vehicle on site for reasonable private purposes. OWNER agrees that:

1. All use of the vehicle will comply with the following rules: (Initial each rule please.)
 - a. Only people specifically authorized in writing, on this application, are allowed to operate the vehicle. _____
 - b. No one under the age of 16 will be allowed to operate the vehicle. _____
 - c. The vehicle will be operated within the manufacturer's stated operational limits and in accordance with all safety requirements of the manufacturer and is in good operating, safe condition. _____
 - d. No one impaired by any substance will be allowed to operate the vehicle. _____
 - e. Except as may be necessary for OCF operations uses, the vehicle will be operated in accordance with all OCF traffic regulations, including but not limited to established vehicle patterns and hours of gate operations. _____
 - f. All vehicles operated at night must have adequate lighting to make the vehicle visible but must not have lighting that is so bright as to be blinding to pedestrians (OCF management will have final say on what constitutes appropriate lighting.) _____
 - g. All vehicles will always be operated at safe speeds and in a safe manner. _____
 - h. Operators will comply with all instructions from OCF management, QM, Security, or Traffic crews. _____
 - i. Except as may be necessary as part of OCF operational use, the vehicle may not be operated on any public area of the Fair at any time – this includes but is not limited to: The Eight, Left Bank. Dragon Plaza, Xavanadu, and/or Chela Mela. _____
 - j. At all times when the vehicle is not in use it will be secured so it cannot be operated without the owner's consent. Keys will be secured. _____

2. OWNER shall be responsible for any injuries or damage caused by operation of the vehicle in violation of this contract or that results from usage of the vehicle by OWNER or any person permitted by OWNER to use the vehicle. OWNER will indemnify and hold the OCF harmless from any and all claims arising from such uses.

_____ (Initials)

3. Insurance – (Not Required for Service Bikes) The vehicle must be insured (Homeowners, Renters, etc.) please provide that information here:
 - a. NAME OF INSURANCE COMPANY _____
 - b. POLICY NUMBER _____
4. Except as expressly provided below, OCF shall not be responsible for any repairs, maintenance, or fuel for the vehicle. _____(Initial)
 - a. OCF shall provide a: MYSTERY MACHINE sticker or Service Bike Placard
5. Either party may discontinue permission to use the vehicle on the OCF site for any reason at any time. In the event permission to use is discontinued, the vehicle shall be immediately removed from OCF property (unless OCF management agrees to allow the vehicle to be secured onsite.) _____(Initial)
6. In the event of any litigation to enforce or construe this agreement, the prevailing party shall be entitled to recover its reasonable attorneys’ fees at trial and on appeal, as well as the reasonably anticipated attorneys’ fees and costs for post-judgement collection. The parties agree that the Circuit Court for the State of Oregon for Lane County shall have exclusive jurisdiction and venue for any litigation pertaining to or arising from this agreement, and each party hereby submits to the jurisdiction of such court. _____(Initial)

This written agreement is the entire agreement between the OWNER and the Oregon Country Fair. There are no oral understandings. OWNER acknowledges and agrees that OWNER cannot and is not relying on any oral statements by any OCF Staff or volunteers.

OWNER’s Driver License (Req. for Motorized, Non-Service Bike Use): _____

OWNER: Print Name: _____

OWNER: Signature: _____

OCF Approver Name Printed: _____

OCF Approver Signature: _____

OCF Special Use Permit/MYSTERY MACHINE # _____

Email the completed form to bums@oregoncountryfair.org.